



Division of the State Architect

FOCUS GROUP MEETING NOTICE and AGENDA

Wednesday, 19 February 2014

1:00 p.m. – 4:00 p.m.

Division of the State Architect
5th Floor, Conference Room B
1102 Q Street, Sacramento, CA 95811
DSA HQ: (916) 445-8100

**Fire and Life Safety Program Administration &
Fee Schedule Code Change Proposal**

The meeting facilities are accessible. This agenda is available in alternative formats upon request. Requests for alternative formats and special accommodations (assisted listening device, sign language interpreters, teleconference equipment, etc.) should be directed to Susan Moe (916) 323-1687 or by e-mail to susan.moe@dgs.ca.gov *no later than 7 working days before the meeting date.*

Teleconference Participation

Participation via teleconference is available by using the following numbers:

Dial-in number: **(866)249-5325** and Participant Code: **484546**

Please call in 5 minutes prior to the start of the meeting. Teleconference participants who wish to view printed materials as they are displayed at the meeting location may do so via Live Meeting by requesting an invitation by email to DSAFLS@dgs.ca.gov no later than 5:00 PM on Thursday, 13 February 2014.

Comments are welcome prior to the meeting as well as afterwards and should be sent to DSAFLS@DGS.CA.Gov.

Should technical assistance be needed to participate in the Focus Group Meeting, please contact Sue Moe at (916) 323-1687.

Wednesday 19 February 2014

**Fire and Life Safety Program Administration &
Fee Schedule Code Change Proposal
Focus Group Meeting Agenda**

- I. Welcome by DSA Staff
- II. Housekeeping
- III. Self-Introductions
- IV. Presentation and Discussion
 - A. Purpose of the Meeting
 - B. Historical Background
 - C. Administrative Provisions
 - D. Fee Schedule Provisions
 - E. Discussion/request for input concerning proposed changes to the 2013 CBC
- V. Next Steps
- VI. Adjournment

Reminder: Please check the [DSA web page](#) or call (916) 327-7230 on Monday, February 17, 2014 after 3:00 pm to confirm the meeting will take place as scheduled.