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# INSPECTOR RE-CERTIFICATION SCHEDULE AND REGISTRATION

If your certification expires before fulfilling all the requirements of the Re-Certification Program, you will have to take the Project Inspector Examination and pass it to become a DSA certified inspector again. ***Make sure to apply early as the Recertification fills quickly.***

The Re-Certification is scheduled as follows:

February 6, 2014  
Sacramento

May 1, 2014  
Ontario

August 7, 2014  
Sacramento

November 6, 2014  
Ontario

**Cost: \$195.00**

Includes all-day program, code update information and short exam.

**Make check payable to: DSA Re-Cert**

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Registration Form

Total Amount Enclosed: \$ \_\_\_\_\_

## DSA Inspector Re-Certification

Mail to: **DSA**  
**1102 Q Street, Suite 5100**  
**Sacramento, CA 95811**

**Class location choice:**

**February 6, 2014**  
Sacramento

**May 1, 2014**  
Ontario

**August 7, 2014**  
Sacramento

**November 6, 2014**  
Ontario

Registration for:

Mr./Ms.: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Inspector Class: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

Email Address: \_\_\_\_\_

## **PROJECT INSPECTOR RE-CERTIFICATION PROGRAM**

### **CERTIFICATION**

- An inspector obtains certification by successfully completing the Project Inspector Examination.
- The expiration date of the certification is four years from the date of the examination.

### **RENEWAL OF CERTIFICATION**

- Certification may be renewed by fulfilling the requirements of the Re-Certification Program every four years.
- The expiration date of a renewed certification is four years from the previous expiration date.
- An inspector must fulfill the requirements of the Re-Certification Program, which include Recertification and Project Inspector Overview class, within the four year period prior to expiration.
- If a certified inspector obtains another class of certification (Class 2 inspector obtains Class 1 certification), the previous certification expires immediately. The certification period is four years from the date of the most recent examination that an inspector has successfully completed.

### **THE RE-CERTIFICATION PROGRAM**

- The Re-Certification Program consists of DSA's inspector overview classes and DSA's Re-Certification examination (see page 3).
- DSA will record each certified inspector's attendance at the overview classes and the Re-Certification. DSA will also record whether or not the inspector successfully completed the Re-Certification Examination.
- Fees will be charged to each inspector participating in any DSA class to cover reasonable costs of administering the Re-Certification Program.

### **EXPIRATION OF CERTIFICATION**

- If an inspector does not fulfill the requirements of the Re-Certification Program by the certification expiration date, the inspector's name will be removed from the DSA website.
- Expired certifications can not be renewed.
- An inspector whose certification has expired must again successfully complete the Project Inspector Examination in order to obtain certification.

## **PROJECT INSPECTOR RE-CERTIFICATION PROGRAM**

### **DSA's INSPECTOR OVERVIEW CLASS**

A certified inspector must attend the Project Inspector Overview Class offered by DSA's Academy within each four year certification period. This two-day class covers Structural, Administrative, Architectural, Accessibility, Fire & Life Safety, Mechanical, Electrical and Plumbing and Green Code.

The class is offered four times per year. The purpose of the training is to ensure that inspectors are sufficiently knowledgeable of the regulations and procedures to fulfill their code-required duties.

### **DSA's RE-CERTIFICATION EXAMINATION**

An inspector must attend DSA's Re-Certification within the 12 month period prior to the expiration date of the inspector's certification and must successfully complete the Re-Certification Examination at the class.

The one-day Re-Certification is offered four times per year. Attendance at the Re-Certification will be limited to those inspectors whose certifications will expire within 12 months of the date of the class.

The purpose of the Re-Certification is to ensure that inspectors are sufficiently knowledgeable of new and/or revised (from the previous effective code edition) California Building Standards Codes and administrative procedures. The code edition addressed in the class will be the currently effective code at the date of the class.

The scope of the Re-Certification Examination will be a written test measuring the inspector's knowledge of new and/or revised California Building Standards Codes and administrative procedures. The examination will be conducted and graded at the Re-Certification. The inspector will be informed at the class of whether or not the inspector successfully completed the examination.

If you have any questions or require further information, contact:

Project Inspector Unit  
Division of the State Architect – Headquarters  
1102 Q Street, Suite 5100  
Sacramento, CA 95811-6550  
(916) 554-7019  
[inspector@dgs.ca.gov](mailto:inspector@dgs.ca.gov)