

**To:** DSA Stakeholders  
**From:** The Division of the State Architect  
**Date:** July 13, 2017  
**Subject:** Document Updates and Announcements for the Second Quarter of 2017

To keep stakeholders abreast of new and revised forms and documents available online, as well as recent announcements, the Division of the State Architect (DSA) posts a list of these forms and documents to the “News & Events” section of the DSA website each quarter.

If you have questions regarding any of the forms, publications, or announcements in this summary, please email [DSAcommunication@dgs.ca.gov](mailto:DSAcommunication@dgs.ca.gov).

### **New and Revised Forms and Documents:**

#### APRIL

- BU 17-02: [Power-Driven Fasteners Attaching Wood Structural Panel Sheathing Diaphragms to Cold-Formed Steel Framing](#) New bulletin informs clients of DSA’s policy on the use of power-driven fasteners to attach wood structural panel sheathing diaphragms to cold-formed steel framing. Updates and supersedes a December 13, 2013 memo on this topic. (4/11/17)
- DSA 152-IPI: [In-Plant Inspector Inspection Card / Verified Report](#) Form updated with minor edits. (4/4/17)
- IR 11B-10: [Scoping and Path of Travel Upgrade Requirements for Facility Alteration, Addition and Structural Repair Projects](#) Updated Interpretation of Regulations (IR) provides guidance on projects submitted to DSA for accessibility review on the upgrade of path of travel elements to the current edition of the California Building Code (CBC) when the area they serve is altered, added to or structurally repaired. (4/18/17)
- IR 17-3: [Structural Welding Inspection: 2016, 2013, 2010 and 2007 CBC](#) Updated IR clarifies the minimum requirements and responsibilities for personnel conducting welding inspection on projects under DSA’s jurisdiction. (4/6/17)
- IR 17-4: Basics of Structural Tests and Special Inspections **DELETED** 4/10/17; relevant information in this IR is included in a combination of IR 17-6, DSA 103, DSA 291, DSA 292 and the 2013 and later editions of CCR, Title 24, Part 1.
- IR 17-7: Soils and Foundations Testing and Inspection **DELETED** 4/10/17; relevant information in this IR is included in a combination of IR 17-6, form DSA 293 and the 2013 and later editions of CCR, Title 24, Part 1.

- IR 25-2.13: [Metal Suspension Systems for Lay-In Panel Ceiling: 2013 CBC](#) Updated IR to include four updated detail drawings in Appendix A. (4/20/17)
- PR 15-01: [Required Information for Path of Travel Upgrades on Construction Documents](#) Updated procedure provides guidance on the required information to be shown on construction documents submitted to DSA for path of travel upgrades required as a part of alteration, addition or structural repair projects in accordance with the CBC in effect at the time of submittal. (4/18/17)
- PR 17-01: [Certification Renewal of Certified Access Specialists \(CASp\)](#) New procedure outlines DSA's review of CASp renewal applications and ensures CASps are informed of the requirements and timelines involved in CASp certification renewal. (4/4/17)

## MAY

- DSA 145: [Paper Record Set Handling](#) Updated form for formatting and minor editorial changes. (5/1/17)
- IR 16-1.16: [Synopsis of Changes](#) Companion document to the new edition of IR 16-1.16. This document provides notification that the IR has been reorganized in its entirety, including modifications to align design and construction requirements with the CBC. (5/10/17)
- IR A-16: Charter School Enforcement Jurisdiction **DELETED** 5/3/17; superseded by PL 17-01.
- PL 17-01: [Charter Schools Enforcement Jurisdiction](#) New policy clarifies enforcement agency jurisdictional authority for Charter School construction projects including new building and facility construction, reconstruction, rehabilitation, alterations, and additions. (5/3/17) Supersedes IR A-16 as information was better suited for a policy document than an IR document.

## JUNE

- BU 17-03: [Special Inspection Requirements for Structural Glued Laminated Timber](#) New bulletin provides clarification about whether or not structural glued laminated timber of specific measurements is exempt from special inspection. (6/21/17)
- DSA 1-REG: [Registration for Project Submittal](#) Draft of a new form for registering a project submitted under the future DSA project submittal appointment system. (6/29/17)
- DSA 5-AI: [Assistant Inspector Qualification and Approval](#) Revised form no longer requires resubmittal for indicating changes in project inspector workload. (6/28/17)
- DSA 5-PI: [Project Inspector Qualification and Approval](#) Revised form no longer requires resubmittal for indicating changes in project inspector workload and DSA certified inspectors having welding certification no longer have to submit a separate DSA 5-SI. (6/28/17)

- IR A-7: [Inspector Certification and Approval: 2016, 2013, 2010, and 2007 CAC](#) Revised IR includes additional examples of Class 2 and Class 3 projects and clarification of regarding different types of inspection. (6/20/17)
- PR 17-03 [Project Submittal Appointment Process](#) Draft of a new procedure describes the future DSA project submittal appointment process and requirements. (6/29/17)

### Announcements of Interest:

- **DSA's New Project Submittal Appointment Process Begins On July 31, 2017**

As of July 31, clients will now schedule project submittal dates to the Division of the State Architect (DSA) six to eight weeks in advance of delivering project plans to DSA. The new appointment process, which replaces the existing system that created "bin time," allows design professionals to work on the project right up until the time of submission. We believe the scheduling system will enhance the quality of submitted plans and significantly reduce the overall time spent on plan review.

Procedures for the new process are outlined in DSA draft document [PR 17-03: Project Submittal Appointment Process \(PDF - 536 KB\)](#). This draft document also provides links to the new, required DSA draft project registration form (DSA 1-REG) and the revised DSA 1 application form.

With a July 31 implementation, the first project submittals to DSA under the new Project Submittal Appointment Process should begin in mid-September. DSA plan review will begin within five working days of the project submittal. If project plans are completed and ready before July 31, clients may submit them to DSA under the current system.

DSA understands the importance of increasing the efficiency of project delivery and is committed to helping our clients reduce delays and resulting cost increases due to inflation.