

MOVE GREEN AWARDS

Governor's Award

This award recognizes the State agency/department that excels in reducing its greenhouse gas emissions by reducing its overall transportation footprint for both commute and work trips in a cost-effective way.

Best Practices Awards

These awards recognize State agencies/departments/branches that excel in at least one of the performance measures below and/or who implement ideas that should be duplicated.

Submit your nomination with the following information to sue.teranishi@dgs.ca.gov by 11/20/09. Awards will be presented at the Travel Green Conference in January 2010.

Agency/department name:

Agency/department address:

Contact person name and title, phone number and email address:

These are the Performance Measures that should be highlighted and will be the criteria on which awards will be judged.

- **Workplace Location and Facilities**—up to 25%
 1. How close is your office to public transit stops/stations? (up to 15%)
Distance to light rail stations and/or bus stops (list operators available)
 2. Describe your bicyclists' facilities for employees and for visitors. (up to 5%)
Secure bike parking, locker rooms and showers for employees
Bike racks near front door for visitors
 3. Describe other facilities that reduce trips, such as for virtual meetings. (up to 2%)
 4. Describe employee parking options and monthly cost. (up to 3% for high cost and limited availability)
- **Commute mode split and trend**—up to 25%
 1. What are your commute mode split numbers? (up to 20%)
Use LEED-EB pt system, up to 15 pts; assumes reasonable response rate.
Current mode split numbers from DGS survey or own survey?
 2. How are the commute mode numbers trending? (up to 5%)
What were mode split numbers from last survey done and/or baseline?
- **Business travel/meetings and trend**—up to 25%
 1. How much do your employees travel for business meetings locally and statewide?
 2. For local trips, how do you provide for green travel? (up to 15%)
 3. For statewide trips, how do you provide for green travel? (up to 10%)
Do you have virtual meeting sites? Any money saved?
- **Programs/Education/Marketing**—up to 25%
 1. Describe programs in place—such as Telework Program, Alternate work schedules, Commuter benefits, on-site Transportation Coordinator, Emergency Ride Home, transit sales. (up to 12%)
 2. How do you educate employees on green travel and how are your programs promoted? (up to 10%)

3. Have you had any innovative internal campaigns or tied into any community campaigns? (up to 3%) Provide examples.
4. Any lessons learned to share? (up to 3% bonus)