

**Office of Administrative Hearings
Special Education Advisory Committee
April 11, 2014
10:00 a.m. - 1:00 p.m.**

Mission: *The Advisory Committee is a committee composed of parents, attorneys, advocates, school employees and other stakeholders, the majority of whom are parents and advocates or attorneys for parents. The Advisory Committee provides non-binding recommendations to Office of Administrative Hearings (OAH) to improve the mediation and due process procedures utilized by OAH.*

Goals: *The OAH consults with the Advisory Committee in areas such as revisions to the OAH website, forms, documents, scheduling procedures, staff training, and outreach to families and students.*

Agenda

1. Welcome and Introduction
 - a. Selection of Chair at Each Location
 - b. Selection of Note-taker at Each Location
 - c. Introduction of Committee Members
 - d. Introduction of OAH Staff

2. Introductory Comments and Updates
 - a. Overview of Advisory Committee Meeting Process and Expectations of Members
 - b. Terms of Advisory Committee Members and Application Process
 - c. Expectations of Advisory Committee Members
 - d. Staff Changes at OAH

3. Hearing and Mediation Processes
 - a. Website Video about Special Education Dispute Resolution at OAH
 - b. Training of Administrative Law Judges
 - c. Timeline for Posting Decisions on OAH's Website
 - d. Information on OAH's Website about Cases that Do Not Go to Hearing
 - e. OAH Audio Recording of Hearings
 - f. Obligation to Translate Documents
 - g. Efficiency of Hearings and Sanctions
 - h. Mediations and Hearings with Self-represented Parents
 - i. Consistency of Orders
 - j. Subpoena Process in Lieu of Discovery
 - k. Public Outreach
 - l. Update about Electronic Filing of Documents

4. Public Comments

Time is set aside for individuals desiring to speak on any topic NOT otherwise on the agenda. In all cases, the presiding officer reserves the right to impose time limits on presentations as may be necessary to ensure that the agenda is completed.

5. Proposed Date of Next Advisory Committee Meeting: Friday, October 10, 2014

6. Adjournment

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contacting Tim Dean at (916) 263-0880 or Tim.Dean@dgs.ca.gov.

Advisory Committee meetings are Webcast live. Participants are invited to submit questions and comments that will be shared with the board members live during the meeting. To participate, or to find out about upcoming or past meetings or Webcasts, go to <http://www.dgs.ca.gov/oah/SpecialEducation.aspx>. If you have any questions about the meeting, please contact Tim Dean.