

**Office of Administrative Hearings
Special Education Advisory Committee
Membership Information**

Requirement: The Office of Administrative Hearings has established an Advisory Committee selected from stakeholders who express an interest in serving on the Committee. (Ed. Code, § 56504.5, subd. (c)(8); Cal. Code Regs., tit. 5, § 3094; Interagency Agreement between the California Department of Education and the Office of Administrative Hearings.) The Committee is composed of parents, advocates, attorneys, and school employees among other interested stakeholders.

Purpose: The Advisory Committee was established to assist the Office of Administrative Hearings by providing non-binding recommendations for improvements to the special education hearing and mediation processes.

Composition: The Advisory Committee is composed of two regions, the Southern California Region and the Northern California Region. The Committee has nine members in each region. At least five members in each region will be parents or those who represent parents and students. The four remaining members in each region will be comprised of others interested in serving on the Advisory Committee.

Expectations For Service: Membership on the Advisory Committee is voluntary and each member serves a two-year term. New applications will be accepted each spring. Members interested in serving more than one term must reapply the spring of the second year of their term.

Meetings: Advisory Committee meetings are held twice a year. One meeting is held on the same day in each region in the fall (usually in October) and spring (usually in May). The regional meetings follow the same agenda and are conducted via video conference. Advisory Committee members are expected to attend their regional meetings in the fall and spring and may be consulted between meetings. All meetings are open to the public and a period of public comment will be included at each meeting.

Application Process: If you wish to be a member of the Advisory Committee, please complete and return the attached application along with a one-page statement of interest summarizing your experience and interest in the Committee. Applications must be received no later than close of business on June 15, 2013.

Selection Process: Selection of the Advisory Committee members is at the discretion of the Office of Administrative Hearings. Members will be selected based on their role in the special education process (e.g., parent, parent attorney, district representative, etc.) and stated interest for serving on the Committee.