



OFFICE OF ADMINISTRATIVE HEARINGS
STATE OF CALIFORNIA
SPECIAL EDUCATION DIVISION

Submit completed form to
[Secure e-File](#).

Questions about OAH's
Special Education
Division?

Call: (916) 263-0880

Notice of Resolution Session Outcome

Attention School District: The California Department of Education (CDE) has requested that the Office of Administrative Hearings (OAH) collect data on resolution session outcomes.

When a student files a request for due process hearing, the District is required to hold a resolution session within 15 days of receiving the due process hearing request. (20 USC § 1415(f).) CDE has requested that the District report the status and outcome of the resolution session to OAH within 5 calendar days of the resolution session.

Upon completion of the resolution session, the District should complete this form and email it via the Secure e-File Transfer system to the OAH at <https://www.applications.dgsapps.dgs.ca.gov/OAH/OAHSFTWeb>. The District may also mail the completed form to OAH, 2349 Gateway Oaks Drive, Suite 200, Sacramento, CA 95833, if unable to file electronically.

This is a record keeping form only. No action will be taken on the case based upon this form.

Required Information

Student Name:

Case Number:

District Name:

Name of person filling out form:

Date district received notice of due process complaint:

Was a Resolution Session held?

Yes Date held No If no, please indicate the reason. (Check one box):

- The parent and the LEA agreed in writing to waive the meeting.
- The parent and the LEA agreed to use the mediation process.
- The parent failed to participate in the resolution meeting despite reasonable efforts from the LEA to obtain parent participation.
- The LEA failed to schedule a resolution meeting.
- The case settled prior to a resolution meeting.

Was the matter resolved at the Resolution Session? Yes No

Did the Resolution Session result in a written settlement agreement? Yes No

Did the parties jointly waive, in writing, the Resolution Session? Yes No