



OFFICE OF ADMINISTRATIVE HEARINGS

STATE OF CALIFORNIA

SPECIAL EDUCATION DIVISION

Request by Party to Dismiss Due Process Hearing Request

(Document Type: Correspondence)

Submit completed request:

Via U.S. mail or e-file (SFT):
<https://www.dgs.ca.gov/OAH/OAHSFTWeb>

Questions about OAH's Special Education Division?

Call: (916) 263-0880

Attention: You may use this form when the matter is resolved or a party wants to withdraw the case.

Upon completion of this form, please mail this form to Office of Administrative Hearings (OAH) at 2349 Gateway Oaks Drive, Suite 200, Sacramento, CA 95833, or submit by email through OAH's Secure File Transfer system at <https://www.dgs.ca.gov/OAH/OAHSFTWeb>. If unable to either mail or efile call OAH at (916) 263-0880 for assistance.

Case Number

Student Name

The party who filed the above referenced matter requests that OAH dismiss the due process hearing request for the following reason:

- Settlement of the case at the resolution session.
- Settlement of the case at mediation or with the assistance of the mediator.
- Settlement of the case outside of mediation or resolution session.
- Withdrawal of the case as the parties do not wish to proceed to hearing at the current time.
- Other (Please provide a brief explanation):

I hereby request that the Office of Administrative Hearings dismiss this matter. I have sent a copy of this letter to all the named parties to this matter notifying them of my request to dismiss.

Printed Name

Date

Signature