

SPECIAL EDUCATION ADVISORY COMMITTEE MEMBERSHIP INFORMATION

REQUIREMENT: The Office of Administrative Hearings has established an Advisory Committee selected from stakeholders who express an interest in serving on the Committee. (Interagency Agreement between the California Department of Education and the Office of Administrative Hearings and Ed. Code § 56504.5, subd. (c)(8).) The Committee is composed of parents, advocates, attorneys, and school employees among other interested stakeholders.

PURPOSE: The Advisory Committee was established in order to assist the Office of Administrative Hearings by providing non-binding recommendations for improvements to the special education hearing and mediation process.

COMPOSITION: The Advisory Committee is composed of two regions, the Southern California Region and the Northern California Region. The committee will have nine members in each region. At least five members will be parents or those who represent parents and students. The four remaining members in each region will be comprised of others interested in serving on the Advisory Committee.

EXPECTATIONS FOR SERVICE: Membership on the Advisory Committee is voluntary and each committee member serves a one year term. New applications will be accepted each May. Members interested in serving more than one year must reapply each May.

MEETINGS: Advisory Committee meetings are held twice per year. One meeting is held in each region in October and April. Advisory Committee members are expected to attend their regional meeting in October and April and may be consulted between meetings. All meetings are open to the public and a period of public comment will be included at each meeting.

APPLICATION PROCESS: To apply for Advisory Committee membership, please complete and return the attached application along with a one page statement of interest outlining your experience and reason for applying. Applications must be received no later than close of business on June 5, 2009.

SELECTION PROCESS: Selection of the Advisory Committee members is at the discretion of the Office of Administrative Hearings. Members will be selected based upon their role (parent, parent attorney, district representative, etc) and stated interest for serving on the committee.

**APPLICATION FOR SPECIAL EDUCATION ADVISORY COMMITTEE MEMBERSHIP
APPLICATION DEADLINE IS JUNE 5, 2009**

The Office of Administrative Hearings has established an Advisory Committee selected from stakeholders who express an interest in serving on the Committee. (Interagency Agreement between the California Department of Education and the Office of Administrative Hearings and Ed. Code § 56504.5, subd. (c)(8).) The Advisory Committee was established in order to assist the Office of Administrative Hearings by providing non-binding recommendations for improvements to the special education hearing and mediation processes. The Committee is composed of parents, advocates, attorneys, and school employees among other interested stakeholders. Membership on the Advisory Committee is voluntary and members serve a minimum of one year. Applications must be renewed annually. The Advisory Committee selection is determined by the Office of Administrative Hearings. For more information, please refer to the Special Education Advisory Committee Membership Information sheet provided.

To apply for Advisory Committee membership, please submit the completed and signed application below, as well as a statement of interest outlining your experience and other reasons why you wish to serve as a member of the Advisory Committee. Submit via first class mail or facsimile to:

Office of Administrative Hearings
Attention: Richard Clark
2349 Gateway Oaks Drive, Suite 200
Sacramento, Ca 95833
Fax: 916-376-6319

Parent: _____ Student: _____ Student Advocate: _____ Student Attorney: _____

District Attorney: _____ District Employee: _____ Other: _____

Name: _____

Title: _____

Employer: _____

Address: _____

Phone: _____ Fax: _____

Email: _____

Date

Printed Name

Signature