

**Special Education Advisory Committee**  
**May 12, 2009**

*Mission: The Advisory Committee is a committee composed of parents, attorneys, advocates, school employees and other stakeholders, the majority of whom are parents and advocates or attorneys for parents. The Advisory Committee provides non-binding recommendations to OAH to improve the mediation and due process procedures utilized by OAH.*

*Goals: The OAH consults with the Advisory Committee in areas such as revisions to the OAH website, forms, documents, scheduling procedures, staff training, training materials, parent procedure manual, consumer brochure, outreach to families and student, and proposed revisions to laws and rules in order to improve the delivery of fair and neutral services for dispute resolutions.*

**Agenda**

1. Introductions (10 min)
2. Role of the Advisory Committee (10 min)
3. General Comments to OAH Response to January Advisory Recommendations (20 min)
  - a. Massachusetts Process
  - b. Continuance Forms
4. Intersection Question for CDE (15 min)
5. Pro Tem use during OAH training weeks (15 min)
6. Hearing Process (30 min)
  - a. Adding additional days for hearing
  - b. Requests for multiple days in hearing request
  - c. Decisions by settlement
  - d. PHC assignments
  - e. Pilot Project comments
7. Use of Email and Fax for service and receipt of documents (10 min)
8. Training for ALJs (20 min)
  - a. Autism
  - b. Suggested topics

9. Structure of Committee (25 min)
  - a. One statewide committee
  - b. Number of members
  - c. Member terms
  - d. Applications for next year
10. Public Comment (30 min)

Time is set aside for individuals desiring to speak on any topic NOT otherwise on the agenda. In all cases, the presiding officer reserves the right to impose time limits on presentations as may be necessary to ensure that the agenda is completed.
11. Next Advisory Meeting Date (10 min)
12. Adjournment

#### REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contacting Laura Gutierrez at (916) 263-0550 or [laura.gutierrez@dgs.ca.gov](mailto:laura.gutierrez@dgs.ca.gov).

The Advisory Committee meetings are Webcast live. Participants are invited to submit questions and comments that will be shared with the board members live during the meeting. To participate, or to find out about upcoming or past Webcasts, go to <http://www.oah.dgs.ca.gov/Special+Education/Advisory+Committee.htm>. If you have any questions, please contact Laura Gutierrez at the above contact information.