

Special Education Advisory Committee
October 21, 2009
10:00 a.m. - 2:00 p.m.

Mission: *The Advisory Committee is a committee composed of parents, attorneys, advocates, school employees and other stakeholders, the majority of whom are parents and advocates or attorneys for parents. The Advisory Committee provides non-binding recommendations to OAH to improve the mediation and due process procedures utilized by OAH.*

Goals: *The OAH consults with the Advisory Committee in areas such as revisions to the OAH website, forms, documents, scheduling procedures, staff training, training materials, parent procedure manual, consumer brochure, outreach to families and student, and proposed revisions to laws and rules in order to improve the delivery of fair and neutral services for dispute resolutions.*

Agenda

1. Introductions (10 mins)
 - a. Selection of Chair for both locations
 - b. Selection of note taker at each location
 - c. Request for written recommendations from Committee

2. Introductory Comments and Updates (15 mins)

3. Hearing Process (30 min)
 - a. Prehearing Conference (PHC) orders
 - b. Requests for electronic recording of hearing before ALJ issues decision
 - c. Request for more days in due process request
 - d. Requests to move forward on initial dates
 - e. Evidence binder colors
 - f. Internet availability at District locations
 - g. Closing briefs

4. Mediation Process (20 min)
 - a. Continuity of mediators
 - b. Mediator observations
 - c. Pro Tem use

5. Calendaring Process (20 mins)
 - a. Scheduling Matters
 - b. Suggestions about new forms
 - c. FAX service and Email service of documents

6. Law and Motion Process (20 mins)
 - a. Reply briefs
 - b. Suggested changes to filing
 1. Page limits on filings
 2. Daily cut off time for filing motions

7. Training for ALJs (15 mins)
 - a. California Code of Regulations, title 5, section 3082
 - b. Credibility of Witnesses
 - c. Neutrality of Mediators
 - d. Other suggested topics
8. Public Comment (30 mins)

Time is set aside for individuals desiring to speak on any topic NOT otherwise on the agenda. In all cases, the presiding officer reserves the right to impose time limits on presentations as may be necessary to ensure that the agenda is completed.

9. Next Advisory Meeting Date (10 mins)
10. Adjournment

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contacting Samantha Alfonso at (916) 263-0880 or Samantha.alfonso@dgs.ca.gov.

Advisory Committee meetings are Webcast live. Participants are invited to submit questions and comments that will be shared with the board members live during the meeting. To participate, or to find out about upcoming or past Webcasts, go to <http://www.oah.dgs.ca.gov/Special+Education/Advisory+Committee.htm>. If you have any questions, please contact Samantha Alfonso at the above contact information.