

BEFORE THE
OFFICE OF ADMINISTRATIVE HEARINGS
STATE OF CALIFORNIA

In the Matter of:

WEST CONTRA COSTA UNIFIED
SCHOOL DISTRICT,

v.

PARENT ON BEHALF OF STUDENT.

OAH Case No. 2015040398

ORDER CONTINUING TELEPHONIC
PREHEARING CONFERENCE

On April 24, 2015, Administrative Law Judge Adeniyi A. Ayoade (ALJ) attempted to convene a telephonic prehearing conference in this matter. The ALJ was able to reach Shawn Olson Brown and Alejandra Leon, Attorneys for West Contra Costa Unified School District for the prehearing conference, but was unable to reach the Parent by telephone.¹

In order to afford the Parent an opportunity to participate in the prehearing conference, the telephonic prehearing conference is continued to 04/27/2015 at 3:00PM. **All orders previously issued regarding this conference remain in effect. OAH will initiate the conference call.**

TELEPHONIC PREHEARING CONFERENCE:

Student shall file his prehearing conference statement with the Office of Administrative Hearings at 2349 Gateway Oaks Drive, Suite 200, Sacramento, CA 95833 **immediately**. The prehearing conference statement is required to be filed by each party at least three business days before the Prehearing Conference.² Filing and serving of the Prehearing Conference Statement may be made by facsimile transmission. The facsimile number of the Office of Administrative Hearings, Special Education Division is (916) 376-6319. The parties need not mail to the Office of Administrative Hearings, Special Education Division a hard copy of any document that has been sent by facsimile transmission.

¹ The ALJ made two telephone calls and left two messages for the Parent in an attempt to convene scheduled prehearing conference. Efforts to reach the Parent for the prehearing conference, and the discussion with the attorneys for West Contra Costa were recorded.

² Student has not filed a prehearing conference statement, and has not disclosed his exhibits or witnesses. West Contra Costa has filed its prehearing conference statement.

1. **PREHEARING CONFERENCE STATEMENT:** The Prehearing Conference Statement shall include the following:

a. Each party's estimate of the time necessary to complete the Due Process Hearing;

b. A concise statement of the issues that remain to be decided at the Due Process Hearing and the proposed resolution of such issues, based upon those issues raised in the due process hearing request;

c. The name of each witness the party may call at the Due Process Hearing, a brief summary of the subject of the expected testimony of the witness, and a description of the issue to which the testimony of the witness relates;

d. The name and address of each expert witness the party intends to call at the Due Process Hearing, a brief summary of the opinion that the expert is expected to give, and a description of the issue to which the testimony of the expert relates;

e. A list of documentary evidence that the party intends to present, and a description of any physical or demonstrative evidence; and

f. The need for an interpreter or special accommodation at the due process hearing.

IT IS SO ORDERED.

Dated: April 24, 2015

/s/
ADENIYI A. AYOADE
Administrative Law Judge
Office of Administrative Hearings