

**Office of Administrative Hearings
Special Education Advisory Committee
October 9, 2015
10:00 a.m. - 1:00 p.m.**

Mission: *The Advisory Committee is a committee composed of parents, attorneys, advocates, school employees and other stakeholders, the majority of whom are parents and advocates or attorneys for parents. The Advisory Committee provides non-binding recommendations to OAH to improve the mediation and due process procedures utilized by OAH.*

Goals: *OAH consults with the Advisory Committee in areas such as revisions to OAH website, forms, documents, scheduling procedures, staff training, and outreach to families and students.*

Agenda

1. Welcome and Introduction
 - a. Selection of Chair at Each Location
 - b. Selection of Note-taker at Each Location
 - c. Introduction of Committee Members
 - d. Introduction of OAH Staff

2. Introductory Comments and Updates
 - a. Welcome New Members
 - b. Expectations of Members
 - c. Overview of Advisory Committee Meeting Process
 - d. Open Meeting Act
 - e. Staff Changes at OAH

3. Hearing and Mediation Processes
 - a. ADA Certification Process
 - b. Requests for Reasonable Accommodation and Accessibility
 - c. Revising *Guide to Understanding Special Education Due Process Hearings* and FAQ
 - d. Filing by Email
 - e. Late Filing of Prehearing Conference Statements
 - f. Outreach Presentations
 - g. California Department of Education Attendance at Advisory Committee Meetings
 - h. Continuances of OAH Special Education Matters
 - i. Training of New Administrative Law Judges
 - j. Training of New Mediators
 - k. Designated ALJ's for Mediations and Hearings
 - l. Process for updating posted orders

4. Public Comments

Time is set aside for individuals desiring to speak on any topic not otherwise on the agenda. In all cases, the presiding officer reserves the right to impose time limits on presentations as may be necessary to ensure that the agenda is completed.

5. Proposed Date of Next Advisory Committee Meeting: Friday, April 22, 2016
6. Adjournment

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contacting Tim Dean at (916) 263-0880 or Tim.Dean@dgs.ca.gov.

Advisory Committee meetings are Webcast live. Participants are invited to submit questions and comments that will be shared with the board members live during the meeting. To participate, or to find out about upcoming or past meetings or Webcasts, go to <http://www.dgs.ca.gov/oah/SpecialEducation.aspx>. If you have any questions about the meeting, please contact Tim Dean.