

**Office of Administrative Hearings
Special Education Advisory Committee
May 4, 2012, 2011
10:00 a.m. - 1:00 p.m.**

Mission: *The Advisory Committee is a committee composed of parents, attorneys, advocates, school employees and other stakeholders, the majority of whom are parents and advocates or attorneys for parents. The Advisory Committee provides non-binding recommendations to OAH to improve the mediation and due process procedures utilized by OAH.*

Goals: *The OAH consults with the Advisory Committee in areas such as revisions to the OAH website, forms, documents, scheduling procedures, staff training, procedure manual, consumer brochure, and outreach to families and students.*

Agenda

1. Introduction
 - a. Selection of Chair at Each Location
 - b. Selection of Note-taker at Each Location
 - c. Introduction of Committee Members
 - d. Introduction of OAH Staff
 - e. Prior Recommendations from Committee
2. Introductory Comments and Updates
 - a. Advisory Committee Terms and Application Process
 - b. Staff Changes at OAH
3. Hearing and Mediation Processes
 - a. Timely Peremptory Challenges
 - b. More Frequent Advisory Committee Meetings
 - c. Conducting Student-Filed Hearings during Summer Break
 - d. Special Education Dispute Resolution Process Help Line
 - e. Excluded Evidence in Administrative Record of Hearing
 - f. In Camera Review of Evidence
 - g. Page Limits for Closing Arguments
 - h. Meet and Confer Prior to Filing a Notice of Insufficiency
 - i. Prehearing Conferences on Monday and Friday
 - j. Paperless Procedural Safeguards and Other Documents
 - k. Changes to Initial Scheduling Order
 - l. Adding New Party to Complaint
 - m. OAH's Service of Documents and Courtesy Copies

4. Public Comment

Time is set aside for individuals desiring to speak on any topic NOT otherwise on the agenda. In all cases, the presiding officer reserves the right to impose time limits on presentations as may be necessary to ensure that the agenda is completed.

5. Date of Next Advisory Committee Meeting

6. Adjournment

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contacting Kay Stubbings at (916) 263-0880 or Kay.Stubbings@dgs.ca.gov.

Advisory Committee meetings are Webcast live. Participants are invited to submit questions and comments that will be shared with the board members live during the meeting. To participate, or to find out about upcoming or past meetings or Webcasts, go to <http://www.dgs.ca.gov/oah/SpecialEducation.aspx>. If you have any questions about the meeting, please contact Kay Stubbings at the above contact information.