

**Office of Administrative Hearings  
Special Education Advisory Committee  
April 22, 2016  
10:00 a.m. - 1:00 p.m.**

**Mission:** *The Advisory Committee is a committee composed of parents, attorneys, advocates, school employees and other stakeholders, the majority of whom are parents and advocates or attorneys for parents. The Advisory Committee provides non-binding recommendations to OAH to improve the mediation and due process procedures utilized by OAH.*

**Goals:** *OAH consults with the Advisory Committee in areas such as revisions to OAH website, forms, documents, scheduling procedures, staff training, and outreach to families and students.*

**Agenda**

1. Welcome and Introduction
  - a. Selection of Chair at Each Location
  - b. Selection of Note-taker at Each Location
  - c. Introduction of Committee Members
  - d. Introduction of OAH Staff
2. Introductory Comments and Updates
  - a. Expectations of Members
  - b. Membership Terms and Application Process
  - c. Overview of Advisory Committee Meeting Process
  - d. Open Meeting Act
  - e. Staff Changes at OAH
3. Hearing and Mediation Processes
  - a. Update on Revising the *Guide to Understanding Special Education Due Process Hearings*
  - b. OAH Scheduling Causing Conflicts for School Districts
  - c. Proximity of Calendar Dates in School District Filed Cases
  - d. ADA Compliant Locations Provided by School Districts
  - e. Reassignment of Cases Following Prehearing Conference
  - f. Logistics of Dual Matters
  - g. Conducting Mediations on Mondays and Fridays
  - h. Ability to Waive Prehearing Conferences
4. Public Comments

Time is set aside for individuals desiring to speak on any topic not otherwise on the agenda. In all cases, the presiding officer reserves the right to impose time limits on presentations as may be necessary to ensure that the agenda is completed.
5. Proposed Date of Next Advisory Committee Meeting: October 28, 2016

6. Adjournment

**REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY**

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contacting Tim Dean at (916) 263-0880 or [Tim.Dean@dgs.ca.gov](mailto:Tim.Dean@dgs.ca.gov).

Advisory Committee meetings are Webcast live. Participants are invited to submit questions and comments that will be shared with the board members live during the meeting. To participate, or to find out about upcoming or past meetings or Webcasts, go to <http://www.dgs.ca.gov/oah/SpecialEducation.aspx>. If you have any questions about the meeting, please contact Tim Dean.