

OFFICE OF FLEET & ASSET MANAGEMENT

BIKESHARE PROGRAM

The DGS, Office of Fleet and Asset Management (OFAM) is excited to announce the expansion of our vehicle fleet with bicycles! The OFAM is providing state employees a variety of travel options through the deployment of our all-inclusive Online Vehicle Reservation System (OVR). State employees now have the ability to increase their physical activity, travel to nearby meetings and run errands reducing time spent in traffic, congestion and environmental impact. These Breezer Downtown 5 Commuter bicycles are stylish and sturdy with full-length fenders, bells and chain guards for added safety, and an oversized cargo rack with an attached pannier bag. Their three-to-five speed capability and upright handlebars are designed for greater visibility for the rider.

All state employees can participate in the program in three simple steps:

1. **Orientation:** State employees must schedule and attend the DGS BikeShare Orientation provided at the Ziggurat Building ([Link to Orientation webpage/online training hyperlink](#)) a safety and orientation class.
2. **Certification:** Once you have completed Orientation, email a copy of your Safety Certificate to DGSFleetOps@dgs.ca.gov to obtain reservation access. You will receive a confirmation email that includes the OFAM Online Vehicle Reservation link and access instructions.
3. **Reservation:** You can reserve a bicycle using the OFAM's existing Online Vehicle Reservation System. Follow the [New and Existing OVR registration and reservation instructions](#) to reserve your bicycle.
3. **Check-Out:** Go to the Sacramento State Fleet Garage Dispatch Office located at 1416 10th Street between the hours of 7:00am and 5:00pm to get your wheels. You will be required to sign the DGS Liability Waiver form prior to your initial ride. Staff will provide you a helmet, a bikelock, assist with adjustments, answer any questions you might have and you are ready to ride!
4. **Bicycle Return:** Please return the bicycle and all equipment to the State Garage. Garage staff will assist you in returning the bicycle.

Please visit the OFAM BikeShare FAQ ([hyperlink](#)) page for more information. You can also contact the Sacramento Garage Dispatch Office (916) 657-2327 ([Call Center?](#)) if you need further assistance.

BIKE OPTIONS

Women's Road Bikes (Including Racing and Touring)

Rider height	Suggested frame size
Feet/Inches	Size
5`1`-5`3`	XS
5`3`-5`5`	S
5`5`-5`8`	M

WOMEN'S X-SMALL

RIDER HEIGHT: 4'8" – 5'3"



WOMEN'S SMALL

RIDER HEIGHT: 5'2" – 5'6"



WOMEN'S MEDIUM

RIDER HEIGHT: 5'5" – 5'11"



Men's Road Bikes (Including Racing and Touring)

Rider height	Suggested frame size
Feet/Inches	Size
5`6`-5`9`	M
5`9`-6`0`	L
6`0`-6`3`	XL

MEN'S MEDIUM

RIDER HEIGHT: 4'8" – 5'3"



MEN'S LARGE

RIDER HEIGHT: 4'8" – 5'3"



MEN'S X-LARGE

RIDER HEIGHT: 4'8" – 5'3"

