



State of California • Arnold Schwarzenegger, Governor

State and Consumer Services Agency

DEPARTMENT OF GENERAL SERVICES

Office of Fleet and Asset Management

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**NOTICE OF RELOCATION OF THE STATE OF CALIFORNIA  
FEDERAL SURPLUS PERSONAL PROPERTY HEADQUARTERS OFFICE  
FROM SANTA ANA TO SACRAMENTO, EFFECTIVE JANUARY 30, 2009**

As the State of California continues to face fiscal crises, and as the State budget approaches record deficits, we must make examining opportunities and methods to streamline operations a top priority. Cost-saving measures such as re-engineering existing business models, consolidating business functions and relocating programs to reduce operational expenses and redundancies are among the options available to state departments during these extraordinarily difficult financial times.

With this in mind, the Department of General Services (DGS) has decided to relocate and consolidate the Headquarters and Administrative Center of the State of California Federal Surplus Personal Property Program from its current location in Santa Ana to the Office of Fleet and Asset Management's (OFAM) Headquarters facility at 1700 National Drive in Sacramento.

The current office in Santa Ana will permanently close on January 30, 2009; the Federal Program will begin providing services and placing federal surplus personal property from its new location in Sacramento on February 2, 2009.

In addition to serving as the Headquarters for OFAM, the National Drive facility in Sacramento also houses the Administrative Center for the State of California Surplus Personal Property Program. This relocation will provide these comparable programs an opportunity to share resources and become more responsive to customers' needs, while also eliminating the overhead costs associated with maintaining a satellite office in Santa Ana. Although there are some inherent differences between the Federal and State surplus personal property programs, there are enough similarities in clientele, business methods and operations to generate cost savings, efficiencies in business functions and to eliminate redundant business processes.

Though this relocation will represent a change to our long term presence in Southern California, DGS intends to enhance and strengthen the Federal Surplus Personal Property Program and will be better able to serve our current customers from our Sacramento location.

Accordingly, DGS is soliciting your ideas as we develop and implement a new and improved business model for the Federal Surplus Property Program in the coming months. DGS will create a network of interested parties to establish a feedback system for additional input on proposed program improvements. Please send your suggestions and comments to [federal surpluspropertycomments@dgs.ca.gov](mailto:federal surpluspropertycomments@dgs.ca.gov)