

State Surplus Property & Reutilization (SP&R)

Public Auction of Surplus Personal Property

General Terms and Conditions

TERMS: Fill out bid paddle registration form and take it to the cashier window along with picture identification to receive bid paddle. Payment in full is required before winning bidder may take possession of items won.

NON PAYMENT: If winning bid participant fails to submit payment in full for his/her auction purchases by due date that person or that person's representative will be required to put a deposit of \$1,000 in the form of a Cashier's Check to participate in future auctions. Deposit can be applied to the auction purchases or will be refunded if no winning bids are made.

FINAL PAYMENTS: Visa, MasterCard, Discover, Cashier's Check (exact amount only), Money Order (exact amount only).

Cashier's Check and Money Orders must be made out to Department of General Services.

Payment in full is due before 3:00 pm on the Wednesday after the auction date. No partial payments accepted.

PICK UP: All items must be picked up before 3:00 pm of the Wednesday after the auction date. An additional \$100.00 storage fee will be charged for each additional business day pick-up is late, up to 4 days. After that 4th day, all items will be forfeited.

ALL SALES ARE FINAL, NO REFUNDS OR EXCHANGES

For individuals with a disability needing reasonable accommodation or having questions, please call (916) 928-5800. In order to ensure that we can meet your accommodation it is best that we receive your request at least 10 working days before the scheduled auction. TDD is a Telecom Device for the Deaf and is reachable only from telephones equipped with a TDD device. California Relay Service (telephone) numbers are:

Voice 1-800-735-2922

TTY/TDD 1-800-735-2929