

<u>State of CA Request for Long Term Rental</u>	
<u>Request Information</u>	
Department/Agency:	
Contact Name:	
Contact Phone Number:	
Contact Email:	
Reason Long Term Rental is being requested:	
<u>Department Approval</u>	
Rental Approved By:	
Date Approved:	
<u>Rental Information</u>	
Driver's First and Last Name:	
Driver's Phone Number:	
Driver's Email Address:	
Start Date of Rental:	
Estimated Length:	
Vehicle Type Required:	
<u>OFAM Approval</u>	
Approved By:	
Date Approved:	
Approved from and to:	Start: _____ End: _____
Once all fields have been completed please email to the Office of Fleet and Asset Management at famssupport@dgs.ca.gov	