



DEPARTMENT OF GENERAL SERVICES
STATEWIDE TRAVEL MANAGEMENT PROGRAM
TRAVEL BULLETIN

Travel Bulletin: # 13-07

Effective Date: August 28, 2013

Expiration Date: Until Rescinded

SUBJECT: Electronic Tolling on the Golden Gate Bridge

PURPOSE: Informational/Update

REFERENCE: N/A

Purpose	The purpose of this Travel Bulletin is to inform state agencies that the Golden Gate Bridge has gone to an Electronic Toll Collection System. This Travel Bulletin will provide information on how to pay your toll fees when driving through a toll collection area on state business where there are no toll collectors onsite and an option for cash payment is not available.
Background	As of March 27, 2013, the Golden Gate Bridge no longer has onsite toll collectors. The new Electronic Toll Collection System requires payment via FasTrak or through paper billing to the registered owner of the vehicle based on the electronic scanning of the license plate number. The same types of electronic tolling systems are used in other states and will potentially be implemented in other toll collection sites throughout California.
How You Will be Billed if You Are in a Rental Vehicle	<p><u>Without a FasTrak Account:</u> Enterprise is offering a tolling program through TollPass, an electronic-toll-payment service provider. All Enterprise vehicle license plate numbers have been registered with TollPass. When a license plate is read going through a toll collection area matching one registered with TollPass, a paper bill is generated and mailed to the address of the driver on file with the rental company. The bill will include the toll fee and a service fee assessed by TollPass of approximately \$2.95.</p> <p><u>With a FasTrak Account:</u> Mount the FasTrak device in your rental vehicle per FasTrak requirements, and pay your FasTrak account as normal.</p>
How You Will be Billed if You Are in a State Vehicle	<p><u>Without a FasTrak Account:</u> The bill will be mailed to the registered owner. If you go through an electronic tolling station in a state-owned vehicle, alert either your department or the Office of Fleet and Asset Management (OFAM) leasing office that a toll charge will be received. Make arrangement to ensure payment is made.</p> <p><u>With a FasTrak Account:</u> Mount the FasTrak device in your daily or monthly state vehicle per FasTrak requirements, and pay your FasTrak account as normal.</p>

Alert	<i>If you do not pay your toll invoice assessed in an Enterprise Rental vehicle, you will be added to their “Do Not Rent” list. Make sure your current address is on file when you rent your vehicle and that you pay your assessed toll promptly to avoid future rental issues.</i>
How to Pay Your Toll	Payments can be made online at http://www.goldengate.org/tolls/ or by U.S. Mail. Invoices must be paid within 3 weeks to avoid late charges. Late fees will not be reimbursed by the State Controller’s Office.
For Reimbursement	Toll charges will be reimbursed through a Travel Expense Claim (TEC) or CalATERS Global, whichever process your department is using. The toll fee should be submitted under “Toll Charges” and the service fee should be submitted under “Business Expense”.
Additional References	<p>For more information on FasTrak and other payment options when in a personal vehicle: https://www.bayareaFasTrak.org/vector/index.shtml or call 877-BAY-TOLL.</p> <p>To locate a toll billing statement online after driving your rented vehicle through an electronic tolling station or to register for future toll billing statements to be sent to you via email:</p> <p>http://www.htallc.com/Receipt_RequestEHI.aspx?rental=196</p>
DGS Statewide Travel Program Contract Administrator	<p>If you need additional information or assistance, please contact:</p> <p>Georgia Kattenhorn, Travel Program Specialist DGS Statewide Travel Program (916) 376-3990 Phone (916) 376-3999 Fax georgia.kattenhorn@dgs.ca.gov</p>