

2003 Advisory Actions

state . allocation . board

Issue Number 01: Information from the State Allocation Board meetings held on November 27, 2002, December 18, 2002 and January 22, 2003

what's inside

- Introducing Charter School Facility Funding.....2
- Annual Adjustment to School Facility Program Grants.....2
- Is Your Project in an Urban Location?.....3
- New Effective Date for 60/40 Modernization Projects.....3
- State Allocation Board Membership.....3
- Have You Heard About AB 1506?.....5
- Facility Planners Outreach.....6
- Federal Renovation Program Check-Up.....6
- Increased Funding for Toxics Clean-Up.....6
- Show Me the Money!.....6
- Minimal State Funding for Deferred Maintenance?.....7
- Power Authority Offers New "PULSE" Financing Program.....7

Historic Day...

from the desk of the executive officer



It is with much pride and appreciation for everyone's hard work that I announce the State Allocation Board (SAB) apportioned an unprecedented amount in excess of \$5.4 billion in new construction and modernization funds at the December 2002 SAB meeting.

Within six weeks from the November 5th 2002 election in which the State's voters passed the largest State bond in the Nation's history, Proposition 47, the SAB apportioned much needed school facilities funds to immediately respond to the needs of California's children and to provide reimbursement to districts that advance funded their projects with limited local resources. Nearly \$3.4 billion was apportioned for the construction of new school facilities and \$2.07 billion was provided for the modernization of existing school facilities.

Prior to the November 5th election certification, the Office of Public School Construction (OPSC) proceeded with careful planning and arrangements for the various critical events and meetings relating to the Bond to enable the SAB to act swiftly and prudently to administer the Proposition 47 funds for the benefit of California's children. As a result, the OPSC is ready to immediately respond to the districts when they say to us, "Show me the money!" In fact, the OPSC staff began processing \$2.6 billion in fund releases to the districts before the end of 2002. These funds not only provided immediate relief to the local school districts for the construction of new facilities

and modernization of existing facilities for our children, these funds will provide a much-needed boost to the overall economy of California; in effect providing a regeneration of these public funds back to all the local communities of California.

All that being said, the OPSC and SAB will not rest on our laurels. The OPSC and SAB processes are well-oiled and in place to swiftly and efficiently process the \$6 billion remaining of the "K-12" portion of the Proposition 47 Bond funds. We all need to work together; there is much to accomplish before March 2004. The OPSC is ready to assist districts with their current and future facilities needs and to help them prepare your eligibility and funding applications, fund release requests, reporting requirements and project audits. You can learn more about these services in this issue, or as always, please feel free to call your OPSC Project Manager, who will assist you with your school facility needs.

Congratulations to everyone! Now let's build and modernize some schools...

Luisa M. Park, Executive Officer

Important Changes to Enrollment Reporting

By Juan Mireles, OPSC Project Manager

The recent passage of AB 14, AB 1994, and Proposition 39 has prompted changes to the SFP Regulations that revise our Enrollment Certification/Projection (Form SAB 50-01). Previous enrollment instructions allowed school districts to include, "students attending charter schools that are part of the district's enrollment and the student occupies space in a classroom. . . ." on the Form SAB 50-01. In other words, school districts were allowed to include pupils receiving classroom-based instruction in charter schools that were physically located outside of the district boundaries. As a result of the new legislation, school districts will no longer be able to report pupils receiving classroom-based instruction in charter schools located outside its district boundaries. Conversely, school districts will now be able to report pupils receiving classroom-based instruction in charter schools that are located within its district boundaries regardless if they chartered the school.

Q. *Who is affected by these changes?*

Any district submitting a new construction funding application is required to adjust its new construction baseline eligibility for the latest CBEDS information. Any district updating its new construction baseline eligibility for new CBEDS will be subject to the new criteria.

Continue on page 4

OPSC Reminders...

- ▶ **State Allocation Board Meetings***
 Wednesday, March 26, 2003
 Wednesday, April 23, 2003
 Wednesday, May 28, 2003
- ▶ **Implementation Committee Meetings***
 Friday, March 7, 2003
 Friday, April 4, 2003
 Friday, May 2, 2003
- ▶ **Joint Use Funding Cycle**
 The final funding cycle will end May 31, 2003 for districts eligible to participate in the Lease-Purchase Program funding of Joint Use projects for gymnasiums, multipurpose rooms and libraries (SB 1795).
- ▶ **Interest Earned Report (Form SAB 180)**
 Due quarterly (March 31, June 30, September 30, December 31) from each county for all districts which have earned interest from the Leroy F. Greene Lease-Purchase Fund.
- ▶ Copies of the applicable SAB actions, proposed regulations, and additional information can be located on the OPSC Web site at www.opsc.dgs.ca.gov. Should you have questions or need any additional information regarding the contents of this advisory, please contact your project manager.

* Meeting dates subject to change. Check the OPSC Web site at <http://www.dgs.ca.gov/opsc> for latest dates and times.

Introducing Charter School Facility Funding

On January 22, 2003, the State Allocation Board (SAB) approved amendments to the School Facility Program (SFP) regulations to incorporate changes initiated by Assembly Bill (AB) 14. AB 14 creates a new pilot program that will allow \$100 million in Proposition 47 funding for the construction of charter schools. This program allows charter schools for the first time to access State facility funding directly or through the school district where the charter school is physically located and to acquire a preliminary apportionment. Another aspect of the program is that the Office of Public School Construction (OPSC) will work with the California School Finance Authority (CSFA) in the approval process of an application. The SAB and OPSC role in the charter school application and approval process will be essentially the same as it is currently in the SFP. The CSFA will be responsible for determining if a charter school is financially sound and if the local matching share payment will be either lease payments or a cash contribution.

A charter school or school district filing on behalf of a charter school under this program may request a

reservation of funding, by submitting an Application for Charter School Preliminary Apportionment, Form SAB 50-09, while going through the process of receiving the necessary approvals from other State entities (California Department of Education, Division of the State Architect, and Department of Toxic Substance Control). The charter school will then have four years to convert the preliminary apportionment into a final apportionment SFP.

The OPSC will begin accepting applications February 13, 2003 through March 31, 2003. The OPSC and CSFA are in the process of planning joint workshops throughout the State to inform school districts and charter schools on program eligibility and requirements. Please stay tuned to OPSC's Web site for specifics on locations and dates. For further details on the availability of funding and application submittal guidelines for this program, please contact either Lisa Constancio at 916.322.0317 or Elizabeth Dearstyne at 916.323.0073.

Annual Adjustment to School Facility Program Grants

The State Allocation Board approved an adjustment in the School Facility Program (SFP) grants as provided by law, based on the change in the Class B Construction Cost Index from January 2002 to January 2003. The change represented an increase in the grant amounts of 2.10 percent and shall apply to all SFP applications approved for funding on or after January 1, 2003. All applications presented for funding approval at the January 22, 2003 included this adjustment.

	PREVIOUS GRANT EFFECTIVE JANUARY 1, 2002	ADJUSTED GRANT EFFECTIVE JANUARY 1, 2003	
New Construction			Education Code Sections 17072.10 and 17074.10 authorize the SAB to adjust the per unhoused-pupil grant for new construction and modernization. The SFP Regulation sections that provide for these adjustments are Sections 1859.71 and 1859.78.
Elementary	\$5,720	\$5,840	
Middle	\$6,050	\$6,177	
High	\$7,920	\$8,086	
Modernization			
Elementary	\$2,471	\$2,523	
Middle	\$2,614	\$2,669	
High	\$3,422	\$3,494	

Additional amounts were also adjusted as specified in law. For a complete listing of the annual adjustments, please refer to the OPSC Web page at www.dgs.ca.gov/opsc. Please feel free to give your OPSC Project Manager a call if you have any questions regarding the annual adjustments and your SFP projects.

State Allocation Board Membership

By Lisa Jones, Regulation Administrator

A regulation pertaining to our very own State Allocation Board (SAB) is currently progressing through the regulatory process. The regulation modifies the operating procedures of the SAB based on a provision contained in Assembly Bill 16. That provision, specifically Government Code Section 15490, changes the membership of the SAB from seven members to ten members. The three additional members include one member from each house, Senate and Assembly, and an appointee from the Governor's Office. The proposed amendments to Regulation Section 1555, which is the administrative function of the SAB, changes the number of members representing a quorum and the number of votes representing a consensus from four to six.

At the January 2003 SAB meeting, the membership of the Board was complete and the proposed regulatory amendments to this regulation section were adopted on an emergency basis. The current SAB members are as follows:

- ▶ Mr. David Takashima, Chief Deputy at Department of Finance, Chair designee by Mr. Steve Peace, Director of Finance (Chair)
- ▶ Ms. Clothilde V. Hewlett, Interim Director of General Services
- ▶ Mr. David Sickler, State Building and Construction Trades Council of California
- ▶ Mr. Jack O'Connell, State Superintendent of Public Instruction
- ▶ The Honorable Dede Alpert, Senator
- ▶ The Honorable Bob Margett, Senator
- ▶ The Honorable Tom Torlakson, Senator
- ▶ The Honorable Marco Firebaugh, Assembly Member
- ▶ The Honorable John Dutra, Assembly Member
- ▶ The Honorable Tony Strickland, Assembly Member

The Office of Public School Construction looks forward to continuing its close work with the SAB on all issues impacting school facilities construction.

New Effective Date for 60/40 Modernization Projects

By Lisa Jones, Regulation Administrator

One of the major provisions of Assembly Bill 16 (Chapter 33/2002) changed the funding for modernization projects from 80 percent State funding / 20 percent district funding to 60 percent State funding / 40 percent district funding. At that time, the date for modernization projects to be considered 60/40 projects was after March 15, 2002. With the passage of Assembly Bill 14 (Chapter 935/2002) the date changed from March 15, 2002 to April 29, 2002. This new date signifies that modernization projects filed after April 29, 2002 are considered 60/40 projects. At the January 22, 2003 State Allocation Board meeting, the Board adopted proposed regulations on an emergency basis reflecting the date change to April 29, 2002.

Questions regarding this issue may be referred to your OPSC Project Manager.

Is Your Project in an Urban Location?

By Lori Morgan, OPSC Manager

Emergency regulations were adopted by the State Allocation Board at its January 2003 meeting that revise the criteria and calculation of the supplemental grant for Urban Locations, Security Requirements and Impacted Sites, commonly referred to as the "urban adjustment". As a result, some may ask...

Q. *Why were the regulations changed?*

Assembly Bill 16 directed the SAB to review the increased costs that may be uniquely associated with "urban construction" and to adjust the grant adjustment, as appropriate. Through input and in-depth discussion at several SAB Implementation Committee meetings, consensus was achieved resulting in the regulations presented to and adopted by the SAB.

Q. *What's the change to the criteria?*

For SFP New Construction

Districts may request a supplemental grant if all of the following conditions are met:

- The useable site acreage for the project is 60 percent or less of the site size recommended by the California Department of Education (CDE) for the net school building capacity for the project plus any existing enrollment at the site, if any.
- At least 60 percent of the classrooms in the project construction plans are in multistory facilities.
- For new construction of a new school site, the value of the site being acquired is at least \$750,000 per useable acre. This condition does not apply to new construction additions to existing school sites.

For SFP Joint-Use Projects

Districts may request a supplemental grant if the Type I or II Joint-Use project's Qualifying SFP New Construction Project qualifies for an urban adjustment.

Districts may request a supplemental grant if the useable site acreage at the existing school site where the Type III Joint-Use project is to be constructed is 60 percent or less of the site size recommended by the CDE based on existing enrollment at the site.

For SFP Modernization

Districts may request a supplemental grant if the useable site acreage for the project is 60 percent or less of the site size recommended by the CDE based on current CBEDS Report at the site at the time of the CDE final plan approval for the modernization project.

Continue on page 5

Important Changes to Enrollment Reporting... *continued from front page*

Q. *What if I've already updated for the 2002/2003 CBEDS? Will I have to resubmit another Form SAB 50-01?*

Districts that have already submitted a Form SAB 50-01 for the 2002/2003 CBEDS will not have to resubmit another Form in order to adhere to the new changes if all of the following are met:

- The district does not have any charter school pupils chartered by another school district located within the district boundaries.
- The district did not charter any schools located outside district boundaries.
- If the district meets these criteria, then the district may submit a letter stating that neither of the criteria mentioned above apply to the district.
- If the district meets any of the first two scenarios above, then the district would have to resubmit an updated Form SAB 50-01 (Rev. 01/03) to update its new construction baseline eligibility for the new regulations before its funding application can be processed to the SAB.

Q. *What if my eligibility is in a 3-year lock-in period for small school districts? Would I still have to update my eligibility?*

Small school districts that are in a 3-year eligibility lock would not have to update its eligibility for these changes. However, the school district would be subject to these changes once the 3-year period is over.

Q. *What if I'm an elementary school district with a charter school that serves grades K–12 within my district boundaries? Do I report all of the K–12 students?*

Districts that have charter schools located within its district boundaries would be required to report the pupils receiving classroom-based instruction in charter schools that serve the same grade levels as the district. For example, the elementary school district serving grades K–6 would only be able to report the K–6 enrollment from the K–12 charter school. The corresponding high school district would be able to report the remaining 7–12 pupils. High school districts will be an exception, and would be allowed to report 9–12 as well as feeder school enrollment.

Q. *What if I'm a county office of education (COE) and I chartered a school? Would I report the pupils from the charter school or would the school district where the charter school is physically located?*

The COE would be able to report the pupils receiving classroom-based instruction in the charter school if they are of the same grade level or type served by COE. In the cases where the grade levels or type of students from the charter school are different from what the COE serves, then the corresponding school district where the charter school is physically located would be able to report the pupils.

Q. *Will reporting a charter school located within my boundaries but chartered by another school district affect my 5-year projections?*

Districts that have a charter school located within its boundaries but were chartered by another school district will report the enrollment for the current year as well as the previous three years. If the information for the previous years is not available, the OPSC will adjust the previous year's enrollment data based on a prorated basis of the rate of growth or decline of the previous year's enrollment. Please contact your Project Manager for further direction if you have this situation. However, the district is responsible to research the current year's information if it wishes to take advantage of reporting the additional charter school pupils.

Q. *If I can no longer report pupils from schools that I chartered outside my district boundaries, how is this going to affect my eligibility?*

As required by the new regulations, districts will no longer be able to report pupils attending charter schools that are located outside their district boundaries. By omitting the charter school enrollment on the current year alone, an exaggerated decrease in 5-year projected enrollment will occur. Districts may also omit the charter school enrollment for the three previous years to offset this sharp decline. If the information for the previous years is not available, the OPSC will adjust the previous year's enrollment data based on a prorated basis of the rate of growth or decline of the previous year's enrollment. Please contact your Project Manager for further direction if you have this situation.

Q. *What if I don't know if there are schools within my boundaries chartered by another district?*

The California Department of Education has a link on its Web site to locate charter school information. Districts are able to locate charter schools based on school number, school name, chartering district, or County (see www.cde.ca.gov/charter) and the K–12 grade level breakdown (see www.cde.ca.gov/facilities, click on "Field Services" and then "Charter Schools Facilities Program"). You may contact John Dominguez for more information on this site at 916.323.0575. The K–12 grade level information can also be located through Data Quest on the CDE's Web site (see www.cde.ca.gov/dataquest).

The revised Form SAB 50-01 (Rev. 01/03) is available in the PDF format on our Web site. The Excel version of the 50-01 enrollment reporting form is currently being revised to accommodate this situation where the previous years CBEDS information is not available. The OPSC will contact you when your new enrollment projection is complete. Further, as soon as the changes are made, the revised spreadsheet will be posted on our Web site.

As always, any questions regarding SFP New Construction and Modernization projects may be referred to your OPSC Project Manager. Questions regarding the enrollment changes may be directed to Juan Mireles at 916.323.4470. Questions regarding the Charter Schools Facilities Program may be directed to Elizabeth Dearstyne at 916.323.0073.

Important Information about Labor Compliance Programs

Have You Heard About AB 1506?

By Lori Morgan, OPSC Manager

Significant Labor Code changes have occurred that impact the School Facility Program. Assembly Bill 1506 added Section 1771.7 to the Labor Code that requires a district to make a certification that a labor compliance program (LCP), that has been approved by the Department of Industrial Relations (DIR), for the project apportioned under the SFP has been initiated and enforced if both of the following conditions exist:

- ▶ The district has a project which received an apportionment from the funding provided in Proposition 47 or from the potential 2004 State bonds; and,
- ▶ The construction phase of the project commences on or after April 1, 2003, as signified by the date of the Notice to Proceed.

At its January 2003 meeting, the State Allocation Board adopted emergency regulations that add the AB 1506 certification to the SFP application forms and most significantly, to the Form SAB 50-05, Fund Release Authorization. These forms are adopted into the SAB's regulations by reference and are available on our OPSC Web site at

www.dgs.ca.gov/opsc; look under "SAB Forms" on the left-hand side navigation bar.

Districts with projects that are subject to AB 1506 are required to make this certification prior to receiving its SFP fund release for its impacted project(s). If your district's SFP project was funded at the December 2002 or January 2003 SAB meetings and the district requested its fund release before the revised Form SAB 50-05 was available but then later issues its Notice to Proceed on or after April 1, 2003, it is important to note that the district is still subject to the requirements of this law.

The SAB is committed to the fact that no process be created for the implementation of AB 1506 that would delay project construction. The SAB requested that a workgroup be established to assist with the implementation of AB 1506. This workgroup met on several occasions to develop a draft model LCP and a companion guidebook for use by applicant school districts. The guidebook and model LCP's are available for viewing on the DIR Web site at www.dir.ca.gov.

AB 1506 also requires the SAB to increase the per pupil grant amounts to accommodate the State's share of the increased cost of new construction and modernization projects due to the initiation and enforcement of a LCP. The OPSC welcomes interested parties with knowledge in these LCP costs to contact us and encourages your attendance at the SAB Implementation Committee meetings. The OPSC anticipates presenting the grant increase proposal to the February and March Implementation Committee meetings, and to the SAB at its March 2003 meeting. If your district receives its apportionment before the increase is in effect, there is no need to be concerned. The law allows that full and final apportionments can later receive the grant increase provided the project was subject to the AB 1506 requirements.

Questions regarding the Labor Code, LCP's, DIR approval of LCP's and the guidebook may be directed to the DIR at 415.703.4810. As always, questions regarding SFP New Construction and Modernization projects may be referred to your OPSC Project Manager.

Is Your Project in an Urban Location?... *continued from page 3*

Q. *How will the urban adjustment be calculated?*

The urban adjustment allows for increased percentages on a sliding scale basis for projects on sites that are 60 percent or less of the CDE recommended site size for the actual project. The urban adjustment starts at 15 percent and increases proportionately based on the each percentage decrease in the CDE recommended site size below 60 percent. The sliding scale varies for new construction and modernization projects.

For new construction of new school site, the urban adjustment cannot exceed 50 percent of the cost avoided with the purchase of site smaller than the CDE recommended site size for the number of pupil grants requested in the application. This limit does not apply to new construction additions to existing school sites or modernization projects.

Q. *Will the preliminary apportionments for the Critically Overcrowded Schools (COS) and Charter School Facilities Programs be impacted by the changes to the urban adjustment?*

Yes. If qualifying districts or charter schools request an "Urban Allowance" in its application for preliminary apportionment, an additional amount may be included if the project meets criteria that is similar to the urban adjustment for new construction projects.

Q. *When will the regulation change take effect?*

The OPSC anticipates approval of the emergency regulations from the Office of Administrative Law mid-February 2003, and the regulations become effective as of that date. Please look for further notification about the regulation effective date on our OPSC Web site at www.dgs.ca.gov/opsc under "What's New".

Q. *Who do I call if I have any questions about the urban adjustment?*

As always, questions regarding SFP New Construction and Modernization projects may be referred to your OPSC Project Manager. In addition to your OPSC Project Manager, Joint-Use project questions may be referred to Katrina Valentine at 916.322.0331 and COS Program questions to T.J. Rapozo at 916.324.2557. Questions regarding the Charter Schools Facilities Program may be directed to Elizabeth Dearstyne at 916.323.0073.

Increased Funding for Toxics Clean-Up

By Lisa Jones, Regulation Administrator

Existing law authorized State funding for up to 50 percent of the school district's cost of the site plus the response action costs associated with hazardous substances not to exceed the appraised value of the site. With the implementation of Assembly Bill 14 (Chapter 935/2002) provisions allow for increased site funding for toxic remediation up to 50 percent of one and one-half times the appraised site value when specified conditions have been met, as well as additional funding for the evaluation and response action in connection with hazardous substances at an existing school site in advance of submittal of Division of State Architect approved plans. This formula for funding not only affects regular School Facility Program applications, but it also affects applications submitted under the Critically Overcrowded Schools and Charter Schools Programs.

Please feel free to contact your OPSC Project Manager if you have any questions.

Funding for Special Schools

By Lisa Jones, Regulation Administrator

Assembly Bill 14 (Chapter 935/ 2002) adds new features to the modernization program under the School Facility Program. Education Code Section 17073.25 allows the California Department of Education (CDE) to file modernization applications on behalf of the California Schools for the Deaf and Blind. The Superintendent of Public Instruction shall identify a CDE designee to work closely with the Office of Public School Construction staff when filing eligibility and funding applications. This is the first time these special schools have had the opportunity to participate in a State-funded program designed to modernize existing school facilities. Another unique feature is that the projects will be 100 percent State funded rather than the standard 60/40 funding ratio. There are three special schools; two schools located in Fremont and one school located in Riverside.

On January 22, 2003, the State Allocation Board adopted proposed regulations pertaining to the special schools on an emergency basis, which will enable the CDE to file modernization applications quickly for purposes of establishing eligibility and to receive funding.

Need a Helping Hand? OPSC to the Rescue...

Facility Planners Outreach

By Christine Sanchez, Programs Manager Assistant

In order to provide the highest level of customer service to school districts and County Offices of Education (COE), the Office of Public School Construction (OPSC) would like to offer its assistance.

The OPSC representatives are available to assist with calculating eligibility, filling out applications, interpreting regulations and answering questions regarding the School Facility Program, as well as other programs administered by our office, such as the Deferred Maintenance and the State Relocatable Classroom Programs. Our goal is to be available to assist school districts and COE's on a regular basis. If you are interested in an OPSC representative participating in a future facility planners meeting, please provide us with a schedule of upcoming meet-

ings with your request. If a facility planners meeting is not convenient, contact your OPSC representative to set up a meeting at your convenience either in our office, at your district or the COE.

If you have any questions, please contact your OPSC Project Manager or Christine Sanchez at chsanche@dgs.ca.gov or 916.322.0328.

Federal Renovation Program Check-Up

By Lindsay Ross and Chris DeLong

The Federal Renovation Program (FRP) has been a great success. A total of \$103,617,782 was apportioned to Local Education Agencies (LEAs) last spring, and we are looking forward to releasing the funds.

As you may know, the May 21, 2003 time limit for the first fund release is approaching quickly. A letter advising grant recipients of the upcoming deadline was sent out in November and many LEAs have already requested the first 50 percent of their grant by submitting a Fund Release Authorization (Form SAB 60-02). An attachment has been added to the Form SAB 60-02 and is now available on our website at www.opsc.dgs.ca.gov. This form was developed to collect information requested by the U.S. Department of Education about projects completed using FRP funds. Please be sure to include this attachment when submitting a Form SAB 60-02.

Should you have any questions, please contact Lindsay Ross at lindsay.ross@dgs.ca.gov or by phone at 916.323.7938, or Chris DeLong at chris.delong@dgs.ca.gov or by phone at 916.322.5263.

We're Ready When You Say...

"Show Me the Money!"

By Barbara Terry, OPSC Accounting

If your district has a project that received funding at any State Allocation Board meeting that meets the criteria for fund release, the Office of Public School Construction (OPSC) is ready to show you the money! The OPSC stands ready to immediately process your fund release requests as soon as the district is able to submit the *Fund Release Authorization*, Form SAB 50-05. Submittal of the 50-05 signifies the district has entered into a contract for at least 50 percent of the work in the plans and that the districts funding share either has or will be expended by project completion.

All fund release requests received by the OPSC will be processed in date order, so you may wish to submit the request as soon as you meet the criteria indicated on the form.

As always, contact your Project Manager if you have any questions regarding School Facility Program requirements. For assistance in completing the *Fund Release Authorization*, Form SAB 50-05, please contact Laurie Stetson, Accounting Supervisor, at 916.322.0140 or lstetson@dgs.ca.gov. The Form SAB 50-05 can be found on the OPSC Web site at www.dgs.ca.gov/opsc.

Power Authority Offers New “PULSE” Financing Program to Promote Clean Energy and Energy Efficiency

The California Power Authority is launching a new public agency loan program to deliver conservation and clean energy solutions to all public agencies. The PUblic Leadership Solutions for Energy (PULSE) program helps public agencies manage energy needs and costs by providing flexible loan terms. A broad range of technologies are eligible, such as installing energy efficiency solutions, advanced metering and controls, as well as renewable and clean on-site generation.

The lending features include:

- ▶ Low short term or variable tax-exempt rates (as low as 3%)
- ▶ Low longer term tax-exempt rates, with repayment up to each project’s useful life
- ▶ Targeting larger loan sizes: 2 million or more per issuance
- ▶ Unlimited maximum loan amounts
- ▶ Multiple bond issues annually
- ▶ Reduced bond issuance costs via Power Authority financing

This fund will help government leaders implement clean energy projects with cost-effective paybacks on energy improvements, while simultaneously enabling local control of energy choices and spending decisions. Participants expressing initial interest include cities, counties, school districts, special districts and universities.

For more information on the PULSE program go to the California Power Authority’s Web site at www.cpowerauthority.ca.gov/financing/PULSE.htm, or send an e-mail to cpapublicloans@dgs.ca.gov, or you may call 916.651.9750.

Minimal State Funding for Deferred Maintenance?

By Roxana Saravia

The upcoming 2003-04 Fiscal Year Budget Act currently does not contain an allocation for the Deferred Maintenance Program. Historically, there have been three funding sources for the Deferred Maintenance Program: Excess Repayments from the State School Building Aid Program, the State School Site Utilization and the Budget Act. The first two sources continue to dwindle each year; therefore, the primary source for deferred maintenance funding the past several years has been through the Budget Act.

The Budget Act currently being considered by the Legislature does not include funds for the Deferred Maintenance Program. Please be aware that there may be a minimal amount of funds available for both Basic and Extreme Hardship Grants to school districts this coming fiscal year and districts should plan accordingly. As an alternative, please contact your School Facility Program (SFP) Project Manager for assistance with fulfilling facility needs through SFP modernization funding.

For further questions regarding the Deferred Maintenance Program, please contact Roxana Saravia at 916.323.3871 or rsaravia@dgs.ca.gov.

Status of Funds

PROGRAM	BALANCE AVAILABLE AS OF JANUARY 22, 2003 (AMOUNTS ARE IN MILLIONS OF DOLLARS)
PROPOSITION 47	
New Construction	
New Construction	2,789.3
Charter School	97.5
Energy	14.2
Modernization	
Modernization	1,158.6
Energy	5.8
Critically Overcrowded Schools	1,700.0
Joint Use	50.0
TOTAL PROPOSITION 47	5,815.4
PROPOSITION 1A	
New Construction	0.4
Modernization	0.0
Hardship	2.6
Proposition 1A Subtotal	3.0
PRIOR BOND FUNDS	
Contingency Reserve	19.8
AB 191	0.2
Prior Bond Funds Subtotal	20.0
TOTAL PROPOSITION 1A AND PRIOR BOND FUNDS	23.0

January 22, 2003

Construction Cost Indices

INDEX	RATE
Class "B" Buildings	1.46
Class "D" Buildings	1.47
Furniture and Equipment	1.41
Historical Savings Index	8.25

Index Definitions

Class "B" Buildings: Constructed primarily of reinforced concrete, steel frames, concrete floors and roofs.

Class "D" Buildings: Constructed primarily of wood.

Furniture and Equipment: An index based on an adjustment factor obtained quarterly from the Marshall & Swift Company.

Historical Savings Index: An index derived quarterly from the SAB approved new construction (growth) contract bids. It is the percentage difference between the SAB/OPSC generated construction allowance and the approved contract bid.

2003 Advisory Actions

state . allocation . board

Issue Number 02: Information from the State Allocation Board meeting held on February 26, 2003

what's inside

Critically Overcrowded Schools Program.....	2
Funds Released from Proposition 47	3
Lease-Purchase Program: Joint Use Program.....	3
Outstanding Lien Releases Remain	3
Requesting Fund Releases.....	3
Charter School Facilities Program Reminder: Filing Deadline Fast Approaching.....	4
District Outreach	4
SB 1795 Sunsetting: What's Next	4
Adjustments to the Modernization Baseline Eligibility for Enrollment Changes.....	5

Time to Act...

from the desk of the executive officer



It's time to act while we have a window of opportunity. There is much to accomplish for all of us to be ready for March 2004. It is important that you know our office is committed to the success of your district and the facility needs of our children.

Districts have expressed their concern about achieving all they need to do during these times of fiscal crisis. While faced with the stark realities of budget cuts and dwindling local resources, you are dealing with the increasingly difficult job of running a school district. Many districts received Proposition 47 funds since December 2002 and are busy managing those construction and modernization projects. To date, the Office of Public School Construction (OPSC) has released \$2.8 billion of the \$5.9 billion apportioned by the State Allocation Board (SAB); we are very aware that you are faced with a very large responsibility. All the while, School Facility Program (SFP) applications for future projects need to be filed while funding is available and to be ready for March 2004.

The OPSC is ready to assist you with services such as:

- ▶ Specialized one-on-one meetings for your needs.
- ▶ Presentations and workshops for you and other districts in your county or area.
- ▶ Explaining regulations and updating you on pending changes.
- ▶ Site visits to complete forms and calculate new and updated SFP eligibility.
- ▶ Completing SFP funding application forms and worksheets.
- ▶ Calculate project grants and adjustments.
- ▶ OPSC Plan Verification meetings to assist you and your architect with construction verification and cost analysis.
- ▶ Fund release requirements and tracking.
- ▶ SFP Facility Hardship and Rehabilitation projects.
- ▶ Assistance with filing for Critically Overcrowded Schools, Charter School and Joint-Use Programs.
- ▶ SFP Financial Hardship eligibility and submittals.
- ▶ Unique program questions and challenges.

- ▶ State Relocatable Classroom Program.
- ▶ Deferred Maintenance Program.
- ▶ Substantial progress and expenditure audit forms to meet reporting requirements for all of our programs.
- ▶ Pre closeout meetings to facilitate audits

The OPSC and SAB processes are fine tuned and in place to swiftly and efficiently process the \$5.5 billion remaining of the "K-12" portion of the Proposition 47 Bond funds. Beyond these services, we continue working closely with our partner State agencies in the school facilities arena to further improve and create seamless processes. To cite just one example; the OPSC is coordinating with the Division of the State Architect (DSA) to learn when your plans have been DSA approved and are contacting the districts to aid in the completion and submittal of your SFP funding applications.

You will read in this issue about our Outreach Program, but let me assure you that these services highlighted here are available to you regardless of your district size or location. My staff has been contacting districts to offer these services, but please don't wait. If you need assistance, please pick up the phone and call your OPSC Project Manager.

Congratulations again to everyone on these unprecedented accomplishments and please remember... *The time to act is now!*

Luisa M. Park, Executive Officer

OPSC Reminders...

- ▶ **State Allocation Board Meetings***
Wednesday, March 26, 2003
Wednesday, April 23, 2003
Wednesday, May 28, 2003
- ▶ **Implementation Committee Meetings***
Friday, April 4, 2003
Friday, May 2, 2003
Friday, June 6, 2003
- ▶ **Critically Overcrowded Schools**
To be guaranteed inclusion on the CDE Source School List, submit SFPD 4.16 to CDE by March 28, 2003. To apply for funding with the OPSC, SAB 50-08 applications must be submitted by May 1, 2003.
- ▶ **LPP Joint Use Funding Cycle**
The final funding cycle will end May 31, 2003 for districts eligible to participate in the Lease-Purchase Program funding of Joint Use projects for gymnasiums, multipurpose rooms and libraries (SB 1795). The LPP Joint Use Funding will sunset after May 31, 2003.
- ▶ **SFP Joint Use Funding Cycle**
The filing dates for the AB 16 Joint Use Program are November 5, 2002 through May 31, 2003 to be apportioned July 2003. The next filing period runs June 1, 2003 through May 31, 2004 to be apportioned July 2004 or July 2005.
- ▶ **Charter School Facilities Program**
The application filing period for Charter School Facilities Program ends March 31, 2003.
- ▶ **Interest Earned Report (Form SAB 180)**
Due quarterly (March 31, June 30, September 30, December 31) from each county for all districts which have earned interest from the Leroy F. Greene Lease-Purchase Fund.
- ▶ Copies of the applicable SAB actions, proposed regulations, and additional information can be located on the OPSC Web site at www.opsc.dgs.ca.gov. Should you have questions or need any additional information regarding the contents of this advisory, please contact your project manager.

* Meeting dates subject to change. Check the OPSC Web site at <http://www.opsc.dgs.ca.gov> for latest dates and times.

What's New?

Critically Overcrowded Schools Program

By T.J. Rapozo, OPSC Project Manager

First Off...What's the COS?

The Critically Overcrowded Schools (COS) Program provides for a preliminary apportionment or "reservation of funds" for anticipated future construction grant funding for qualifying school projects prior to submitting a complete, adjusted grant funding application under the provisions of the School Facility Program (SFP). Proposition 47 made \$1.7 billion available specifically for COS projects; districts interested in applying must do so by submitting a *Preliminary Application of Funding* (Form SAB 50-08) by May 1, 2003 to the Office of Public School Construction (OPSC). Please refer to the OPSC Web site at www.opsc.dgs.ca.gov for a complete list of Preliminary Application Submittal Requirements.

Who Can Apply?

Districts with SFP new construction eligibility and school sites included on the California Department of Education's (CDE) Source School List may apply. To qualify for the CDE Source Schools List, school sites must have pupil densities of at least 115 for grades K-6 and 90 for grades 7-12 based upon 2001/2002 CBEDS enrollment data. To ensure inclusion on CDE Source School List before the May 1, 2003 application-filing period deadline, districts must certify their school site information by completing and submitting SFPD Form 4.16 to the CDE prior to March 28, 2003.

So What's New?

The State Allocation Board (SAB) at its January 2003 meeting adopted regulations regarding the urban adjustment and the preliminary site acquisition apportionment. The COS urban adjustment is now based on the new SFP sliding scale for projects on sites that are 60 percent or less of the CDE recommended site size, and the preliminary site apportionment includes an amount equal to one-half the estimated property value for future potential hazardous substances/toxic remediation cost.

At its February 2003 meeting, the SAB authorized significant additions to the emergency regulations for the COS Program as follows:

- ▶ Allow districts to apply for a project that had a separate design apportionment in the SFP prior to November 5, 2002.
- ▶ Provide for advance fund releases for financial hardship districts with the exception of environmental hardships, similar to the SFP, prior to converting the Preliminary Apportionment to a Final Apportionment.
- ▶ In the event a district's enrollment has decreased below 75 percent of the pupils included in the Preliminary Apportionment, accept the remaining justifiable eligibility when converting to a Final Apportionment.

What Are Those Important Dates Again?

- ▶ SFPD 4.16 to the CDE prior to March 28, 2003.
- ▶ Complete COS Preliminary Application to the OPSC by May 1, 2003.

Who Do I Contact for Questions?

For information regarding the CDE Source School List, contact Fred Yeager at 916.327.7148 or visit the CDE Web site at www.cde.ca.gov.

For assistance or additional information regarding the COS Program, please contact your OPSC Project Manager.

Outstanding Lien Releases Remain

By Bryan Breaks, Audit Supervisor

Thank you for responding to our previous requests to remove State liens on district properties. These liens were carryovers from those districts that participated in the old State School Building Programs.

There are still 40 districts that have not cleared these liens as provided in Chapter 407, Statutes of 1998 (SB 50). The Office of Public School Construction (OPSC) would like to clear these remaining liens but is prevented from doing so until the 40 districts still outstanding take the appropriate action. The original acknowledgement of lien releases was sent to each impacted district with instructions that the information needed to be presented to the county recorder in order to remove the State lien from the districts properties.

Please view the OPSC Web site under “What’s New” at www.opsc.dgs.ca.gov to make sure your district is not one of the outstanding 40 districts. For additional assistance, please feel free to contact Mr. Bryan Breaks, Audit Supervisor, by E-mail to bbreaks@dgs.ca.gov or by telephone at 916.445.3156.

Requesting Fund Releases

We’d like to remind districts to keep a close eye on requesting release of its money. School districts with School Facility Program (SFP) apportionments will want to be certain to request a fund release prior to the 18-month timeline from the date of apportionment.

The law requires a district to submit its *Fund Release Authorization*, Form SAB 50-05, within 18 months of its apportionment date or its apportionment will be rescinded. The law does not provide for any extensions to this time period.

Be on the look out for a series of three reminder letters sent to the districts as a service from Office of Public School Construction (OPSC). After the third reminder letter, the OPSC will require that a copy of the signed construction contract be included with the fund release request. Also, following the third reminder letter, the OPSC will contact the district by telephone to follow up with the district regarding its fund release request.

Should you have questions regarding the SFP requirements, please contact your OPSC Project Manager. Should you require assistance in completing the *Fund Release Authorization*, Form SAB 50-05, or for contract clarification, please contact Laurie Stetson, Accounting Supervisor, at 916.322.0140 or by E-mail to lstetson@dgs.ca.gov. A copy of Form SAB 50-05 can be located on the OPSC Web site at www.opsc.dgs.ca.gov.

Lease-Purchase Program

Joint Use Program

At the December 18, 2002 meeting of the State Allocation Board (SAB) two important changes were made to the ECS 17052 (SB 1795) Joint Use Lease-Purchase Program (LPP):

- ▶ The LPP Joint Use Program will continue to accept applications through May 31, 2003, for funding consideration in July 2003.
- ▶ The LPP Joint Use Program will be discontinued on May 31, 2003.

Districts are encouraged to explore the \$50 million currently available for School Facility Program (SFP) Joint Use Projects under AB 16 and Proposition 47. Please visit the Office of Public School Construction Web site for the most current Regulations, the new *Application for Joint-Use Funding* (Form SAB 50-07), and to view the Joint Use AB 16 Statewide Outreach Workshop Presentation.

For more information regarding the LPP Joint Use Program, also visit the OPSC Web site at www.opsc.dgs.ca.gov. You may also contact either Brian LaPask at brian.lapask@dgs.ca.gov or by telephone at 916.327.0298 or Stevan Wood at stevan.wood@dgs.ca.gov or 916.323.7109.

February 26, 2003 Agenda

Funds Released from Proposition 47

PROGRAM	APPORTIONED	RELEASED/CONTRACTED	APPORTIONMENT BALANCE
New Construction	\$3,509,551,984	\$2,120,233,662	\$1,389,318,322
Modernization	2,374,316,752	756,738,832	1,617,577,920
Charter School	0	0	0
Energy	0	0	0
Critically Overcrowded Schools	0	0	0
Joint Use	0	0	0
Total	\$5,883,868,736	\$2,876,972,494	\$3,006,896,242

Charter School Facilities Program Reminder

Filing Deadline Fast Approaching...

By Elizabeth Dearstyne, OPSC Project Manager

Last month, the application filing period for the new Charter School Facilities Program began upon approval of the regulations from the Office of Administrative Law. By statute, the filing period ends March 31, 2003. If you have not already submitted an application but plan on doing so by the end of March, here are a couple of reminders to assist in submitting a complete application:

- ▶ Review the *Charter School Facility Application Submittal Requirements* available on the Office of Public School Construction's Web site at www.opsc.dgs.ca.gov.
- ▶ Review the California School Finance Authority's (CSFA) regulations for detailed information on the requirements for being deemed financially sound.

If you have any questions regarding the *Application for Charter School Preliminary Apportionment*, Form SAB 50-09, please contact either Lisa Constancio, Supervisor, at 916.322.0317 or Elizabeth Dearstyne, Project Manager, at 916.323.0073. For questions relating to financial soundness, please contact Lara Larramendi Blakely, Executive Director, CSFA at 213.620.4467.

SB 1795 Sunsetting

What's Next?

By Katrina Valentine, OPSC Project Manager

The Senate Bill (SB) 1795 Joint Use Program under the Lease-Purchase Program (LPP) will sunset after the current funding cycle, which ends May 31, 2003 as directed by the State Allocation Board (SAB) at its December 2002 meeting. Final apportionments will be made at the July 2003 SAB meeting.

Although the SB 1795 LPP Joint Use Program is sunsetting, a new program, the School Facility Program (SFP) Joint Use Program, went into effect April 29, 2002. The first filing period for the SFP Joint Use Program began November 5, 2002 and ends on May 31, 2003. Under the SFP Joint Use Program, \$50 million dollars will be available to be apportioned at the July 2003 SAB meeting. A second filing period will run from June 1, 2003 through May 31, 2004, with another \$50 million dollars available for apportionment either in July 2004 or July 2005, pending voter approval.

The SFP Joint Use Program is a great way for a district to utilize funds from the Joint Use Partner to build a facility the district wouldn't otherwise be able to build due to lack of financial resources. In addition, the SFP Joint Use Program in some instances can provide funding to enlarge a facility or provide extra money for the enhancement of an existing facility.

The eligibility criteria and project submittal requirements for the SFP Joint Use Program differ from those of the SB 1795 LPP Joint Use Program, so be sure to review the SFP Guidebook located on the OPSC Web site for a detailed list of requirements under the SFP Joint Use Program.

District Outreach

By Steve Paul, Program Supervisor

Just in time for Spring, the Office of Public School Construction (OPSC) is rolling out with a new and improved District Outreach. Starting with districts with approximately 2,500 ADA or less that have never established new construction and/or modernization eligibility, the OPSC will come to your district and will assist in preparing your eligibility application(s). This service is timely as districts experience dwindling local resources.

By having the OPSC prepare your application, you can be assured your documents will be prepared accurately the first time with no hassles. What do you need to do? The process is as easy as one, two, three. Just pick up the phone and call your OPSC Project Manager to schedule an appointment. If your eligibility is already established, your Project Manager is available to visit your district and present the latest information on Deferred Maintenance, State Relocatable Classrooms, and other important OPSC programs.

To view the OPSC Project Manager listing, please visit the OPSC Web site at www.opsc.dgs.ca.gov or call Lauri Lathrop at 916.322.7867.

Adjustments to the Modernization Baseline Eligibility for Enrollment Changes

It's a new year! Have you checked your CBEDS lately? Have an increase?...

As you may be aware, Regulation Section 1859.61(c) allows districts to increase modernization baseline eligibility for increases in enrollment. If your district wishes to increase a site's modernization baseline eligibility for enrollment increases, you must report the California Basic Educational Data System (CBEDS) increase on the *Eligibility Determination*, Form SAB 50-03, and submit the form to the OPSC using the latest CBEDS report available approximately October 15th of each year. *Important:* You must submit Form SAB 50-03 requesting the increase during the CBEDS reporting period in order to take advantage of that enrollment and to increase your baseline. Any decrease in enrollment following the establishment of a site's baseline eligibility does not have to be reported.

For example:

- ▶ A site's modernization baseline eligibility was established in March 1999 utilizing 1998/1999 CBEDS of 1,000 K–6 pupils.
- ▶ The district's site enrollment increases to 1,100 K–6 pupils in the 2001/2002 CBEDS year.
- ▶ The district's site enrollment decreases to 900 K–6 pupils in the 2002/2003 CBEDS year.

If...	Then...
the district submits its Form SAB 50-03 with the 1,100 K–6 pupils (2001/2002 CBEDS) in March 2002. . .	the district's modernization baseline for this site will be adjusted to capture the increase of 100 K–6 pupils.
the district waits and submits its Form SAB 50-03 with the 1,100 K–6 pupils (2001/2002 CBEDS) in March 2003. . .	the district's modernization baseline will not be adjusted. The baseline will NOT be decreased to 900; it will remain at 1,000 K–6 pupils.

Confused? No need to worry! Let us take a look at your forms; we are here to help. Please contact your OPSC Project Manager should you have any questions or need clarification.

Status of Funds

PROGRAM	BALANCE AVAILABLE AS OF FEBRUARY 26, 2003 (AMOUNTS ARE IN MILLIONS OF DOLLARS)
PROPOSITION 47	
New Construction	
New Construction	2,724.5
Charter School	97.5
Energy	14.2
Modernization	
Modernization	919.7
Energy	5.8
Critically Overcrowded Schools	1,700.0
Joint Use	50.0
TOTAL PROPOSITION 47	5,511.7
PROPOSITION 1A	
New Construction	0.0
Modernization	0.0
Hardship	0.3
Proposition 1A Subtotal	0.3
PRIOR BOND FUNDS	
Contingency Reserve	21.2
AB 191	0.2
Prior Bond Funds Subtotal	21.4
TOTAL PROPOSITION 1A/PRIOR BOND FUNDS	21.7

February 26, 2003

Construction Cost Indices

INDEX	RATE
Class "B" Buildings	1.46
Class "D" Buildings	1.46
Furniture and Equipment	1.41
Historical Savings Index	8.25

Index Definitions

Class "B" Buildings: Constructed primarily of reinforced concrete, steel frames, concrete floors and roofs.

Class "D" Buildings: Constructed primarily of wood.

Furniture and Equipment: An index based on an adjustment factor obtained quarterly from the Marshall & Swift Company.

Historical Savings Index: An index derived quarterly from the SAB approved new construction (growth) contract bids. It is the percentage difference between the SAB/OPSC generated construction allowance and the approved contract bid.

2003 Advisory Actions

S T A T E • A L L O C A T I O N • B O A R D
O F F I C E • O F • P U B L I C • S C H O O L • C O N S T R U C T I O N

Issue Number 03: Information from the State Allocation Board meeting held on March 26, 2003

what's inside...

<i>Labor Code Changes That Impact the SFP</i>	2
<i>Best Practices Report</i>	3
<i>Prop 47 Questionnaire</i>	3
<i>Community Day and Continuation High School Report Released</i>	4
<i>Critically Overcrowded Schools Program</i>	4
<i>Expenditure Audit Reporting Requirements</i>	4
<i>Expenditure Report Submittal</i>	5
<i>To Bid or Not To Bid?</i>	5
<i>What are Dwelling Units?</i>	5
<i>Funds Released from Proposition 47</i>	6
<i>180 Days for SFP New Construction Reimbursement</i>	7
<i>Ongoing and Major Maintenance of School Buildings</i>	7

Access to Funding...

from the desk of the executive officer



We are committed to you, the success of your district, and the facility needs of our children. Our inspiration is consistent; our children. In these challenging times, our office is concentrating its service efforts in an area of importance for your district... access to funding.

An incredible and unprecedented amount of funds have been apportioned and released to the districts. We are all working together to address the formidable task of meeting the school facility needs of this State. Within four months of the voters passing the \$11.4 billion in K–12 Proposition 47 State Bonds, over half of that amount has been apportioned to the districts totaling \$6.2 billion. Of those apportioned funds, over half has already been released to the school districts totaling \$3.2 billion. In these few months, our collaborative efforts have resulted in apportionments that essentially match the total amount of funds apportioned under the entire Proposition 1A over the last four years. Taken in context that the \$6.7 billion in Proposition 1A was over three-times that amount of the previous State Proposition 203 Bonds in 1996, these accomplishments are staggering.

As we take action to create new service possibilities for you and our State partnerships, we want to ensure that we address one of your primary needs; funding and fund releases. For example, we received a few phone calls from districts that

submitted Fund Release Authorizations and were concerned that the funds had not yet been received. We learned that in all of these cases we had processed the fund release request immediately, and the funds had already been mailed to the districts' county treasurer, in some cases as much as two months prior. We realize how important those funds are to you, so we have modified our existing notification process to the districts and county treasurers. We are sure you will be on the lookout for your funds, so here's what to expect. You can count on this office to immediately process your fund release request. We work very closely with the State Controller's Office (SCO) to ensure that the funds are released without delay and that the SCO consistently mails the actual warrants to the county offices within three weeks from the date we process the release. In our written notification to your district and county treasurer regarding the processing of your fund release, we are now including an anticipated date to expect the funds to reach your county treasurer, as well as where to locate on the OPSC Web site a report that you can monitor to learn the date the SCO sent the actual funds.

In other areas of service and funding, we hope you find the information we share in this issue valuable on topics such as:

- ▶ Cost saving ideas on a variety of methods and best practices of school facility construction.
- ▶ Service partnerships to enhance our service to you and your ability to access Proposition 47 funds.
- ▶ Guidance with qualifications for SFP Financial Hardship.
- ▶ Funding methods and lower classroom loading to meet your alternative education needs.
- ▶ Guidance on SFP reimbursement.
- ▶ Guidance to retain funds by meeting important reporting and bidding requirements.

In last month's Advisory Actions, I emphasized that it is time to act now while we have a window of opportunity, and that there was much to accomplish to ready ourselves for March 2004. *In that effort, you have my commitment that this office stands ready to assist you.*

Luisa M. Park, Executive Officer

- ▶ Increased SFP grants to accommodate your labor compliance programs.

OPSC Reminders . . .

- ▶ **State Allocation Board Meetings***
 Wednesday, April 23, 2003
 Wednesday, May 28, 2003
 Wednesday, June 25, 2003
- ▶ **Implementation Committee Meetings***
 Friday, May 2, 2003
 Friday, June 6, 2003
 Wednesday, July 2, 2003
- ▶ **Regional Occupational Center Facilities Report, SAB Form 406R**
 Due triennially (September 1, 2003) districts must report on the facilities utilized for the operation of a regional occupational center or program per Education Code Section 17285(d).
- ▶ **Critically Overcrowded Schools**
 To apply for funding with the OPSC, SAB 50-08 applications must be submitted by May 1, 2003.
- ▶ **LPP Joint Use Funding Cycle**
 The final funding cycle will end May 31, 2003 for districts eligible to participate in the Lease-Purchase Program funding of Joint Use projects for gymnasiums, multipurpose rooms and libraries (SB 1795). The LPP Joint Use Funding will sunset after May 31, 2003.
- ▶ **SFP Joint Use Funding Cycle**
 The filing dates for the AB 16 Joint Use Program are November 5, 2002 through May 31, 2003 to be apportioned July 2003. The next filing period runs June 1, 2003 through May 31, 2004 to be apportioned July 2004 or July 2005.
- ▶ **Interest Earned Report (Form SAB 180)**
 Due quarterly (March 31, June 30, September 30, December 31) from each county for all districts which have earned interest from the Leroy F. Greene Lease-Purchase Fund.

* Meeting dates, times and locations are subject to change. For the latest meeting information, check the OPSC Web site at www.opsc.dgs.ca.gov.

AB 1506 Update

Labor Code Changes That Impact the SFP

By Lori Morgan, OPSC Manager

As many of you have learned from our advisories or the discussions at the State Allocation Board (SAB) meetings, significant changes have occurred related to labor compliance that impact the School Facility Program. As a result, some may have questions such as...

Q. *What brought about this change?*

Assembly Bill 1506 added Section 1771.7 to the Labor Code that requires a district to make a certification for certain School Facility Program (SFP) projects that a Labor Compliance Program (LCP), that has been approved by the Department of Industrial Relations (DIR), has been initiated and enforced.

Q. *Who is affected by this change?*

Districts with projects apportioned under the SFP are affected if both of the following conditions exist:

- The district has a project which received an apportionment from the funding provided in Proposition 47 or from the potential 2004 State bonds; and,
- The construction phase of the project commences on or after April 1, 2003, as signified by the date of the Notice to Proceed.

Q. *Will this new process slow project construction?*

The SAB is committed to the fact that no process be created for the implementation of AB 1506 that would delay project construction. The SAB requested that a workgroup be established to assist with the implementation of AB 1506. This workgroup met on several occasions to develop a draft model LCP and a companion guidebook for use by applicant school districts, which was provided to the DIR for their implementation. The SAB requested that the DIR report monthly on the LCP approval process status, which has occurred with specific LCP review and approval data.

Q. *How do I find out about LCPs?*

The LCP guidebook and model LCPs are available for viewing on the DIR Web site at www.dir.ca.gov. Questions regarding the Labor Code, LCPs, DIR approval of LCPs and the guidebook may be directed to the DIR at 415.703.4810. Specific DIR contacts, telephone numbers and resources are listed in the LCP guidebook.

Q. *Will the SFP grants be increased to accommodate the cost of a LCP?*

Yes. AB 1506 requires the SAB to increase the per pupil grant amounts to accommodate the State's share of the increased cost of new construction and modernization projects due to the initiation and enforcement of a LCP. We have discussed the proposed AB 1506 grant increase at the SAB Implementation Committee meetings over the last several months. The increase is anticipated to be on a scale dependent on the total project cost and was developed with input from districts with LCP experience. The draft proposal and updates are available for viewing on the Office of Public School Construction (OPSC) Web site. We anticipate the grant increase proposal will be presented to the SAB at its April 2003 meeting.

Q. *What if our district already received its SFP apportionment for a project that is subject to AB 1506?*

There is no need to be concerned if your district receives its apportionment before the increase is in effect. The law allows that full and final apportionments can later receive the grant increase provided the project was subject to the AB 1506 requirements. Additional information will be made available as we prepare to process the increases for projects that the districts were required to initiate and enforce a DIR approved LCP.

Continue on page 6

Best Practices Report

By Audrey L. Edwards, OPSC Manager

The Office of Public School Construction (OPSC), in response to the State Allocation Board's (SAB) request, presented a report at the March SAB meeting regarding a variety of methods and best practices of school facility construction. The OPSC produces and frequently updates many comprehensive sources of information to support and guide school districts and other stakeholders as they build and retrofit schools. These OPSC resources contain the fundamentals as well as detailed information for the skilled practitioner. Our user-friendly resources range from the basic overview and introductory information for small school districts and first-time applicants to the hands-on instructions for every aspect of planning, site selection, design, plan approval, program funding, school construction, and reporting requirements.

The report included a sampling of resources that address various strategies and best practices for school facility construction.

Public School Construction Cost Reduction Guidelines — Various strategies and best practices for construction of new, or modernization of existing facilities.

Cookbook for Energy Conservation Measures — General energy efficiency techniques and methodologies for new construction or modernization and has an immediate effect on energy savings and costs.

School Facility Program Guidebook — Information that assists school districts in applying for and obtaining "grant" funds for the new construction and modernization of schools.

Breaking Ground Excerpts — Three feature projects, complete with photographs, site diagrams and project data, that illustrate the latest school facility planning ideas and design solutions from the OPSC/DSA joint newsletter *Breaking Ground*.

Prototype School Designs — From the OPSC Web site, various plans for elementary, middle and high schools that includes:

- ▶ Architect Contacts
- ▶ Construction Data
- ▶ Database Search
- ▶ Floor Plans
- ▶ Photographs
- ▶ Plan Abstracts
- ▶ Program Data
- ▶ School Contacts
- ▶ Site Plans

Plan Reuse Examples — Photographs and facts from three districts related to multiple schools built with the same architectural plans.

Developer Built Schools — Information about and examples of projects utilizing this delivery method.

Design-Build Schools — Information about a procurement process in which both the design and construction of a project are procured from a single entity that includes excerpts from the California Department of Education's *Design-Build Projects Guidelines*.

In addition, the report included the results of a survey of school districts and county offices of education that received Proposition 1A State Bond funding for more than one project at the same grade level to determine if they reused plans or used other methods to expedite their applications for funding. The findings from this survey may be viewed on the OPSC Web site in the **What's New** section.

You can locate the above-mentioned resources the OPSC Web site at www.opsc.dgs.ca.gov.

State Service Partnerships

Prop 47 Questionnaire

By Lori Morgan, OPSC Manager

As we ready ourselves for March 2004 and face these times of fiscal crisis, we continue working closely with our partner State agencies to improve our services to provide guidance and assistance to you. Our recent coordination efforts include working with the Division of the State Architect (DSA) to learn when your plans have been DSA approved and contacting those districts to survey their intentions to apply for Proposition 47 funds. Included in the survey, we asked those districts questions such as:

- ▶ **What is the anticipated timeline for filing for State Funding?**
- ▶ **Has the district received its Department of Toxic Substances Control (DTSC) and California Department of Education (CDE) projects approvals, including anticipated timelines?**
- ▶ **Does the district want assistance with filing for SFP funding and/or qualifications for SFP Financial Hardship?**

Are we more than just interested? Yes, of course. As we compile your responses to forecast and plan our operations around your needs, we are identifying and taking action on the areas where you need assistance. We are arranging for specialized one-on-one services where interest was expressed, such as guidance with the SFP Regulations, project budget estimates, and completion of funding and/or financial hardship applications. We are sharing our findings about the projects with DTSC and CDE to aid in their processing and enable further service outreach.

The OPSC wishes to thank those that have submitted their funding questionnaire. If you have not yet responded, we want to hear from you. Please take a moment to complete and return the questionnaire. If you did not receive our questionnaire letter and would like assistance, please just call your OPSC Project Manager. We are committed to the success of your district and our service to you.

Expenditure Audit Reporting Requirements

By Noé Valadez, OPSC Audit Supervisor

Please do not wait until your School Facility Program (SFP) project closeout audit and possibly find your district in a financial predicament. Let us help you along the way.

Meeting your annual reporting requirements will enable the Office of Public School Construction (OPSC) audit staff to identify possible problem areas and work with the district to correct them before the closeout audit. Another benefit of meeting the SFP Regulatory annual reporting requirements is the districts' ability to monitor the expenditures for their project budgetary purposes.

Districts agree to timely submittal of annual expenditure reports when participating in the program. The districts are required to submit the expenditure reports annually, beginning one year from the date any funds were released. The requirement continues until the project is complete as established by the Notice of Completion for the construction portion of the project, or as established by the regulations. Regulation Section 1859.104 provides that a project is considered complete when three years elapse from the final fund release date for elementary school projects, or four years elapse from the final fund release date for a middle or high school project.

Further details about these requirements can be located in the School Facility Program's *Progress and Expenditure Reporting Guide* on the OPSC Web site at www.opsc.dgs.ca.gov; click on **Resource Information** on the left-hand side navigation bar, select "Handbooks", and then select that particular guide. Any questions may be directed to the OPSC SFP Audit Supervisors, Noé Valadez at 916.322.7628, or Lien Hoang at 916.322.0315.

Community Day and Continuation High School Report Released

By Janna Shaffer, OPSC Project Manager

The results of the study of the funding methodologies for Community Day, County Community, County Community Day, and Continuation High Schools has been released by the Office of Public School Construction (OPSC) on behalf of the Department of General Services (DGS). This report titled *Review of the Funding Methods for Continuation High, Community Day and County Community Schools* was mailed to all school districts and superintendents of schools in late March 2003.

This report was in response to Assembly Bill 695, Education Code Section 17072.17, which directed the DGS, in conjunction with the California Department of Education, and other State agencies to review the method of funding the construction and modernization of school facilities for the following alternative education programs:

- ▶ Continuation High Schools
- ▶ Community Day Schools
- ▶ County Community Schools
- ▶ County Community Day Schools

The report contains recommendations from the DGS regarding classroom loading and funding methodologies for these alternative education schools. This report will be presented at the State Allocation Board Implementation Committee meeting in April and May 2003 to consider the report's findings.

To obtain a copy of this report, *Review of the Funding Methods for Continuation High, Continuation High, Community day, and County Community Day Schools*, please visit the OPSC Web site at www.opsc.dgs.ca.gov. The report is located on the home page under **What's New**. Please watch for proposal information by clicking on "more..." under **Implementation Committee Meeting** on the OPSC home page.

News Flash

Critically Overcrowded Schools Program

By T.J. Rapozo, OPSC Project Manager

What's New?...

In the January and February 2003 SAB Advisory Actions, it was announced that the preliminary site apportionment now includes an amount equal to one-half the estimated property value for future potential hazardous substances/toxic remediation cost. For some districts, this might be more than what is needed. If this is true for your district, let the OPSC know and an alternative lesser amount can be reserved for your future project. To make this request with the district's preliminary application package, simply include a letter indicating the anticipated amount necessary for potential hazardous substances/toxic remediation cost.

Don't Forget the COS Filing Timeline!...

Complete COS Preliminary Applications to the OPSC by May 1, 2003.

Who Do I Contact for Questions?

For information regarding the CDE Source School List, contact Fred Yeager at 916.327.7148 or visit the CDE Web site at www.cde.ca.gov.

For assistance or additional information regarding the COS Program, please contact your OPSC Project Manager.

Public Contract Code Compliance To Bid or Not To Bid?

By Rachel Wong and Roxana Saravia, Deferred Maintenance Project Managers

We want to help guide you on the front end, so you will not find your district in a difficult financial situation after your district's Deferred Maintenance Program project is audited. It is important that all districts be reminded that all contracts awarded for Deferred Maintenance Program projects must comply with the Education Code, Government Code, Public Contract Code (PCC), California Code of Regulation (Title 24), and other legal requirements. Per PCC Section 20111(b), "The governing board shall let any contract for a public project. . . involving an expenditure of fifteen thousand dollars (\$15,000) or more, to the lowest responsible bidder . . . or else reject all bids."

However, if the project meets the requirements under the provisions of PCC Section 20113, an emergency contract may be awarded. In this case districts must obtain all of the following approvals:

- ▶ School governing board, by unanimous vote.
- ▶ The County Superintendent of Schools.
- ▶ Obtain contract approval from its legal counsel.

As part of its normal audit review, the Office of Public School Construction (OPSC) will be coordinating with the County Office of Education and verifying that the requirements in law for such contracts have been met. Since non-compliance to any applicable laws, regulations and/or policies jeopardizes State funding, the OPSC strongly encourages districts to seek advice from their legal counsel before entering a contract. If you would like additional information, please feel free to contact Rachel Wong at 916.445.7880, or Roxana Saravia at 916.323.3871.

Did your district receive a grant under the Federal Renovation Program? Expenditure Report Submittal

By Bryan Breaks, OPSC Audit Supervisor

If so, this is a reminder that the Federal Renovation Program (FRP) regulations require you to submit an *Expenditure Report* (Form SAB 60-03 and a listing of project expenditures) within 270 calendar days of your application's first fund release. This is true whether the first funds released represented 50 percent or 100 percent of the grant amount. Your district will be receiving reminder letters as the 270-day deadline approaches.

As you are reporting the FRP project costs, keep in mind that the regulations limit the types of expenditures which are allowable under the program. Examples of ineligible expenditures include maintenance work and costs associated with the construction of new facilities (except for Impacted LEAs). For more details regarding permissible and impermissible expenditures, the program regulations can be viewed on-line at our Web site at www.opsc.dgs.ca.gov. Click on the **Programs** link in the menu on the left hand side of our home page. There you'll find much more information regarding the FRP including the text of the regulations.

For more information regarding the FRP reporting requirements, please feel free to contact Bryan Breaks at 916.445.3156, or Tom Flaman at 916.322.0172.

What are Dwelling Units?

By Eric Bakke, OPSC Project Manager

Each year when a school district submits a new construction funding application, a district is required to submit an updated Form SAB 50-01 for the current enrollment year. There are several factors that effect the 5-year enrollment projections: Current Enrollment, Student Yield Factor and Dwelling Units. Each of these combined or individually has a major impact in the outcome of the 5-year enrollment projection. A dwelling unit is a plot of land or lot identified in approved *tentative subdivision maps* on which a developer will construct a future home. A district may augment their enrollment projections based on the number of these new dwelling units.

So, which lots can the district include in the dwelling unit totals to augment their enrollment projections? Only those lots identified in tentative or final subdivision maps and that have received local planning authority approval, are valid (*i.e.*,

the approval from the planning authority has not expired) and the district has identified the dwelling units in that subdivision map to be constructed. As part of the Form SAB 50-01, the district must certify that the local planning authority has approved the tentative subdivision maps used to calculate the dwelling units reported.

As you may know, the status of some development projects is constantly changing. The number of dwelling units may change, a development may simply withdraw the project, or the city or county may simply re-zone the land. For these and many other reasons, the Office of Public School Construction strongly encourages districts to work closely with their local planning authority to keep informed of any new changes with the local developments. If you are unsure which maps should be included in the dwelling unit totals when preparing the Form SAB 50-01, please contact your Project Manager for further assistance.

Labor Code Changes That Impact the SFP... *continued from page 2*

Q. *What steps do I take to receive my SFP fund release once we have our DIR approved LCP for the project?*

Nothing has changed in the SAB/OPSC fund release process. The district would submit its Form SAB 50-05, *Fund Release Authorization*, to the OPSC once the district meets the criteria for fund release as outlined on the form and its certifications. The Form SAB 50-05 includes certification language for the initiation and enforcement of a DIR approved LCP. The form is available on our OPSC Web site at www.opsc.dgs.ca.gov; look under “SAB Forms” on the left-hand side navigation bar.

Q. *Is our district required to hire a third-party provider to handle the LCP?*

No. Hiring a third-party provider is an option, not a requirement. This is a local decision. If the district elects to have its employees handle the various tasks related to the LCP, the grants could be used for district costs related to the LCP.

Q. *How do I prepare for the SFP reporting requirements?*

For SFP projects subject to AB 1506, the district must submit at the time of the OPSC’s audit the following:

- Copy of the DIR approved LCP to which the project(s) conformed.
- Copy of the “third party provider” contract, if applicable.

The district must also be prepared to submit upon OPSC request, the following:

- All bid invitation and contracts that must contain language alluding to Labor Code Section 1770 through 1780 compliance and verification.
- Evidence that a pre-job conference was conducted with the contractor and subcontractor and that the district enforced the requirements as set in Labor Code Section 1770 through 1780.
- Evidence of weekly submittals of certified copies of payroll for all contractors and subcontractors.

Labor Code Section 1771.7 provides that a district may elect to contract with an outside entity, or use its own employees to implement and administer the LCP. If the district intends to use its employees, it must meet the requirements as detailed in the Public Contract Code and account for, in the SFP audit, the following:

- The name of the district employee performing the LCP duties.
- The salary and benefits of the employee, including transportation costs associated with the LCP.
- A specific breakdown of hours spent by project subject to the LCP requirements.

Q. *Who do I call if I have additional questions?*

Questions regarding the Labor Code, LCPs, DIR approval of LCPs and the guidebook may be directed to the DIR at 415.703.4810. As always, questions regarding SFP New Construction and Modernization projects may be referred to your OPSC Project Manager.

March 26, 2003 Agenda

Funds Released from Proposition 47

PROGRAM	APPORTIONED	RELEASED/CONTRACTED	APPORTIONMENT BALANCE
New Construction	\$3,509,551,984	\$2,149,140,910	\$1,360,411,074
Modernization	2,374,419,459	766,952,039	1,607,467,420
Charter School	0	0	0
Energy	0	0	0
Critically Overcrowded Schools	0	0	0
Joint Use	0	0	0
Total	\$5,883,971,443	\$2,916,092,949	\$2,967,878,494

Fact and Fiction

180 Days for School Facility Program New Construction Reimbursement

By Janna Shaffer, OPSC Project Manager

If you intend on filing for State funding, it is important that certain funding application filing timelines be met to protect your ability to obtain reimbursement for new construction under the School Facility Program (SFP). As many of you know, changes to the law effective in January 2000 provided that pupils housed in classrooms constructed with local funds are considered adequately housed under the SFP. As districts move ahead with new construction, we wanted to remind you of this law in the event your district was planning to proceed with local funding in anticipation of filing for State funding.

Have a little fun and read on to test your understanding. Below you will find a series of statements that are both fact and fiction followed with the appropriate responses to provide clarification.

Statement — *A district signed a construction contract to build 10 classrooms on January 17, 2002. The district submits an application to the Office of Public School Construction (OPSC) for the 10-classroom project on August 25, 2002. The OPSC will process and reimburse the district for the project.*

Fiction — No; the OPSC will be unable to process the district's request for reimbursement for the new construction project in accordance with the law. Assembly Bill 695, Statutes of 1999, make changes to Education Code Section 17071.75 that became effective in January 2000. The law provides that pupils

housed in classrooms constructed with local funds are considered adequately housed under the SFP. The deduction of a district's eligibility for a project it signed construction contracts for is mandated in law. It was the SAB and the OPSC that placed the 180-day period in regulation to provide a grace period for the districts to file an application and to apply for reimbursement. That grace period is the source of Regulation Section 1859.51(i)(5) which only excludes adjustments to the district's new construction baseline if "...the contract for the lease, lease-purchase, purchase, or construction was made no more than 180 days before the Approved Application date for funding of the classrooms included in the contract." A district that intends to file for State funding must submit a complete funding application to the OPSC within the 180-days to protect the district's ability to obtain reimbursement.

Statement — *The district has enough eligibility to take a "double hit" for a project with a construction contract signed over 180 days. The OPSC will allow the district reimbursement for the classrooms included in the contract.*

Fiction — No; the law became effective January 2000 that provides funding only for pupils that have not been housed. If a facility has been constructed with State or local funding, the OPSC is required by law to consider those pupils adequately housed. The OPSC is unable to process the district's reimbursement request for the new construction project for which the construction contract signature exceeds 180 days.

Statement — *The district signed a construction contract for an addition it funded to a school 180 or more days before submitting a funding application to the OPSC for that project or even a different project; those classrooms included in the locally funded contract must be reported to the OPSC.*

Fact — Yes; the district must report those classrooms as an increase to the district's capacity in Box 13a of the Form SAB 50-04, Application for Funding. As provided for in law, the district's new construction baseline will be reduced as specified in Regulation 1859.51 that states "...reduced by the number of pupils housed. . . in any classroom provided after the baseline eligibility was determined by the Board. . ."

Statement — *The district has submitted a funding application to the OPSC. The district may sign the construction contract since the application was received by the OPSC before the 180 days.*

Fact — Yes; only if the OPSC has deemed the application complete and placed the application on the OPSC workload list. The district has the option to proceed and is not required to wait for its application to be approved by the State Allocation Board to sign a construction contract. However, if the district's application is deemed incomplete or the district withdraws or rescinds the application, the application will be subject to the 180-day time frame.

Here's a fact you can always count on. . . If you have any other questions or need some help, please feel free to contact your OPSC Project Manager.

Ongoing and Major Maintenance of School Buildings

By Bryan Breaks, Audit Supervisor

Education Code Section 17070.75 requires all school districts receiving State funds under Lease-Purchase Program (LPP) and/or the School Facilities Program (SFP), to establish a restricted account within the district's general fund for the exclusive purpose of providing funds for ongoing and major maintenance of school buildings. The minimum amount

designated for this purpose must be three percent of the applicant school district's total general fund expenditure budget. Since a portion of districts' general fund expenditure budget is restricted and would not be available for maintenance purposes, the 3 percent amount need only be applied to the general fund unrestricted expenditure budget.

If you have any questions, please contact Bryan Breaks, Audit Supervisor at bbreaks@dgs.ca.gov or 916.445.3156.

Status of Funds

PROGRAM	BALANCE AVAILABLE AS OF MARCH 26, 2003 (AMOUNTS ARE IN MILLIONS OF DOLLARS)
PROPOSITION 47	
New Construction	
New Construction	2,553.5
Charter School	97.5
Energy	14.2
Modernization	
Modernization	788.6
Energy	5.8
Critically Overcrowded Schools	1,700.0
Joint Use	50.0
TOTAL PROPOSITION 47	5,209.6
PROPOSITION 1A	
New Construction	0.3
Modernization	0.0
Hardship	0.3
Proposition 1A Subtotal	0.6
PRIOR BOND FUNDS	
Contingency Reserve	22.2
AB 191	0.2
Prior Bond Funds Subtotal	22.4
TOTAL PROPOSITION 1A AND PRIOR BOND FUNDS	23.0

March 26, 2003

Construction Cost Indices

INDEX	RATE
Class "B" Buildings	1.46
Class "D" Buildings	1.46
Furniture and Equipment	1.41
Historical Savings Index	8.25

Index Definitions

Class "B" Buildings: Constructed primarily of reinforced concrete, steel frames, concrete floors and roofs.

Class "D" Buildings: Constructed primarily of wood.

Furniture and Equipment: An index based on an adjustment factor obtained quarterly from the Marshall & Swift Company.

Historical Savings Index: An index derived quarterly from the SAB approved new construction (growth) contract bids. It is the percentage difference between the SAB/OPSC generated construction allowance and the approved contract bid.

2003 Advisory Actions

S T A T E • A L L O C A T I O N • B O A R D
O F F I C E • O F • P U B L I C • S C H O O L • C O N S T R U C T I O N

Issue Number 04: Information from the State Allocation Board meeting held on April 23, 2003

what's inside

New and Improved Fund Release Process.....2
Let Us Assist You with Your Applications3
Use of Funds from the Sale and/or Lease of Surplus Property3
District Outreach.....3
Use of New Construction Grants Regulation Amendments.....4
Federal Renovation Program5
Unused Sites Timelines.....5
Last Opportunity for SB 1795 Joint Use Funding6
Charter School Facilities Program Update.....6
Funds Released from Proposition 476
Consultant Fees in the School Facility Program.....7
Facility Planners Outreach.....7

Service is our Focus as we Help You Identify Funding Opportunities

from the desk of the executive officer



We appreciate the opportunity to work one-on-one with you, as we continue to take action to create new service possibilities and improve existing service for you. As you plan ahead to meet the facility needs of our children, we will continue to provide support to assure that you obtain funding to build the much needed facilities.

Over the last several months, we have worked with many districts to enhance their access to various funding programs such as:

- ▶ Charter School Facilities Program
- ▶ Critically Overcrowded Schools Program
- ▶ Lease-Purchase Program Joint Use Funding
- ▶ School Facility Program Joint Use Funding
- ▶ School Facility Program Modernization
- ▶ School Facility Program New Construction

The current filing periods for the Charter School Facilities and Critically Overcrowded Schools Programs have lapsed. By all first indications, these programs are a great success. There was much interest in the programs. The funding applications filed will exhaust the allocations from the 2002 State Bond for both of these programs. In this issue, you can read a full update on the Charter School Facilities Program. The following table summarizes an update for both programs and the next steps for each:

PROGRAM	NUMBER OF APPLICATIONS FILED	ESTIMATED STATE SHARE FOR APPLICATIONS ACCEPTED	2002 STATE BOND PROGRAM ALLOCATION	ANTICIPATED SAB APPROVAL
Charter School Facilities Program	26	\$182 Million	\$97.5 Million	June 2003
Critically Overcrowded Schools Program	462	\$2.6 Billion	\$1.7 Billion	August 2003

If you have Joint Use plans, funding is within reach. There is still time if you hurry to make the current filing period for SFP Joint Use Program and the final filing period for the Lease-Purchase Program (LPP) Joint Use Program. Both filing periods end on May 31, 2003. As you read on in this issue, you can find out more information about the LPP Joint Use Program (Senate Bill 1795) that is due to sunset after this final filing period. Although the LPP Joint Use Program will sunset, districts will still be able to apply for Joint Use funds under the recently established SFP Joint Use Program.

Our work together has resulted in an incredible and unprecedented amount of funds that have been apportioned and released to the districts to build and modernize schools. Beyond these staggering accomplishments, SFP new construction and modernization funding opportunities exist. We encourage districts to keep those SFP funding applications coming. To aid you in this endeavor, please pick up the phone and contact your OPSC Project Manager for assistance with services such as:

- ▶ Assistance with filing for the Joint-Use Programs.
- ▶ Site visits to complete forms and calculate new and updated SFP eligibility.
- ▶ Completing SFP funding application forms and worksheets.
- ▶ Calculate project grants and adjustments.
- ▶ OPSC Plan Verification meetings to assist you and your architect with construction verification and cost analysis.
- ▶ SFP Financial Hardship eligibility and submittals.
- ▶ Presentations and workshops for you and other districts in your county or area.
- ▶ Explaining regulations and update you on pending changes.
- ▶ Unique program questions and challenges.

Continue on next page

OPSC Reminders . . .

- ▶ **State Allocation Board Meetings***
 Wednesday, May 28, 2003
 Wednesday, June 25, 2003
 Wednesday, July 23, 2003
- ▶ **Implementation Committee Meetings***
 Friday, June 6, 2003
 Wednesday, July 2, 2003
 Friday, August 1, 2003
- ▶ **Regional Occupational Center Facilities Report, SAB Form 406R**
 Due triennially (September 1, 2003) districts must report on the facilities utilized for the operation of a regional occupational center or program per Education Code Section 17285(d).
- ▶ **LPP Joint Use Funding Cycle**
 The final funding cycle will end May 31, 2003 for districts eligible to participate in the Lease-Purchase Program funding of Joint Use projects for gymnasiums, multipurpose rooms and libraries (SB 1795). The LPP Joint Use Funding will sunset after May 31, 2003.
- ▶ **SFP Joint Use Funding Cycle**
 The filing dates for the SFP Joint Use Program are November 5, 2002 through May 31, 2003 to be apportioned July 2003. The next filing period runs June 1, 2003 through May 31, 2004 to be apportioned July 2004 or July 2005.
- ▶ **Interest Earned Report (Form SAB 180)**
 Due quarterly (March 31, June 30, September 30, December 31) from each county for all districts which have earned interest from the Leroy F. Greene Lease-Purchase Fund.
- ▶ **Groundbreaking Ceremony**
 Fairfax Elementary School District celebrated a groundbreaking ceremony of its newest school at South Fairfax Road and Shirley Lane on May 19.

* Meeting dates, times and locations are subject to change. For the latest meeting information, check the OPSC Web site at www.opsc.dgs.ca.gov.

from the desk of the executive officer...

Also in this issue, we share information we hope you will find valuable on topics such as:

- ▶ Fund Release Process
- ▶ Important Federal Renovation Program Reminders
- ▶ Unused Site Annual Reporting
- ▶ Use of Funds From the Sale/Lease of Surplus Property
- ▶ Use of New Construction Grants
- ▶ Fees and Project "Soft Costs"

During these turbulent and fiscally challenging times, I am reminded of a quote; one I find to be an inspiration as we work together for the facility needs of our children. Mark Twain once wrote, "*Out of the public school grows the greatness of the nation.*"



Luisa M. Park, Executive Officer

Let our office be of service to you, as you plan ahead to meet your growing facility needs. We encourage districts to file applications while there is funding available.

New and Improved Fund Release Process

By Laurie Stetson, OPSC Accounting Supervisor

In last month's issue of the Office of Public School Construction (OPSC) Advisory Actions 2003, we highlighted a new fund release process. The new process was developed after we received a few phone calls from districts that submitted Fund Release Authorizations and were concerned that the funds had not yet been received. We learned that in every case we had processed the fund release request and the funds had already been sent to the districts' county treasurer, in some cases two months prior. We realize how important those funds are to you, so in response, we modified our existing notification process to the districts and county treasurers. It's up and running when you need to know. . .

Where's My Money? . . . Well now you can find out with ease!

Not only can you see if your fund release request has been processed, but you can now see the exact date the warrant was issued. The OPSC Project Tracking System has "up to the moment" project and district wide fund release status information. Please visit the OPSC Web site at www.opsc.dgs.ca.gov under Project Tracking, and we will "Show You The Money"!!

What's The Process?

The fund release process is a collaborative effort between the OPSC and the State Controller's Office (SCO). The OPSC is responsible for maintaining

detailed project and account information, and submitting fund release documentation to the SCO. The SCO is responsible for issuing the fund release warrants. This process takes approximately three weeks.

The OPSC processes the Fund Release Authorizations on a daily basis and generates a School Facility Program (SFP) Fund Release. All SFP Fund Releases generated during the week are assembled together in a Claim Schedule. The Claim Schedule Number is included on each SFP Fund Release, which we distribute to the District Superintendent, District Representative and County Office of Education. The Claim Schedule is submitted to the SCO on a weekly basis and requests the issuance of warrants to the to the specified County Treasurer listed for the amounts specified. Mailed with the warrant to the County Treasurer is a Remittance Advice which details the district, application numbers and amounts for which the warrant is designed. The OPSC Project Tracking located on our Web site will indicate the date OPSC issues the Claim Schedule and now the date the SCO issues the actual warrant. At that point, you know the warrant has been forwarded to your County Treasurer's office.

Should you have any questions regarding your fund release, please feel free to contact Laurie Stetson, Accounting Supervisor, at 916.322.0140 or by E-mail to laurie.stetson@dgs.ca.gov.

Apportionments in Record Time...

Let Us Assist You with Your Applications

By Lori Morgan, OPSC Manager

In recent issues of the Office of Public School Construction Advisory Actions 2003, you have read about the unprecedented amount of funds that have been apportioned and released to districts in record time to build and modernize schools. Without a doubt, the 2002 State Bonds are a success. These funds are providing immediate relief to the local school districts and for severely needed new and modernized facilities for our children. Beyond these extraordinary accomplishments, these funds are providing a much-needed boost to the overall economy of California; in effect providing a regeneration of these public funds back to all the local communities of California.

As we plan ahead and forecast our workload, we can see that School Facility Program new construction and modernization funding opportunities remain. We encourage districts to move ahead and file their SFP funding applications.

Service is our focus. Please always feel free to take advantage of our assistance. Any of your questions may be referred to your OPSC Project Manager. Need a quick reference or the most current form? We also pride ourselves on our comprehensive and user-friendly resources. These details and more are available on the OPSC Web site at www.opsc.dgs.ca.gov.

Use of Funds from the Sale and/or Lease of Surplus Property

By Bryan Breaks, OPSC Audit Supervisor

With tight budgets being more and more common place, districts are looking for alternatives to finance General Fund expenditures. One source which was only occasionally considered in the past, and now being looked to more frequently, is the proceeds from the sale or lease of property.

Education Code Section 17462, except as specified, limits the use of the proceeds from the sale or lease of surplus property for capital outlay or for cost of maintenance of school district property. The exception is when the State Allocation Board (SAB) and the governing board of the district determine that the district has no anticipated need for additional sites, building construction, or major

deferred maintenance needs for five years following the sale or lease of a site. Under these circumstances, proceeds may be deposited in the General Fund of a district for any General Fund purposes. The law also includes a consequence for this type of request. The district will not be able to participate in any State funded facility programs for a period of five years.

If a district is interested in more details in the use of capital funds for General Fund purposes, please contact Bryan Breaks, Audit Supervisor at bryan.breaks@dgs.ca.gov or 916.445.3156.

District Outreach

By Lauri Lathrop, Project Manager

At the Office of Public School Construction (OPSC), our focus is on service to you to help meet your school facility needs. Earlier this year, beginning with districts with approximately 2,500 or less Average Daily Attendance (ADA), the OPSC launched a new service program. Our goal is to provide information and assistance to all school districts, regardless of the size of its ADA, that may not have the resources to familiarize themselves with the school facility programs administered by the OPSC. The District Outreach Program is offering districts services such as:

- ▶ The opportunity to meet one-on-one with staff.
- ▶ Assistance with completing and updating enrollment data.
- ▶ Assistance with completing forms for such programs as the School Facility and Deferred Maintenance Programs.
- ▶ Reference material, such as guidebooks, regulations, and other helpful information.

Steven Paul, Region 6 Supervisor, and Lauri Lathrop, Project Manager, will provide the additional service and your OPSC Project Manager is always ready to assist you. The OPSC would be delighted to schedule an appointment with any interested districts and we will tailor your appointment to your needs.

If you would like more information or would like an outreach visit, please contact Lauri Lathrop at 916.322.7867 or via e-mail at lauri.lathrop@dgs.ca.gov, or contact your OPSC Project Manager. For those that are new to our programs, please visit the OPSC Web site at www.opsc.dgs.ca.gov to view the OPSC Project Manager listing.

Use of New Construction Grants Regulation Amendments

By Carol Shellenberger and Lori Morgan, OPSC Managers

The process for requesting Use of New Construction Grants under the School Facility Program will be changing due to the recent adoption of new regulations as well as amendments to existing regulations. In short, the filing process has been streamlined, and the regulations now define acceptable “housing plans” and revise the circumstances when “Use of Grants” may be requested.

The OPSC developed these amendments based upon direction received by the State Allocation Board (SAB) to develop a long-term use of grants regulation that addresses its concerns while providing some flexibility in the program. The SAB at its April 2003 meeting adopted these regulations on an emergency basis. The OPSC anticipates that these regulations will be in effect by the end of May 2003. The requirements will not change “mid-stream” for districts, as the regulations included “grandfathering” provisions.

What’s New

Regulation Section 1859.77.3 allows districts to request “Use of Grants” to construct support facilities, which include multipurpose, gymnasium and/or library at existing sites. If you were planning to request “Use of Grants” for eligibility determined at a grade level other than the proposed project, there is no need to worry. The regulation amendments will continue to permit those types of requests.

This regulation allows a district to request the following:

- ▶ New construction grants that exceed the capacity of the project:
 - When the project includes no more than eight classrooms and is to construct a multipurpose, gymnasium and/or library at an existing site that does not have an existing or adequate facility of the type being requested.
 - If the school, where the addition is proposed, was not built as a new school under the SFP.
 - The amount of the excess pupil grants requested are limited to no more than the pupils commensurate to the grants necessary to construct the size multipurpose, gymnasium and/or library needed, as defined in the SFP Regulations.
- ▶ Eligibility determined at a grade level other than the proposed project that does not exceed the capacity of the project unless the project includes a request for a multipurpose, gymnasium and/or library as indicated in number one above.

School Board Resolution/Housing Plans – Further Defined and Streamlined

In order for a district to apply for a “Use of Grants”, its school board must adopt a resolution and housing plan. The resolution includes the school board’s acknowledgement that the funds for the pupil grants used are being diverted to another project, and that the State has satisfied its obligation to house those pupils. The purpose of the housing plan is for the district to indicate how it will provide housing for those pupils utilized in the “Use of Grants” request. The school board resolution and housing plan must have been discussed and adopted at a public hearing at a regularly scheduled meeting of the district’s governing board on a date preceding the application filing. The districts will be required to certify com-

pliance on the *Application for Funding*, Form SAB 50-04*, and provide that these documents be available upon the OPSC project audit.

Acceptable housing plans for “Use of Grants” requests for excess pupils are as follows:

- ▶ The district will construct or acquire facilities for housing the pupils with funding not otherwise available to the SFP as a district match within five years of project approval by the SAB, and the district must identify the source of the funds; or
- ▶ The district will utilize higher district loading standards providing the loading standards are within the approved district’s teacher contract and do not exceed 33:1 per classroom.

In addition to the two housing plans noted above, an acceptable housing plan for “Use of Grants” requests for pupils at a different grade level than the proposed project is as follows:

- ▶ The pupils requested from a grade level will be housed in classrooms at an existing school in the district which will have its grade level changed, to the grade level requested, at the completion of the proposed SFP project.

Grandfathering Provisions

“Grandfathering” provisions are included as follows:

If...	Then...
the district construction plans are accepted by the DSA on or prior to January 22, 2003...	the district may apply for “Use of Grants” pursuant to Regulation Section 1859.77.2.
the district construction plans are accepted by the DSA after January 22, 2003...	the district may apply for “Use of Grants” pursuant to Regulation Section 1859.77.3.
clear language was included in the district’s local bond that specifically identified the proposed project...	the district may apply for “Use of Grants” pursuant to Regulation Section 1859.77.2 or 1859.77.3, as appropriate, in place as of the date of the local bond election.

If a district wishes to include or increase a “Use of Grants” request in its funding application after submittal to the OPSC, the district must withdraw its application, and the OPSC will remove the application from its workload list. The resubmitted application will receive a new processing date by the OPSC.

Who do I call if I have questions?

As always, questions regarding SFP New Construction projects may be referred to your OPSC Project Manager. More details are also available in the SFP Regulations located on the OPSC Web site at www.opsc.dgs.ca.gov.

* The regulation change resulted in a revised *Application for Funding*, Form SAB 50-04. Please be sure to locate the most current Form SAB 50-04 on the OPSC Web site.

Important Update**Federal Renovation Program**

By Lindsay Ross, Project Manager

There are critical dates that districts must be aware of for the Federal Renovation Program (FRP) in order to retain these Federal funds. We encourage districts to fully take advantage of their funding opportunity and utilize all of their apportioned funds. We have sent a series of letters detailing these timelines and dates to all applicants. For your convenience, we have included a summary below.

Critical Dates

- ▶ First fund release must be requested by May 21, 2003.
- ▶ The final fund release must be requested within six months from the first fund release.
- ▶ The last day to sign contracts for services or work is September 30, 2003. *No extensions are permitted by Federal law.*
- ▶ If you requested your first fund release on the last day permissible (May 21, 2003), the absolute last day to submit your final fund release request is November 16, 2003. *It is critical that the contracts for any fund release requests must be signed on or prior to September 30, 2003. No extensions are permitted by Federal law.*

Project Examples

We are aware of the great need in the State of California for the work that can be accomplished under this program. Some of the types of projects being completed with FRP funds are:

- ▶ Replacing, repairing, or installing Heating, Ventilation and Air-Conditioning systems.

- ▶ Replacing, repairing, or installing roofs, electrical wiring, plumbing systems or sewage systems.
- ▶ Asbestos Abatement
- ▶ Bringing schools into compliance with current fire and safety codes.
- ▶ Bringing schools into compliance with Americans with Disabilities Act requirements. Just a few examples of this are:
 - Replacing doors, door jams and door handles.
 - Installing proper signage.
 - Replacing water faucets.
 - Remodeling restrooms and stalls.

Please keep in mind that these FRP funds are for the emergency repair and renovation of school facilities to ensure the health and safety of students and staff¹. New construction is not permitted, except for Local Educational Agencies (LEA) that meet the definition of an "Impacted LEA" wherein 50 percent or more of the LEA's enrollment resides on Indian lands. For those that received FRP apportionments, this is a great opportunity. We encourage districts to fully take advantage by utilizing all of their apportioned funds and by meeting the critical timelines outlined above.

Please do not hesitate if you have any questions or need some help. For assistance or more information, please contact Lindsay Ross, Project Manager, at 916.323.7938 or lindsay.ross@dgs.ca.gov, or Chris DeLong, Supervisor, at 916.322.5263 or chris.delong@dgs.ca.gov.

¹ Reference FRP Regulation Section 1859.208

Unused Sites Timelines

By Gretchen Winczner, Project Manager Assistant

Look around. You could have an unused site. You may also have questions such as: Is my district in possession of such a site? And, if so, what do I do then? Don't panic. The answers are closer than you might think.

According to Education Code Sections 17219 through 17224, any site that is owned by a district that is not being used for school purposes is deemed an unused site. As you may already know, the OPSC mailed out on May 1, 2003 the annual *Certification of Unused Sites* (Form SAB 423) and the *Modification of Unused Sites Status* (Form SAB 424). These forms may be lurking on your desk as you read this. Please seek out these forms, check them for accuracy, have them signed by an authorized representative and return the signed forms to the OPSC no later than July 1, 2003.

If there are *any changes* that the district needs to report, such as the following, please fill out a Form SAB 424:

- ▶ The site was sold.
- ▶ The site is now being used.
- ▶ Construction of school facilities has begun on a site that will be used.
- ▶ A new site needs to be added.
- ▶ The site is being leased to a tenant who is paying possessory tax.
- ▶ It will be used for school purposes within three years.
- ▶ Attempted sale of site.

Should you have any questions or concerns, please feel free to contact Gretchen Winczner at 916.323.4455, or gretchen.winczner@dgs.ca.gov.

Last Opportunity for SB 1795 Joint Use Funding

By Brian LaPask, Project Manager

At its December 2002 meeting, the State Allocation Board (SAB) voted to make the current funding cycle the last for Senate Bill (SB) 1795 Joint Use Funding under the Lease-Purchase Program (LPP). This decision was based on the fact that prior bond funds, the program source of funds designated in law, are dwindling. Additionally, the School Facility Program now includes opportunities for funding for several different Joint Use application types.

The LPP SB 1795 Joint Use applications will be accepted until May 31, 2003 for funding consideration at the July 2003 SAB meeting, and then the program will be discontinued. For a complete SB 1795 Joint Use application package, the Office of Public School Construction must receive the following items on or prior to the May 31, 2003 final filing date:

- ▶ DSA approved plans and specifications
- ▶ CDE *Final Plan Approval Letter* (Form SFPD 4.09)
- ▶ CDE *Certification of Eligible Square Footage Worksheet* (Form SFPD 4.10)
- ▶ A Joint Use Agreement between the School District and Joint Use Partner

▶ Application for Joint Use Apportionment (Form SAB 506JU)

As of the April 2003 SAB meeting, \$24.3 million remains available in the Contingency Reserve to fund SB 1795 Joint Use projects. While not all of the Contingency Reserve monies can be spent on SB 1795 Joint Use, a large portion of those funds are anticipated to be made available to fund these projects at the July 2003 SAB meeting. Currently, the OPSC has only four applications on the "Unfunded List" of approved projects to be considered for funding at the July 2003 SAB meeting.

What's that last filing date again?

You'll need to hurry; the final filing period ends on May 31, 2003.

For more information or any questions regarding the SB 1795 Joint Use Program, please visit the OPSC Web site at www.opsc.dgs.ca.gov. Also please feel free to contact Brian LaPask at brian.lapask@dgs.ca.gov, or at 916.327.0298.

Charter School Facilities Program Update

By Lisa Constancio, OPSC Programs Supervisor

The application filing period for the new Charter School Facilities Program ended March 31, 2003. This program provides \$100 million dollars for charter school facilities during the 2003 funding cycle and another potential \$300 million in the 2004 State Bond. For the first time, charter schools were given the opportunity to apply on their own behalf for State school facility funds. The OPSC received 26 applications, and the program will be over subscribed for the \$975 million dollars available in this round of funding. The OPSC along with the California School Finance Authority (CSFA) are currently in the process of

reviewing each of the applications for completeness, ability to fund and financial soundness.

The OPSC will be presenting projects that meet the program criteria defined in law and regulation for a preliminary apportionment at the June 25, 2003 State Allocation Board meeting.

If you have any questions about this program, please contact either Lisa Constancio, Supervisor, at 916.322.0317 or Elizabeth Dearstyne, Project Manager, at 916.323.0073. For any questions relating to financial soundness, please contact Lara Larramendi Blakely, Executive Director, CSFA at 213.620.4467.

April 23, 2003 Agenda

Funds Released from Proposition 47

PROGRAM	APPORTIONED	RELEASED/CONTRACTED	APPORTIONMENT BALANCE
New Construction	\$3,679,535,493	\$2,333,159,948	\$1,346,375,545
Modernization	2,505,450,249	971,904,983	1,533,545,266
Charter School	0	0	0
Energy	12,354	0	12,354
Critically Overcrowded Schools	0	0	0
Joint Use	0	0	0
Total	\$6,184,998,095	\$3,305,064,930	\$2,879,933,165

Consultant Fees in the School Facility Program

During the course of design, development and construction of a school facility, a district may elect to use the services of one or more consultants. The reasons may vary for using consulting services, with the most common being expertise in a specific area, lack of district staff time for the task, and lack of experienced in-house staff. In addition to obvious services such as architectural and engineering assistance and legal services, consulting services often include real estate acquisition advice and assistance, demographic and master planning assistance, construction management, and State application preparation.

As a district considers the use of consulting services on a project which will be funded in part through the School Facility Program, it is important to keep two things in mind: not all consulting fees are considered as eligible expenditures in the State program and all eligible consulting costs must come out of the project budget, thus reducing funding available for the construction of the project.

Eligible and Ineligible Consultant Expenditures

The fundamental test to determine if a consulting expense is eligible to be paid with State funds is whether the cost is reasonably attributable to the project which is to be approved and funded by the State Allocation Board. Examples of eligible expenditures on an approved project include the following:

- ▶ Architectural, engineering, surveying and geotechnical services.
- ▶ Construction and project managers.
- ▶ Inspectors of Record, Construction testing and laboratory services.
- ▶ Relocation assistance, appraisal services.
- ▶ Legal assistance related to contracts, real estate acquisition and contract management.

Of course, there may be many additional services also eligible for payment using State funds. In all cases though, the services must be directly attributable to the project.

The district may also use other consulting services which are not eligible for inclusion in a State funded project. Examples of some common services that cannot be included in State funded projects are as follows:

- ▶ Developer fee studies.
- ▶ Financial consulting.
- ▶ Bond counsel.
- ▶ Lobbying efforts.

If you have any questions about whether a particular consulting expense is eligible under the State program, you may call your OPSC Project Manager or Noé Valadez, OPSC Audit Supervisor, at 916.322.7628.

Consultant Fees and the Project Budget

The Summer Issue of *Breaking Ground*, the OPSC/DSA Connection to California School Districts, being published and distributed as this is written, contains several in-depth articles on developing project budgets under the State program. School facility planners are encouraged to obtain a copy of these articles to use in developing and understanding their own project needs and budgets. In those articles, historical data collected on more than 100 projects shows that the 'hard costs' — those costs directly related to the construction contracts — generally make up about 75 to 80 percent of the total funding expenditures on an average new construction project. Of the remaining 20 to 25 percent of the project budget, the majority is dedicated to architectural and engineering fees, furniture and equipment and tests and inspection services. Therefore, there is only a limited amount of the budget truly available to fund eligible consulting services. With this in mind, districts will want to carefully select additional services and will want to get the most value for the project dollar expenditure. An entire chapter of the SAB publication, *Public School Construction Cost Reduction Guidelines* is devoted to this subject and contains many suggestions from experienced school planners and managers on how to obtain consulting services. If you do not have the Cost Reduction Guidelines, you may find and download a copy at <http://www.documents.dgs.ca.gov/opsc/pdf-handbooks/CostRedctnsGuidlines.pdf>.

Need a helping hand? OPSC to the rescue...

Facility Planners Outreach

By Christine Sanchez, Project Manager Assistant

In order to provide the highest level of customer service to school districts and County Offices of Education (COE), the Office of Public School Construction (OPSC) would like to offer its assistance.

If you are interested in an OPSC representative participating in a future facility planners meeting, please provide us with a schedule of upcoming meetings with your request. If a facility planners meeting is not convenient, contact your OPSC

representative to set up a meeting at your convenience either in our office, at your district or the COE.

If you have any questions, please contact your OPSC Project Manager or Christine Sanchez at christine.sanchez@dgs.ca.gov or 916.322.0328.

Status of Funds

PROGRAM	BALANCE AVAILABLE AS OF APRIL 23, 2003 (AMOUNTS ARE IN MILLIONS OF DOLLARS)
PROPOSITION 47	
New Construction	
New Construction	2,441.7
Charter School	97.5
Energy	14.2
Modernization	
Modernization	628.8
Energy	5.8
Critically Overcrowded Schools	1,700.0
Joint Use	50.0
TOTAL PROPOSITION 47	4,938.0
PROPOSITION 1A	
New Construction	
New Construction	0.0
Modernization	
Modernization	0.0
Hardship	
Hardship	0.0
Proposition 1A Subtotal	0.0
PRIOR BOND FUNDS	
Contingency Reserve	
Contingency Reserve	24.1
AB 191	
AB 191	0.2
Prior Bond Funds Subtotal	24.3
TOTAL PROPOSITION 1A AND PRIOR BOND FUNDS	24.3

April 23, 2003

Construction Cost Indices

INDEX	RATE
Class "B" Buildings	1.46
Class "D" Buildings	1.46
Furniture and Equipment	1.42
Historical Savings Index	8.25

Index Definitions

Class "B" Buildings: Constructed primarily of reinforced concrete, steel frames, concrete floors and roofs.

Class "D" Buildings: Constructed primarily of wood.

Furniture and Equipment: An index based on an adjustment factor obtained quarterly from the Marshall & Swift Company.

Historical Savings Index: An index derived quarterly from the SAB approved new construction (growth) contract bids. It is the percentage difference between the SAB/OPSC generated construction allowance and the approved contract bid.

2003 Advisory Actions

S T A T E • A L L O C A T I O N • B O A R D
O F F I C E • O F • P U B L I C • S C H O O L • C O N S T R U C T I O N

what's inside

SAB Meeting Is Now On July 2, 2003.....2
 60 Percent Commensurate Issues at Audit.....3
 "Build California" Logo.....4
 Funds Released from Proposition 47.....4
 Shortened Review Period.....5
 District Outreach.....5
 Regional Occupational Center Facilities Report.....5

Issue Number 05: Information from the State Allocation Board meeting held on May 28, 2003

Helping to Build California



from the desk of the executive officer



We—your district, its representatives and the State agencies—are doing a great deal more than modernizing and rebuilding our older, outdated school buildings. We are accomplishing much more than providing safe, comfortable and secure educational atmospheres with the new schools that are being built. We are preparing the future for our children. *We are helping to Build California.*

I would like to share with you a summary of our accomplishments. Below you will find a comparison of the 1998 State Bond Proposition 1A, a great triumph in its own right, to the success of Proposition 47 thus far; just six months from the November 5th 2002 election in which the State's voters passed the largest State bond in the Nation's history.

	Proposition 1A November 1998 – November 2002	Proposition 47 November 2002 – May 2003
New Construction		
Allocations	\$ 3,556,122,759	\$ 3,853,874,439
Number of Pupils Housed	337,712	306,997
Number of Projects	769	767
Funds Released	\$ 2,330,315,319	\$ 2,787,956,354
Modernization		
Allocations	\$ 2,631,978,944	\$ 2,893,956,058
Number of Pupils Housed	919,326	889,227
Number of Projects	1,667	1,784
Funds Released	\$ 2,350,066,308	\$ 1,253,309,618

Continue on next page

OPSC Reminders...

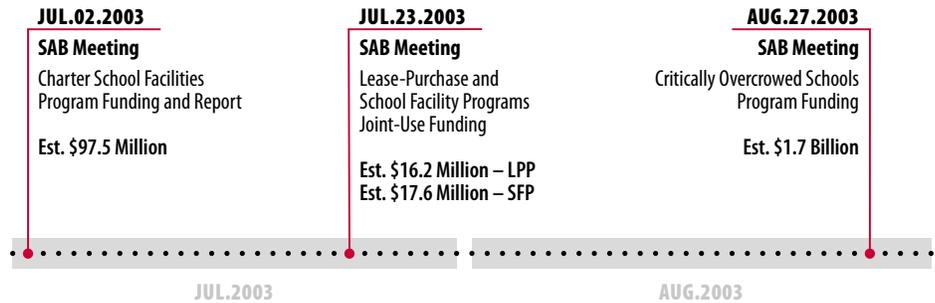
- ▶ **State Allocation Board Meetings***
 Wednesday, July 2, 2003
 Wednesday, July 23, 2003
 Wednesday, August 27, 2003
- ▶ **Implementation Committee Meetings***
 Wednesday, July 9, 2003
 Friday, August 1, 2003
 Friday, September 5, 2003
- ▶ **Regional Occupational Center Facilities Report, SAB Form 406R**
 Due triennially (September 1, 2003) districts must report on the facilities utilized for the operation of a regional occupational center or program per Education Code Section 17285(d).
- ▶ **SFP Joint Use Funding Cycle**
 The filing dates for the SFP Joint Use Program are June 1, 2003 through May 31, 2004 to be apportioned July 2004 or July 2005.
- ▶ **Interest Earned Report (Form SAB 180)**
 Due quarterly (March 31, June 30, September 30, December 31) from each county for all districts which have earned interest from the Leroy F. Greene Lease-Purchase Fund.

* Meeting dates, times and locations are subject to change. For the latest meeting information, check the OPSC Web site at www.opsc.dgs.ca.gov.

from the desk of the executive officer...

What's Next for the Proposition 47 Apportionments?

After reviewing these accomplishments, one might ask, "What's next for the Prop 47 apportionments?" I answer that question with a full list of events for which the staff has been preparing. In addition to the estimated \$300 million in apportionments that the State Allocation Board makes each month for the School Facility Program, the timeline below reflects an overview of what we have planned next for Proposition 47 accomplishments.



Beyond these events, funding opportunities remain for new construction, modernization and energy projects. After accounting for the applications that we have received and are currently working, \$2 billion remain for new construction projects, \$131 million for modernization, and over \$19 million for energy projects. For further details, I invite you to view the Status of Funds on the back page of this issue and our OPSC Web site for the current workload lists at www.opsc.dgs.ca.gov.

We encourage districts to keep those SFP funding applications coming. With so many conflicting priorities associated with running a school district, at one time or another, it is likely that you have said, "Now comes the difficult part; tackling the job itself." Well, we can help you do just that. To aid you in this endeavor, please pick up the phone and contact your OPSC Project Manager for assistance with a variety of services; anything from getting started and the basics to the complicated unique program questions.

You have my commitment that we will continue to provide support to assure that you obtain funding to build the much needed facilities. It is with sincere appreciation for everyone's hard work that I say... *Congratulations with helping to build California.*

Luisa M. Park
 Luisa M. Park, Executive Officer

Alert!! SAB Meeting Is Now On July 2, 2003

It was necessary to change the date of the State Allocation Board meeting previously scheduled for June 25, 2003. As a result, please note the following:

- ▶ The "June" SAB will now occur on July 2, 2003.
- ▶ The SAB Implementation Committee meeting date was moved forward to July 9, 2003.
- ▶ The July 23, 2003 SAB meeting is still scheduled to occur as usual.

You may refer any questions that you have to your OPSC Project Manager.

60 Percent Commensurate Issues at Audit

By Noé Valadez, OPSC Audit Supervisor

The OPSC Audit Unit is noticing a pattern that SFP projects are not meeting the 60 percent commensurate requirement. You may be asking yourselves what this requirement is, and what exactly was the certification made by the project architect. The project architect certifies on the Form SAB 50-04, *Application for Funding*, that the construction work in the project is at least 60 percent of the total grant amount provided by the State and the district's matching share, less site acquisition costs. This certification forms the basis of the standard that the SFP Audit Team uses to determine compliance with this requirement.

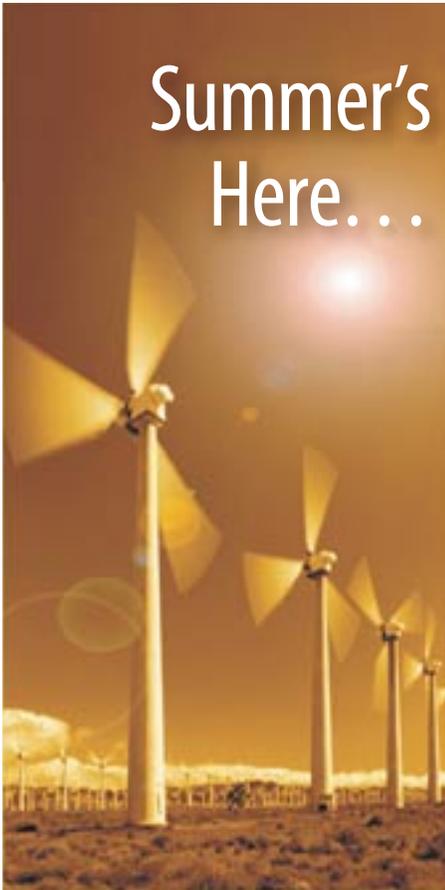
The reasons we are seeing for projects not meeting the 60 percent commensurate requirement are numerous, but recent reviews indicate that in some instances there was a good bid climate, or deductive change orders may have brought the amount spent on construction below the 60 percent threshold. The district is still able to meet the 60 percent commensurate requirements by increasing the construction expenditures for the project approved by the State Allocation Board, through small construction contracts that meet the public contract code requirements and purchase orders. The expenditures must be eligible construction costs such as, but not limited to, building costs, general site, service site, offsite, utility, and interim housing. Be careful that the building area does not increase and the function of a project does not change as this would be a problem area that could lead to an audit exception.

To help meet the 60 percent commensurate requirement on future projects, the construction portion of the project should range between 60 and 80 percent of the total grant as a general rule of thumb. Soft costs such as architect fees, plan check fees, construction testing, inspections, etc., should range between 15 and 20 percent of the total grant for modernization projects, and between 20 and 25 percent for new construction projects. To learn more about estimated project budgets and soft costs, please view the article entitled *Consultant Fees in the School Facility Program* which appeared in last month's OPSC's *Advisory Actions 2003* (Issue Number 04).

For more specific information on this and other legal requirements certified as being completed by the district or project architect, please refer to the Forms SAB 50-04, *Application for Funding*, and SAB 50-05, *Fund Release Authorization*.

If you have any questions or desire further clarification, please contact Noé Valadez at 916.322.7628 for assistance.

Summer's Here...



Energy conservation is always important to address; however, Summer time creates special challenges. Here are a few simple but effective steps that can be taken immediately to reduce demand and cut those utility related expenses:

- ▶ Turn off all unnecessary lights, especially in unused offices and conference rooms and turn down remaining lighting levels where possible.
- ▶ Set computers, monitors, printers, copiers and other business equipment to their energy-saving feature, and turn them off at the end of the day.
- ▶ Minimize energy usage during peak demand hours from 5:00 a.m. to 9:00 a.m. and 4:00 p.m. to 7:00 p.m.

In addition if you are planning a new construction or modernization project, you may consider applying for the special energy funds available under the School Facility Program, as well as incorporate energy efficient products, such

Energy Star appliances and lighting into the design of the new facilities. Schools constructed with energy-efficient design will cost significantly less to operate and ensure continuous savings.

For information about accessing new construction and modernization energy funds, please visit the OPSC Web site at www.opsc.dgs.ca.gov. For up-to-the-minute information on energy conservation as well as information alerts, please visit the Department of General Services Energy Web site at www.energy.dgs.ca.gov.



Share Positive Results with your Community with the...

“Build California” Logo

By Valerie Lane, Project Manager

The “Build California” initiative is an important and comprehensive plan of the Governor of California to greatly accelerate school construction and allocate the flow of \$13.5 billion of the education bond, approved by the voters in November 2002. As you know, the bond will generate many new schools and classrooms as well as modernize existing school facilities.

In recognition of these positive results for our children in our communities, the Office of Public School Construction (OPSC) is requesting districts with projects funded with Proposition 47 to place a sign in front of the school site during construction through its opening. We encourage districts to consider including the following:

- ▶ This construction (modernization) project was funded by the State Allocation Board from Proposition 47 State Bond funds as part of the Build California Initiative.
- ▶ Acknowledgement of the district’s contributing local funds.
- ▶ The “Build California” graphic logo, as illustrated in this article.



The sign and logo will help communicate how your district together with the State is producing positive results for your community. The raising of awareness is likely to be helpful and important for the districts as they prepare for the March/November 2004 State Bonds, as well as any local bond initiatives the districts are pursuing.

To obtain the Build California logo for incorporation into your sign, you may download the logo at www.documents.dgs.ca.gov/opsc/whatsnew/build_ca.zip, or call the OPSC for assistance. If you have any questions, please feel free to contact your OPSC Project Manager.

Funds Released from Proposition 47

PROGRAM	APPORTIONED	RELEASED/CONTRACTED	APPORTIONMENT BALANCE
New Construction	\$ 3,853,763,773	\$ 2,787,845,688	\$ 1,065,918,085
Modernization	2,893,113,549	1,253,309,618	1,639,803,931
Charter School	0	0	0
Energy	953,175	110,666	842,509
Critically Overcrowded Schools	0	0	0
Joint Use	0	0	0
TOTAL	\$ 6,747,830,497	\$ 4,041,265,972	\$ 2,706,564,525

Alert!

Shortened Review Period

By Lori Morgan, OPSC Manager

LPP and SFP Joint Use

Districts that filed for Lease-Purchase and School Facility Programs (SFP) Joint Use will be processed for funding consideration at the July 23, 2003 State Allocation Board (SAB) meeting. Due to the filing timelines and when the law specifies the funding will occur, the OPSC is requesting your assistance in providing a quick response to inquiries and regarding review letters regarding your application.

Please be on the look out for these letters and respond promptly to the request to ensure your application is ready to compete for funding at the July SAB meeting.

COS Program

Additionally, districts that filed for the Critically Overcrowded School (COS) Program will be processed for consideration of funding at the SAB's August 27, 2003 meeting. Please carefully take note of the response time indicated in your COS review letters. A prompt response will ensure your application is ready for possible funding at the August SAB meeting.

If you have any questions, please contact your OPSC Project Manager, or Nikki Yee, Application Review Team Supervisor, at 916.323.7314.

Have we been to see you recently?...

District Outreach

By Lauri Lathrop, Project Manager

The Office of Public School Construction (OPSC) is providing outreach service to districts across the State. Our goal is to work with all school districts and offer personalized resources to familiarize them with the different programs administered by the OPSC.

The OPSC provides hands-on assistance to districts during our visits. Have we been out to your district recently? As your district's conditions and facility needs change, we are happy to come out again to help you with eligibility updates, additional projects, and share new opportunities available in the SFP. The OPSC would be delighted to tailor your appointment to your needs.

If you would like more information on the programs administered by the OPSC or to arrange a personalized one-on-one site visit, please feel free to either call your OPSC Project Manager or our Outreach Coordinators; Steven Paul, Region 6 Supervisor, and Lauri Lathrop, Project Manager. You may contact Lauri Lathrop at 916.322.7867 or via e-mail at llathrop@dgs.ca.gov. For those that are new to our programs, please visit the OPSC Web site at www.opsc.dgs.ca.gov to view the OPSC Project Manager listing.

Regional Occupational Center Facilities Report

By Christine Sanchez, Project Manager Assistant

It's that time again for School Districts and County Offices of Education (COE) governing boards to report the types of facilities utilized for regional occupational center or program (s). The Office of Public School Construction (OPSC) has mailed a reminder letter and the SAB Form 406R, Regional Occupational Center/Program Facilities Report to districts and COEs which is due back to OPSC no later than September 1, 2003. Due triennially, governing boards must report on the facilities utilized for the operation of a regional occupational center or program per Education Code Section 17285(d).

The new SAB Form 406R may be accessed on the OPSC Web site at www.opsc.dgs.ca.gov.

If you have any questions, please contact Ms. Christine Sanchez at 916.322.0328.

Status of Funds

PROGRAM	BALANCE AVAILABLE AS OF MAY 28, 2003
PROPOSITION 47	
New Construction	
New Construction	\$ 2,374.2
Charter School	97.5
Energy	14.2
Modernization	
Modernization	400.9
Energy	5.0
Critically Overcrowded Schools	1,700.0
Joint Use	50.0
	\$ 4,641.8
TOTAL PROPOSITION 47	
PRIOR BOND FUNDS	
Contingency Reserve	32.3
AB 191	0.2
	\$ 32.5
	TOTAL PROPOSITION 47 AND PRIOR BOND FUNDS \$ 4,674.3

Notes:

1. Amounts shown above are in millions of dollars.
2. Amounts shown above in red and parentheses () are negative amounts.
3. The SAB funded \$238,644.73 for the Deferred Maintenance Program.

May 28, 2003

Construction Cost Indices

INDEX	RATE
Class "B" Buildings	1.46
Class "D" Buildings	1.46
Furniture and Equipment	1.42
Historical Savings Index	8.25

Index Definitions

Class "B" Buildings: Constructed primarily of reinforced concrete, steel frames, concrete floors and roofs.

Class "D" Buildings: Constructed primarily of wood.

Furniture and Equipment: An index based on an adjustment factor obtained quarterly from the Marshall & Swift Company.

Historical Savings Index: An index derived quarterly from the SAB approved new construction (growth) contract bids. It is the percentage difference between the SAB/OPSC generated construction allowance and the approved contract bid.

2003 Advisory Actions

S T A T E • A L L O C A T I O N • B O A R D
O F F I C E • O F • P U B L I C • S C H O O L • C O N S T R U C T I O N

Issue Number 06: Information from the State Allocation Board meeting held on July 2, 2003

what's inside

<i>Certifications Made on the Application for Funding, Form SAB 50-04</i>	2
<i>Labor Code Changes that Impact the SFP</i>	3
<i>Over \$97 Million Approved for Charter School Facility Program</i>	3
<i>How to Stake Your Claim in California's Real Estate... the OPSC Way</i>	4
<i>Let Us Provide Application Assistance</i>	4
<i>Teacher's Guide to the State Relocatable Classroom</i>	5
<i>Fund Release Authorization—Form SAB 50-05</i>	6
<i>Congratulations on Your School Openings!</i>	6
<i>"Build California" Logo</i>	7
<i>Proposition 47... Funds Put to Work</i>	7

It's Important to Take Action Now...



from the desk of the executive officer

I want to emphasize the importance of taking action now to file your new construction and modernization School Facility Program (SFP) applications. There is much to accomplish for all of us to be ready for March 2004. After deducting current workload, approximately \$1.9 billion remain for new construction projects. It is equally important to show continued funding need for the modernization of your existing facilities.

As we work together with our sister agency—the Division of the State Architect (DSA)—the DSA reports that many project plans are in ‘back-check’ with follow up required from the project architect. Some districts with DSA approved plans have not yet filed their SFP applications. We are currently in contact with those districts to offer OPSC assistance with their project budget estimates, and completion of funding and/or financial hardship applications. I welcome you to read more about our District Outreach Program in this issue. If you need any assistance, please pick up the phone and call your OPSC Project Manager.

On a note of accomplishment, it is with much pride and appreciation for everyone's hard work that I announce that the State Allocation Board (SAB) approved over \$97 million in Proposition 47 funds at its July 2nd meeting for the construction of charter school facilities. The Charter School Facility Program is a pilot program that allows charter schools to access State facility funding directly for the first time. As a pilot program, we have continually compiled public comments and feedback regarding the first round of funding. The OPSC will be presenting recommendations in the *Charter School Facility Funding Joint Report* to the SAB at its July 23, 2003 meeting.

The SAB also approved SFP Regulation changes that specify the increase to the per pupil grants to accommodate the State's share of the increased cost of new construction and modernization projects due to the initiation and enforcement of a labor compliance program (LCP) as provided for in Assembly Bill 1506 (Chapter 868/2002). You may want to read on to learn if your district qualifies for additional funds for your SFP project. Other useful and important information is contained in this month's issue regarding helpful site acquisition tips, our State Relocatable Classroom Program and the importance of district project certifications.

As you finalize your current construction plans and plan ahead to meet the facility needs of our children, you have my commitment that we will provide exceptional service. In support of your facility needs... *we look forward to helping you take action now!*

Luisa M. Park, Executive Officer

OPSC Reminders . . .

- ▶ **State Allocation Board Meetings***
Wednesday, July 23, 2003
Wednesday, August 27, 2003
Wednesday, September 24, 2003
- ▶ **Implementation Committee Meetings***
Friday, August 1, 2003
Friday, September 5, 2003
Friday, October 3, 2003
- ▶ **Regional Occupational Center Facilities Report, SAB Form 406R**
Due triennially (September 1, 2003) districts must report on the facilities utilized for the operation of a regional occupational center or program per Education Code Section 17285(d).
- ▶ **SFP Joint Use Funding Cycle**
The filing dates for the SFP Joint Use Program are June 1, 2003 through May 31, 2004 to be apportioned July 2004 or July 2005.
- ▶ **Interest Earned Report (Form SAB 180)**
Due quarterly (March 31, June 30, September 30, December 31) from each county for all districts which have earned interest from the Leroy F. Greene Lease-Purchase Fund.

* Meeting dates, times and locations are subject to change. For the latest meeting information, check the OPSC Web site at www.opsc.dgs.ca.gov.

Certifications Made on the Application for Funding, Form SAB 50-04

By Noé Valadez, OPSC Audit Supervisor

One aspect of the School Facility Program (SFP) expenditure and progress audit is to verify program certifications made by the participating school district on the Form SAB 50-04, Application for Funding. On this form, the district and project architect certify that various legal requirements have been met prior to requesting the project's apportionment or will be met as required. A sample of the certifications made on this form include:

- ▶ The project architect certifies that the estimated construction portion of the project is at least 60 percent of the total grant amount (State and district share), less site acquisition costs for a new construction project or including interim housing costs if a modernization project.
- ▶ The district established a Restricted Maintenance account for ongoing and major maintenance of the district's facilities, and has deposited the required 3 percent for a period of 20 years beginning the fiscal year after the receipt of State funds.
- ▶ The district will comply with all applicable laws pertaining to the construction or modernization of the district's buildings.
- ▶ A competitive selection process was used when selecting the project architect, other design professionals, construction manager, surveying professional, and construction test vendor.
- ▶ The district has or will comply with the Public Contract Code regarding all laws governing the use of force account labor.
- ▶ The district will have project funds reduced to costs incurred if there is no evidence substantial progress was made within 18 months of receiving an apportionment, except Environmental Hardship projects.
- ▶ The district will have the project reduced to costs incurred if there is no evidence substantial progress was made within 12 months of receiving funding for an Environmental Hardship approval.
- ▶ The district matching funds have been expended by the district, deposited in the County School Facility Fund or will be expended by the district prior to the notice of completion for the project. Any savings remaining must also remain in the County School Facility Fund for future high priority capital facility use.
- ▶ The district has or will initiate and enforce a Labor Compliance Program that has been approved by the Department of Labor Relations pursuant to Labor Code Section 1771.7.

It is important that all districts be attentive to the information that they are certifying for the project. If the district is unable to provide documentation that substantiates the certifications were met, monetary penalties may result. When this occurs, an item may be presented to the State Allocation Board (SAB) that details the audit exceptions which could lead to the SAB making a finding of material inaccuracies (Regulation Section 1859.104.1). If a material inaccuracy finding is made, the amount received from any funding advantage will be reimbursed to the State. The districts may also be required to follow an alternative filing process that prohibits self-certifications for applications for a period of up to 5 years (Regulation Section 1859.104.2–104.3).

We recommend that you take time to familiarize yourself with the certifications you are making as a condition of receiving State funding. Be prepared to support these various certifications by maintaining appropriate supporting evidence in your project records. Taking proactive steps in the onset of your project is the best way to avoid potential problems at the audit.

We can arrange a visit at your district or make an appointment here at OPSC to provide you with guidance on our audit guidelines and some examples of acceptable documentation. To aid you in this endeavor, please feel free to contact Noé Valadez, Audit Supervisor, at 916.322.7628, or Lien Hoang, Audit Supervisor, at 916.322.0315.

AB 1506 Update... Could your SFP Project Qualify for Additional Funds?

Labor Code Changes that Impact the SFP

By Liz Yokoyama, OPSC Project Manager

Refresher

Significant Labor Code changes have taken place that affect both new construction and modernization projects funded under the School Facility Program (SFP). Assembly Bill (AB) 1506 (Chapter 868/2002) now requires that, prior to receiving a fund release, a district shall be required to make a certification that a labor compliance program (LCP) approved by the Department of Industrial Relations for the project apportioned under the SFP has been initiated and enforced if both circumstances exist as follows:

- ▶ Your SFP new construction or modernization project was funded with Proposition 47 funds or from the future 2004 State Bonds; and,
- ▶ The Notice to Proceed for construction phase of the project was issued on or after April 1, 2003.

AB 1506 requires the State Allocation Board (SAB) to increase the per pupil grant amounts to accommodate the State's share of the increased cost of new construction and modernization projects due to the initiation and enforcement of a LCP.

What's New?

On July 2, 2003, the SAB approved the SFP Regulation changes that specify the increase to the per pupil grants for LCP's. Once these emergency regulations are in place, all qualifying projects will receive the per pupil increase with its adjusted grant (full and final) apportionment.

To accommodate those districts that were required to comply with the LCP requirements prior to the enactment of the grant increases, AB 1506 provides for an exception to the full and final apportionment provisions in the law. This

means an impacted project can receive an adjustment to its apportionment; however, it is available only if the district was required by AB 1506 to initiate and enforce a LCP for that project.

How Do I Access the Additional Funding If My SFP Project Qualifies?

In an effort to assist eligible districts in obtaining its increase for LCP costs, the Office of Public School Construction (OPSC) mailed a letter and certification form to impacted districts on July 10, 2003, which identified projects that may qualify for the additional funding. The letters were mailed to districts with SFP projects that received its adjusted grant funding from Proposition 47 between December 18, 2002 and July 2, 2003. Projects with only separate site, environmental hardship and/or design apportionments funded during this time period were not identified in these letters. These projects will receive consideration for the LCP costs at the time the project receives its adjusted grant.

If your district received this letter, please review it and the certification form carefully to determine if your project(s) qualify for the increase. If your project(s) qualify for the increase, the authorized district representative should complete and mail the certification form to be received by the OPSC no later than July 25, 2003.

Who Do I Contact for Questions?

If your district representative has not received the letter and you feel that your district has project(s) that qualify for the LCP increase, please contact your OPSC Project Manager immediately for clarification.

Over \$97 Million Approved for Charter School Facility Program

By Lisa Constancio, OPSC Program Supervisor

The State Allocation Board (SAB) on July 2, 2003 approved over \$97 million for the construction of six charter school facilities with funds from the Proposition 47.

The Charter School Facility Program is a pilot program that allows charter schools to access State facility funding directly for the first time. The program provides that applicants receive a reservation of funding while obtaining the necessary approvals from other State entities necessary to construct a school with State funding. A charter school will receive funds from the State once all approvals are acquired. In addition, applicants underwent a review process from the California School Finance Authority (CSFA) to ensure the State funding goes to those charter schools that were able to demonstrate financial stability.

The OPSC along with CSFA will be presenting recommendations in the *Charter School Facility Funding Joint Report* to the SAB at its July 23, 2003 meeting. Both agencies have compiled public comments and feedback regarding the first round of funding and this information is included in the report.

If you have any questions regarding this program, please contact Lisa Constancio, Supervisor, at 916.322.0317. For questions relating to financial soundness, please contact Lara Larramendi-Blakely, Executive Director, CSFA at 213.620.4467.

How to Stake Your Claim in California's Real Estate... the OPSC Way

By Masha Lutsuk, OPSC Project Manager

As real estate prices are soaring throughout most California communities, school districts are finding it more challenging to find suitable and affordable sites for new schools. Assistance is available! The School Facility Program (SFP) provides for matching State funding for new school site acquisition. Below are some frequently asked questions and answers regarding site acquisition funding and the documents required for submittal to the OPSC.

Q. *Can a school district get matching State funding for a site that it purchased some time ago?*

Yes, as long as the site has not been previously paid for with State funds and has not been used for any of the district's construction projects. The State funding will be based on the lesser of the fair market value determined by a current appraisal or the purchase price of the site.

Q. *What constitutes a current appraisal?*

The SFP Regulations require that the property appraisal must be made or updated no more than six months prior to application submittal to the OPSC for funding. A school district may obtain an update to the original outdated appraisal report provided the same appraiser re-inspects the site, re-counts recent market conditions and provides a current valuation.

Q. *What documents does the OPSC need to verify the purchase price of the site?*

A school district should provide a final (or an estimated) closing statement issued by a title company containing the following information: escrow number, estimated closing date, sales price and property description.

Q. *Is there any funding available for donated sites?*

If the district accepted real property as a gift, it may still be eligible to receive supplemental site acquisition grants for Department of Toxic Substances Control review costs and hazardous waste clean-up as well as the \$25,000 for site surveys, escrow and appraisal fees.

Q. *Eminent domain proceeding can last a long time and delay the construction project. Must a school district wait until it receives the final judgment in condemnation to apply to OPSC for site acquisition funding, or can it apply for funding before the case is finalized?*

A funding application can be submitted before the final judgement is issued by the court. The site acquisition amount may be calculated by the amount of the probable compensation for the site, determined by the court and an order of possession issued to the school district. The apportionment will be adjusted at project closeout to reflect the final judgment.

As always, the OPSC encourages school districts to seek assistance from legal counsel in real estate acquisitions. If you have questions regarding acquisition costs that may be eligible for State funding, please contact your OPSC Project Manager.

Approved DSA Plans

Let Us Provide Application Assistance

By Lauri Lathrop, Project Manager

In recent issues of the Office of Public School Construction (OPSC) *Advisory Actions*, the OPSC has been highlighting our continuous efforts in providing out-reach service to school districts across the State. Our goal is to work with all school districts and offer personalized resources to familiarize them with the different programs administered by the OPSC.

Currently we are following up with districts that have projects with Division of the State Architect approved new construction plans. We are arranging for specialized one-on-one services, such as guidance with the SFP Regulations, project budget estimates, and completion of funding and/or financial hardship applications. We will share information on projects and work with the Department of Toxic Sub-

stances Control and California Department of Education to aid in their processing and enable further service outreach.

Also we plan to keep districts aware of regulation changes that may affect their projects. For example, there are now allowances that can be applied to your modernization project funding requests. Were you aware of the increase to the apportionment for modernization projects with buildings that are 50 or more years old and the opportunity for additional funding for utilities for those projects? There is also an additional allowance available for Automatic Fire Detection/Alarm Systems for qualifying modernization projects.

If you would like to arrange a personalized one-on-one site visit, please call your OPSC Project Manager or our Outreach Coordinators; Steven Paul, Supervisor, and Lauri Lathrop, Project Manager. You may contact Lauri Lathrop at 916.322.7867 or via e-mail at llathrop@dgs.ca.gov. For those that are new to our programs, please visit the OPSC Web site at www.opsc.dgs.ca.gov to view the OPSC Project Manager listing.

Teacher's Guide to the State Relocatable Classroom

By Richard Sheffield, OPSC Program Supervisor

The Office of Public School Construction plans to make available in the fall, a *Teacher's Guide to the State Relocatable Classroom* that will be affixed to the classrooms' interior. The guide will include information to assist the teacher to ensure optimum classroom performance. The intent of the guide is to create awareness in order to identify and report any problems to district maintenance staff, so that repairs can be made in a timely manner. By reporting problems, it will ensure that the classrooms' health and safety issues can be addressed and are well maintained.

State law, regulations, and the lease agreement for the SRCP classrooms require the lessee to undertake all necessary maintenance, repairs, renewal, and replacement to ensure that the classrooms are kept in good repair, working order, and condition at all times. All costs incurred for this purpose are borne by the lessee. As a reminder, Deferred Maintenance funds may be utilized to assist districts with repair costs as long as the project has been placed on the district's approved Five-Year Plan.

School district staff should identify and report the following conditions that are of urgent concern in order to maintain proper building maintenance and safety:

- ▶ Water leaks.
- ▶ Entry ramp non-skid that is worn, peeling, or missing.
- ▶ Entry ramp wood paneling or skirting damage.
- ▶ Entry door handle or door closure damage.
- ▶ Weather stripping that is worn, peeling, or missing.
- ▶ Light cover that is damaged or missing.
- ▶ HVAC when it is not functioning properly.
- ▶ HVAC registers when dirty.
- ▶ Carpet spills.
- ▶ Electrical outlet cover plates when damaged or missing.
- ▶ Fire extinguisher if missing or not mounted within 24" from the door, four feet from the floor.
- ▶ Thermostat's cover when damaged or missing.
- ▶ Light fixture lens or tubes when damaged or missing.

The following are some helpful hints for building maintenance and safety:

- ▶ Fire extinguishers must always be mounted on the wall within 24" from the door, four feet from the floor.
- ▶ Windows are located in the classroom to provide day lighting, ventilation, and emergency exits. The front of each window must be free from all obstructions including teacher and student desks. Window tracks must not be bolted, screwed, or nailed in a manner that restricts the ability to slide the window open. Exterior window guards must have a one step Cal-OSHA and State Fire Marshall approved inside safety release. Do not tape anything to the window trim.
- ▶ Check CO₂ Sensor annually. Replace if not working properly.
- ▶ The electrical panel box must have a 36" clearance in front per OSHA/NEC regulations.
- ▶ The HVAC filter should be changed every 30 days to maintain indoor air quality. To ensure proper ventilation for acceptable indoor air quality the occupancy of the classroom should be limited to 32.
- ▶ Do not block HVAC registers or air intake. Do not hang anything from the ceiling grid.
- ▶ Check Intrusion Alarm Detector annually. Replace if not working properly.

If you have any questions, please contact Heather Courteau, Project Manager, at heather.courteau@dgs.ca.gov or 916.323.7794; or Richard Sheffield, SRCP Supervisor, at richard.sheffield@dgs.ca.gov or 916.322.0329.

Fund Release Authorization—Form SAB 50-05

By Lien Hoang, OPSC Audit Supervisor

School districts are reminded to exercise caution when completing the Form SAB 50-05 for fund release purposes and to be attentive to the information that they are certifying.

Once the State Allocation Board (SAB) approves a School Facility Program (SFP) grant for a new construction or modernization project, the district has 18 months to submit a Form SAB 50-05 to initiate a fund release of the State apportionment (reference SFP Regulation Section 1859.90). In order to receive the State fund release for construction, a district must certify the following items on the Form SAB 50-05:

1. The district’s applicable matching share has either:
 - been deposited in the County School Facility Fund, or
 - already been expended by the district for the project, or
 - will be expended prior to the filing of the Notice of Completion.
2. The district has entered into a binding contract(s) for at least 50 percent of the construction as shown on the plans previously approved for the project, and has issued the Notice to Proceed for that contract.

During its expenditure audit, the OPSC has discovered that some districts have submitted the Form SAB 50-05 prematurely. In other words, the construction contracts were executed after, instead of before, the Form SAB 50-05 submittal date. This could lead to a finding by the SAB of a potential material inaccuracy. As a result, the district potentially could be required to repay the State funding it received including any interest earned from the premature fund release. In addition, the district may be subject to penalty provisions as specified in the SFP Regulation Section 1859.104.1.

For specific questions regarding the fund release process and the Form SAB 50-05, please feel free to contact Laurie Stetson, Accounting Supervisor, at 916.322.0140. You may refer your SFP audit process questions to Noé Valadez, Audit Supervisor, at 916.322.7628, or Lien Hoang, Audit Supervisor, at 916.322.0315.

Congratulations on Your School Openings!

We are always genuinely pleased to share in your excitement when your projects are completed and your new schools open. It is one of the highlights of our jobs as our work together results in the smiling faces of children as they start school in their new facility. Please join us in congratulating the following districts on their newly opened schools.

SCHOOL DISTRICT	COUNTY	SCHOOL NAME	OPENING DATE
Elk Grove Unified	Sacramento	Robert J. Fite Elementary	August 2002
Los Angeles COE	Los Angeles	Sulphur Springs Elementary	August 2002
Poway Unified	San Diego	Westview High	August 2002
Rocklin Unified	Placer	Rock Creek Elementary	August 2002

Sometimes it is not until your district submits its expenditure report that we learn of the school opening date. We encourage you to share your good news with us, and we would be delighted to highlight your school openings in our *Advisory Actions*.

If you would like to provide us with information about your new school opening or school dedication, please reference your data as shown in the adjacent table, plus provide your project’s School Facility Program application number and submit it to:

Office of Public School Construction
 ATTN: New School Openings/Dedications
 1130 K Street, Suite 400
 Sacramento, CA 95814

Share Positive Results with your Community with the...

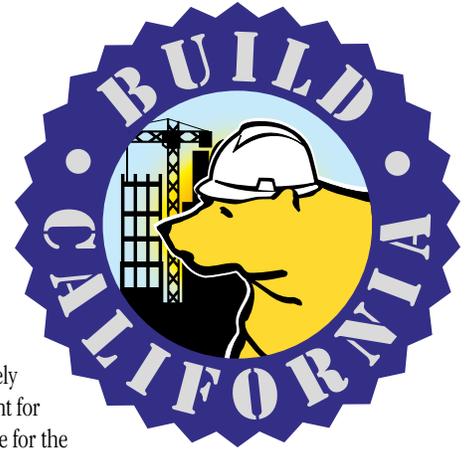
“Build California” Logo

By Valerie Lane, Project Manager

The “Build California” initiative is an important and comprehensive plan of the Governor of California to greatly accelerate school construction through the allocation of \$13.5 billion education bond, approved by the voters in November 2002. The bond will generate many new schools and classrooms and modernize existing school facilities.

In recognition of these positive results for our children in our communities, the Office of Public School Construction (OPSC) is requesting districts with projects funded with Proposition 47 to place a sign in front of the school site during construction through its opening. We encourage districts to consider including the following:

- ▶ This construction (modernization) project was funded by the State Allocation Board from Proposition 47 State Bond funds as part of the Build California Initiative.
- ▶ Acknowledgement of the district’s contributing local funds.
- ▶ The “Build California” graphic logo, as illustrated in this article.



The sign and logo will help communicate how your district together with the State is producing positive results for your community. The raising of awareness is likely to be helpful and important for the districts as they prepare for the March/November 2004 State Bonds, as well as any local bond initiatives the districts are pursuing.

To obtain the Build California logo for incorporation into your sign, you may download the logo at www.documents.dgs.ca.gov/opsc/whatsnew/build_ca.zip, or call the OPSC for assistance. If you have any questions, please feel free to contact your OPSC Project Manager.

Proposition 47... Funds Put to Work

Exclusive of the July 2, 2003 SAB Agenda

PROGRAM	BOND ALLOCATION	FUNDS APPORTIONED	FUNDS RELEASED/CONTRACTED	FUNDS TO BE RELEASED
New Construction	\$ 6,235,800,000	\$ 3,853,763,773	\$ 2,787,845,688	\$ 1,065,918,085
Modernization	3,294,200,000	2,893,113,549	1,253,309,618	1,639,803,931
Charter School	100,000,000	0	0	0
Energy	20,000,000	953,175	110,666	842,509
Critically Overcrowded Schools	1,700,000,000	0	0	0
Joint Use	50,000,000	0	0	0
TOTAL	\$11,400,000,000	\$ 6,747,830,497	\$ 4,041,265,972	\$ 2,706,564,525

Status of Funds

PROGRAM	BALANCE AVAILABLE AS OF JULY 2, 2003
PROPOSITION 47	
New Construction	
New Construction	\$ 2,163.5
Charter School	0.5
Energy	14.2
Modernization	
Modernization	263.5
Energy	4.9
Critically Overcrowded Schools	1,700.0
Joint Use	50.0
	\$ 4,196.6
TOTAL PROPOSITION 47	
PRIOR BOND FUNDS	
Contingency Reserve	31.4
AB 191	0.2
Prior Bond Funds Subtotal	\$ 31.6
TOTAL PROPOSITION 47 AND PRIOR BOND FUNDS	\$ 4,228.2

Note: Amounts shown above are in millions of dollars.

July 2, 2003 (for June 2003)

LPP Projects—Construction Cost Indices

INDEX	RATE
Class "B" Buildings	1.46
Class "D" Buildings	1.47
Furniture and Equipment	1.42
Historical Savings Index	8.25

Index Definitions

Class "B" Buildings: Constructed primarily of reinforced concrete, steel frames, concrete floors and roofs.

Class "D" Buildings: Constructed primarily of wood.

Furniture and Equipment: An index based on an adjustment factor obtained quarterly from the Marshall & Swift Company.

Historical Savings Index: An index derived quarterly from the SAB approved new construction (growth) contract bids. It is the percentage difference between the SAB/OPSC generated construction allowance and the approved contract bid.

2003 Advisory Actions

S T A T E • A L L O C A T I O N • B O A R D
O F F I C E • O F • P U B L I C • S C H O O L • C O N S T R U C T I O N

Issue Number 07: Information from the State Allocation Board meeting held on July 23, 2003

what's inside

<i>Olivelands Elementary Gets a Facelift</i>	3
<i>Charter School Facility Funding Joint Report</i>	3
<i>Facility Planners Outreach</i>	3
<i>Unused Sites Reminder</i>	3
<i>Exciting News for Your Joint Use Projects</i>	4
<i>Congratulations on Your School Openings!</i>	6
<i>Opportunity to Test Online Eligibility Application</i>	6
<i>Energy Efficiency Funds</i>	6
<i>Build California Logo</i>	7
<i>Proposition 47... Funds Put to Work</i>	7

Service, Resources and Funding



from the desk of the executive officer

The Office of Public School Construction (OPSC) is committed to you, the success of your district, and the facility needs of our children. The OPSC is available to visit your district and discuss with you your facility needs in a one-on-one meeting. During these visits we can identify and explain your program options, assist in your eligibility being calculated or updated, and help with completing your application. We will give you a hands-on OPSC Web site orientation to highlight useful tracking components. Discuss and set possible courses of action to address your unique program challenges and share with you new opportunities on the horizon and the latest State Allocation Board actions.

Each OPSC Project Manager makes it a point to schedule appointments with their districts each month. California, however, covers a lot of territory, and we want to ensure that we meet your immediate and long-term needs. There is no need for you to wait for an outreach contact and visit. Please always feel free to just pick up the phone, call your OPSC Project Manager, and request us to come out to your district. Our OPSC Auditors also travel out to districts to hold pre-closeout meetings. At these meetings, we provide assistance which results in the districts fulfilling audit reporting requirements with ease.

Our office produces and maintains many comprehensive sources of information to support and guide school districts and other stakeholders as they build and retrofit schools. These resources range from the basic overview and introductory information for small school districts and first-time applicants to the hands-on instructions for every aspect of planning, site selection, design, plan approval, program funding, school construction, and reporting requirements. The following examples are just some of the resources we hope you frequently access:

- ▶ **Best Practices Report**
Provides a variety of methods and best practices of school facility construction. This report is a great resource when planning your projects.
- ▶ **Public School Construction Cost Reduction Guidelines**
Various strategies and best practices for construction of new, or modernization of existing facilities.
- ▶ **Cookbook for Energy Conservation Measures**
General energy efficiency techniques and methodologies for new construction or modernization and has an immediate effect on energy savings and costs.
- ▶ **Prototype School Designs**
From the OPSC Web site, various plans for elementary, middle and high schools that includes: architect contacts, plan abstracts, construction data, program data, database search, school contacts, floor plans, site plans, and photographs.
- ▶ **School Facility Program Regulations**
California Code of Regulations governing the School Facility Program.
- ▶ **School Facility Program Guidebook**
Information that assists school districts in applying for and obtaining "grant" funds for the new construction and modernization of schools.
- ▶ **Architect's Submittal Guidelines**
Information that assists school districts and their design professionals in submitting plans and cost estimates for the new construction and modernization of schools.

Continue on next page

OPSC Reminders . . .

- ▶ **State Allocation Board Meetings***
 Wednesday, August 27, 2003
 Wednesday, September 24, 2003
 Wednesday, October 24, 2003
- ▶ **Implementation Committee Meetings***
 Friday, September 5, 2003—Cancelled
 Friday, October 3, 2003
 Friday, November 7, 2003
- ▶ **Regional Occupational Center Facilities Report (Form SAB 406R)**
 Due triennially (September 1, 2003), districts must report on the facilities utilized for the operation of a regional occupational center or program per Education Code Section 17285(d).
- ▶ **SFP Joint Use Funding Cycle**
 The filing dates for the SFP Joint Use Program are June 1, 2003 through May 31, 2004 to be apportioned July 2004 or July 2005.
- ▶ **LPP Joint Use Funding Cycle**
 The filing dates for the LPP Joint Use Program (SB 1795) have been extended for another year and are June 1, 2003 through May 31, 2004 to be apportioned July 2004.
- ▶ **Interest Earned Report (Form SAB 180)**
 Due quarterly (March 31, June 30, September 30 and December 31) from each county for all districts which have earned interest from the Leroy F. Greene Lease-Purchase Fund.
- ▶ **Federal Renovation Program**
 - September 30, 2003 is the last day to sign contracts for services or work. No extensions are permitted by Federal law.
 - The final fund release must be requested within six months from the first fund release.
 - Districts granted a waiver of either the first or final fund release must request release of 100 percent of the grant by November 16, 2003 (contracts must be signed on or prior to September 30, 2003).

*For the latest meeting dates, times and locations, check the OPSC Web site at www.opsc.dgs.ca.gov.

from the desk of the executive officer...

- ▶ **Worksheets and Checklists**
 Such as School Facility Program Application Submittal Requirements; Site Analysis Worksheet for New Construction; and Site Development Worksheet for Additional Grants.
- ▶ **OPSC/DSA Joint Newsletter Breaking Ground**
 Provides school districts, architects, design professionals, and consultants with valuable information relating to both the OPSC and DSA processes, policies, and our latest joint ventures in California school construction. This newsletter includes a feature project with each issue; complete with photographs, site diagrams and project data, that illustrate the latest school facility planning ideas and design solutions.
- ▶ **OPSC Advisory Actions**
 The OPSC Web site includes all the OPSC Advisory Actions that contain useful information and important advisories regarding State Allocation Board actions, as well as OPSC programs and operations.

What does all this add up to? Access to funding. In the eight short months since the voters passed the historic amount of \$11.4 billion in K-12 State Bonds, approximately \$2 billion remain for new construction projects and \$179 million for modernization. Our work together has resulted in an incredible and unprecedented amount of funds that have been apportioned and released to the districts to build and modernize schools. Growth continues in California. We need to ready ourselves to provide quality schools to facilitate quality education when the children arrive at our doors. We encourage you to take action now to file your new construction and modernization SFP applications. There is much to accomplish for all of us to be ready for March 2004. After consideration of our current workload, approximately \$1.7 billion remain for new construction projects. It is equally important to show continued funding need for the modernization of your existing facilities.

We look forward to serving you, providing excellent resources and helping you access funding to meet your facility needs. In fact... *We are delighted that you rely on us.*



Luisa M. Park, Executive Officer



Implementation Committee Meeting

The September 5, 2003 SAB Implementation Committee meeting in Sacramento has been cancelled and will not be rescheduled.

The next committee meeting will occur on October 3, 2003 as originally scheduled. Any questions may be directed to Portia Jacobson, Executive Assistant, at 916.445.3159.

Olivelands Elementary Gets a Facelift

The students and staff at Olivelands Elementary will have a lot to smile about when their new facility opens its doors in August 2003. Olivelands Elementary School, located in the Briggs Elementary School District, was originally built as two classrooms in 1913, remodeled to include four more classrooms in 1924 and renovated in 1955.

In 1999, the District requested and was approved by the SAB to abandon and replace six classrooms as a facility hardship project under the School Facility Program (SFP). Another six classrooms were

approved by the SAB for new construction under the SFP. The construction for both projects began in November 2002 and the school is scheduled to open in time for the new school year. These two projects were made possible by the SAB with State and local funding, and will benefit and house a growing student population.



Olivelands Elementary School, Briggs Elementary School District

Superintendent: Carol L. Vines
 General Contractor: Douglas E. Barnhart, Inc.
 Architect: PSWC Architect Group

Charter School Facility Funding Joint Report

By Lisa Constancio, OPSC Programs Supervisor

On July 23, 2003, the State Allocation Board (SAB) accepted the Charter School Facility Funding Joint Report which was prepared by the Office of Public School Construction, on behalf of the SAB, and the California School Finance Authority (CSFA). This report was prepared for the Legislature and provides a description of the implementation of the new program, a description of the projects funded, the process in which the SAB provided funding to charter schools outside of this new program, and recommendations for statutory changes to be made for the 2004 Bond.

In the near future, the OPSC will be working through the Implementation Committee on regulatory changes and suggestions that will better facilitate the program for the next round of funding. The report is currently available on the OPSC Web site at www.opsc.dgs.ga.gov. If you have any program questions, please contact Lisa Constancio, OPSC Supervisor, at 916.322.0317. For questions relating to financial soundness, please contact Lara Laramendi-Blakely, Executive Director, CSFA at 213.620.2224.

Need a helping hand?

Facility Planners Outreach

By Christine Sanchez, Project Manager Assistant

In order to provide the highest level of customer service to school districts and County Offices of Education (COE), the Office of Public School Construction (OPSC) would like to offer its assistance.

If you are interested in an OPSC representative participating in a future facility planners meeting, please provide us with a schedule of upcoming meetings with your request. If a facility planners meeting is not convenient, contact your OPSC representative to set up a meeting at your convenience either in our office, at your district or the COE.

If you have any questions, please contact your OPSC Project Manager or Christine Sanchez at christine.sanchez@dgs.ca.gov or 916.322.0328.

September 1, 2003 Final Timeline...

Unused Sites Reminder

By Gretchen Winczner, Project Manager Assistant

The September 1, 2003 final timeline is fast approaching! The OPSC mailed out a second and final reminder letter regarding the Certification of Unused Sites (Form SAB 423) and the Modification of Unused Sites Status (Form SAB 424). Please check these forms for accuracy, have them signed by your authorized representative, and returned to the OPSC no later than September 1, 2003.

The law* provides that any site that is owned by a district that is not being used for school construction or for school purposes is deemed an unused site. The district is required to report any changes and/or corrections to the OPSC each fiscal year.

So, please don't delay!!! Seek out and turn in those forms! Should you have any questions, feel free to contact Gretchen Winczner at 916.323.4455 or gretchen.winczner@dgs.ca.gov.

*Reference Education Code Sections 17219 through 17224.

Opportunities and Options

Exciting News for Your Joint Use Projects

By Brian LaPask, OPSC Project Manager

July 2003 was an exciting month for those districts that filed for Joint Use funding under either the Lease-Purchase Program (LPP) Joint Use Program, authorized by Senate Bill 1795, or the most recent School Facility Program (SFP) Joint Use Program, authorized by Assembly Bill 16. The State Allocation Board (SAB) approved funding for each of these programs at its July 23rd meeting as follows:

PROGRAM	NUMBER OF PROJECTS FUNDED	FUNDING SOURCE	STATE APPORTIONMENTS
LPP Joint Use	20	Prior State Bonds	\$16.6 million
SFP Joint Use	18	Proposition 47	\$16.2 million
TOTAL STATE FUNDS APPORTIONED			\$32.8 million

What's New?

At the July 23rd SAB meeting, the Board extended the LPP Joint Use Program for an additional funding cycle to culminate in July 2004, considering that prior bond funds currently remain after funding this fiscal year's projects. This is great news for those districts that are pursuing joint use agreements. Interested districts will now have opportunities to select from and apply for the Joint Use program that best fits your needs.

Options

The LPP and SFP Joint Use Programs will both be available for the next filing period and offer different benefits to applicant districts. For example under the LPP, the districts' 50 percent can be from any funding source (from the district or its joint use partner). Under this last cycle of the SFP, the joint use partner was required to contribute the districts' 50 percent matching share. You may want to keep your eye on legislative changes; there is a current proposal to alter the matching share requirements for the SFP Joint Use Program.

Additionally, the two programs have different requirements regarding reimbursement. Under the LPP, funding can only be provided for projects where the contracts are signed after the SAB "unfunded" approval for the project. The SFP Joint Use allows for project reimbursement provided that the district signed construction contracts after April 29, 2002. Further illustration of the program comparisons is as follows:

AB 16 (SFP) JOINT-USE PROJECT

Construction contract cannot be signed prior to April 29, 2002.

Joint-Use partner must fund 50 percent of the eligible project's cost.

District must have SFP New Construction Eligibility (for Type I or Type II projects).

First funding cycle July 23, 2003. After first \$50 million is apportioned, a second \$50 million could be apportioned by the SAB in July 2004 or July 2005 pending passage of the Public Education Facilities Bond Act of 2004. Any funds remaining from the first funding cycle will be rolled over into the next funding cycle.

To be eligible to construct a replacement facility the existing facility must be less than 60 percent of the eligible square footage.

If funding is expended by the SAB, unfunded applications will be returned to the district.

Site development cost are eligible costs, except for offsite costs.

Projects have a maximum cap:

- \$1.0 million for elementary school
- \$1.5 million for middle school
- \$2.0 million for high school

Facility will be located on a public school site.

Grant determination equals total:

- \$195 for toilet facilities.
- \$107 for other facilities.
- 50 percent of eligible site development costs.
- 50 percent of eligible excessive cost grant.

SB 1795 (LPP) JOINT-USE PROJECT

Construction contract cannot be executed until the complete application receives an "unfunded" approval by the SAB.

The district may fund 50 percent of the eligible project cost. (Except in Financial Hardship SFP districts).

The district does not need to have SFP New Construction Eligibility.

Final funding cycle extended to apportion remaining joint-use funds by SAB at the July 2004 SAB.

To be eligible to construct a replacement facility the existing facility must be less than 50 percent of the eligible square footage.

If available funding is expended unfunded application will be returned to the district.

Site development costs are eligible costs.

Projects have a maximum cap:

- \$1.0 million for elementary school
- \$1.5 million for middle school
- \$2.0 million for high school

Facility will be located on or directly adjacent to a public school site.

Grant determination equals total:

- \$191 for toilet facilities.
- \$105 for other facilities.
- 50 percent of eligible site development costs.
- 50 percent of eligible excessive cost grant.

Continued on next page

AB 16 (SFP) JOINT-USE PROJECT

The joint-use facility must be included in a new school project under the SFP for a Type I and Type II joint-use project. A Type III is a stand-alone project.

Joint-Use Partner:

- **Type I:** Higher education.
- **Type II:** Higher education, governmental agency, or non-profit organization.
- **Type III for multipurpose, gymnasium, library or childcare:** Higher education, governmental agency, or non-profit organization.
- **Type III improves academic achievement or teacher education:** Higher education.

SB 1795 (LPP) JOINT-USE PROJECT

The joint-use facility may not be included in a SFP new school project or on a site where SFP new construction grants were provided for a new school facility.

Joint-Use partner can be a local governmental agency or any non-profit community organization charged with the responsibility to provide the appropriate community service with the new facility.

Filing Timelines

▶ **LPP Joint Use Funding Cycle**

The filing dates for the LPP Joint Use Program (SB 1795) have been extended for another year and are June 1, 2003 through May 31, 2004 to be apportioned July 2004.

▶ **SFP Joint Use Funding Cycle**

The filing dates for the SFP Joint Use Program are June 1, 2003 through May 31, 2004 to be apportioned July 2004 or July 2005.

What if I have questions?

For more information regarding the Joint Use programs, please visit the OPSC Web site at www.opsc.dgs.ca.gov. As always, please feel free to call your OPSC Project Manager, or contact Brian LaPask at 916.327.0298 or via e-mail brian.lapask@dgs.ca.gov, or Stevan Wood at 916.323.7109 or via e-mail stevan.wood@dgs.ca.gov.



Congratulations on Your School Openings!

Thank you for letting us hear from you; you make our day! We are always genuinely delighted to share in your excitement when your projects are completed and your new schools and additions open. It is one of the highlights of our jobs as our work together results in the smiling faces of children as they start school in their new facility.

Please join us in congratulating the following districts on their newly opened schools and additions.



SCHOOL DISTRICT	COUNTY	SCHOOL NAME	OPENING DATE
Briggs Elementary	Ventura	Olivelands Elementary (Partial Replacement and Addition)	August 2003
Irvine Unified	Orange	Oak Creek Elementary	September 2002
Victor Elementary	San Bernardino	Victor Education Center Charter	January 2003
William S. Hart Union High	Los Angeles	Rio Norte Junior High	August 2003
William S. Hart Union High	Los Angeles	Sierra Vista Junior High (Addition)	August 2003

If you would like your school openings or dedications highlighted in our OPSC *Advisory Actions*, please provide us the same data as shown in this article, plus provide your project's School Facility Program application number and submit it to:

Office of Public School Construction
 ATTN: New School Openings/Dedications
 1130 K Street, Suite 400
 Sacramento, CA 95814

A picture is worth a thousand words, and we like to feature projects in the OPSC *Advisory Actions* and OPSC/DSA *Breaking Ground* as often as we can. Please feel free to email electronic photos with a brief project summary to your OPSC Project Manager. If you have any questions, please give your OPSC Project Manager a call.

News Flash...

Opportunity to Test Online Eligibility Application

By Rashid Mir, Information Systems Team Supervisor

The OPSC is looking for school districts that would like the opportunity to test the new Online Eligibility Application that will be activated soon. The Online Eligibility Application will allow school districts to input SAB 50-01, 50-02, and 50-03 data, calculate eligibility, and print the form with ease. The data input by the district will be transmitted to OPSC's database and will help OPSC process the application.

If you will be requesting new construction eligibility (SAB 50-01, 50-02, and 50-03) or modernization eligibility (SAB 50-03) and are interested in helping the OPSC test the new Online Eligibility Application, please email rashid.mir@dgs.ca.gov for instructions on accessing the application.

Does your new construction or modernization project qualify for an additional SFP grant for energy efficiency?

Energy Efficiency Funds

If you are planning a School Facility Program (SFP) new construction or modernization project, you may consider applying for an additional grant for energy efficiency when certain criteria are met and the proposed facilities in the project exceed specified energy efficiency standards by at least 15 percent for new construction, or by at least 10 percent for modernization.

Specific details may be viewed in the SFP Regulations, Sections 1859.71.3 and 1859.78.5, located on the OPSC Web site at www.opsc.dgs.ca.gov. Questions may be directed to Steve Paul, OPSC Programs Supervisor, at 916.322.1838, or your OPSC Project Manager.

Share Positive Results with your Community with the...

“Build California” Logo

By Valerie Lane, Project Manager

The “Build California” initiative is an important and comprehensive plan of the Governor of California to greatly accelerate school construction and allocate the flow of \$13.05 billion of the education bond, approved by the voters in November 2002. As you know, the bond will generate many new schools and classrooms as well as modernize existing school facilities.

In recognition of these positive results for our children in our communities, the Office of Public School Construction (OPSC) is requesting districts with projects funded with Proposition 47 to place a sign in front of the school site during construction through its opening. We encourage districts to consider including the following:

- ▶ This construction (modernization) project was funded by the State Allocation Board from Proposition 47 State Bond funds as part of the Build California Initiative.
- ▶ Acknowledgement of the district’s contributing local funds.
- ▶ The “Build California” graphic logo, as illustrated in this article.



The sign and logo will help communicate how your district together with the State is producing positive results for your community. The raising of awareness is likely to be helpful and important for the districts as they prepare for the March/November 2004 State Bonds, as well as any local bond initiatives the districts are pursuing.

To obtain the Build California logo for incorporation into your sign, you may download the logo at www.documents.dgs.ca.gov/opsc/whatsnew/build_ca.zip, or call the OPSC for assistance. If you have any questions, please feel free to contact your OPSC Project Manager.

Proposition 47... Funds Put to Work Exclusive of the July 23 SAB Agenda

PROGRAM	BOND ALLOCATION	FUNDS APPORTIONED	FUNDS RELEASED/CONTRACTED	FUNDS TO BE RELEASED
New Construction	\$ 6,235,800,000	\$ 4,062,418,523	\$ 2,934,192,796	\$ 1,128,225,727
Modernization	3,294,200,000	3,030,552,766	1,523,637,985	1,506,914,782
Charter School	100,000,000	97,034,156	0	97,034,156
Energy	20,000,000	1,080,637	732,138	348,499
Critically Overcrowded Schools	1,700,000,000	0	0	0
Joint Use	50,000,000	0	0	0
TOTAL	\$11,400,000,000	\$ 7,191,086,082	\$ 4,458,562,918	\$ 2,732,523,164

Status of Funds

PROGRAM	BALANCE AVAILABLE AS OF JULY 23, 2003
PROPOSITION 47	
New Construction	
New Construction	\$ 2,099.4
Charter School	0.5
Energy	14.1
Modernization	
Modernization	179.0
Energy	4.8
Critically Overcrowded Schools	1,700.0
Joint Use	33.8
	\$ 4,031.6
TOTAL PROPOSITION 47	
PRIOR BOND FUNDS	
Contingency Reserve	19.3
AB 191	0.2
	\$ 19.5
	\$ 4,051.1

Notes: Amounts shown above are in millions of dollars.
The SAB funded \$36,187.50 for the Deferred Maintenance Program.

July 23, 2003

LPP Projects—Construction Cost Indices

INDEX	RATE
Class "B" Buildings	1.46
Class "D" Buildings	1.47
Furniture and Equipment	1.42
Historical Savings Index	8.25

Index Definitions

Class "B" Buildings: Constructed primarily of reinforced concrete, steel frames, concrete floors and roofs.

Class "D" Buildings: Constructed primarily of wood.

Furniture and Equipment: An index based on an adjustment factor obtained quarterly from the Marshall & Swift Company.

Historical Savings Index: An index derived quarterly from the SAB approved new construction (growth) contract bids. It is the percentage difference between the SAB/OPSC generated construction allowance and the approved contract bid.

2003 Advisory Actions

S T A T E • A L L O C A T I O N • B O A R D
O F F I C E • O F • P U B L I C • S C H O O L • C O N S T R U C T I O N

Issue Number 08: Information from the State Allocation Board meeting held on August 27, 2003

what's inside

- What's New in the State Relocatable Classroom Program?*.....2
- Opportunity to Test Online Eligibility Application*.....2
- Automatic Fire Detection/Alarm and Automatic Sprinkler Grant Amounts*.....3
- No District Left Behind*.....3
- Submitting a New Construction Funding Application*.....4
- OPSC's Information Systems Team*.....5
- You and the OPSC—Jointly Improving Joint Use!*.....6
- Proposition 47... Funds Put to Work*.....6
- What's Happening with the Critically Overcrowded Schools Program?*.....7
- New Project Category and Clarifications for Extreme Hardships*.....7
- Congratulations on Your New School Openings!*.....8
- New Construction Application Activity*.....9
- Districts Continue to Show Need!*.....9
- SFP Modernization Construction Contracts*.....9

2002 State Bonds... A Success Story

from the desk of the executive officer



Without a doubt, the 2002 State Bonds are a success. It is with appreciation for everyone's hard work—your district, its representatives and the State agencies—that I summarize for you the unprecedented amount of funds that have been apportioned by the State Allocation Board (SAB) in the brief nine months since the voters passed the historic amount of \$11.4 billion in K–12 State Bonds in November 2002... an astonishing \$9.3 billion.

On page 6 of this issue, you can locate the apportionment details of the \$9.3 billion. On the back page, the Status of Funds reflects the remaining bond funds after nearly \$2 billion was apportioned at the August 2003 SAB meeting. Approximately \$1.7 billion is attributed to the apportionments made for the new Critically Overcrowded Schools (COS) Program. More details about the COS program can also be located in this issue on page 7.

The \$9.3 billion reflects only the State's share. These apportioned funds represent approximately \$15 billion in school facility projects. Of the total funds apportioned, over half are already released to California's school districts. Funds are released after at least 50 percent of the project is under construction contract and the Notice to Proceed has been issued. This means those released funds are already being put to work in the economy helping to Build California; in effect providing a regeneration of these public funds back to all the local communities of California!

Despite these unprecedented accomplishments, our eyes are on the future. As we plan ahead and forecast our workload, we observe that new construction and energy funding opportunities exist. Further when reviewing past bond elections and the December 2002 apportionments, the importance of showing continued funding need for the modernization of your existing facilities can be reflected. We encourage you to move ahead and file your new construction and modernization SFP applications. We are committed to helping you be prepared for March 2004.

Last month in the OPSC Advisory Actions 2003 you read how our OPSC Project Managers make it a point to schedule appointments with their districts each month. I encourage you to please feel free to just pick up the phone, call your OPSC Project Manager, and request us to come out to your district. Our OPSC Auditors also travel to districts to hold pre-closeout meetings. Our staff takes pride in being available for you, and we encourage you to take us up on our offer to provide you with assistance. We want you to be able to access funding opportunities and get ready for the future.

An important part of getting ready for your future projects is project budgeting. Many districts have requested assistance in this area. We were listening. Be on the look out for the recently mailed Fall Issue of *Breaking Ground*, the OPSC/DSA Connection to California School Districts. In this issue of *Breaking Ground*, we are pleased to share with you several in-depth articles on developing project budgets under the State program. School facility planners are encouraged to obtain a copy of these articles to use in developing and understanding their own project needs and budgets. Valuable information is contained that will assist you and your design professional to structure your budget to make the most of State program opportunities and stretch your project dollars.

Congratulations to everyone! *Let's all keep our positive momentum rolling to build and modernize more schools! Our children are counting on us.*

Luisa M. Park, Executive Officer

OPSC Reminders...

- ▶ **State Allocation Board Meetings***
Wednesday, October 22, 2003
November 2003—No meeting scheduled
December 2003—Date to be determined
- ▶ **Implementation Committee Meetings***
Friday, October 3, 2003
Friday, November 7, 2003
Friday, December 5, 2003
- ▶ **Regional Occupational Center Facilities Report (Form SAB 406R)**
Due triennially (September 1, 2003), districts must report on the facilities utilized for the operation of a regional occupational center or program per Education Code Section 17285(d).
- ▶ **SFP Joint Use Funding Cycle**
The filing dates for the SFP Joint Use Program are June 1, 2003 through May 31, 2004 to be apportioned July 2004 or July 2005.
- ▶ **LPP Joint Use Funding Cycle**
The filing dates for the LPP Joint Use Program (SB 1795) have been extended for another year and are June 1, 2003 through May 31, 2004 to be apportioned July 2004.
- ▶ **Interest Earned Report (Form SAB 180)**
Due quarterly (March 31, June 30, September 30 and December 31) from each county for all districts which have earned interest from the Leroy F. Greene Lease-Purchase Fund.
- ▶ **Federal Renovation Program**
 - September 30, 2003 is the last day to sign contracts for services or work. No extensions are permitted by Federal law.
 - The final fund release must be requested within six months from the first fund release.
 - Districts granted a waiver of either the first or final fund release must request release of 100 percent of the grant by November 16, 2003 (contracts must be signed on or prior to September 30, 2003).

*For the latest meeting dates, times and locations, check the OPSC Web site at www.opsc.dgs.ca.gov.

What's New in the...

State Relocatable Classroom Program?

By Jim Casebolt, OPSC Project Manager

Buildings No Longer Needed

SRCP classrooms which are no longer needed should be returned for use in other districts with housing needs. To return your SRCP classrooms, the district must send a letter to the OPSC to the attention of Liz Cheyne, including the following:

- ▶ Current site name where the buildings are located
- ▶ Site address
- ▶ OPSC building numbers
- ▶ The date the district wishes to return the SRCP classrooms

The State will pay for the removal of the SRCP classrooms; however, the district is responsible for costs associated with any preparation for the removal of the classroom, such as the removal of fences or other structures that permit ingress and egress to school sites, the trimming or removal of trees and shrubs and the cut-off of electrical services. The district is also responsible for any costs incurred for site restoration. The district is required to restore the SRCP classrooms to a "renewed" condition and must assure that the SRCP classrooms are accessible to the moving contractor. This is important because if the moving contractor arrives at the site and the SRCP classrooms are not accessible, the district will be responsible for any additional costs attributable to the move.

Lease Renewal

Lease renewals were sent out for the SRCP and Childcare relocatables in September 2002. The next renewal period for SRCP leases is in September 2005; the Childcare leases are not due for renewal until September 2007.

Relocation to Another Site Within the District

If the district has a greater need for a SRCP classroom at another school site, it may relocate the SRCP classrooms at its own expense. Please be sure to do the following:

- ▶ Notify the OPSC in writing prior to relocating the SRCP classrooms
- ▶ Obtain the DSA approval for the new site
- ▶ Submit to OPSC a copy of the architect and inspector's final 100 percent complete, Verified Report, Form DSA-6 for the new site.

Applications for Additional Buildings

The SRCP provides standard classroom facilities for Kindergarten through 12th grade pupil housing needs. The State Allocation Board grants qualifying districts approval to lease standard relocatable classrooms for \$4,000 per year. For assistance and further details on how to apply, please contact us.

Questions?

If you have any questions or need assistance, please contact Liz Cheyne, Project Manager, at liz.cheyne@dgs.ca.gov or 916.323.2636; or Richard Sheffield, SRCP Supervisor, at richard.sheffield@dgs.ca.gov or 916.322.0329.

Opportunity to Test Online Eligibility Application

By Rashid Mir, Information Systems Team Supervisor

The OPSC is looking for school districts that would like the opportunity to test the new Online Eligibility Application that will be activated soon. The Online Eligibility Application will allow school districts to input SAB 50-01, 50-02, and 50-03 data, calculate eligibility, and print the form with ease. The data input by the district will be transmitted to OPSC's database and will help OPSC process the application.

If you will be requesting new construction eligibility (SAB 50-01, 50-02, and 50-03) or modernization eligibility (SAB 50-03) and are interested in helping the OPSC test the new Online Eligibility Application, please e-mail rashid.mir@dgs.ca.gov for instructions on accessing the application.

Amendments to the Automatic Fire Detection/Alarm and Automatic Sprinkler Grant Amounts

By Liz Yokoyama, OPSC Project Manager

What Brought About These Amendments?

In June 2002, the State Allocation Board (SAB) adopted increases to the pupil grants on an emergency basis to cover the costs for the purchase and installation of automated fire detection, alarm and sprinkler systems as mandated by Senate Bill 575 (Chapter 725, Statutes of 2001). The law required the SAB to review the adequacy of the per pupil grant adjustments, which the Office of Public School Construction accomplished by surveying those districts which received these type grants.

Survey Results and Regulation Amendments

The survey found that the pupil grants provided for automatic sprinkler costs were inadequate, whereas the alarm/detection grants were found to be excessive. The regulations were amended to reflect the actual per pupil costs, as shown below with 2003 cost adjustments. These amounts also include consideration for soft costs. The Special Day Classrooms grants were adjusted proportionately in alignment with these revisions. The following are the new grant amounts:

New Construction (Additions to an Existing Site)

DESCRIPTION		CURRENT GRANT @ 50% STATE SHARE
Elementary	Alarm/Detection	\$ 8
Middle	Alarm/Detection	\$11
High	Alarm/Detection	\$18

New Construction (New School/New Campus)

DESCRIPTION		GRANT AMOUNT	COMBINED CURRENT GRANT @ 50% STATE SHARE
Elementary	Alarm/Detection	\$ 8	\$119
	Sprinkler	\$111	
Middle	Alarm/Detection	\$ 11	\$143
	Sprinkler	\$132	
High	Alarm/Detection	\$ 18	\$155
	Sprinkler	\$137	

Modernization

DESCRIPTION		PER PUPIL GRANT @ 80% STATE SHARE
Elementary	Alarm/Detection	\$81
Middle	Alarm/Detection	\$81
High	Alarm/Detection	\$81

Who Do I Call If I Have Questions?

As always, questions regarding SFP projects may be referred to your OPSC Project Manager. More details are also available on the OPSC Web site at www.opsc.dgs.ca.gov.

No District Left Behind

By Jan Moss, OPSC Project Manager

Do you happen to be a school district feeling overwhelmed at the thought of planning your project and completing School Facility Program (SFP) eligibility or funding applications in light of all your district responsibilities? The Office of Public School Construction (OPSC) is committed to “no district being left behind” and has a special program designed to address this very commitment; School District Outreach.

The OPSC realizes that districts often wear many hats, such as the Superintendent, Principal, and Facility Planner, simultaneously. The OPSC is in the process of enhancing our already successful School District Outreach Program, by devel-

oping internal processes that will provide the district with a better way to assess needs as well as continuing to enhance our services.

There is approximately \$1.9 billion in new construction funds available. The OPSC is here to assist you in accessing the funding you need. It is equally important for districts to show continued need for modernization funding. We can take you through a step-by-step process to see if you have eligibility in the SFP, assist in enhancing your facility plans, and provide one-on-one customer service.

Please contact your OPSC Project Manager to schedule an appointment. For those of you that are new to our programs or office, please visit the OPSC Web site at www.opsc.dgs.ca.gov to view the OPSC Project Manager listing to get dialed-in to your personal OPSC representative. We would be pleased to hear from you and to give you all the help you would like.

Submitting a New Construction Funding Application... You'll Want to Know This

Newsflash! Revised "180-Day" Regulations... Your Ineligible Project Could Receive Funding

By Elizabeth Dearstyne, OPSC Project Manager

A Little History

At a previous meeting, the State Allocation Board (SAB) requested the Office of Public School Construction (OPSC) to review the current regulation for including district funded facilities that have been provided in a district's existing classroom capacity. Regulation amendments have been approved that change the definition of when a classroom is provided with local funds, often referred to as the "180-day rule". Previously, a district's new construction baseline would be reduced by any classrooms provided that were not included in a funding application submitted to the OPSC within 180-days of signing the project's construction contract.

The OPSC developed the following amendments with the assistance of the SAB Implementation Committee, and the SAB adopted the revisions its August 2003 meeting. It is anticipated that the regulations will be in effect in January 2004. The regulations also included "grandfathering" provisions for projects that were deemed to be ineligible based on the current regulation.

What's New

The regulations now permit a district to submit a complete funding application to the OPSC up until the point that the classrooms included in the construction contract are occupied, as opposed to up to 180-days of signing a construction contract under current regulation. After the date of occupancy of any classrooms in the construction contract:

- ▶ The district will be ineligible to seek new construction funding; and,
- ▶ The pupil capacity of the classrooms will be reduced from the district's available new construction eligibility.

Grandfathering Provisions

The SAB adopted regulations that provide "grandfathering" provisions for projects that were previously affected by the "180-day rule". These provisions contemplate two different scenarios that a district could request either an eligibility adjustment or funding due to the existing regulations, as follows:

Eligibility Adjustments:

The regulations provide for the following adjustments:

<p>If...</p> <p>the project exceeded the 180-day rule but the district took a second reduction in their eligibility to receive State funding...</p>	<p>Then...</p> <p>the district may request an increase to the new construction baseline eligibility by the number of pupils received in the second reduction.</p>
--	--

If...

the project has not received State funding and the district will be requesting funding under the provisions listed below and the pupils in the construction contract were previously reduced from the district's eligibility...

Then...

the district new construction baseline eligibility will be increased by the number of pupils previously reduced.

Funding Provisions:

A district may request new construction funding for a project that was previously ineligible for State funding because the construction contract was signed more than 180 days prior to submitting a funding request to the OPSC, if all the following conditions are met:

- ▶ The Approved Application meets all requirements of Chapter 12.5; and,
- ▶ The contract for the lease, lease-purchase, purchase or construction has been signed on or after January 1, 2000; and,
- ▶ The district has new construction eligibility for the project. If the capacity of the project is included in the district's baseline, the district may exclude the capacity from its existing school building capacity for purposes of determining eligibility for this project; and,
- ▶ All project approvals required for a new construction funding application were obtained prior to the construction contract date.

If the application meets all criteria except the last one listed above, the district may request a case-by-case approval from the SAB.

- ▶ The grants will be limited to actual eligible expenditures and the funding provided will be calculated based on the grant amounts at the time the construction contract was signed. The project will not be eligible to receive project savings.

To take advantage of these provisions, it is important that you submit either a request for an eligibility adjustment in writing to the OPSC or a funding application *within 120 days of the regulation changes becoming effective*. Watch for information from OPSC on when this occurs.

Who Do I Call If I Have Questions?

As always, questions regarding SFP New Construction projects may be referred to your OPSC Project Manager. More details are also available in the SFP Regulations located on the OPSC Web site at www.opsc.dgs.ca.gov.

Get To Know...

OPSC's Information Systems Team

By Gretchen Winczner, Project Manager Assistant

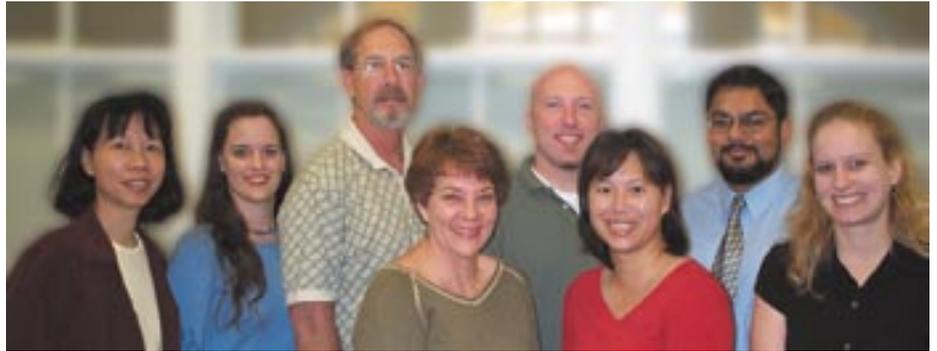
When you walk into an office, what is the first thing that you see?—A smiling receptionist, the staff hard at work, and the office humming with computers that enable everyone to perform their duties as efficiently as possible for the Office of Public School Construction (OPSC). Have you ever thought about who it is that actually creates the computer programs that support all of us in our daily work? It is the OPSC Information Systems Team (IST), of course! We flip on the switch to our computer and dive into our work rarely giving pause to what the IST accomplishes for us and our customers. The IST maintains the OPSC database, automates services to make our business processes fast and efficient, and maintains the office's web applications including the project tracking system and project number generator (just to name a few).

The benefit of their hard work and the automation supported by the IST is most notably apparent when considering the OPSC processed over \$9 billion to the State Allocation Board (SAB) within nine months of the voters passing the historic amount of \$11.4 billion in K–12 State Bonds in November 2002. This is a colossal accomplishment by any standard but even more impressive considering the Bond legislation included several brand new programs, such as Charter School Facilities, Critically Overcrowded Schools and SFP Joint Use. The OPSC staff created the program regulations and processing details making complex issues manageable, working hand-in-hand with IST to ready ourselves for immediate filing timelines and approvals to the SAB. You are directly impacted by these benefits in countless ways; from accessing your eligibility and project tracking information on line to the ultimate goal of receiving fund releases to build and modernize your schools. So the question is... who are these amazing, behind-the-scene workers?

Rashid Mir (Supervisor)—holds a masters degree in Mechanical Engineering from University of California Davis. He has been working for the State for nine years, seven of which have been with the OPSC. He enjoys the job opportunities, the challenges, solving problems and in general making things easier for the users. He has been married for 14 years and has three children who keep him very busy!

Chuchu Chen—originally from China, she holds a degree in Mechanical Engineering. She has been working for the State and OPSC for over two years. She loves her job and what she does. She has been married for 19 years and has a teenage daughter; she enjoys reading, being indoors and taking care of her husband and daughter. An interesting fact is that she plays a musical instrument called the Yang.

Goldie DeWitt—an ardent Elvis fan, she has an extensive State service background beginning 23 years ago and gained her extensive computer skills through working her way up the ranks. She currently works for both Office of Technology Resource (OTR) and OPSC. She enjoys working for OPSC because of the friendly staff and mentioned that "the young people in the office keep her young". She has three daughters, one grandson and was recently engaged. Goldie and her new husband-to-be will be taking a cruise to Alaska next year.



The OPSC Information Systems Team (left to right): Chuchu Chen, Valerie Stanfield, Jeff Youell, Goldie DeWitt, Todd Hoig, Fiona Duong, Rashid Mir (Supervisor), and Alicia Johnson.

Fiona Duong—holds a MIS degree from California State University Sacramento. This is her first State job and she has worked for OPSC for over two years. She enjoys the people here in the office and loves to learn new and challenging things. This is her first job out of college and has found it to be a great experience. She is a family-oriented woman who has been married for three years and has one daughter.

Todd Hoig—holds a degree in Physics from California State University Sacramento, and has worked for the State at OPSC for three years. He enjoys the fact that OPSC is large enough for work on large projects yet small enough for variety. He enjoys working in the IST and the entire office as a whole. Todd is recently engaged. He also enjoys playing softball, basketball and soccer. On his last vacation, he visited Italy and will be traveling to the Island of Kauai in the near future.

Alicia Johnson—with computer and programming background, she has been with OPSC for four years and with the State for over five years. She loves how this office is fast-paced and productive. She has been married for two years and has two Labrador Retrievers and a cat. Alicia and her husband have recently purchased a home and all her extra time is spent on renovating it.

Valerie Stanfield—holds a degree in Business and Public Administration from University of the Pacific. She has been with the State for five years, which three of those years have been with the OPSC. She was attracted to OPSC because of the advanced technology she found here. She came into her computer career quite unconventionally, her husband of nine years works at Intel—"if you can't beat them join them" is her motto. She lives in the country where she can enjoy her love of animals; Valerie's family includes dogs, cats and horses. She also enjoys playing the oboe, a classical orchestral instrument, and training animals in her spare time.

Jeff Youell—he is a gadget man, with an electronics and communications background. He has been with the OPSC for 19 years. He is credited with bringing in the first computer to OPSC in 1984. He works both for OTR and OPSC's IST in administration and networking. On his off time, he raises Egyptian Pharaoh Hounds, rides Harley's and is married with two kids.

You and the OPSC—Jointly Improving Joint Use!

By Aneida Ramirez, OPSC Project Manager

The good news is that 18 School Facility Program (SFP) Joint Use applications totaling just over \$16 million were funded by the State Allocation Board (SAB) at its July 23rd meeting. We had hoped more districts would file for the \$50 million available for this program. The great news is that the SAB requested staff to look into some of the constraints that may have impacted districts and into ways to increase district opportunities for the next funding cycle. We solicited input from a wide variety of sources, including consulting with legislators and school advisors. At the August SAB meeting, staff reported on the prominent concerns and our recommended solutions. These items are anticipated to be addressed through current proposed legislation, Senate Bill (SB) 15 (Alpert).

Joint Use Partner Contribution

In many instances, districts stated they were unable to locate a joint use partner willing or able to provide 50 percent of the eligible project costs. SB 15 proposes to modify the joint use partner’s contribution to a minimum of 25 percent of the eligible project costs.

Type I and Type II Projects as Part of a New Construction Project

Type I and Type II joint use projects must be a part of a new construction application, which means building classroom space. This is a concern for districts that need a new or enhanced facility, but do not need additional classroom space. It has been suggested to the OPSC to allow the Type I or Type II project to be part of a new construction or *modernization* application in order to address this concern.

Existing Buildings to Participate in the Program

In some cases, districts would like to participate in the SFP Joint Use Program, but a building already exists where the joint use project would be located. SB 15 proposes the ability to reconfigure existing school buildings as a joint use project. It has been suggested to the OPSC to permit the district to then request like-for-like replacement modernization approval to rebuild the original, converted building to another portion of the campus.

No Type I Applications Received

No Type I applications were received for the first funding cycle. Out of the 18 applications received, four were Type II and 14 were Type III. The OPSC received feedback to combine a Type I and Type II into category Type I only. SB 15 proposes program revisions that would address this concern.

Stay Tuned!

Once signed into law, further discussions will occur at the SAB Implementation Committee meetings to develop the regulations to implement SB 15. We encourage your attendance and valuable input at these Committee meetings.

For more information regarding the SFP Joint Use Program, please visit the OPSC Web site at www.opsc.dgs.ca.gov. As always, please feel free to call your OPSC Project Manager, or contact Aneida Ramirez at 916.324.5703 or via e-mail aneida.ramirez@dgs.ca.gov.

Proposition 47... Funds Put to Work

PROGRAM	BOND ALLOCATION	FUNDS APPORTIONED	FUNDS RELEASED/CONTRACTED	FUNDS TO BE RELEASED
New Construction	\$ 6,235,800,000	\$ 4,248,941,516	\$ 3,105,693,524	\$ 1,143,247,992
Modernization	3,294,200,000	3,275,664,339	1,627,463,252	1,648,201,087
Charter School	100,000,000	97,034,156	0	97,034,156
Energy	20,000,000	2,094,824	956,332	1,138,492
Critically Overcrowded Schools	1,700,000,000	1,697,872,847	0	1,697,872,847
Joint Use	50,000,000	16,186,513	0	16,186,513
TOTAL	\$11,400,000,000	\$ 9,337,794,195	\$ 4,734,113,108	\$ 4,603,681,087

What's Happening with the Critically Overcrowded Schools Program?

By Jessica Parr, OPSC Project Manager

Red Letter Day!!

The August 27, 2003 State Allocation Board (SAB) meeting was an important one for the Critically Overcrowded Schools (COS) Program. Fifteen school districts from around the State received preliminary apportionments for a total of 303 projects and over \$1.69 billion! There was great interest in this new program. The Office of Public School Construction initially received 438 applications by the end of the 2003 filing period for an estimated State share amount of \$2.1 billion. The applications received exceeded the \$1.7 billion available from the November 2002 State Bond.

The COS Program provides for a preliminary apportionment or "reservation of funds" for anticipated future construction grant funding for qualifying school projects prior to submitting a complete School Facility Program (SFP) funding application.

What's Coming in 2004?

There will be another opportunity for school districts to take advantage of the COS Program due to the potential school bond in March 2004! The second filing period for the COS Program will begin in January 2004. Please keep watch for additional information as it becomes available. With a successful bond election, the amount set aside for the COS program in 2004 will be \$2.44 billion; even greater than the first round!

Districts with SFP new construction eligibility and school sites included on the California Department of Education's (CDE) Source School List may apply. To qualify for the CDE Source Schools List, school sites must have pupil densities of at least 115 pupils per acre for grades K–6 and 90 pupils per acre for grades 7–12, based upon 2001/2002 CBEDS enrollment data. To ensure inclusion on CDE Source School List, districts must certify their school site information by completing and submitting SFPD Form 4.16 to the CDE. Please keep in mind that districts must verify that they are on the Source School List before January 2004.

What are Those Important Dates?

Now that you have a preliminary apportionment, be aware of the following dates:

- ▶ **Annually**—Progress reports due, based on the date of the preliminary apportionment.
- ▶ **August 27, 2004**—The CDE must verify at least one approvable site and must verify that the general location of the proposed school will serve the qualifying pupils assigned to the preliminary application (one year from the preliminary apportionment).
- ▶ **August 27, 2007**—Conversion to final apportionment (four years from the preliminary apportionment).
- ▶ **August 27, 2008**—Conversion to final apportionment (five years from the preliminary apportionment), if the district requested an extension pursuant to SFP Regulations Section 1859.148.1.

Who Do I Contact for Questions?

For information regarding the CDE Source School List, contact Fred Yeager at 916.327.7148 or visit the CDE Web site at www.cde.ca.gov.

For assistance or additional information regarding the COS Program, please contact your OPSC Project Manager, or you may contact Jessica Parr at 916.327.1448 or by e-mail at jessica.parr@dgs.ca.gov, or T.J. Rapozo at 916.324.2557 or by e-mail at t.j.rapozo@dgs.ca.gov.

Deferred Maintenance Regulation Changes...

New Project Category and Clarifications for Extreme Hardships

By Elizabeth Dearstyne, OPSC Project Manager

As a result of a new law, the Deferred Maintenance Program (DMP) regulations have been amended to incorporate an additional project category. The identification, sampling and analysis of building materials to determine the presence of lead containing materials is now an allowable expenditure. In order to accommodate this change, the *Five Year Plan*, Form SAB 40-20 has been revised to include the new project category and will be available for use by districts once the regulation becomes effective. It is anticipated that the regulations will be effective January 2004.

In addition, clarifying language was added to the extreme hardship section of the regulation to address the various types of replacement work may be performed. Specifically, the regulations establish guidelines for districts when it is appropriate to use a non like-kind material/system in replacement of a school facility component. As an example, the regulations allow for the replacement of a boiler system with HVAC units because the existing system is no longer available. The intent of this change is to provide flexibility in the program and at the same time to encourage districts to use extreme hardship funds in the most cost effective manner.

For additional information, you may view the proposed regulatory changes on the OPSC's Web site at www.opsc.dgs.ca.gov. Please feel free to direct program questions to any of the following DMP staff:

- ▶ Rich Sheffield, Program Supervisor, 916.322.0329, rich.sheffield@dgs.ca.gov
- ▶ Rachel Wong, Project Manager, 916.445.7880, rachel.wong@dgs.ca.gov
- ▶ Erin Moore, Project Manger, 916.445.2704, erin.moore@dgs.ca.gov

Congratulations on Your New School Openings!

By Dawn Barnhisel, OPSC Project Manager

Thank you for the great response to our recent queries about your new school opening information! It sounds trite, but it's true. Seeing the fruits of our labors is one of life's primary joys. It's no surprise, then, that one of the major highlights of working for the Office of Public School Construction (OPSC) is the opening of a new school. Nothing illustrates the singular expression of all of our hard work coming together better than the increased safety, efficiency, and aesthetics of a new facility.

Of course, all Californians have an interest and play some part in the development and expansion of our educational facilities. However, most new schools would not be built were it not for the hard work and collective efforts of several key entities, including the OPSC, the Division of the State Architect, the California Department of Education, and, of course, the school districts themselves! And we employees at OPSC are especially excited when we hear about new schools built in part through the efforts of our office.

We would be delighted to highlight your school opening, dedication, or groundbreaking in our Advisory Actions. However, to do so in a timely manner, we need your help—since we often do not know of the applicable details until we receive your project's expenditure report. Please reference the table below for the data necessary, and submit it along with your project's School Facility Program application number to:

Office of Public School Construction
 ATTN: New School Openings/Dedications
 1130 K Street, Suite 400
 Sacramento, CA 95814

To offer more detailed information, please contact your OPSC Project Manager or Dawn Barnhisel at 916.323.4936; dawn.barnhisel@dgs.ca.gov. Please feel free to e-mail electronic photos with a brief project summary. Thank you for taking the time to enable us to share this invaluable information.



Heartfelt congratulations go out to the following districts on their newly opened schools:

SCHOOL DISTRICT	COUNTY	SCHOOL NAME	OPENING DATE
Antioch Unified	Contra Costa	Meadow Creek Elementary	August 2003
Capistrano Unified	Orange	Tesoro High	March 2003
Compton Unified	Los Angeles	William Jefferson Clinton Elementary	March 2003
Hemet Unified	Riverside	Diamond Valley Middle	May 2003
Lake Elsinore Unified	Riverside	Lake Elsinore USD New High	May 2003
Lodi Unified	San Joaquin	Ronald E. McNair High	August 2003
Los Angeles Unified	Los Angeles	Hobart Elementary	October 2003
Los Angeles Unified	Los Angeles	Huntington Park Elementary #3	February 2003
Los Angeles Unified	Los Angeles	Jefferson Primary Center #6	August 2003
Los Angeles Unified	Los Angeles	Lankershim Elementary (Addition)	October 2003
Los Angeles Unified	Los Angeles	Ramona New Elementary	September 2003
Los Angeles Unified	Los Angeles	South Gate Elementary #6	September 2003
Los Angeles Unified	Los Angeles	Stanford New Primary Center	July 2003
Rocklin Unified	Placer	Rock Creek Elementary	August 2003
San Diego Unified	San Diego	Stone Ranch Elementary	August 2003
Tulare City Elementary	Tulare	New Heritage Elementary	August 2003
Ukiah Unified	Mendocino	Grace Hudson Elementary	September 2003
Val Verde Unified	Riverside	Lakeside Middle	October 2003
Val Verde Unified	Riverside	Sierra Vista Elementary	October 2003
Vista Unified	San Diego	Foothill-Oak Elementary	August 2003

New Construction Application Activity

By Liz Yokoyama, OPSC Project Manager

Looking ahead to ensure we meet the districts' needs for new construction, staff reported on the School Facility Program (SFP) new construction application activity at the August 2003 State Allocation Board meeting. The report addressed a recent decline in applications and included findings for plausible explanations.

The report concluded that based on a survey and from information gathered from other sources, the decline in new construction applications appears to be cyclical and temporary, and does not represent a significant trend when viewed historically. Research indicates that the OPSC expects to receive \$1 billion in new construction apportionments applications over the next six to nine months. This would result in less than \$800 million remaining by March of 2004 in the new construction category. It appears likely that all Proposition 47 funding for all programs will be apportioned by summer of 2004.

The OPSC encourages districts to take action now to file your new construction and modernization SFP applications. There is much to accomplish for all of us to be ready for March 2004. Need assistance? Please feel free to pick up the phone and contact your OPSC Project Manager!

Districts Continue to Show Need!

By Eric Bakke, OPSC Project Manager

We knew when Proposition 47 passed in November 2002, that the Bond provided a total of \$3.3 billion for modernization projects (\$1.9 billion for backlog projects and \$1.4 billion for future projects). Immediately following the first apportionments in December 2002, our workload projections indicated that the modernization funds would likely be depleted by September 2003, and here we are. At the September 2003 State Allocation Board (SAB) meeting, the Board apportioned the last of the modernization funding from Proposition 47. The Office of Public School Construction (OPSC) has processed \$3.3 billion in Proposition 47 modernization funding in 9 months!

This speaks volumes for the California school districts' needs to improve and modernize their schools. Beyond the \$3.3 billion already apportioned, our records show that the districts have currently SAB approved modernization eligibility, for which funding applications have not yet been filed, for over 1.04 million pupils. These pupils represent an additional estimated \$3.2 billion in potential modernization funding applications. This does not take into account those districts that have not filed for modernization eligibility for some or all of their campuses.

We want to help you be in good position for potential future funding. It is anticipated that in March of 2004, another bond measure will be presented totaling \$10 billion for K-12, of which \$2.25 billion is designated for modernization projects. Even though the current modernization funds have been exhausted, we are hopeful that the next bond measure will pass and provide desperately needed additional funding. As the SAB has done in the past, a modernization unfunded list will be prepared for all projects received and approved by the SAB.

Remember, by continuing to plan for and submit modernization funding applications to the OPSC, we are letting the California voters know that there is still a great need to be met to improve our school facilities, which will enable a better education for our children.

Reimbursement Guidelines...

SFP Modernization Construction Contracts

By Leslie M. Barroga, OPSC Auditor

If your district requested School Facility Program (SFP) funding for modernization projects with construction contracts entered prior to the inception of Senate Bill 50, your project may not be eligible for reimbursement.

The law provides for SFP modernization if the construction contract signature and expenditures occur on or after August 27, 1998.

It is also important to us that you are aware of the following guidelines:

- ▶ **Prior Lease-Purchase Program (LPP) Modernization Projects¹—**
Transitional Project: LPP Phase C and P projects approved prior to November 4, 1998 with construction contracts signed prior to August 27, 1998 may only be submitted for reimbursement if the project received Division of the State Architect (DSA) approval of the plans prior to November 4, 1998.
- ▶ **If your modernization project has multiple sets of DSA approved plans that will be submitted as one project to our office be sure that the construction contract is signed after August 27, 1998 and all of the DSA approvals are after November 4, 1998, unless the project meets the transition requirements listed above.** Non-transitional projects submitted with a mixture of DSA plan approval dates, some prior to November 4, 1998, will result in the project not being eligible for State reimbursement. The district has the option to re-submit the project for the work in the plans approved by DSA after November 4, 1998 and for the construction contract signed after August 27, 1998.
- ▶ **We are also encountering projects with DSA plan approvals after the inception of the SFP law, but some construction expenditures reported were incurred prior to the inception of the SFP law. The entire project would not be eligible for State reimbursement but the district may re-submit the application as stated above.**

Please use the above guidelines when submitting applications for modernization reimbursement to meet the requirements for reimbursement. If you have any questions regarding this issue, please contact Noé Valadez, Audit Supervisor at 916.322.7628 or Lien Hoang, Audit Supervisor at 916.322.0315.

¹ Regulation Section 1859.14, 1859.15 and 1859.79.1.

Status of Funds

PROGRAM	BALANCE AVAILABLE AS OF AUGUST 27, 2003
PROPOSITION 47	
New Construction	
New Construction	\$ 1,974.6
Charter School	0.5
Energy	13.5
Modernization	
Modernization	18.4
Energy	4.5
Critically Overcrowded Schools	2.1
Joint Use	33.8
	\$ 2,047.4
TOTAL PROPOSITION 47	
PRIOR BOND FUNDS	
Contingency Reserve	24.5
AB 191	0.2
Prior Bond Funds Subtotal	\$ 24.7
TOTAL PROPOSITION 47 AND PRIOR BOND FUNDS	\$ 2,072.1

Notes: Amounts shown above are in millions of dollars.
The SAB funded \$146,874.34 for the Deferred Maintenance Program.

August 27, 2003

LPP Projects—Construction Cost Indices

INDEX	RATE
Class "B" Buildings	1.47
Class "D" Buildings	1.47
Furniture and Equipment	1.42
Historical Savings Index	8.25

Index Definitions

Class "B" Buildings: Constructed primarily of reinforced concrete, steel frames, concrete floors and roofs.

Class "D" Buildings: Constructed primarily of wood.

Furniture and Equipment: An index based on an adjustment factor obtained quarterly from the Marshall & Swift Company.

Historical Savings Index: An index derived quarterly from the SAB approved new construction (growth) contract bids. It is the percentage difference between the SAB/OPSC generated construction allowance and the approved contract bid.

Copies of the applicable SAB actions, proposed regulations, and additional information can be located on the OPSC Web site at <http://www.opsc.dgs.ca.gov>. Should you have questions or need any additional information regarding the contents of this advisory, please contact your project manager.

Office of Public School Construction
1130 K Street, Suite 400
Sacramento, CA 95814

2003 Advisory Actions

S T A T E • A L L O C A T I O N • B O A R D
O F F I C E • O F • P U B L I C • S C H O O L • C O N S T R U C T I O N

Issue Number 09: Information from the State Allocation Board meeting held on September 24, 2003

what's inside

<i>Regulation Changes for Lead-Safe Schools</i>	2
<i>Breaking Ground</i>	2
<i>CBEDS Updates Coming Due</i>	3
<i>Would You Like To Have A Voice In Program Changes?</i>	3
<i>Proposition 47... Funds Put to Work</i>	3
<i>Newsflash! Revised "180-Day" Regulations...</i>	4
<i>Didion Joint Use Project</i>	5
<i>It's Never Too Soon to Plan Your Projects</i>	6
<i>Deferred Maintenance Extreme Hardship</i>	7
<i>Certifications Revisited</i>	7
<i>Lease Lease-Back Agreements and SFP Funds</i>	8
<i>Don't Hold On To Those Plans!</i>	8
<i>Federal Renovation Program</i>	8
<i>Keeping Your District Representative Information Up-To-Date</i>	9

Preparing for the Future



from the desk of the executive officer

In last month's issue of OPSC *Advisory Actions*, I summarized the astounding success of the 2002 State Bonds, Proposition 47. These unprecedented accomplishments emphasize the importance of continuing our positive momentum, working together, and of our service commitment to you.

The Office of Public School Construction (OPSC) is taking proactive steps to ensure we are ready to deliver top quality service to meet your school facility needs. An important component of that service is preparing for the future and keeping close tabs on the progress of proposed legislation that impacts school facilities. Naturally, analysis occurs throughout the entire legislative process. However, when bills are enrolled and are taking their final shape, we move into full swing. We plan ahead, conduct research, identify areas which require regulatory development, and generate discussion items with draft regulations to present at the State Allocation Board (SAB) Implementation Committee meetings. When the bill becomes law, we are ready.

For example within five days of being signed into law, we discussed the implementation of Senate Bill (SB) 15 (Alpert) regarding key Charter School Facility Program issues at the October 3rd SAB Implementation Committee meeting. If you missed the public notice for that particular meeting, there is no need to worry. We will return this and other SB 15 issues on the School Facility Program Joint Use Program to the November 7, 2003 Committee meeting to be held in Sacramento.

I welcome you to attend the SAB Implementation Committee meetings as a critical step to implementation is hearing from our customers; you! In this issue of OPSC *Advisory Actions* 2003, I encourage you to read more about this valuable stage in the process. Please view the article on page 3 entitled "Would You Like to Have a Voice in Program Changes?" for important details.

We encourage you to move ahead and file your new construction and modernization SFP applications. We are committed to helping you be prepared for March 2004. *Let us continue to work together to prepare for the future...*

Luisa M. Park, Executive Officer

OPSC Reminders . . .

- ▶ **State Allocation Board Meetings***
 Wednesday, October 22, 2003
 November 2003—No meeting scheduled
 Wednesday, December 10, 2003
- ▶ **Implementation Committee Meetings***
 Friday, November 7, 2003
 Friday, December 5, 2003
 Thursday, January 8, 2004
- ▶ **SFP Joint Use Funding Cycle**
 The filing dates for the SFP Joint Use Program are June 1, 2003 through May 31, 2004 to be apportioned July 2004.
- ▶ **LPP Joint Use Funding Cycle**
 The filing dates for the LPP Joint Use Program (SB 1795) have been extended for another year and are June 1, 2003 through May 31, 2004 to be apportioned July 2004.
- ▶ **Interest Earned Report (Form SAB 180)**
 Due quarterly (March 31, June 30, September 30 and December 31) from each county for all districts which have earned interest from the Leroy F. Greene Lease-Purchase Fund.

*For the latest meeting dates, times and locations, check the OPSC Web site at www.opsc.dgs.ca.gov.

Regulation Changes for Lead-Safe Schools

By Melissa Ley, OPSC Project Manager

What's New and Why?

At its August and September 2003 meetings, the State Allocation Board (SAB) approved regulation amendments to address health and safety issues associated with lead-based paint for School Facility Program (SFP) modernization and for Deferred Maintenance Program (DMP) projects. These amendments were as a result of Chapter 1075, Statutes of 2002, Senate Bill 21 (Escutia).

Deferred Maintenance Program

At its August meeting, the SAB approved revisions to the DMP regulations which were amended to incorporate an additional project category. The identification, sampling and analysis of building materials to determine the presence of lead containing materials is now an allowable expenditure. In order to accommodate this change, the *Five Year Plan*, Form SAB 40-20 has been revised to include the new project category and will be available for use by districts once the regulation becomes effective. It is anticipated that the regulations will be effective January 2004.

Reminder: Once the form is available on the Office of Public School Construction (OPSC) Web site, the new version must be utilized in order to certify to the new law and submit your *Five Year Plan*.

SFP—Modernization

At its September meeting, the SAB approved regulation amendments to allow SFP modernization funds to be utilized to address health and safety issues associated with lead-based paint. The eligible expenditures include the identification, assessment, control, management, or abatement of lead.

The new law requires for any application for modernization funding submitted to the OPSC after January 1, 2004 that the district certify it has considered the potential for the presence of lead-containing materials in the modernization project and will follow all relevant standards. This new certification will be located on the *Application for Funding* (Form SAB 50-04) Page 6.

Questions?

For additional information, you may view the proposed regulatory and form changes on the OPSC's Web site at www.opsc.dgs.ca.gov. Should you have any questions, feel free to direct SFP questions to your OPSC Project Manager and DMP questions to any of the following staff:

- ▶ Rich Sheffield, Deferred Maintenance Program Supervisor, 916.322.0329, richard.sheffield@dgs.ca.gov
- ▶ Rachel Wong, Deferred Maintenance Project Manager, 916.445.7880, rachel.wong@dgs.ca.gov
- ▶ Erin Moore, Deferred Maintenance Project Manager, 916.445.2704, erin.moore@dgs.ca.gov

Flash! Project Budgeting Information in Your... Breaking Ground

Many districts have requested assistance with project budgeting. We were listening. Be on the look out for your copy of the Fall Issue of *Breaking Ground*—*The OPSC/DSA Connection to California School Districts* that was mailed to you in September. In this issue of *Breaking Ground*, we are pleased to share with you several in-depth articles on developing project budgets under the State program. School facility planners are encouraged to obtain a copy of these articles to use in developing and understanding their own project needs and budgets. Valuable information is contained that will assist you and your design professional to structure your budget to make the most of State program opportunities and stretch your project dollars.



Additional copies of *Breaking Ground* can be located on our Web site at www.opsc.dgs.ca.gov. For your SFP project needs, please contact your OPSC Project Manager. We'll be happy to help!

News Flash...

CBEDS Updates Coming Due

By Jan Moss, OPSC Project Manager

Fall is here! Leaves are turning from green to gold and crimson, heralding the new season and the return of children back to school! Once again, districts are busy gathering the enrollment data required for yearly California Basic Educational Data System (CBEDS) reports to submit to the California Department of Education (CDE) each October. If your district participates in the School Facility Program (SFP), this is also the perfect time for districts to submit their updated CBEDS enrollment information to the Office of Public School Construction (OPSC).

What is the Process?

The process is a simple matter of completing a Form SAB 50-01, *Enrollment Certification/Projection*, utilizing the latest CBEDS enrollment information for the current fiscal year. By doing so, districts pave the way for future new construction funding projects. The current CBEDS information, as well as the districts' Special Day Class (SDC) enrollment and classroom distribution, is required prior to processing of any funding applications. So, be ahead of the game! Please submit your updated Form SAB 50-01 to the OPSC, and we will process your district's current CBEDS information into our Eligibility Program database. Your future projects depend on it!

What if I am a Small School District?

Small school districts experiencing a decline in enrollment would be eligible for a three-year exemption to the CBEDS reporting requirement. Those districts would be required to report the distribution of its SDC enrollment and classrooms, if they had not previously submitted this information.

Need Assistance?

If you need assistance completing the Form SAB 50-01 or have questions regarding your SFP eligibility, please contact your OPSC Project Manager.

Would You Like To Have A Voice In Program Changes? ...Then We Have An Avenue For You

By Elizabeth Dearstyne, OPSC Project Manager

We would like to encourage you to take an active role in the changes being made to the various school facility programs administered by our office. The most effective way would be to attend the State Allocation Board (SAB) Implementation Committee meetings that are held monthly in Sacramento and are open to the public. The Committee is an informal body comprised of various State agencies and school facility organizations that discuss and assist our office with drafting regulations to present to the SAB as a result of legislative and administrative changes. Input from the audience also plays a very important role on the policy recommendations that are presented to the SAB.

Where can I get meeting information?

Visit our Web site at www.opsc.dgs.ca.gov for information on upcoming agenda items, meeting dates and locations.

How long do the meetings last?

The meeting starts at 9:30 a.m. and concludes around 3:30 p.m.

Helpful Hint

All the meetings are located fairly close to our office, so coming to Sacramento for an Implementation Committee meeting would be a great opportunity to visit your OPSC Project Manager to discuss current or future projects or to just drop by and say "hi".

Inclusive of the September 24 SAB Agenda

Proposition 47... Funds Put to Work

PROGRAM	BOND ALLOCATION	FUNDS APPORTIONED	FUNDS RELEASED/CONTRACTED	FUNDS TO BE RELEASED
New Construction	\$ 6,235,800,000	\$ 4,349,507,790	\$ 3,323,355,542	\$ 1,026,152,248
Modernization	3,294,200,000	3,293,283,944	1,812,010,398	1,481,273,546
Charter School	100,000,000	97,034,156	0	97,034,156
Energy	20,000,000	2,094,824	1,592,265	502,559
Critically Overcrowded Schools	1,700,000,000	1,697,872,847	0	1,697,872,847
Joint Use	50,000,000	16,186,513	1,613,240	14,573,273
TOTAL	\$11,400,000,000	\$ 9,455,980,074	\$ 5,138,571,445	\$ 4,317,408,629

Submitting a New Construction Funding Application... You'll Want to Know This

Newsflash! Revised "180-Day" Regulations... Your Ineligible Project Could Receive Funding

By Elizabeth Dearstyne, OPSC Project Manager

A Little History

At a previous meeting, the State Allocation Board (SAB) requested the Office of Public School Construction (OPSC) to review the current regulation for including district funded facilities that have been provided in a district's existing classroom capacity. Regulation amendments have been approved that change the definition of when a classroom is provided with local funds, often referred to as the "180-day rule". Previously, a district's new construction baseline would be reduced by any classrooms provided that were not included in a funding application submitted to the OPSC within 180-days of signing the project's construction contract.

The OPSC developed the following amendments with the assistance of the SAB Implementation Committee, and the SAB adopted the revisions its August 2003 meeting. It is anticipated that the regulations will be in effect in January 2004. The regulations also included "grandfathering" provisions for projects that were deemed to be ineligible based on the current regulation.

What's New

The regulations, once in effect, will permit a district to submit a complete funding application to the OPSC up until the point that the classrooms included in the construction contract are occupied, as opposed to up to 180-days of signing a construction contract under current regulation. After the date of occupancy of any classrooms in the construction contract:

- ▶ the district will be ineligible to seek new construction funding; and,
- ▶ the pupil capacity of the classrooms will be reduced from the district's available new construction eligibility.

Grandfathering Provisions

The SAB adopted regulations that provide "grandfathering" provisions for projects that were previously affected by the "180-day rule". These provisions contemplate three different scenarios that a district could request either an eligibility adjustment or funding due to the existing regulations, as follows:

Eligibility Adjustments:

The regulations provide for the following adjustments:

<p>If...</p> <p>the project exceeded the 180-day rule but the district took a second reduction in their eligibility to receive State funding...</p>	<p>Then...</p> <p>the district may request an increase to the new construction baseline eligibility by the number of pupils received in the second reduction.</p>
--	--

<p>If...</p> <p>the project has not received State funding and the district will be requesting funding under the provisions listed below and the pupils in the construction contract were previously reduced from the district's eligibility...</p>	<p>Then...</p> <p>the district new construction baseline eligibility will be increased by the number of pupils previously reduced.</p>
--	---

Funding Provisions:

A district may request new construction funding for a project that was previously ineligible for State funding because the construction contract was signed more than 180 days of submitting a funding request to the OPSC, if all the following conditions are met:

- ▶ the Approved Application meets all requirements of Chapter 12.5; and,
- ▶ the contract for the lease, lease-purchase, purchase or construction has been signed on or after January 1, 2000; and,
- ▶ the grants will be limited to actual eligible expenditures and the funding provided will be calculated based on the grant amounts at the time the construction contract was signed. The project will not be eligible to receive project savings; and,
- ▶ the district has new construction eligibility for the project. If the capacity of the project is included in the district's baseline, the district may exclude the capacity from its existing school building capacity for purposes of determining eligibility for this project; and,
- ▶ all project approvals required for a new construction funding application were obtained prior to the construction contract date.

If the application meets all criteria except the last one listed above, the district may request a case-by-case approval from the SAB.

To take advantage of these provisions, it is important that you submit either a request for an eligibility adjustment in writing to the OPSC or a funding application *within 120 days of the regulation changes becoming effective*. *If these provisions apply to your district, you will want to keep a close eye on when these regulations become effective.*

Who Do I Call If I Have Questions?

As always, questions regarding SFP New Construction projects may be referred to your OPSC Project Manager. More details are also available in the SFP Regulations located on the OPSC Web site at www.opsc.dgs.ca.gov.

Didion Joint Use Project

By Penny Baltikauski, OPSC Project Manager

The crowd was all smiles at the September 20, 2003 grand opening of the long-awaited Didion/Lewis Park Recreational Center. The nearly two million dollar project was developed through a partnership between the City of Sacramento, Sacramento City Unified School District, and the Didion/Lewis Park Recreational Center Committee comprised of members of the local community.

The completion of this project symbolizes an extremely successful model of collaboration. The community held fund raisers over the preceding years and worked hand-in-hand with the District and City to make the plan a reality. The center provides a wide variety of uses for student programs, after-school activities and a much needed facility for the entire community.

The 5,100 square foot multi-use room has a middle school length basketball court with two cross courts for practice and regulation volleyball. Bleacher seating can accommodate 100 spectators for basketball and volleyball tournaments. Inside the facility is a 1,000 square foot raised stage, a movable sound partition that allows the stage to be either opened to the multi-use room for productions, or closed for use as a separate practice area or classroom. Seating capacity of over 700 in the main room will provide adequate space for theatrical or musical productions as well as assemblies.

After hours, the City of Sacramento plans for using the multi-use room for various community activities such as basketball, senior and other aerobic classes, and ping-pong tournaments. Members of the community plan to convene Girl and Boy Scout Troops and other community meetings.

This project is another great demonstration of a “re-use of plans”. The plans were adapted to meet the needs of Didion Elementary School from the previous use of the plans for the Eureka Elementary School in the Eureka Union School District in Placer County.

Interim District Superintendent: **Chuck McCully**
 Project Architect: **Lionakis Beaumont Design Group Inc.**
 Contractor: **Aberdeen Burris Contractors**



Ribbon Cutting: Luisa Park, Executive Officer, State Allocation Board/Office of Public School Construction; Robbie Waters, City Councilmember; Darrell Steinberg, Assembly Member; Heather Fargo, Mayor, City of Sacramento; and Kathi Windheim, Community Committee Co-Chair



Executive Officer Receives Award: Luisa Park, Executive Officer, State Allocation Board/Office of Public School Construction; Jenny Tatge, Student Representative; and Kathi Windheim, Community Committee Co-Chair

It's Never Too Soon to Plan Your Projects

By Valerie Lane, OPSC Project Manager

We are spreading the word! The Office of Public School Construction (OPSC) is conducting monthly district outreach visits to provide the highest level of customer service, and we would like to offer our assistance to you. The OPSC staff is here to provide valuable information regarding our various programs, in addition to helping districts prepare an application. Beyond School Facility Program (SFP) new construction and modernization, will any of the following programs benefit your district?

Joint Use Program (SB 1795)

At its July 23, 2003 meeting, the State Allocation Board (SAB) extended the Lease-Purchase Joint Use Program for an additional year. Eligibility for this new construction project is based on an existing school site that lacks a library, gymnasium, or multi-purpose room. The OPSC is encouraging districts to submit applications on a continuous basis. We are processing these projects to the SAB on a monthly basis for "unfunded" approvals.

Joint Use Program (AB 16)

Funds remain in the School Facility Joint Use Program. The eligibility is similar to the Lease-Purchase Joint Use Program; however, there are important contract and joint use partner contribution requirements under the School Facility Joint Use Program. There are also various types of joint use projects with specific criteria under this program. Some of the criteria and financial contribution requirements will change as a result of recent legislation; Chapter 587, Statutes of 2003, Senate Bill 15 (Alpert). Please keep close tabs on future SAB Implementation Committee meeting topics for further details.

Although the SFP Joint Use Program is subject to change, both current Joint Use programs are summarized in a side-by-side comparison on our OPSC Web site at www.documents.dgs.ca.gov/opsc/joint-use/ju_prog_comparison.pdf.

Critically Overcrowded School (COS) Program

The COS Program allows school districts with critically overcrowded school facilities, as determined by the California Department of Education, to apply for a preliminary apportionment for new construction projects in advance of meeting all SFP new construction program laws and regulations. The district must convert this preliminary apportionment into a SFP new construction project within four years; or five years with an approved extension.

Charter School Program

In order to apply for funding the school district where the charter school is physically located must have available new construction eligibility. In addition, the pupils served by the charter school are providing instruction at the school site for at least 80 percent of the time; therefore; independent study, home study, distance, internet-based charters schools are not eligible to apply for funding.

This program also allows districts to apply for a preliminary apportionment for new construction projects. This enables the charter school time to receive necessary approvals from other State entities, which are required prior to converting the project to a final apportionment under the SFP. The conversion must occur within four years; or five years with an approved extension.

Anticipated Filing and Apportionment Dates

Program	Application Filing Timelines	Anticipated Date of SAB Apportionment
Joint Use (SB 1795)	May 31, 2004	July 2004
Joint Use (AB 16)	May 31, 2004	July 2004
Critically Overcrowded Schools	January 4, 2004 through July 2, 2004*	To Be Determined
Charter School Facilities	March 15, 2004 through July 2, 2004*	To Be Determined

*Filing Dates are Tentative

For more information regarding these programs, please contact your OPSC Project Manager.

Fund Release Requirement Reminder

Deferred Maintenance Extreme Hardship

By Erin Moore, OPSC Project Manager

If your district received an apportionment by the State Allocation Board for a Deferred Maintenance (DM) Extreme Hardship project on October 23, 2002, the one year timeline requirement to submit fund release documents is quickly approaching. The district must submit either the fund release package or a request for an extension by October 23, 2003 to avoid the possibility of grant rescission.

What do I submit to request a fund release?

In order to request a fund release, the district submits to the Office of Public School Construction the *Fund Release Authorization*, Form SAB 40-23, along with the following:

- ▶ Copy of the complete bid package (including any addenda)
- ▶ Copy of the proposed or signed contract
- ▶ Plans and specifications for the project, with Division of the State Architect approval (if applicable)
- ▶ All change orders (if applicable)

If your district is unable to meet the October timeline and would like to apply for a time extension, you are encouraged to contact a DM Project Manager for immediate assistance and further instructions. A time extension for up to nine months may be approved depending on the individual circumstances of the project, and the amount of progress made to date.

As always, we are here to assist you and answer any questions you may have. Please feel free to contact either Erin Moore, DM Project Manager, at erin.moore@dgs.ca.gov or 916.445.2704, or Rachel Wong, DM Project Manager, at rachel.wong@dgs.ca.gov or 916.445.7880 for additional information.

Certifications Revisited

By Juan Mireles, OPSC Project Manager

When your district representative is picking up a pen to sign State Allocation Board (SAB) forms, they are encouraged to carefully review the completed form and the certifications before signing. The School Facility Program (SFP) incorporated significant modifications to the previous State school building programs. Most significantly, increased autonomy and flexibility was provided to the school districts when participating in the program. As a result, the SFP permits districts to sign application certifications in lieu of submitting supporting documentation when applying for State funding.

In Issue 06 of the Office of Public School Construction (OPSC) *Advisory Actions 2003*, articles are included regarding the importance of the certifications made on the *Application for Funding* (Form SAB 50-04) and the *Fund Release Authorization* (Form SAB 50-05). These articles list several key certifications that you are encouraged to review. There are other forms that require important certifications.

The *Enrollment Certification/Projection* (Form SAB 50-01) is an application document that requires school district representatives to sign certifications. An updated Form SAB 50-01 is required when a new construction funding application is submitted to the OPSC for a new enrollment year. Some key points relating to the certifications made by the district on this form are as follows:

- ▶ The instructions direct districts to include and exclude certain pupils from the latest California Basic Education System (CBEDS) enrollment data that is available approximately October 15th of each year. It is the district's responsibility to certify that these modifications to the CBEDS have been accounted for when filling out and signing the form.
- ▶ Another important certification deals with the request to report dwelling units to enable districts to receive an augmentation to its 5-year enrollment projection when updating for the current CBEDS. This increase to the enrollment projection gives districts greater eligibility to account for the pupils that will eventually be attending their schools as a result of these new homes. In this case, the district representative must certify that the local planning commission or approval authority has approved the subdivision map or tentative subdivision map used for the augmentation of the projection, that the map approval is still valid, that the approval authority has not expired, and that the map is currently available at the district for review by the OPSC **at the time the application is submitted**. By signing this form, the district representative is certifying that the district is able to substantiate all of the dwelling units requested on the form by providing the eligible corresponding maps upon OPSC's request.

It is important to be attentive to the information that you are certifying to when completing the forms. We recommend that you take time to familiarize yourself with the certifications on these and all other forms when applying for State funding. Maintaining appropriate supporting evidence on the onset of your project is the best way to avoid potential problems in the future.

As always, the OPSC is available to assist you when filling out the applications or with for any of your State funding needs. Please contact your OPSC Project Manager to arrange a visit to your district or here at the OPSC. You may also have a question that we are able to provide guidance quickly for you over the phone. Whichever your preference, we are pleased to be of assistance.

Update!!

Lease Lease-Back Agreements and SFP Funds

By Elizabeth Dearstyne, OPSC Project Manager

At the September State Allocation Board (SAB) meeting, the Office of Public School Construction (OPSC) presented a report on the use of lease lease-back (LLB) agreements that are being completed with School Facility Program (SFP) funds. The intent of the report was to advise the SAB that projects constructed using LLB agreements have been approved under the SFP and to advise the SAB that LLB agreements are being entered into without utilizing the competitive bidding process and without following the design-build statutes. The SAB directed the OPSC to return to the Implementation Committee in November to further discuss the use of these agreements under the SFP and to report back at a future SAB meeting. Please stay tuned to OPSC's Web site at www.opsc.dgs.ca.gov for Implementation Committee meeting information.

In the meantime, the provisions of the SFP do not preclude the use of EC Section 17406 or any valid construction contracting procedure to complete the project. However, neither the SAB nor the OPSC take a position on the legality of individual interpretations and applications of the law as it relates to any specific project. Answers to specific questions regarding SFP law as it pertains to EC Section 17406 should not be considered a validation of the methodology being contemplated. A school district using this section of law proceeds at its own risk on the advice of its own counsel.

If you have any questions regarding your SFP project, as always please feel free to contact your OPSC Project Manager.

Progress Report...

Federal Renovation Program

By Lindsay Ross, OPSC Project Manager

In August, we spoke with individuals representing over 200 local educational agencies that had been apportioned funds under the Federal Renovation Program (FRP). We received positive feedback regarding the successful renovation and repair of school facilities through this program. However, there are still many school districts that have not yet applied for the release of 100 percent of their apportionment.

Caution!

The last date to sign contracts for services or work on FRP projects has passed, and the final date to expend funds and request reimbursement is quickly approaching. For districts with funds unreleased, the last date to do so is 180 days from the first fund release or by November 17, 2003, whichever comes first. This may be accomplished by filing the *Fund Release Authorization* (Form SAB 60-02) and the Form SAB 60-02 Attachment for the release of any remaining apportioned funds.

Next Steps...

Once 100 percent of the grant has been released, districts are required to submit a detailed summary of all expenditures by filing the *Expenditure Report* (Form SAB 60-03). This may be filed concurrently with the Form SAB 60-02, if requesting the final fund release, but no later than 270 days from the date of the first fund release or February 11, 2004, whichever comes first.

Questions?

Should you have any questions regarding the FRP, we are happy to assist you. Please contact either Lindsay Ross at 916.323.7938 or lindsay.ross@dgs.ca.gov, or Chris De Long at 916.322.5263 or chris.delong@dgs.ca.gov. For questions regarding expenditure reports, please contact Estella Gomez at 916.324.4567 or estella.gomez@dgs.ca.gov.

Important SFP Joint Use Program Update...

Don't Hold On To Those Plans!

By Aneida Ramirez, OPSC Project Manager

The New Year is quickly approaching and so are the changes to the School Facility Joint Use Program. If you are planning to submit a joint use funding application for pupil academic achievement, you will need to be aware of and meet grandfathering provisions in order to qualify for funding. Chapter 587, Statutes of 2003, Senate Bill 15 (Alpert) provides for a pupil academic achievement facility only if the plans for the facility have been accepted by the Division of the State Architect (DSA) prior to January 1, 2004.

Remember, all application types for SFP joint use funding can be submitted through May 31, 2003 for the July 2004 funding cycle. If your joint use project is for academic achievement, don't let the ball at Times Square fall before those academic achievement construction plans have been submitted to and accepted by the DSA!

Have questions? Please contact your OPSC Project Manager for further information regarding the School Facility Joint Use Program.

Important!

Keeping Your District Representative Information Up-To-Date

By Dawn Barnhisel, OPSC Project Manager

Time is money, and information can be priceless. Keeping your projects moving and your district informed can only happen if we work together. And sometimes, it's the little things that can make a difference. Does your district receive correspondence addressed to an individual who no longer works in the capacity of your District Representative? If so, this is an indication that the Office of Public School Construction (OPSC) has not received the information from your district necessary to update its database.

Why does this matter?

The importance of keeping your District Representative information up-to-date is threefold:

- ▶ If information is not updated with regard to your district personnel, then there may be delays in moving your projects forward as we wait for important responses from your district regarding your projects.
- ▶ The district, its school board, and the OPSC need to be assured that the District Representative of record is the party authorized to act on behalf of your district.
- ▶ Your district may miss out on important information that can save your district time, money, or difficulties on current and future projects.

How can a district make sure OPSC has the current District Representative information in its database?

If you are not sure whether the District Representative information that the OPSC has in its database is correct, finding out is easy. You can either contact your OPSC Project Manager, or visit our Web site at www.opsc.dgs.ca.gov. If you visit our Web site, select any of your district's projects using the Project Tracking System. Your District Representative's name is listed near the top left hand of the Project Summary page, just under the site information.

What is the process to update my District Representative information?

If you find that you need to update your District Representative information, locate Form SAB 50-03, *Eligibility Determination*, on the OPSC Web site. Complete the form with the following information:

- ▶ In the form header, identify the school district's name, address, 5-digit district code, and the high school attendance area number (if applicable).
- ▶ In Part I, identify the names, telephone number and e-mail address of your District Representative(s). Please pay special attention to the exact e-mail address for the representative.
- ▶ In the Certification section at the bottom of the form, fill in the school board resolution date on which the new representative was appointed.
- ▶ Finally, the newly authorized District Representative signs and dates the form.

Submit the completed Form SAB 50-03 to the OPSC, directed to your Project Manager, at:

Office of Public School Construction
1130 K Street, Suite 400
Sacramento, CA 95814

Upon receipt, we will take care of updating our database, and future correspondence will be addressed to the correct person. If a new Superintendent joins your district, but is not an authorized District Representative, it is not necessary to submit a Form SAB 50-03 to make the change. Simply write a letter notifying the OPSC of the change, and we will update our database accordingly.

Status of Funds

PROGRAM	BALANCE AVAILABLE AS OF SEPTEMBER 24, 2003
PROPOSITION 47	
New Construction	
New Construction	\$ 1,859.2
Charter School	0.5
Energy	13.5
Modernization	
Modernization	0.8
Energy	4.5
Critically Overcrowded Schools	2.1
Joint Use	33.8
	\$ 1,914.4
TOTAL PROPOSITION 47	
PRIOR BOND FUNDS	
Contingency Reserve	26.0
AB 191	0.0
	\$ 26.0
Prior Bond Funds Subtotal	
	\$ 26.0
TOTAL PROPOSITION 47 AND PRIOR BOND FUNDS	
	\$ 1,940.4

Notes: Amounts shown above are in millions of dollars.
The SAB funded \$1,431,794.61 for the Deferred Maintenance Program.

September 24, 2003

LPP Projects—Construction Cost Indices

INDEX	RATE
Class "B" Buildings	1.47
Class "D" Buildings	1.48
Furniture and Equipment	1.42
Historical Savings Index	8.25

Index Definitions

Class "B" Buildings: Constructed primarily of reinforced concrete, steel frames, concrete floors and roofs.

Class "D" Buildings: Constructed primarily of wood.

Furniture and Equipment: An index based on an adjustment factor obtained quarterly from the Marshall & Swift Company.

Historical Savings Index: An index derived quarterly from the SAB approved new construction (growth) contract bids. It is the percentage difference between the SAB/OPSC generated construction allowance and the approved contract bid.

Copies of the applicable SAB actions, proposed regulations, and additional information can be located on the OPSC Web site at <http://www.opsc.dgs.ca.gov>. Should you have questions or need any additional information regarding the contents of this advisory, please contact your project manager.

Office of Public School Construction
1130 K Street, Suite 400
Sacramento, CA 95814

2003 Advisory Actions

S T A T E • A L L O C A T I O N • B O A R D
O F F I C E • O F • P U B L I C • S C H O O L • C O N S T R U C T I O N

Issue Number 10: Information from the State Allocation Board meeting held on October 22, 2003

what's inside

<i>Deferred Maintenance Program Funding</i>	2
<i>Federal Renovation Program</i>	2
<i>Don't Hold On To Those Plans!</i>	2
<i>Energy Efficiency Funds Available</i>	3
<i>Requesting Fund Releases</i>	3
<i>Reimbursements and Bond Proceeds</i>	3
<i>Proposition 47... Funds Put to Work</i>	3
<i>Revised "180-Day" Regulations</i>	4
<i>OPSC's Accounting Team</i>	5
<i>2003 Legislative Cycle Summary</i>	6
<i>New School Openings and Groundbreakings</i>	8
<i>Fund Release Authorization—Form SAB 50-05</i>	9
<i>Improved Fund Release Process</i>	9
<i>Unlocking the Mysteries to School Construction Costs</i>	10
<i>Reminder! CBEDS Enrollment Updates Due</i>	10
<i>OPSC Wants You!</i>	11
<i>Charter School Facility Program Amended Application Filing Period</i>	11
<i>High Performance Schools</i>	11

School Facility Reflections



from the desk of the executive officer

Looking over the past year, I am captivated by the successful work we have accomplished together for California's children, and by our journey from the past, where we stand today, and to our future that lies ahead.

Districts are keenly aware that having a construction project completed and being prepared for the children to arrive on your doorstep requires years of careful planning and budgeting. In the past, school facilities construction was interrupted by months or even years without State funding. Districts had construction plans approved and ready to go but lacked the necessary State funding to proceed. The children were arriving but some districts could not go forward absent the State's share.

The success of the 2002 State Bonds Proposition 47 and 1998 State Bonds Proposition 1A paves the way to show what our skilled and collaborative work together can accomplish. Under Proposition 47, nearly \$10 billion was apportioned in 11 months. Over \$5.3 billion of those apportioned funds are already released to the school districts for construction contracts underway making a difference in your communities. Under Proposition 1A approved in 1998, \$6.7 billion has been apportioned and essentially all has been released. These accomplishments, however unprecedented, are not enough.

As of the October 2003, the State Allocation Board (SAB) has approved School Facility Program (SFP) eligibility, for projects that have not yet filed a funding application, in excess of \$15.9 billion representing over \$12.5 billion in new construction and over \$3.4 billion in modernization projects. This information will call many school districts into action in view of the proposed 2004 State Bonds for K-12 education summarized as follows:

PROGRAM	BOND 2004
New Construction	\$ 5,260,000,000*
Modernization	2,250,000,000
Critically Overcrowded Schools	2,440,000,000
Joint-Use	50,000,000
Total K-12	\$10,000,000,000

*Up to \$300 million specified for charter school applications.

These statistics and other important information are readily available in the *School Facility Program Statistical and Fiscal Data* report which is updated monthly after each SAB meeting. I encourage you to frequently review and share with your district and school board members this useful and informative OPSC resource. The report can be located at www.opsc.dgs.ca.gov on the "OPSC Home Page". In the report, you will find up-to-date apportionment amounts, average values per pupil, totals for applications received awaiting funding, and the number of pupils and cost for eligibility applications approved by the SAB.

It is imperative that we keep up the positive momentum to enable a continuous flow of funding for school facilities construction and modernization. We encourage you to file your new construction and modernization SFP applications now. *We are committed to helping you be prepared for future funding opportunities*

Luisa M. Park, Executive Officer

OPSC Reminders...

- ▶ **State Allocation Board Meetings***
Wednesday, December 10, 2003
Wednesday, January 28, 2004
- ▶ **Implementation Committee Meetings***
Friday, December 5, 2003
Thursday, January 8, 2004
- ▶ **SFP Joint Use Funding Cycle**
The filing dates for the SFP Joint Use Program are June 1, 2003 through May 31, 2004 to be apportioned July 2004.
- ▶ **LPP Joint Use Funding Cycle**
The filing dates for the LPP Joint Use Program (SB 1795) have been extended for another year and are June 1, 2003 through May 31, 2004 to be apportioned July 2004.
- ▶ **Interest Earned Report (Form SAB 180)**
Due quarterly (March 31, June 30, September 30 and December 31) from each county for all districts which have earned interest from the Leroy F. Greene Lease-Purchase Fund.

*For the latest meeting dates, times and locations, check the OPSC Web site at www.opsc.dgs.ca.gov.

Important Information on...

Deferred Maintenance Program Funding

By Erin Moore, OPSC Project Manager

New legislation, effective January 1, 2003, changed the date for the annual apportionment of the Deferred Maintenance Program (DMP) funding from October to after December 1st of each fiscal year. This year, the annual DM funding item will be presented to the SAB for approval at the January 28th meeting. Districts participating in the DMP will receive their Basic and/or Extreme Hardship apportionments at that time.

If you have any questions about the Deferred Maintenance Program, please feel free to contact Erin Moore, Project Manager, at erin.moore@dgs.ca.gov or 916.445.2704 or Rachel Wong, Project Manager, at rachel.wong@dgs.ca.gov or 916.445.7880.

Alert!

Federal Renovation Program

By Lindsay Ross, OPSC Project Manager

The last date to sign contracts for services or work on Federal Renovation Program (FRP) projects and the final date to expend funds and request reimbursement have passed.

Next Steps

Once 100 percent of the grant has been released, districts must meet specific expenditure reporting requirements. Please view Issue 09 of the Office of Public School Construction *Advisory Actions 2003* for important details.

Questions?

Should you have any questions regarding the FRP, we are happy to assist you. Please contact either Lindsay Ross at 916.323.7938, or Chris De Long at 916.322.5263. For questions regarding expenditure reports, please contact Estella Gomez at 916.324.4567.

Important SFP Joint Use Program Update...

Don't Hold On To Those Plans!

By Aneida Ramirez, OPSC Project Manager

The New Year is quickly approaching and so are the changes to the School Facility Joint Use Program. If you are planning to submit a joint use funding application for pupil academic achievement, you will need to be aware of and meet grandfathering provisions in order to qualify for funding. Chapter 587, Statutes of 2003, Senate Bill 15 (Alpert) provides for a pupil academic achievement facility only if the plans for the facility have been accepted by the Division of the State Architect (DSA) prior to January 1, 2004.

Remember, all application types for SFP joint use funding can be submitted through May 31, 2003 for the July 2004 funding cycle. If your joint use project is for academic achievement, don't let the ball at Times Square fall before those academic achievement construction plans have been submitted to and accepted by the DSA!

Have questions? Please contact your OPSC Project Manager for further information regarding the School Facility Joint Use Program.

Don't miss out...

Energy Efficiency Funds Available

By Jordan Monath, OPSC Project Manager

Planning a School Facility Program (SFP) new construction project? Concerned with increasing utility costs? Unsure if an energy efficient school will alleviate the increase? What type of assistance is available for the project? These are important questions that require accurate answers. If you are planning a SFP new construction project, you may consider applying for an additional grant for energy efficiency. The passage of Proposition 47 made funding available for Energy Allowance grants. As of the October 2003 State Allocation Board meeting, \$13.5 million remain available for these new construction additional grants.

For the districts' requests of these funds, the OPSC will be looking for the Division of the State Architect's (DSA) concurrence with the percentage of the energy efficiency that exceeds the nonresidential building energy efficiency standards. To learn more about obtaining DSA's concurrence on your energy funds request, please view these DSA Web links:

- ▶ DSA Bulletin on Proposition 47 Energy Allowance Grant Projects and the DSA's verification of energy efficiency compliance—
www.documents.dgs.ca.gov/dsa/bulletins/bulletinProp47_rev9-15-03.pdf
- ▶ DSA Energy Allowance Request Form—
www.documents.dgs.ca.gov/dsa/forms/energy_review_request_form.pdf
- ▶ DSA Application for Approval of Plans and Specifications—
www.documents.dgs.ca.gov/dsa/forms/dsa-1.pdf

There is still time!! Funding is available for energy efficient projects and the OPSC strongly encourages districts take advantage of this opportunity. For further information on the SFP project grant amounts, please view the SFP Regulation Sections 1859.71.3 and 1859.78.5 located on the OPSC Web site at www.opsc.dgs.ca.gov. If you have questions and would like additional information regarding energy efficiency, please contact your OPSC Project Manager.

Requesting Fund Releases

By Wan Wong, Accounting Administrator

We would like to remind districts to keep a close eye on requesting release of its money. School districts with School Facility Program (SFP) apportionments will want to be certain to request a fund release prior to the 18-month timeline from the date of apportionment. The law requires a district to submit its *Fund Release Authorization*, Form SAB 50-05, within the 18 months of its apportionment date or its apportionment will be rescinded. The law does not provide for any extensions to this time period.

While the 18-month clock is ticking, be on the look out for a series of three reminder letters sent to the districts as a service from Office of Public School Construction (OPSC). After the third reminder letter, the OPSC will require that a copy of the signed construction contract be included with the fund release request. Also, following the third reminder letter, the OPSC will contact the district by telephone to follow up with the district regarding its fund release request.

Should you have questions regarding the SFP requirements, please contact your OPSC Project Manager. Should you require assistance in completing the *Fund Release Authorization*, Form SAB 50-05, or for contract clarification, please contact Laurie Stetson, Accounting Supervisor, at 916.322.0140 or laurie.stetson@dgs.ca.gov. A copy of Form SAB 50-05 can be located on the OPSC Web site at www.opsc.dgs.ca.gov.

Alert!

Reimbursements and Bond Proceeds

By Dave Zian, Fiscal Services Manager

Some school districts are currently considering investing the proceeds of reimbursement bonds in long term investments. Prior to doing so, please be aware that there are specific Federal requirements contained in Treasury Regulation Section 1.150-2 governing the use of these reimbursement bonds that have to be followed in order to not violate arbitrage restrictions contained in Internal Revenue Code. For more information, please consult the California Debt and Investment Advisory Commission Web site at www.treasurer.ca.gov/cdiac or call 916.653.3269.

Inclusive of the October 22 SAB Agenda

Proposition 47... Funds Put to Work

PROGRAM	BOND ALLOCATION	FUNDS APPORTIONED	FUNDS RELEASED/CONTRACTED	FUNDS TO BE RELEASED
New Construction	\$ 6,235,800,000	\$ 4,395,360,501	\$ 3,476,274,476	\$ 919,086,025
Modernization	3,294,200,000	3,293,280,744	1,852,270,501	1,441,010,243
Charter School	100,000,000	97,034,156	0	97,034,156
Energy	20,000,000	2,094,824	1,592,265	502,559
Critically Overcrowded Schools	1,700,000,000	1,697,872,847	0	1,697,872,847
Joint Use	50,000,000	16,186,513	2,545,149	13,641,364
TOTAL	\$11,400,000,000	\$ 9,501,829,585	\$ 5,332,682,390	\$ 4,169,147,195

You'll Want to Know This...

Your Ineligible Project Could Receive Funding— Revised “180-Day” Regulations

By Elizabeth Dearstyne, OPSC Project Manager

A Little History

At a previous meeting, the State Allocation Board (SAB) requested the Office of Public School Construction (OPSC) to review the current regulation for including district funded facilities that have been provided in a district's existing classroom capacity. Regulation amendments have been approved that change the definition of when a classroom is provided with local funds, often referred to as the “180-day rule”. Previously, a district's new construction baseline would be reduced by any classrooms provided that were not included in a funding application submitted to the OPSC within 180-days of signing the project's construction contract.

The OPSC developed proposed amendments with the assistance of the SAB Implementation Committee, and the SAB adopted the revisions at its August 2003 meeting. It is anticipated that the regulations will be in effect in January 2004. The regulations also included “grandfathering” provisions for projects that were ineligible based on the current regulation.

What's New

The regulations, once in effect, will permit a district to submit a complete funding application to the OPSC up until the point that the classrooms included in the construction contract are occupied, as opposed to up to 180-days of signing a construction contract under current regulation. After the date of occupancy of any classrooms in the construction contract:

- ▶ the district will be ineligible to seek new construction funding; and,
- ▶ the pupil capacity of the classrooms will be reduced from the district's available new construction eligibility.

Grandfathering Provisions

The SAB adopted regulations that provide “grandfathering” provisions for projects that were previously affected by the “180-day rule”. These provisions contemplate three different scenarios that a district could request either an eligibility adjustment or funding due to the existing regulations, as follows:

Eligibility Adjustments:

The regulations provide for the following adjustments:

If...

the project exceeded the 180-day rule but the district took a second reduction in their eligibility to receive State funding...

Then...

the district may request an increase to the new construction baseline eligibility by the number of pupils received in the second reduction.

If...

the project has not received State funding and the district will be requesting funding under the provisions listed below and the pupils in the construction contract were previously reduced from the district's eligibility...

Then...

the district new construction baseline eligibility will be increased by the number of pupils previously reduced.

Funding Provisions:

A district may request new construction funding for a project that was previously ineligible for State funding because the construction contract was signed more than 180 days of submitting a funding request to the OPSC, if all the following conditions are met:

- ▶ the Approved Application meets all requirements of Chapter 12.5; and,
- ▶ the contract for the lease, lease-purchase, purchase or construction has been signed on or after January 1, 2000; and,
- ▶ the grants will be limited to actual eligible expenditures and the funding provided will be calculated based on the grant amounts at the time the construction contract was signed. The project will not be eligible to receive project savings; and,
- ▶ the district has new construction eligibility for the project. If the capacity of the project is included in the district's baseline, the district may exclude the capacity from its existing school building capacity for purposes of determining eligibility for this project; and,
- ▶ all project approvals required for a new construction funding application were obtained prior to the construction contract date.

If the application meets all criteria except the last one listed above, the district may request a case-by-case approval from the SAB.

To take advantage of these provisions, it is important that you submit either a request for an eligibility adjustment in writing to the OPSC or a funding application *within 120 days of the regulation changes becoming effective*. *If these provisions apply to your district, you will want to keep close tabs on when these regulations become effective.*

Who Do I Call If I Have Questions?

As always, questions regarding SFP New Construction projects may be referred to your OPSC Project Manager. More details are also available in the SFP Regulations located on the OPSC Web site at www.opsc.dgs.ca.gov.

Get To Know....

OPSC's Accounting Team

By Gretchen Winczner, Project Manager Assistant

Money... money... money... Our informational age would not function without it. Money is associated with many different aspects of life, but at the Office of Public School Construction (OPSC) it means funding for school districts. Have you ever stopped and wondered who is it that handles the billions of dollars distributed through the State Allocation Board (SAB) programs. Well, meet our accountants! The Accounting Team at the OPSC maintains the accounting records and prepares the financial statements of the entire funding for the programs administered by the SAB and OPSC.

The accountants in the OPSC handle many different functions. Disbursing funds to districts to build their facilities; collecting funds from the leases in the State Relocatable Program; determining the funding source for items presented to the SAB for all the different programs administered by the OPSC; and forecasting and managing cash flow for the program expenditures are all in their job description. They are the folks that work with the State Treasurer's office to ensure the funds are available to meet the demand of fund release requests we receive from you. They are already hard at work planning and arranging for the critical events and essential meetings that are necessary with a successful 2004 State Bond.

Their recent successful work in this arena can be appreciated when you consider that in excess of \$5.4 billion was apportioned by the SAB at its December 2002 meeting within six weeks of the November 2002 State Bond election when Proposition 47 passed. In the eleven short months since the passage of Proposition 47, the OPSC Accounting Team has processed the apportionments for nearly \$10 billion and has released over \$5 billion to districts in Proposition 47 funds alone; not to mention all the work they process for the finalization of Proposition 1A and prior bond funds.

In striving to continually assist districts, the OPSC Accounting Team recently worked with our Information Systems Team to enhance the Project Tracking system on the OPSC Web site. Our Project Tracking not only includes the date OPSC issues the Claim Schedule but also now includes the date the State Controller's Office issued the actual warrant which indicates to the districts that the warrant was sent to their County Treasurer. With all that said, allow me to introduce you to who these number crunchers actually are, and next time you are in the office, please stop by and say "hi".

Laurie Stetson (Supervisor)—Laurie has been with the State for 29 years and has been with the OPSC 17 years. She graduated from Sacramento State University (CSUS) with a degree in Accounting. Since the age of seven her life consisted of horses. She was in Hunters and Jumpers and horse shows. But alas, one day after one too many falls, her doctor said that it was time to change professions. She has always been one to like numbers and pursued a profession in Accounting. Laurie and her husband have other animals as well and love keeping all of them happy.



The OPSC Accounting Team (left to right): Michael Kwan, Barbara Terry, Wan Wong, Vickie Casino, Laurie Stetson (Supervisor), and Christina Fraiser.

Vickie Casino—Claiming to be the oldest of the group and a Lakers fan, Vickie came to the United States from the Philippines in 1977 and attended UCLA where she started taking accounting classes. Shortly after, she made her way up to Sacramento and earned her degree in Accounting from CSUS. She started working for the State in 1989 and says that she loves working at the OPSC and with her wonderful team. She is the mother of five children, four of who she adopted. She loves being with her children and her dogs which she dresses up in designer clothes! One of her hobbies is participating in the LA marathon, which she has been doing since 1995.

Christina Fraiser—Christina attended Evergreen College in San Jose for business administration and then moved on to Sacramento City College where she earned her Accounting certificate. She has been with the State for 18 years and with OPSC for three years. Prior to working for the State, she was a group home mother in San Jose until she moved to Sacramento to be closer to her family. She loves her co-workers and finds her work to be very interesting. She loves spending time with her grandkids and cannot wait to retire.

Michael Kwan—Michael came to the United States from Hong Kong in 1989. He attended CSUS and earned a degree in Accounting. His first State job was in Salinas where he was for six years until a year and a half ago when he came to the OPSC. He really likes what he is doing and finds the work here to be very professional. In his spare time, he is an avid fisher and loves the Kings! He and his wife of nine years purchased a house that they enjoy working on.

Barbara Terry—The quiet one of the group, Barbara has been with the State for 20 years and came to the OPSC in 1987 for an Accounting position. She attended Sacramento City College and earned her AA degree in Accounting. She loves to read, garden and to travel. She lives with her husband and their cats and large dogs. Her husband is in a Skiffle Jazz Band for which they travel quite a lot; Barbara finds great enjoyment in being a part of that.

Wan Wong—The comedian of the group, Wan has been with the State for 22 years and has been with the OPSC for 14 of those years. He loves his job and the fact that he gets to spend other people's money for a great reason; building schools. He admits he is a permanent couch potato and loves his wife's cooking, the TV and the Lakers. Wan's appreciation for the Lakers is quite the subject at home; his wife of 14 years is a Kings fan.

2003 Legislative Cycle Summary

By Dawn Barnhisel, OPSC Project Manager

The 2003 legislative cycle brought us numerous bills related to school facilities. Addressing the needs of diverse constituencies, these bills represent a range as varied as the interests of the legislators who authored them.

The following table overviews pertinent sections of the most significant chaptered bills which affect the School Facility Program (SFP). It is by no means a

comprehensive study of their ramifications and implications to the SFP. Deeper scrutiny and program-specific evaluation is in process. As information develops, we will communicate the various ways in which the following legislation may affect your district with regard to the Office of Public School Construction (OPSC) programs.

2003 Legislative Overview

BILL	SUMMARY	PRELIMINARY COMMENTS
AB 264 (Mullin) Chapter 891	Use Proceeds from Surplus School Property: Allows a school district, under prescribed conditions, to transfer up to 25 percent of the proceeds of the sale of surplus school real property into the school district general fund for a one-time limited expenditure. The bill precludes this transfer from disqualifying the district for prescribed State facilities funding, but requires that apportionments be reduced by the amount of surplus used for the one-time expenditure. The district's determination of surplus property is subject to State Allocation Board (SAB) review when any of the surplus proceeds are used for purposes other than capital outlay or maintenance costs.	This bill specifically addresses the needs of small districts with declining enrollment.
AB 296 (Oropeza) Chapter 757	Budget Trailer Bill, State and Local Government – Reduction in Debt Costs: This bill designates the SAB as one of several entities required to work with the Director of Finance to achieve a combined savings of no less than \$50,000,000 in General Fund debt service costs in the 2003–2004 and 2004–2005 fiscal years.	Potential impact to the SFP, if any, is currently under review.
AB 324 (Diaz) Chapter 834	Public Works: Labor Compliance Program (LCP) – Adjusted Parameters for LCP Grant: Clarifies how LCP's are defined. Removed the requirement that the Labor Compliance Program grant adjustment be on a per-pupil basis, and repealed requirement that the increased grant amounts occur no later than July 1, 2003.	Essentially this bill eased the restrictions regarding the allocation of grant adjustments for LCP's, and clarifies that the Department of Industrial Relations' approval is required for K–12 LCP's.
AB 1008 (Dutton) Chapter 570	Public School Facilities Funding, Hazardous Waste Evaluation and Removal: Allows for an additional adjustment to the State new construction grant, for a project that has incurred additional allowable hazardous waste response action costs as a result of additional requirements imposed by the Department of Toxic Substances Control.	Under certain circumstances, the current SFP regulations allow for this. This bill clarifies those circumstances. The additional adjustment cannot exceed the limits of existing law, and can occur after full and final apportionment (during the audit process).
AB 1124 (Nunez) Chapter 358	School Facilities Maintenance and Repair: Requires that the consideration of the condition of school restrooms (i.e., whether or not restroom facilities are functional and meet local hygiene standards) be a determining factor when prioritizing expenditures from a district's Deferred Maintenance account.	This bill does not require intervention by the SAB, and does not affect a district's eligibility for Deferred Maintenance funds.
AB 1244 (Chu) Chapter 572	School Facilities Funding – Modernization: Deletes the eligibility requirement that a school building not have been previously modernized with State funds. Allows for subsequent apportionments to be made for the modernization of permanent school facilities every 25 years following the date of the previous apportionment and, in the case of portable classrooms, every 20 years after the previous apportionment. Requires the replacement of portables receiving funds for a subsequent modernization.	This bill precipitates the need for changes to the SFP regulations. School district eligibility cannot be adjusted for the portables replaced with second modernization funding.
AB 1309 (Goldberg) Chapter 574	Eminent Domain – Displaced Residential Development: This bill would authorize the local governing agency, as defined, to acquire property to replace existing dwelling units displaced by school construction if certain conditions are met and would require that displaced persons be given a right of first refusal to purchase or rent the replacement dwelling units.	This bill should alleviate the pressure on school districts to pay the high relocation costs associated with replacement housing.

BILL	SUMMARY	PRELIMINARY COMMENTS
AB 1631 (Salinas) Chapter 904	School Facilities Funding – Replacement Buildings: Deletes the requirement that a school district must be operating on a multitrack-year round schedule in order to qualify for a supplemental grant for replaced facilities. Provides a method for estimating site acquisition cost savings.	This bill precipitates the need for changes to the SFP regulations [1859.73.2]. The SAB is authorized to establish additional requisites if deemed necessary for the protection of State economic/ educational interests.
AB 1754 (Budget Committee) Chapter 227	Education Finance – Restricted Maintenance Deposit and Annual Deferred Maintenance Report: Reduces the amount required to deposit into a restricted maintenance account from 3 percent to 2 percent for the 2003–2004 Fiscal Year, which is required in order to participate in the SFP. Also, waives the requirement for districts to submit a report to the Legislature, in any year in which a school district does not deposit its Deferred Maintenance Program match, for the current 2003–2004 Fiscal Year.	This bill provides some relief to districts during a particularly difficult budget year.
SB 15 (Alpert) Chapter 587	School Facilities – Modernization, Joint Use, Charter: This bill 1) allows subsequent apportionments to be made for the modernization of permanent school facilities every 25 years following the date of the previous apportionment and, in the case of portable classrooms, every 20 years after the previous apportionment is made; 2) eases the limitations regarding joint use, including partner requisites and contribution amount, and adds an allowance for reconfiguring an existing school; 3) contains recommendation for provision changes to AB 16 Charter Program.	This bill will make various aspects of the SFP more accessible; it precipitates the need for changes to the SFP regulations.
SBX1 18 (Chesbro) Chapter 4	Education Finance: For the 2002–2003 Fiscal Year only, provided a district may use, as prescribed, up to 50 percent of its reserves and up to 50 percent of restricted accounts in its General Fund, with certain exclusions, in order to provide local budgeting flexibility as a result of midyear budget reductions. Waives the districts’ match requirement for the State Deferred Maintenance maximum basic grant for the 2002–2003 Fiscal Year.	This bill provides some relief to districts during a particularly difficult budget year. Certification of Deposits will not be required by the OPSC for projects funded for the Fiscal Year 2002–2003.
SB 303 (Torlakson) Chapter 55	Local Agency Facilities: Restricts the type of debt that is recognized in meeting the 60 percent of the district’s total bonding capacity requirement to only debt that is issued for the purpose of constructing school facilities. Specifies the methodology by which a school district’s bonded indebtedness is calculated in order to qualify for financial hardship status. Provides that a special tax that was lawfully levied in or before the final tax year and remains delinquent may be collected in subsequent years.	Based on this change, school districts will no longer be able to utilize non-school facility debt in meeting the 60 percent reasonable effort requirement for SFP financial hardship requests. This issue was discussed at the November SAB Implementation Committee and proposed regulation changes will be presented to a future SAB meeting.
SB 352 (Escutia) Chapter 668	School Sites – Sources of Pollution: Prohibits the acquisition of a school site that lies within a 500 foot corridor of busy roadway or within ¼ mile from another possible source of pollution unless: 1) it is determined that the site poses no pollution health risk; 2) it is determined that any source of pollution on the site can be mitigated; 3) it is determined that an alternative site is unavailable.	Though this does not specifically impact OPSC programs, this could make school site acquisition more challenging.
SB 892 (Murray) Chapter 909	School Restrooms: Prohibits the allocation of State school facilities Deferred Maintenance matching funds to a district if, after a 30-day notice and a reasonable period of time to correct a violation, one of the district’s public schools in non-compliance with the restroom maintenance standards set forth in this bill.	This bill names the SAB as an enforcement component, and requires the SAB to make the determination of compliance (and thereby the determination as to whether or not Deferred Maintenance funds can be allocated to a district in question).

Please stay tuned! We would like to encourage you to take an active role in the changes being made to the various school facility programs administered by our office. The most effective way would be to attend the SAB Implementation Committee meetings that are held monthly in Sacramento and are open to the public. The committee is an informal body comprised of various State agencies and school facility organizations that discuss and assist our office with drafting regulations to present to the SAB as a result of legislative and administrative changes. Input from the audience also plays a very important role on the policy recommendations that are presented to the SAB.

Visit our Web site at www.opsc.dgs.ca.gov for information on upcoming agenda items, meeting dates and locations. All the meetings are located fairly close to our office, so coming to Sacramento for an Implementation Committee meeting would be a great opportunity to visit your OPSC Project Manager to discuss current or future projects or to just drop by and say “hi”.

Congratulations!

New School Openings and Groundbreakings

By Dawn Barnhisel, OPSC Project Manager

A new school is the product of the collaborative efforts of several key entities, including the districts, architects, contractors, the Office of Public School Construction (OPSC), the Division of the State Architect and the California Department of Education. We know only too well that it doesn't happen overnight, and that every phase of a new school project—from inception to completion—is important.

For those of us involved in the effort of making new schools happen, ground-breaking ceremonies serve as the ritual to symbolize the good things to come. The new schools themselves are tangible reminders that those seemingly endless reports, letters, special projects, and meetings have a collective meaning far and beyond their momentary importance.

Best wishes go out to these districts who have recently celebrated groundbreakings:

SCHOOL DISTRICT	COUNTY	SCHOOL NAME	GROUNDBREAKING DATE
Beaumont USD	Riverside	New Beaumont High School	October 22, 2003
Beaumont USD	Riverside	Sundance Elementary School	September 17, 2003
Elk Grove USD	Sacramento	Pleasant Grove High School	October 24, 2003
Elk Grove USD	Sacramento	Katherine L. Albiani Middle School	October 24, 2003
Los Angeles USD	Los Angeles	North Hollywood New Primary Center #4	September 25, 2003
Los Angeles USD	Los Angeles	East Valley New High School #3	October 9, 2003
San Bernardino City USD	San Bernardino	Juanita Blakely Jones Elementary School	October 17, 2003

Heartfelt congratulations are extended to the following districts and their newly opened schools:

SCHOOL DISTRICT	COUNTY	SCHOOL NAME	DEDICATION DATE
Capistrano USD	Orange	Newhart Middle School	October 24, 2003
Capistrano USD	Orange	Vista del Mar School [K-8]	October 18, 2003
Capistrano USD	Orange	Ladera Ranch School	October 23, 2003
Escondido Union HSD	San Diego	Valley Continuation High School	October 16, 2003
Glendale USD	Los Angeles	Edison School-Pacific Park Project	September 20, 2003
Hemet USD	Riverside	Cawston Elementary School	October 10, 2003
Hemet USD	Riverside	Harmony Elementary School	October 24, 2003
Los Angeles USD	Los Angeles	Richard Riordan Primary Center	October 16, 2003
Temecula Valley USD	Riverside	Erle Stanley Gardner Middle School	October 1, 2003
Woodland Joint USD	Yolo	Pioneer High School	October 18, 2003

We would be delighted to highlight your school opening, dedication, or ground-breaking in our *Advisory Actions*. To help us in this endeavor to highlight your celebrations, please reference the adjacent table for the data necessary, and submit it along with your project's School Facility Program application number to:

Office of Public School Construction
 Attn: New School Openings and Dedications
 1130 K Street, Suite 400
 Sacramento, CA 95814

If you would like us to feature your new school opening or groundbreaking ceremony in a future *Advisory Actions*, please e-mail electronic photos (with a brief project summary) to your OPSC Project Manager, or Dawn Barnhisel at 916.323.4936, dawn.barnhisel@dgs.ca.gov. Thank you for taking the time to enable us to share this exciting information.



Fund Release Authorization—Form SAB 50-05

By Lien Hoang, OPSC Audit Supervisor

School districts are reminded to exercise caution when completing the Form SAB 50-05 for fund release purposes and to be attentive to the information that they are certifying.

Once the State Allocation Board (SAB) approves a School Facility Program (SFP) grant for a new construction or modernization project, the district has 18 months to submit a Form SAB 50-05 to initiate a fund release of the State apportionment (reference SFP Regulation Section 1859.90). In order to receive the State fund release for construction, a district must certify the following items on the Form SAB 50-05:

1. The district's applicable matching share has either:
 - been deposited in the County School Facility Fund, or
 - already been expended by the district for the project, or
 - will be expended prior to the filing of the Notice of Completion.
2. The district has entered into a binding contract(s) for at least 50 percent of the construction as shown on the plans previously approved for the project, and has issued the Notice to Proceed for that contract.

During its expenditure audit, the OPSC has discovered that some districts have submitted the Form SAB 50-05 prematurely. In other words, the construction contracts were executed after, instead of before, the Form SAB 50-05 submittal date. This could lead to a finding by the SAB of a potential material inaccuracy. As a result, the district potentially could be required to repay the State funding it received including any interest earned from the premature fund release. In addition, the district may be subject to penalty provisions as specified in the SFP Regulation Section 1859.104.1.

For specific questions regarding the fund release process and the Form SAB 50-05, please feel free to contact Laurie Stetson, Accounting Supervisor, at 916.322.0140. You may refer your SFP audit process questions to Noé Valadez, Audit Supervisor, at 916.322.7628, or Lien Hoang, Audit Supervisor, at 916.322.0315.

We would like to hear from you about the...

Improved Fund Release Process

By Laurie Stetson, OPSC Accounting Supervisor

Earlier in 2003 we announced an improved fund release process. The improvements were developed after we received a few phone calls from districts that submitted *Fund Release Authorizations* and were concerned that the funds had not yet been received. We learned that in every case we had processed the fund release request, and the funds had already been sent to the districts' county treasurer, in some cases two months prior. We realized how important those funds are to you, so we modified our previous notification process to the districts and county treasurers.

Where's my money?...You can find out with ease!

Not only can you see if your fund release request has been processed, but you can view the exact date the warrant was issued. The Office of Public School Construction (OPSC) Project Tracking System has "up to the moment" project and district wide fund release status information. Please visit the OPSC Web site at www.opsc.dgs.ca.gov under Project Tracking, and we will "Show You the Money!!"

What's the process?

The fund release process is a collaborative effort between the OPSC and the State Controller's Office (SCO). The OPSC is responsible for maintaining detailed project and account information, and submitting fund release documentation

to the SCO. The SCO is responsible for issuing the fund release warrants. This process takes *approximately* three weeks.

The OPSC processes the *Fund Release Authorizations* on a daily basis and generates a School Facility Program (SFP) Fund Release. All SFP Fund Releases generated during the week are assembled together in a Claim Schedule. The Claim Schedule Number is included on each SFP Fund Release, which we distribute to the District Superintendent, District Representative and County Office of Education. The Claim Schedule is submitted to the SCO on a weekly basis and requests the issuance of warrants to the County Treasurer listed for the amounts specified. Mailed with the warrant to the County Treasurer is a Remittance Advice which details the district, application numbers and amounts for which the warrant is designed. The OPSC Project Tracking located on our Web site will indicate the date OPSC issues the Claim Schedule and the date the SCO issues the actual warrant. At that point, you know the warrant has been forwarded to your County Treasurer's office.

How has it been working for you?

The OPSC Accounting Team would like to hear from you on how the improvements are working for you. Your comments or further suggestions are appreciated to further our quality service commitments. In the meantime should you have any questions regarding your fund release, please feel free to contact Laurie Stetson, Accounting Supervisor, at 916.322.0140 or laurie.stetson@dgs.ca.gov.



Unlocking the Mysteries to School Construction Costs

By Beatriz Sandoval, OPSC Project Manager

WOW! Wouldn't it be great if there were a centralized point where a school district could find information about building the best school in the most cost efficient way? Imagine a warehouse or a one-stop shop full of information and resources at your fingertips. If this sounds like something useful for you and your district, then you need only to visit the Office of Public School Construction's (OPSC) Web site and access the *Public School Construction Cost Reduction Guidelines*. The State Allocation Board, acting through the OPSC, was charged with the responsibility to produce these guidelines under Senate Bill 50 passed by the Legislature in 1998 in order to set forth "measurable reductions in the cost of construction of public facilities" in California. The guidelines were released in 2000 and are every bit as valuable today!

The guidelines are a comprehensive document setting forth the best practices and strategies for new construction or modernization of existing facilities. The document was developed through a series of constituency workshops. It is not intended to be a treatise on how to build schools; rather, it is an identification of some of the key issues and processes that inflate the cost of construction, and suggestions on how to avoid them. In it you will find a cornucopia of information outlining topics such as District Responsibilities, Joint Use Facilities, Site Issues, Professional Consultants, Contractors, Agencies, Types of Construction, Prototypes, Project Delivery, and Project Budgeting, as well as a list of very helpful references.

Introducing a New Feature Article in the OPSC Advisory Actions

The findings and information shared in the Guidelines are extremely useful, and we continue to look for ways to share this wealth of information with everyone. Beginning with this issue of the *OPSC Advisory Actions*, each month we will feature key aspects of the *Public School Construction Cost Reduction Guidelines*. Our first key points are on District Responsibilities:

District Leadership

- ▶ **Manage your future.** Good planning, good management, and a good district representative are essential ingredients in a successful project.
- ▶ **Keep the district board and community informed** of all major decisions and milestones in the process. A good working relationship will enable a project to be completed on schedule.
- ▶ **Learn from others.** Start by talking with your colleagues from other districts and meet with the State agencies to familiarize the district with the current processes and requirements.
- ▶ **Develop good educational specifications.** There is a direct increase in the cost of design and other fees due to lack of definitive and complete educational specifications.
- ▶ **Understand the cost impact of project timing and schedules:**
 1. Stay abreast of what is going on with the project.
 2. Consult with design and construction people and colleagues to better understand the issues.
 3. Ensure that your design consultant keeps the project on schedule.

These key points may indeed seem to be common sense but explored in the Guidelines are the "Why's" and "How's" all listed together for your handy use. These details and more can be found on the OPSC's user-friendly Web site located at www.opsc.dgs.ca.gov. The *Public School Construction Cost Reduction Guidelines* can also be found as part of the *Best Practices Report* on the OPSC Web site. If you have questions, please be sure to contact your OPSC Project Manager.

Newsflash...

Reminder! CBEDS Enrollment Updates Due

By Jan Moss, OPSC Project Manager

Districts recently gathered the enrollment data required for yearly California Basic Educational Data System (CBEDS) reports to submit to the California Department of Education in October. If your district participates in the School Facility Program (SFP), this is also the perfect time for districts to submit their updated CBEDS enrollment information to the Office of Public School Construction (OPSC).

What is the process?

The process is a simple matter of completing a Form SAB 50-01, *Enrollment Certification/Projection*, utilizing the latest CBEDS enrollment information for the current fiscal year. By doing so, districts pave the way for future new construction funding projects. The current CBEDS information, as well as the

districts' Special Day Class (SDC) enrollment and classroom distribution, is required prior to processing of any funding applications. So, be ahead of the game! Please submit your updated Form SAB 50-01 to the OPSC now, and we will process your district's current CBEDS information into our Eligibility Program database. Your future projects depend on it!

What if I am a Small School District?

Small school districts experiencing a decline in enrollment would be eligible for a three-year exemption to the CBEDS reporting requirement. Those districts would be required to report the distribution of its SDC enrollment and classrooms, if they had not previously submitted this information.

Need assistance?

If you need assistance completing the Form SAB 50-01 or have questions regarding your SFP eligibility, please contact your OPSC Project Manager.

OPSC Wants You!

By Tasha Adame-Brennan, OPSC Project Manager

Over the past several months, you have either heard from us or perhaps read about our School Outreach Program in our *Advisory Actions* newsletter. Our outreach is available for all districts across the State of California to assist you and inform you of all the program and funding possibilities available. Our mission is to make sure that no school district is being left behind in taking advantage of the various State programs our office provides. In the past three months, the OPSC has visited over 95 schools through out the State. This has been an extremely positive experience not just for the districts, but for the OPSC Project Managers too!

In this issue, we would like to mention several programs and additional funding sources that your school district may be eligible for as follows:

- ▶ 50 year old buildings
- ▶ School Facility Program Joint Use
- ▶ Charter Schools
- ▶ Critically Overcrowded Schools (COS)
- ▶ Deferred Maintenance Program; Extreme Hardship
- ▶ Energy Efficiency

- ▶ Facility Hardship
- ▶ Financial Hardship
- ▶ Lease Purchase Joint Use
- ▶ State Relocatable

Do you want to know if you are eligible to receive funds listed for the above programs? No problem, contact your OPSC Project Manager to schedule a meeting. We will personally assist you in reviewing each program administered by the OPSC to find the options that best meet your needs. We are available to meet with District Representatives, Superintendents, Facility Managers, or participate in Facility/Superintendent meetings, and County of Education meetings; just let us know which one you would prefer. In addition, our satellite office in Redding is available each month for meetings. To schedule an appointment in the Redding satellite office, please contact Toni Maldonado at 916.445.9329.

For current information on our various programs, please also feel free to visit our Web site at www.opsc.dgs.ca.gov/Programs/Default.htm. The Web site provides updates on current regulation and form changes. So keep your eyes open for these new revisions!

Please do not hesitate to contact your OPSC Project Manager to visit your school district. The OPSC takes pleasure in assisting all districts no matter the district size or location in California. So if per chance we have not yet called you, please feel free to contact us immediately.

Newsflash!

Charter School Facility Program Amended Application Filing Period

By Lisa Constancio, OPSC Programs Supervisor

Due to the recent passage of Senate Bill (SB) 15 (Alpert), the Office of Public School Construction (OPSC) is working once again on the Charter School Facility Program. The program revisions as a result of this legislation are currently under discussion at the State Allocation Board (SAB) Implementation Committee meetings. Interested parties are encouraged to attend these public meetings. Meeting details can be located on the OPSC Web site at www.opsc.dgs.ca.gov.

At a previous Committee meeting, the appropriate filing period was discussed for acceptance of the Charter School Facility Program applications for the 2004 funding cycle. As a result, the filing period has been revised.

At the October 2003 SAB meeting, the Board approved amendments to the regulations on an emergency basis which changed the filing period for a period of 120 calendar days beginning 10 days after the election authorizing additional funding. With the successful March 2004 State Bond, this means the OPSC will begin accepting Charter School Facility applications for the 2004 funding cycle from March 12, 2004 to July 12, 2004. If you need assistance or have questions regarding this program, please contact Lisa Constancio at 916.322.0317 or Juan Mireles at 916.323.4470.

Please stay tuned for future *Advisory Actions* articles on other changes to the Charter School Facility Program as a result of SB 15.

High Performance Schools

By Liz Yokoyama, OPSC Project Manager

Did you know that there is an organization that promotes the design of energy efficient school facilities that incorporate environmentally friendly construction practices? Are you aware that these “high performance” (HP) schools utilize features such as natural lighting, geothermal heating and cooling, are constructed with recycled materials and use low-flow water fixtures. The benefit from all of this—reducing operating costs on a long term basis.

Here is another little known fact, HP schools foster learning by improving attendance and test grades. This is all possible without compromising comfort and safety. Sound too good to be true? Check out the Collaborative for High Performance Schools Web site at www.chps.net for more information. While you are there, check out the link entitled “The Costs and Financial Benefits of Green Building” for even more information regarding environmentally friendly building.

By the way, if you are thinking about the cost of incorporating HP practices, you might consider reading the “Sustainability, Creativity and Cost Savings” article in the Fall 2003 issue of *Breaking Ground*. This informative article discusses misconceptions about the cost of HP buildings and will assist your district in making an informed decision about setting a course towards HP construction.

While you are considering your options, don’t miss the opportunity of taking advantage of the additional grant available for energy efficiency under the School Facility Program (SFP). It is a great way to receive additional funding for your HP project. *So why not let us help you save!* Refer to the article entitled “Energy Efficiency Funds Available” in this *Advisory Actions* issue for more details. For questions on your SFP project, please contact your OPSC Project Manager.

Status of Funds

PROGRAM	BALANCE AVAILABLE AS OF OCTOBER 22, 2003
PROPOSITION 47	
New Construction	
New Construction	\$ 1,811.0
Charter School	0.5
Energy	13.5
Modernization	
Modernization	0.8
Energy	4.5
Critically Overcrowded Schools	2.1
Joint Use	33.8
	\$ 1,866.2
TOTAL PROPOSITION 47	
PRIOR BOND FUNDS	
Contingency Reserve	28.7
	\$ 28.7
Prior Bond Funds Subtotal	
	\$ 28.7
TOTAL PROPOSITION 47 AND PRIOR BOND FUNDS	
	\$ 1,894.9

Notes: Amounts shown above are in millions of dollars.
The SAB funded \$1,368,887.78 for the Deferred Maintenance Program.

October 2003

LPP Projects—Construction Cost Indices

INDEX	RATE
Class "B" Buildings	1.48
Class "D" Buildings	1.49
Furniture and Equipment	1.43
Historical Savings Index	8.25

Index Definitions

Class "B" Buildings: Constructed primarily of reinforced concrete, steel frames, concrete floors and roofs.

Class "D" Buildings: Constructed primarily of wood.

Furniture and Equipment: An index based on an adjustment factor obtained quarterly from the Marshall & Swift Company.

Historical Savings Index: An index derived quarterly from the SAB approved new construction (growth) contract bids. It is the percentage difference between the SAB/OPSC generated construction allowance and the approved contract bid.

Copies of the applicable SAB actions, proposed regulations, and additional information can be located on the OPSC Web site at <http://www.opsc.dgs.ca.gov>. Should you have questions or need any additional information regarding the contents of this advisory, please contact your project manager.

Office of Public School Construction
1130 K Street, Suite 400
Sacramento, CA 95814

2003 Advisory Actions

S T A T E • A L L O C A T I O N • B O A R D
O F F I C E • O F • P U B L I C • S C H O O L • C O N S T R U C T I O N

what's inside

<i>Deferred Maintenance Program Funding</i>	2
<i>Relocation Expenses in the School Facility Program</i>	2
<i>What's happening with the Energy Efficiency Funds?</i>	3
<i>Status of the SFP Regulations</i>	3
<i>Keepin' It Clean</i>	3
<i>Answering Your Questions About School Construction Costs</i>	
<i>For Joint Use Facilities</i>	4
<i>Proposition 47... Funds Put to Work</i>	4
<i>We Celebrate Your New School Openings and Groundbreakings!</i>	5

Issue Number 11: Information from the State Allocation Board meeting held on December 10, 2003

Improving Access to Proposition 47 Energy Funds



from the desk of the executive officer

We—the State of California—are listening to you and taking action to meet your energy funding and service needs.

In the Office of Public School Construction (OPSC) *Advisory Actions* and *Breaking Ground* newsletters over the last several months, you were likely to notice our articles on energy efficiency funds that are available for qualifying School Facility Program (SFP) applicants. The requests for these funds are minimal.

We set out to address this concern and remove any obstacles by seeking input from the districts, their representatives and the sister state agencies involved. We initiated a series of fact-finding and action meetings. As a result, it is anticipated that access to these energy funds will be significantly improved. It is with this spirit of cooperation and results that I wish to thank those offices and individuals that participated in our meetings, including a member from the Legislature, the California Energy Commission, the Division of the State Architect, and stakeholders.

Here are the highlights of the improved access to the energy funding...

- ▶ The requirement that every building within a project was required to surpass the energy threshold has been revised. The Division of the State Architect (DSA) requirement is now to consider the weighted average of the energy savings of all the buildings in the project. The new scenario does not require that every building in the project exceed the energy threshold in order to qualify for the additional energy funding.
- ▶ The OPSC will present recommendations to the State Allocation Board (SAB) to amend the SFP Regulations to provide a formula-based gradual scale for energy grants.
- ▶ In order to accelerate the review process, the DSA has developed a checklist to aid districts and their architects to ensure that plans are submitted with all the components necessary for energy efficiency review.

- ▶ Collaborative state agency outreach and advertising through methods such as the OPSC *Advisory Actions* and OPSC/DSA *Breaking Ground* newsletters, as well as future workshops.

In this issue of the OPSC *Advisory Actions*, I encourage you to read more about these and other changes impacting the energy funds. Please contact your OPSC Project Manager if you have further information to share regarding the accessibility of Proposition 47 energy funds.

As we look forward to Proposition 55 in March 2004, please remember the statistics and other important information readily available in the School Facility Program Statistical and Fiscal Data report which is updated monthly after each SAB meeting. We have also included an insert that shows the estimated need based on eligibility applications and unfunded modernization projects on file. I encourage you to frequently review and share with your district and school board members these useful and informative OPSC resources. The statistical report is located at www.opsc.dgs.ca.gov on the "OPSC Home Page." In the report, you will find up-to-date apportionment amounts, average values per pupil, totals for applications received awaiting funding, and the number of pupils and cost for eligibility applications approved by the SAB.

Please contact us to assist you with filing your new construction and modernization SFP applications!

Luisa M. Park, Executive Officer

OPSC Reminders . . .

- ▶ **State Allocation Board Meetings***
Wednesday, January 28, 2004
Wednesday, February 25, 2004
- ▶ **Implementation Committee Meetings***
Friday, February 6, 2004
Friday, March 5, 2004
- ▶ **SFP Joint Use Funding Cycle**
The filing dates for the SFP Joint Use Program are June 1, 2003 through May 31, 2004 to be apportioned July 2004.
- ▶ **LPP Joint Use Funding Cycle**
The filing dates for the LPP Joint Use Program (SB 1795) have been extended for another year and are June 1, 2003 through May 31, 2004 to be apportioned July 2004.
- ▶ **Interest Earned Report (Form SAB 180)**
Due quarterly (March 31, June 30, September 30 and December 31) from each county for all districts which have earned interest from the Leroy F. Greene Lease-Purchase Fund.

*For the latest meeting dates, times and locations, check the OPSC Web site at www.opsc.dgs.ca.gov.

Important Update on . . .

Deferred Maintenance Program Funding

By Erin Moore, OPSC Project Manager

The Deferred Maintenance Program (DMP) annual funding item, is scheduled for January 28, 2004. Districts participating in the DMP will receive their Basic and/or Extreme Hardship apportionments for the 2002–2003 fiscal year at that time. Please read the following for new dates and deadlines:

As you may be aware, recent legislation has changed some of the requirements for the DMP for the 2002–2003 fiscal year, as follows.

- ▶ The district's matching share requirement is waived.
- ▶ No certification of deposit is required for Basic apportionments.
- ▶ No maximum deposit report is due to the legislature on March 1, 2004.

The requirement for districts to deposit the matching share for participation in the DMP has been waived for the 2002–2003 fiscal year only. This waiver applies only to those districts that did not have an Extreme Hardship project in 2002–2003 and are receiving a Basic apportionment at the January 2004 SAB meeting. The requirement for districts to submit a report to the Legislature in any year in which a school district does not set aside its match has been waived for the current fiscal year.

Districts that receive an Extreme Hardship apportionment at the January 2004 SAB meeting will be required to deposit an amount equal to the maximum basic grant. Those districts will also need to have their County Offices of Education submit the *Certification of Deposits*, Form SAB 40-21, no later than March 28, 2004 to:

Office of Public School Construction
Attention: Accounting Team
1130 K Street, Suite 400
Sacramento, CA 95814

Please remember, districts receiving an Extreme Hardship apportionment at the January 2004 SAB meeting have one year from the date of the apportionment to complete the project and submit a request for a fund release. If, within six months of the apportionment, the district has not submitted the request for fund release, a progress report must be submitted to the OPSC. The *Fund Release Authorization*, Form SAB 40-23, and all supporting documentation are due to the OPSC by January 28, 2005.

If you have any questions about the Deferred Maintenance Program, please feel free to contact Erin Moore at 916.445.2704, erin.moore@dgs.ca.gov or Rachel Wong at 916.445.7880, rachel.wong@dgs.ca.gov.

Relocation Expenses in the School Facility Program

By Masha Lutsuk, OPSC Project Manager

School districts face considerable challenges when selecting and acquiring a new school site. Land acquisition, environmental reviews, and approvals from various state agencies—all take considerable time and money. Among some of the potentially costly items to be included in the site acquisition budget are the relocation payments to persons and/or businesses that will be displaced as a result of the property acquisition.

The School Facility Program provides for matching State funding for eligible relocation payments that conform to Title 25 of the California Code of Regulations, Section 6000, et seq. These regulations provide a description of the relocation assistance program the displacing governmental agency is required to set up, and contains information on the

types of assistance to which eligible displaced persons are entitled. To ensure that the district's project budget allows for relocation expenditures, districts should review these regulations to determine how much of the expected payments may be eligible for the state funding.

Future articles in *Advisory Actions* will address specific issues regarding eligible relocation costs, and provide answers to common questions on the topic of relocation assistance. As always, the Office of Public School Construction (OPSC) is available to answer questions related to the funding available for relocation assistance. Since questions on relocation expenses are often unique and complex, school districts are encouraged to contact their OPSC project manager prior to engaging in relocation activities.

What's happening with the Energy Efficiency Funds?

By Jessica Parr, OPSC Project Manager

There Is Good News for Districts with High-Priority Health and Safety Projects!

At the December 10, 2003 State Allocation Board (SAB) meeting, the funds earmarked for modernization energy funding were temporarily moved back into the general modernization fund. The available funds will be used for high-priority health and safety related projects only, such as Rehabilitation (Facility Hardship) projects. Once additional funding is available for the main modernization program, funds will be re-designated as supplemental energy funding.

Since September 2003 there has not been enough money in the modernization program to fund the next project in line for apportionment. As a result, the remaining funds set aside exclusively for modernization energy are not accessible, since this additional grant must be in conjunction with a full project being apportioned by the SAB.

The SAB determined that modernization energy funds could be transferred back into the original funding source if deemed to be no longer needed in the present category. Less than 25 percent of the original \$5.8 million in energy funding has been apportioned in the past year. Therefore, the SAB reasoned that the funding would be better put to use funding Rehabilitation projects.

Help OPSC Apportion the Remaining Energy Efficiency Funding Grants for New Construction!

Proposition 47 provides \$14.2 million in additional grants for energy efficiency for new construction projects that exceed non-residential energy efficiency standards by at least 15 percent. As of the December 10, 2003 SAB meeting, \$13.3 million remains in the energy fund. This means that only six percent of the available funds has been requested and apportioned.

The additional grant can total up to five percent of the base grant, which can be a significant increase to your project apportionment, especially for a large project. For districts, this is a win-win situation, since districts are saving money in the long run with an energy efficient project, and they are also receiving additional funding at the beginning of the project to offset the costs of implementing the program. Plus, these districts are also helping out the environment by conserving energy.

Please see School Facility Regulations Sections 1859.71.3 for more details on the criteria for this additional grant. These regulations can be accessed on the OPSC Web site at www.opsc.dgs.ca.gov. We look forward to receiving your request for energy efficiency funding! If you have any additional questions regarding the energy efficiency grant, please contact your OPSC Project Manager.

Important Update...

Status of the SFP Regulations

By Lori Morgan, OPSC Manager

Executive Order S-2-03 was issued on November 17th and ceases the processing of any proposed regulation action, including emergency regulations, for a six-month duration unless an exception request that meets specific criteria is approved. The order puts this abeyance and exception approval process in place to minimize the economic impact to the regulated communities and ensure consistency with legislative authority.

It's good news for two of our State Allocation Board (SAB) regulation tracts relating to the School Facility Program (SFP). Exception approvals pursuant to the order have been issued for regulations that have major impacts to the SFP, including the Critically Overcrowded School Facilities Program and SFP Joint Use Program.

An exception request for one regulation tract, however, has been denied. These regulations had established the amount of the per-pupil grant for the State's share of the costs due to the initiation

and enforcement of a Labor Compliance Program (LCP) pursuant to Labor Code Section 1771.7. These emergency regulations have since expired. As a result, the SAB no longer has the authority to approve LCP grants under the SFP. Effective with the January 2004 SAB meeting, SFP project approvals will not include the LCP increase. These potential regulations may be revisited at the conclusion of the order's six-month regulatory cessation. It is critical to note that the status of these SFP regulations does not relieve the effected districts from complying with Labor Code Section 1771.7.

We will continue to keep you posted as more information becomes available, which we hope will be soon. We have been advised that the exception requests for our remaining regulation tracts will be considered in January. As always, please feel free to contact your OPSC Project Manager for your specific SFP project questions.

New Legislation Update...

Keepin' It Clean

By Dawn Barnhisel, OPSC Project Manager

Recent legislation contains provisions that relate to the sufficiency and availability of public school restrooms—and includes the financial motivation for school districts to keep those restrooms clean and operational. On October 12, 2003, Senate Bill (SB) 892 added Section 35292.5 to the Education Code (EC). EC Section 35292.5 requires that public school restrooms follow these specific maintenance standards:

- ▶ **Sufficiency**—All restrooms must be maintained and cleaned regularly, fully operational, and stocked at all times with toilet paper, soap, and paper towels or functional hand dryers.
- ▶ **Availability**—All restrooms must be open during times of peak usage (when students are between classes), and a sufficient number of restrooms must be open during hours when students are in class.

Districts in violation of the standards set forth in EC Section 35292.5 may jeopardize the availability of State matching deferred maintenance funds. That is because SB 892 requires the State Allocation Board

Continue on page 4

Keepin' It Clean... *from page 3*

(SAB) to determine a district's compliance with the new law, and to withhold the State's deferred maintenance contribution from those districts found to be in violation.

In order to enable the SAB to make the determination as required by SB 892, the Office of Public School Construction (OPSC) is providing a complaint response procedure so that concerned parties may file written complaints regarding the condition of public school restrooms. To file a complaint, an individual must mail or fax a completed *Restroom Maintenance Complaint*, Form SAB 892, to the OPSC. The complaint form is available on the OPSC Web site at www.opsc.dgs.ca.gov or can be requested by calling the OPSC Complaint Response Line toll free at 1.866.869.5063. Districts will be promptly notified of complaints received and will be given adequate time to correct any violations.

The OPSC is continuing to define its processes to comply with SB 892. In the interim, the OPSC issued a press release regarding the new law and the complaint process in place to date, which was operational as of January 1st—the effective date of the law. We will continue to keep you posted as more information becomes available.

The OPSC wants to assist districts in maintaining compliance with the new law and to afford continued access to State Deferred Maintenance funds. Please feel free to contact Rich Sheffield, Supervisor, at 916.322.0329 or Erin Moore, Project Manager, at 916.445.2704 with any questions or concerns relating to EC Section 35292.5.

Answering Your Questions About School Construction Costs for Joint-Use Facilities

By Toni Maldonado, OPSC Project Manager

What is a joint-use facility?

It is defined in part as a facility of any type that is shared by and benefits two or more entities through a contractual agreement. Joint-use projects can be created for almost any function, but typically are aimed at the development of open space for physical education and recreation, libraries, auditoriums, multi-purpose rooms, or gymnasiums. Separate State funding is available for some of these types of joint-use facilities.

The most compelling reason for a school district to participate in a joint-use facility would be to share the construction costs of a project that a district would otherwise have to fund on its own, or to obtain a facility they could not have afforded alone. Joint-use facilities offer mutual benefits for both the district and the community, provide a great opportunity for districts to strengthen their relationship with the community, and encourage a better use of public funds.

There are several kinds of joint-use partnerships for a school district to consider. These partnerships might exist between two school districts, a district with a public agency, or a district with higher educational institution. However, if there is new construction and growth within the community, districts should not overlook opportunities to partner with a

non-profit organization or a private developer. The key is for the district to utilize its resources and seek joint-use opportunities within its community, weigh the pros and cons, and mesh the right joint-use project into the district's facilities master plan.

Where does the OPSC fit in?

Funding for joint-use projects is provided through two distinct programs administered by the Office of Public School Construction (OPSC), the Lease Purchase Program (LPP) and the School Facility Program (SFP). Currently, there is still money available in both programs for districts interested in pursuing the state's assistance with a joint-use project. However, it is important to realize that each program has its own set of requirements. Additionally, the school district must meet the eligibility requirements outlined in the regulations before any state funds can be allocated. For a summarized side-by-side comparison of the two programs, you may wish to refer to OPSC Web site at: www.documents.dgs.ca.gov/opsc/whatsnew/joint-use_prgms.pdf.

For further questions regarding joint-use funding, please contact your Project Manager.

Inclusive of the December 10 SAB Agenda

Proposition 47... Funds Put to Work

PROGRAM	BOND ALLOCATION	FUNDS APPORTIONED	FUNDS RELEASED/CONTRACTED
New Construction	\$ 6,235,800,000	\$ 4,578,725,192	\$ 3,703,802,654
Modernization	3,294,200,000	3,297,282,133	1,971,226,059
Charter School	100,000,000	97,034,156	0
Energy	20,000,000	2,307,316	1,791,858
Critically Overcrowded Schools	1,700,000,000	1,697,872,847	0
Joint Use	50,000,000	16,186,513	2,545,149
TOTAL	\$11,400,000,000	\$ 9,689,408,157	\$ 5,679,365,720

We Celebrate Your New School Openings and Groundbreakings!

By Dawn Barnhisel, OPSC Project Manager

A school starts out as a tiny seed in the mind of a visionary. The groundbreaking ceremony symbolizes that seed taking root in the community. The new school is the fruit of the hard work of several key entities. Indeed, the vast majority of California's new schools would not develop were it not for the hard work of the school districts and supporting State agencies.

The Mission Statement of the OPSC maintains that a primary function of the OPSC is to facilitate the programs which "enable school districts to modernize and build safe and adequate schools for their children in an expeditious and cost-effective manner." Consequently, one of the major highlights of working for the OPSC is seeing schools being built and modernized! So, thank you to all who have shared your school groundbreaking and dedication information with us!

Best wishes go out to these districts who have recently celebrated groundbreakings:

SCHOOL DISTRICT	COUNTY	SCHOOL NAME	GROUND BREAKING DATE
Davis Joint USD	Yolo	Unnamed Elementary School at Mace Ranch	December 18, 2003
Oakdale Joint USD	Stanislaus	Unnamed Elementary School	November 12, 2003
Beaumont USD	Riverside	Noble Creek II Elementary School	November 5, 2003
San Dieguito HSD	San Diego	Canyon Crest Academy	November 21, 2003

Congratulations to the following districts and their newly opened schools:

SCHOOL DISTRICT	COUNTY	SCHOOL NAME	DEDICATION DATE
Capistrano USD	Orange	Canyon Vista Elementary School	November 21, 2003
Hilmar USD	Merced	Hilmar Middle School	December 2, 2003
Shoreline USD	Marin	West Marin Community Gymnasium	October 3, 2003
Delano Joint Union HSD	Kern	Cesar E. Chavez High School	November 10, 2003

We would be delighted to highlight your groundbreaking or school opening dedication in our *Advisory Actions*. To help us in this endeavor to highlight your celebrations, please reference the table above for the data necessary, and submit it along with your project's School Facility Program application number to:

Office of Public School Construction
 Attn: New School Openings and Dedications
 1130 K Street, Suite 400
 Sacramento, CA 95814

If you would like us to feature your new school opening or groundbreaking ceremony in a future *Advisory Actions*, please e-mail electronic photos, if available, with a brief project summary to your OPSC Project Manager, or Dawn Barnhisel at 916.323.4936, dawn.barnhisel@dgs.ca.gov. Thank you for taking the time to enable us to share this exciting information.



Status of Funds

PROGRAM	BALANCE AVAILABLE AS OF DECEMBER 10, 2003
PROPOSITION 47	
New Construction	
New Construction	\$ 1,625.0
Charter School	0.5
Energy	13.3
Modernization	
Modernization	1.3
Energy	0.0
Critically Overcrowded Schools	2.1
Joint Use	33.8
	\$ 1,676.0
TOTAL PROPOSITION 47	
PRIOR BOND FUNDS	
Contingency Reserve	41.0
	\$ 41.0
Prior Bond Funds Subtotal	
	\$ 41.0
TOTAL PROPOSITION 47 AND PRIOR BOND FUNDS	
	\$ 1,717.0

Notes: Amounts shown above are in millions of dollars.
The SAB funded \$82,776.11 for the Deferred Maintenance Program.

December 2003

LPP Projects—Construction Cost Indices

INDEX	RATE
Class "B" Buildings	1.50
Class "D" Buildings	1.52
Furniture and Equipment	1.43
Historical Savings Index	8.25

Index Definitions

Class "B" Buildings: Constructed primarily of reinforced concrete, steel frames, concrete floors and roofs.

Class "D" Buildings: Constructed primarily of wood.

Furniture and Equipment: An index based on an adjustment factor obtained quarterly from the Marshall & Swift Company.

Historical Savings Index: An index derived quarterly from the SAB approved new construction (growth) contract bids. It is the percentage difference between the SAB/OPSC generated construction allowance and the approved contract bid.

Copies of the applicable SAB actions, proposed regulations, and additional information can be located on the OPSC Web site at <http://www.opsc.dgs.ca.gov>. Should you have questions or need any additional information regarding the contents of this advisory, please contact your project manager.

Office of Public School Construction
1130 K Street, Suite 400
Sacramento, CA 95814

OFFICE OF PUBLIC SCHOOL CONSTRUCTION

School Facility Program

Unfunded and Eligibility List

January 9, 2004

This insert contains a listing by district reflecting:

- ▶ the total value of any unfunded modernization projects approved by the State Allocation Board (SAB); and,
- ▶ the estimated value of the State share for new construction and modernization eligibility applications that have been approved by the SAB, but for which no new construction or modernization funding applications have been filed.

For assistance in completing an application for funding or if you would like further information about the figures contained in this insert, please contact your OPSC Project Manager. The Office of Public School Construction's Web site: www.opsc.dgs.ca.gov provides a listing of project manager information.

County	District	Unfunded Amount	Estimated Value of Eligibility Apps	County	District	Unfunded Amount	Estimated Value of Eligibility Apps
Alameda	Alameda City Unified	\$ 0	\$ 15,411,008	El Dorado	El Dorado Union High	\$ 0	\$ 53,412,962
Alameda	Albany Unified	0	3,804,725	El Dorado	Gold Oak Union	0	295,428
Alameda	Berkeley Unified	0	10,116,766	El Dorado	Indian Diggings Elementary	0	2,713
Alameda	Castro Valley Unified	1,805,510	10,055,614	El Dorado	Lake Tahoe Unified	0	696,195
Alameda	Dublin Unified	0	93,459,669	El Dorado	Latrobe	0	14,898,323
Alameda	Fremont Unified	9,406,508	89,631,283	El Dorado	Mother Lode Union Elementary	0	1,666,716
Alameda	Hayward Unified	0	52,698,790	El Dorado	Placerville Union Elementary	0	5,663,451
Alameda	Livermore Valley Joint Unified	966,055	48,502,282	El Dorado	Rescue Union Elementary	0	16,739,712
Alameda	New Haven Unified	0	19,055,138	Fresno	Burrel Union Elementary	0	384,228
Alameda	Oakland Unified	1,913,894	61,607,238	Fresno	Central Unified	0	34,655,525
Alameda	Pleasanton Unified	0	9,624,469	Fresno	Clovis Unified	0	100,167,727
Alameda	San Leandro Unified	0	6,122,236	Fresno	Coalinga/Huron Joint Unified	0	8,705,376
Alameda	Sunol Glen Unified	0	312,451	Fresno	Firebaugh-Las Deltas Unified	0	7,282,774
Amador	Amador County Office of Education	0	700,992	Fresno	Fowler Unified	0	2,256,154
Amador	Amador County Unified	0	32,633,182	Fresno	Fresno County Office of Education	0	13,844,005
Butte	Butte County Office of Education	0	3,443,070	Fresno	Fresno Unified	0	362,522,541
Butte	Chico Unified	0	2,084,965	Fresno	Kerman Unified	0	2,817,268
Butte	Durham Unified	0	805,761	Fresno	Kings Canyon Joint Unified	808,377	27,478,990
Butte	Gridley Unified	0	746,075	Fresno	Kingsburg Joint Union Elementary	0	5,802,366
Butte	Oroville City Elementary	0	3,241,705	Fresno	Laton Joint Unified	0	2,354,165
Butte	Oroville Union High	0	31,627,470	Fresno	Mendota Unified	0	8,604,011
Butte	Palermo Union	0	4,381,119	Fresno	Monroe Elementary	0	526,239
Butte	Paradise Unified	0	9,064,063	Fresno	Orange Center	0	631,022
Butte	Pioneer Union Elementary	0	767,154	Fresno	Parlier Unified	0	2,141,412
Butte	Thermalito Union	0	52,755	Fresno	Raisin City Elementary	0	280,830
Calaveras	Bret Harte Union High	0	1,490,382	Fresno	Sanger Unified	0	10,964,106
Calaveras	Calaveras County Office of Education	0	6,303,293	Fresno	Selma Unified	0	180,170
Calaveras	Calaveras Unified	0	6,150,375	Fresno	Washington Colony Elementary	0	918,352
Calaveras	Mark Twain Union Elementary	0	6,262,420	Fresno	Washington Union High	0	12,017,493
Colusa	Colusa County Office of Education	0	826,565	Fresno	West Fresno Elementary	0	2,705,016
Colusa	Maxwell Unified	0	2,258,543	Fresno	West Park Elementary	0	1,041,452
Colusa	Pierce Joint Unified	0	846,895	Glenn	Capay Joint Union Elementary	0	392,063
Colusa	Williams Unified	0	9,230,291	Glenn	Glenn County Office of Education	0	0
Contra Costa	Acalanes Union High	0	6,781,903	Glenn	Hamilton Union Elementary	0	728,019
Contra Costa	Antioch Unified	2,483,176	56,337,432	Glenn	Hamilton Union High	0	0
Contra Costa	Brentwood Union	0	33,358,014	Glenn	Orland Joint Unified	0	412,940
Contra Costa	Byron Union Elementary	0	516,999	Glenn	Plaza Elementary	0	1,177,711
Contra Costa	Contra Costa County Office of Education	0	7,311,394	Glenn	Princeton Joint Unified	0	630,389
Contra Costa	John Swett Unified	0	2,394,709	Glenn	Stony Creek Joint Unified	0	528,493
Contra Costa	Knightsen Elementary	0	633,020	Humboldt	Arcata Elementary	0	0
Contra Costa	Liberty Union High	0	8,722,147	Humboldt	Big Lagoon Union Elementary	0	481,234
Contra Costa	Martinez Unified	0	2,015,939	Humboldt	Eureka City Unified	0	3,345,129
Contra Costa	Moraga Elementary	0	312,285	Humboldt	Ferndale Unified	0	848,295
Contra Costa	Mt. Diablo Unified	0	95,394,851	Humboldt	Fortuna Union Elementary	0	3,891,234
Contra Costa	Oakley Union Elementary	0	15,098,403	Humboldt	Fortuna Union High	0	304,074
Contra Costa	Pittsburg Unified	0	20,171,720	Humboldt	Klamath-Trinity Joint Unified	0	3,074,143
Contra Costa	San Ramon Valley Unified	0	41,828,103	Humboldt	Kneeland Elementary	0	77,355
Contra Costa	West Contra Costa Unified	0	87,264,674	Humboldt	Loleta Union Elementary	0	431,413
Del Norte	Del Norte County Office of Education	0	1,041,588	Humboldt	Maple Creek Elementary	0	52,307
Del Norte	Del Norte County Unified	0	2,195,258	Humboldt	Mattole Unified	0	67,825
El Dorado	Black Oak Mine Unified	0	4,767,575	Humboldt	Orick Elementary	0	183,595
El Dorado	Buckeye Union Elementary	0	30,250,777	Humboldt	Pacific Union Elementary	0	1,462,445
El Dorado	Camino Union Elementary	0	1,778,265	Humboldt	Peninsula Union Elementary	586,194	73,857
El Dorado	El Dorado County Office of Education	0	1,177,728	Humboldt	Trinidad Union Elementary	0	288,969

County	District	Unfunded Amount	Estimated Value of Eligibility Apps
Imperial	Brawley Elementary	\$ 0	\$ 2,869,775
Imperial	Brawley Union High	0	17,676,420
Imperial	Calexico Unified	0	50,839,561
Imperial	Calipatria Unified	0	4,027,044
Imperial	Central Union High	0	4,459,752
Imperial	El Centro Elementary	0	793,232
Imperial	Heber Elementary	0	11,416,055
Imperial	Holtville Unified	0	0
Imperial	Imperial County Office of Education	0	1,046,304
Imperial	Imperial Unified	0	6,256,675
Imperial	Magnolia Union Elementary	0	1,086,307
Imperial	McCabe Union Elementary	0	14,656,480
Imperial	Meadows Union Elementary	0	60,165
Imperial	San Pasqual Valley Unified	0	1,065,360
Imperial	Seeley Union Elementary	0	3,999,632
Imperial	Westmorland Union Elementary	0	1,206,488
Inyo	Big Pine Unified	0	801,493
Inyo	Bishop Union Elementary	0	2,594,130
Inyo	Lone Pine Unified	0	732,488
Inyo	Owens Valley Unified	0	67,825
Kern	Arvin Union Elementary	0	13,566,688
Kern	Bakersfield City Elementary	0	48,309,877
Kern	Beardsley Elementary	3,347,429	1,259,799
Kern	Buttonwillow Union Elementary	0	1,029,383
Kern	Caliente Union Elementary	0	24,721
Kern	Delano Joint Union High	0	16,577,901
Kern	Delano Union Elementary	0	24,984,410
Kern	Di Giorgio Elementary	0	860,743
Kern	Edison Elementary	0	2,282,604
Kern	Fairfax Elementary	0	1,012,896
Kern	Fruitvale Elementary	0	1,209,460
Kern	General Shafter Elementary	0	0
Kern	Greenfield Union	0	24,460,279
Kern	Kern County Office of Education	0	29,436,910
Kern	Kern High	0	91,764,048
Kern	Kernville Union Elementary	0	529,210
Kern	Lakeside Union Elementary	0	7,508,863
Kern	Lamont Elementary	0	7,293,399
Kern	Linns Valley-Poso Flat Union	0	171,246
Kern	Lost Hills Union Elementary	0	1,415,732
Kern	Maple Elementary	0	985,337
Kern	McFarland Unified	0	6,822,325
Kern	Midway Elementary	0	11,460
Kern	Mojave Unified	0	27,887,656
Kern	Muroc Joint Unified	0	2,229,095
Kern	Norris	0	19,272,126
Kern	Panama-Buena Vista Union	0	42,417,270
Kern	Pond Union Elementary	0	271,300
Kern	Richland	0	7,563,161
Kern	Rio Bravo-Greeley Union Elementary	0	1,448,742
Kern	Rosedale Union Elementary	0	16,478,940
Kern	Semitropic Elementary	0	1,525,743
Kern	South Fork Union	0	999,299
Kern	Southern Kern Unified	0	15,215,474

County	District	Unfunded Amount	Estimated Value of Eligibility Apps
Kern	Standard Elementary	\$ 0	\$ 2,191,210
Kern	Taft City Elementary	0	3,421,498
Kern	Tehachapi Unified	0	27,692,600
Kern	Wasco Union Elementary	0	141,076
Kern	Wasco Union High	0	3,479,958
Kings	Central Union Elementary	0	3,673,512
Kings	Corcoran Joint Unified	0	1,506,859
Kings	Delta View Joint Union Elementary	0	252,484
Kings	Hanford Elementary	0	3,787,910
Kings	Hanford Joint Union High	0	15,119,686
Kings	Island Union Elementary	0	74,315
Kings	Kings County Office of Education	0	1,336,092
Kings	Kings River-Hardwick Union Elementary	0	1,735,700
Kings	Kit Carson Union	0	1,531,540
Kings	Lemoore Union Elementary	0	5,217,806
Kings	Lemoore Union High	0	10,810,518
Kings	Pioneer Union Elementary	0	813,900
Kings	Reef-Sunset Unified	0	2,297,250
Lake	Kelseyville Unified	0	1,894,546
Lake	Lake County Office of Education	0	741,706
Lake	Lakeport Unified	0	5,658,362
Lake	Lucerne Elementary	0	1,433,386
Lake	Middletown Unified	0	337,956
Lake	Upper Lake Union Elementary	0	368,968
Lake	Upper Lake Union High	0	165,176
Lassen	Big Valley Joint Unified	0	692,038
Lassen	Janesville Union Elementary	0	612,468
Lassen	Johnstonville Elementary	0	2,780,168
Lassen	Lassen Union High	0	5,285,646
Lassen	Richmond Elementary	0	368,603
Lassen	Shafter Union	0	1,025,496
Lassen	Susanville	0	1,822,320
Lassen	Westwood Unified	0	825,197
Los Angeles	ABC Unified	0	14,107,275
Los Angeles	Acton-Agua Dulce Unified	0	14,962,639
Los Angeles	Alhambra City Elementary	0	118,939
Los Angeles	Alhambra City High	0	728,276
Los Angeles	Antelope Valley Union High	0	180,315,683
Los Angeles	Azusa Unified	0	7,540,482
Los Angeles	Baldwin Park Unified	0	79,254,983
Los Angeles	Bellflower Unified	0	81,620,984
Los Angeles	Beverly Hills Unified	0	2,019,881
Los Angeles	Bonita Unified	0	27,971,561
Los Angeles	Burbank Unified	0	2,691,234
Los Angeles	Castaic Union	0	17,327,112
Los Angeles	Centinela Valley Union High	0	43,082,277
Los Angeles	Charter Oak Unified	1,377,941	18,332,172
Los Angeles	Claremont Unified	0	10,614,297
Los Angeles	Compton Unified	0	62,561,025
Los Angeles	Covina-Valley Unified	0	16,212,243
Los Angeles	Culver City Unified	0	358,761
Los Angeles	Downey Unified	0	99,335,389
Los Angeles	East Whittier City Elementary	0	1,634,405
Los Angeles	Eastside Union	0	5,400,904

County	District	Unfunded Amount	Estimated Value of Eligibility Apps	County	District	Unfunded Amount	Estimated Value of Eligibility Apps
Los Angeles	El Monte Union High	\$ 0	\$ 37,561,524	Madera	Madera Unified	\$ 0	\$ 91,743,414
Los Angeles	El Rancho Unified	0	4,905,546	Madera	Raymond-Knowles Union Elementary	0	371,881
Los Angeles	El Segundo Unified	0	161,454	Madera	Yosemite Union High	0	1,272,606
Los Angeles	Garvey Elementary	0	2,661,453	Marin	Dixie Elementary	0	2,555,208
Los Angeles	Glendale Unified	1,731,554	31,045,441	Marin	Kentfield Elementary	0	185,875
Los Angeles	Glendora Unified	0	1,509,446	Marin	Lagunitas Elementary	0	1,168,985
Los Angeles	Gorman Elementary	0	3,902,520	Marin	Marin County Office of Education	0	2,541,737
Los Angeles	Hacienda La Puente Unified	0	1,560,533	Marin	Nicasio Elementary	0	167,621
Los Angeles	Hawthorne Elementary	0	44,657,875	Marin	Novato Unified	0	27,612,364
Los Angeles	Hermosa Beach City Elementary	1,979,742	154,710	Marin	Reed Union Elementary	0	166,170
Los Angeles	Inglewood Unified	0	62,478,426	Marin	Ross Elementary	0	842,490
Los Angeles	Keppel Union Elementary	0	1,074,555	Marin	San Rafael City Elementary	0	1,676,634
Los Angeles	La Canada Unified	1,352,282	0	Marin	San Rafael City High	0	337,860
Los Angeles	Lancaster Elementary	0	50,609,631	Marin	Sausalito Elementary	0	545,405
Los Angeles	Las Virgenes Unified	0	21,990,335	Marin	Shoreline Unified	0	359,756
Los Angeles	Lawndale Elementary	0	4,934,417	Marin	Tamalpais Union High	0	442,972
Los Angeles	Lennox Elementary	0	8,948,964	Mariposa	Mariposa County Unified	0	5,730
Los Angeles	Long Beach Unified	0	288,077,010	Mendocino	Anderson Valley Unified	0	851,882
Los Angeles	Los Angeles County Office of Education	0	109,773,061	Mendocino	Arena Union Elementary	0	3,470,338
Los Angeles	Los Angeles Unified	46,667,188	1,533,850,899	Mendocino	Fort Bragg Unified	0	4,713,815
Los Angeles	Los Nietos Elementary	0	2,722,158	Mendocino	Laytonville Unified	0	865,438
Los Angeles	Lynwood Unified	0	79,820,635	Mendocino	Leggett Valley Unified	0	571,111
Los Angeles	Manhattan Beach Unified	0	2,690,182	Mendocino	Mendocino Unified	0	617,239
Los Angeles	Monrovia Unified	0	7,125,267	Mendocino	Point Arena Joint Union High	0	0
Los Angeles	Montebello Unified	0	53,237,109	Mendocino	Round Valley Unified	0	1,068,823
Los Angeles	Newhall Elementary	0	11,533,571	Mendocino	Ukiah Unified	0	2,723,072
Los Angeles	Norwalk-La Mirada Unified	0	69,161,587	Mendocino	Willits Unified	0	304,760
Los Angeles	Palmdale Elementary	0	54,897,919	Merced	Atwater Elementary	0	8,631,215
Los Angeles	Palos Verdes Peninsula Unified	0	6,268,213	Merced	Delhi Unified	0	3,286,412
Los Angeles	Paramount Unified	0	8,006,367	Merced	Dos Palos Oro-Loma Joint Unified	0	823,881
Los Angeles	Pasadena Unified	0	7,281,433	Merced	Gustine Unified	0	2,263,942
Los Angeles	Pomona Unified	0	78,112,670	Merced	Hilmar Unified	0	2,879,331
Los Angeles	Redondo Beach Unified	2,172,768	3,027,146	Merced	Le Grand Union Elementary	0	167,111
Los Angeles	Rosemead Elementary	0	850,905	Merced	Le Grand Union High	0	1,615,014
Los Angeles	Rowland Unified	0	28,632,393	Merced	Los Banos Unified	0	53,710,977
Los Angeles	San Gabriel Unified	0	2,705,016	Merced	Merced City Elementary	0	63,507,917
Los Angeles	San Marino Unified	0	119,211	Merced	Merced County Office of Education	0	20,940,821
Los Angeles	Santa Monica-Malibu Unified	0	9,417,705	Merced	Merced Union High	0	101,358
Los Angeles	Saugus Union Elementary	0	51,179,870	Merced	Weaver Union Elementary	0	15,275,270
Los Angeles	Sulphur Springs Union Elementary	0	20,649,882	Merced	Winton Elementary	0	13,963,061
Los Angeles	Temple City Unified	0	13,704,225	Modoc	Modoc County Office of Education	0	718,214
Los Angeles	Walnut Valley Unified	0	10,237,120	Modoc	Modoc Joint Unified	0	2,969,628
Los Angeles	West Covina Unified	0	27,405,891	Mono	Eastern Sierra Unified	0	1,214,320
Los Angeles	Westside Union Elementary	0	33,903,003	Mono	Mammoth Unified	0	1,128,582
Los Angeles	Whittier City	0	918,900	Monterey	Chualar Union Elementary	0	512,895
Los Angeles	William S. Hart Union High	0	126,639,015	Monterey	Greenfield Union Elementary	0	5,220,290
Los Angeles	Wilsona	0	17,211,257	Monterey	King City Joint Union High	0	8,944,595
Los Angeles	Wiseburn Elementary	2,517,565	2,531,334	Monterey	King City Union Elementary	0	6,969,024
Madera	Bass Lake Joint Union Elementary	0	2,218,659	Monterey	Lagunita Elementary	0	500,290
Madera	Chowchilla Elementary	0	8,573,381	Monterey	Monterey County Office of Education	0	1,550,268
Madera	Chowchilla Union High	0	304,074	Monterey	Monterey Peninsula Unified	0	8,576,873
Madera	Coarsegold Union Elementary	0	884,751	Monterey	North Monterey County Unified	1,389,220	16,793,480
Madera	Golden Valley Unified	0	7,838,067	Monterey	Pacific Grove Unified	0	382,533
Madera	Madera County Office of Education	0	2,213,944	Monterey	Salinas City Elementary	0	7,575,820

County	District	Unfunded Amount	Estimated Value of Eligibility Apps	County	District	Unfunded Amount	Estimated Value of Eligibility Apps
Monterey	Salinas Union High	\$ 0	\$ 34,091,699	Riverside	Menifee Union Elementary	\$ 0	\$ 47,372,412
Monterey	Soledad Unified	0	19,958,286	Riverside	Moreno Valley Unified	0	94,022,271
Monterey	Spreckels Union	0	5,616,282	Riverside	Murrieta Valley Unified	0	96,754,204
Monterey	Washington Union Elementary	0	2,082,840	Riverside	Palm Springs Unified	0	68,847,320
Napa	Calistoga Joint Unified	0	1,500,870	Riverside	Palo Verde Unified	0	202,716
Napa	Napa Valley Unified	0	33,242,248	Riverside	Perris Elementary	0	37,595,911
Napa	Pope Valley Union	0	622,810	Riverside	Perris Union High	0	49,270,275
Nevada	Chicago Park Elementary	477,940	0	Riverside	Riverside County Office of Education	0	34,195,953
Nevada	Clear Creek Elementary	0	153,150	Riverside	Riverside Unified	0	102,012,190
Nevada	Nevada Joint Union High	0	1,869,492	Riverside	Romoland Elementary	0	42,236,742
Nevada	Ready Springs Union	0	2,408,809	Riverside	San Jacinto Unified	0	29,665,157
Nevada	Union Hill Elementary	0	367,560	Riverside	Temecula Valley Unified	0	6,054,380
Orange	Anaheim City	0	83,023,208	Riverside	Val Verde Unified	0	38,090,918
Orange	Anaheim Union High	0	155,295,344	Sacramento	Arcohe Union Elementary	0	4,024,690
Orange	Brea-Olinda Unified	0	3,617,250	Sacramento	Center Unified	0	20,860,854
Orange	Capistrano Unified	0	329,342,166	Sacramento	Elk Grove Unified	472,432	328,861,213
Orange	Fullerton Elementary	0	34,380	Sacramento	Folsom-Cordova Unified	0	61,005,045
Orange	Fullerton Joint Union High	15,450,943	93,682,489	Sacramento	Galt Joint Union Elementary	0	16,279,514
Orange	Garden Grove Unified	0	117,091,182	Sacramento	Galt Joint Union High	0	25,711,413
Orange	Huntington Beach Union High	0	24,461,336	Sacramento	Grant Joint Union High	0	11,184,537
Orange	Irvine Unified	8,208,420	3,042,802	Sacramento	Natomas Unified	0	67,150,390
Orange	Los Alamitos Unified	0	20,208,784	Sacramento	North Sacramento Elementary	0	577,869
Orange	Magnolia Elementary	0	4,439,610	Sacramento	River Delta Joint Unified	0	5,838,306
Orange	Newport-Mesa Unified	0	37,404,302	Sacramento	Robla Elementary	0	10,687,259
Orange	Ocean View Elementary	0	21,534,196	Sacramento	Sacramento City Unified	0	170,400,610
Orange	Orange County Office of Education	0	271,220,628	Sacramento	Sacramento County Office of Education	0	8,653,417
Orange	Orange Unified	0	135,344,334	Sacramento	San Juan Unified	0	3,140,392
Orange	Placentia-Yorba Linda Unified	0	65,743,939	San Benito	Aromas-San Juan	0	5,178,423
Orange	Saddleback Valley Unified	0	71,193,074	San Benito	Hollister Elementary	0	35,886,654
Orange	Santa Ana Unified	0	104,777,697	San Benito	North County Joint Union Elementary	0	0
Orange	Tustin Unified	0	57,343,597	San Benito	San Benito High	0	7,772,178
Orange	Westminster Elementary	0	2,321,517	San Benito	Southside Elementary	0	266,824
Placer	Ackerman Elementary	0	5,247,743	San Benito	Willow Grove Union Elementary	0	101,293
Placer	Dry Creek Joint Elementary	0	35,002,587	San Bernardino	Adelanto Elementary	0	22,704,478
Placer	Eureka Union Elementary	0	3,308,742	San Bernardino	Alta Loma Elementary	0	3,167,729
Placer	Loomis Union Elementary	0	4,164,479	San Bernardino	Apple Valley Unified	0	93,123,214
Placer	Ophir Elementary	0	629,395	San Bernardino	Barstow Unified	0	4,208,866
Placer	Placer County Office of Education	0	0	San Bernardino	Bear Valley Unified	0	12,679,211
Placer	Placer Union High	0	18,503,968	San Bernardino	Central Elementary	0	3,946,016
Placer	Rocklin Unified	0	26,398,353	San Bernardino	Chaffey Joint Union High	0	91,814,262
Placer	Roseville City Elementary	0	5,804,916	San Bernardino	Chino Valley Unified	0	31,108,005
Placer	Roseville Joint Union High	553,309	47,252,256	San Bernardino	Colton Joint Unified	0	138,716,175
Placer	Tahoe-Truckee Unified	0	67,990,668	San Bernardino	Cucamonga Elementary	0	2,329,038
Placer	Western Placer Unified	0	72,838,736	San Bernardino	Etiwanda Elementary	0	49,395,980
Plumas	Plumas Unified	0	9,312,943	San Bernardino	Fontana Unified	0	128,968,632
Riverside	Alvord Unified	0	115,604,015	San Bernardino	Helendale	0	2,232,981
Riverside	Banning Unified	0	41,235,570	San Bernardino	Hesperia Unified	0	99,956,729
Riverside	Beaumont Unified	0	257,110,530	San Bernardino	Lucerne Valley Unified	0	1,305,278
Riverside	Coachella Valley Unified	0	44,028,335	San Bernardino	Mountain View Elementary	0	7,962,577
Riverside	Corona-Norco Unified	0	220,016,116	San Bernardino	Needles Unified	0	2,500,078
Riverside	Desert Sands Unified	0	186,954,826	San Bernardino	Ontario-Montclair	0	98,496,608
Riverside	Hemet Unified	0	81,568,640	San Bernardino	Oro Grande Elementary	0	234,830
Riverside	Jurupa Unified	4,141,531	42,876,859	San Bernardino	Redlands Unified	0	19,383,382
Riverside	Lake Elsinore Unified	0	29,017,823	San Bernardino	Rialto Unified	0	119,904,159

County	District	Unfunded Amount	Estimated Value of Eligibility Apps	County	District	Unfunded Amount	Estimated Value of Eligibility Apps
San Bernardino	Rim Of The World Unified	\$ 0	\$ 8,705,207	San Joaquin	Oak View Union Elementary	\$ 0	\$ 164,171
San Bernardino	San Bernardino City Unified	0	322,833,878	San Joaquin	Ripon Unified	0	9,995,709
San Bernardino	San Bernardino County Office of Ed.	0	63,799,368	San Joaquin	San Joaquin County Office of Education	2,379,491	9,885,030
San Bernardino	Silver Valley Unified	0	2,315,040	San Joaquin	Stockton Unified	0	90,018,239
San Bernardino	Snowline Joint Unified	0	26,546,695	San Joaquin	Tracy Joint Unified	0	98,729,432
San Bernardino	Trona Joint Unified	0	1,233,574	San Luis Obispo	Atascadero Unified	0	8,690,706
San Bernardino	Upland Unified	0	99,163	San Luis Obispo	Cayucos Elementary	0	1,350,101
San Bernardino	Victor Elementary	0	49,633,730	San Luis Obispo	Coast Unified	0	0
San Bernardino	Victor Valley Union High	0	118,431,597	San Luis Obispo	Lucia Mar Unified	0	7,405,479
San Bernardino	Yucaipa-Calimesa Joint Unified	0	320,507	San Luis Obispo	Paso Robles Joint Unified	0	15,205,616
San Diego	Alpine Union	0	420,515	San Luis Obispo	Pleasant Valley Joint Union Elementary	0	495,897
San Diego	Bonsall Union Elementary	0	6,951,210	San Luis Obispo	San Luis Obispo County Office of Ed.	0	1,643,472
San Diego	Cajon Valley Union Elementary	0	22,394,212	San Luis Obispo	San Miguel Joint Union Elementary	0	1,899,420
San Diego	Carlsbad Unified	0	59,636,014	San Luis Obispo	Shandon Joint Unified	0	179,367
San Diego	Chula Vista Elementary	0	2,616,099	San Luis Obispo	Templeton Unified	0	696,195
San Diego	Coronado Unified	0	5,152,967	San Mateo	Belmont-Redwood Shores Elementary	0	3,531,838
San Diego	Dehesa	0	0	San Mateo	Brisbane Elementary	0	1,840,929
San Diego	Del Mar Union	0	10,608,190	San Mateo	Cabrillo Unified	0	341,838
San Diego	Encinitas Union Elementary	0	474,775	San Mateo	Jefferson Elementary	8,268,465	8,297,394
San Diego	Escondido Union Elementary	0	56,910,156	San Mateo	Jefferson Union High	0	5,161,750
San Diego	Escondido Union High	0	39,616,122	San Mateo	La Honda-Pescadero Unified	0	1,341,555
San Diego	Fallbrook Union Elementary	0	32,556	San Mateo	Laguna Salada Union Elementary	0	183,360
San Diego	Grossmont Union High	0	124,280,709	San Mateo	Las Lomitas Elementary	1,474,191	0
San Diego	Jamul-Dulzura Union Elementary	0	13,144,803	San Mateo	Menlo Park City Elementary	0	1,017,375
San Diego	La Mesa-Spring Valley	0	4,636,590	San Mateo	Ravenswood City Elementary	0	209,145
San Diego	Lemon Grove Elementary	0	252,530	San Mateo	Redwood City Elementary	0	542,600
San Diego	Mountain Empire Unified	0	4,992,061	San Mateo	San Bruno Park Elementary	0	174,765
San Diego	National	874,059	2,634,323	San Mateo	San Carlos Elementary	0	249,596
San Diego	Oceanside City Unified	0	72,137,446	San Mateo	San Mateo Union High	0	8,272,309
San Diego	Poway Unified	12,043,411	129,491,418	San Mateo	San Mateo-Foster City	0	426,885
San Diego	Ramona Unified	0	16,004,214	San Mateo	Sequoia Union High	0	8,131,578
San Diego	San Diego City Unified	26,157,157	196,959,963	San Mateo	South San Francisco Unified	0	46,121
San Diego	San Diego County Office of Education	0	16,990,284	Santa Barbara	Ballard	0	135,650
San Diego	San Dieguito Union High	0	35,966,667	Santa Barbara	Blochman Union Elementary	0	302,078
San Diego	San Marcos Unified	0	98,677,838	Santa Barbara	Carpinteria Unified	0	5,853,266
San Diego	San Ysidro Elementary	0	25,225,440	Santa Barbara	College Elementary	0	1,362,133
San Diego	Santee Elementary	0	18,312,568	Santa Barbara	Cuyama Joint Unified	0	11,262
San Diego	South Bay Union Elementary	0	10,409,781	Santa Barbara	Guadalupe Union Elementary	0	5,118,567
San Diego	Spencer Valley Elementary	0	67,825	Santa Barbara	Lompoc Unified	0	32,599,566
San Diego	Sweetwater Union High	125,399	191,308,833	Santa Barbara	Montecito Union Elementary	0	949,550
San Diego	Vallecitos	0	221,571	Santa Barbara	Santa Barbara Elementary	0	4,381,495
San Diego	Valley Center-Pauma	0	10,996,440	Santa Barbara	Santa Barbara High	0	18,265,226
San Diego	Vista Unified	0	117,477,079	Santa Barbara	Santa Maria Joint Union High	0	62,969,088
San Diego	Warner Unified	0	711,905	Santa Barbara	Santa Maria-Bonita	0	359,507
San Francisco	San Francisco Unified	0	99,431,012	Santa Barbara	Santa Ynez Valley Union High	0	5,524,026
San Joaquin	Banta Elementary	0	810,361	Santa Barbara	Solvang Elementary	0	2,278,783
San Joaquin	Escalon Unified	0	2,966,769	Santa Clara	Alum Rock Union Elementary	0	26,038,698
San Joaquin	Jefferson Elementary	0	9,927,249	Santa Clara	Berryessa Union Elementary	0	124,996
San Joaquin	Lincoln Unified	0	10,586,261	Santa Clara	Cambrian Elementary	1,179,348	0
San Joaquin	Linden Unified	0	2,792,976	Santa Clara	Campbell Union Elementary	0	1,828,133
San Joaquin	Lodi Unified	0	118,840,983	Santa Clara	Campbell Union High	3,906,293	12,519,590
San Joaquin	Manteca Unified	0	162,163,029	Santa Clara	Cupertino Union	1,256,712	6,884,336
San Joaquin	New Hope Elementary	0	689,762	Santa Clara	East Side Union High	1,092,016	47,510,830
San Joaquin	New Jerusalem Elementary	0	11,004	Santa Clara	Evergreen Elementary	0	14,436,940

County	District	Unfunded Amount	Estimated Value of Eligibility Apps
Santa Clara	Franklin-McKinley Elementary	\$ 0	\$ 1,755,311
Santa Clara	Gilroy Unified	0	14,626,776
Santa Clara	Lakeside Joint	0	409,663
Santa Clara	Loma Prieta Joint Union Elementary	335,929	542,600
Santa Clara	Los Altos Elementary	3,432,254	6,481,175
Santa Clara	Los Gatos Union Elementary	0	3,513,335
Santa Clara	Luther Burbank Elementary	0	968,610
Santa Clara	Milpitas Unified	0	724,845
Santa Clara	Montebello Elementary	0	281,713
Santa Clara	Moreland Elementary	0	6,896,537
Santa Clara	Morgan Hill Unified	0	11,864,133
Santa Clara	Mountain View-Los Altos Union	0	461,742
Santa Clara	Mountain View-Whisman Elementary	0	9,081,515
Santa Clara	Mt. Pleasant Elementary	0	7,325,928
Santa Clara	Oak Grove Elementary	0	1,503,002
Santa Clara	Palo Alto Unified	0	24,782,040
Santa Clara	San Jose Unified	0	37,902,382
Santa Clara	Santa Clara Unified	0	25,807,725
Santa Clara	Sunnyvale Elementary	0	946,837
Santa Cruz	Happy Valley Elementary	0	339,125
Santa Cruz	Pajaro Valley Unified	0	15,240,288
Santa Cruz	San Lorenzo Valley Unified	0	12,935,190
Santa Cruz	Santa Cruz County Office of Education	0	5,098,943
Santa Cruz	Scotts Valley Unified	0	8,381,806
Santa Cruz	Soquel Union Elementary	0	1,644,782
Shasta	Anderson Union High	0	709,506
Shasta	Bella Vista Elementary	0	1,278,081
Shasta	Black Butte Union Elementary	0	745,450
Shasta	Castle Rock Union Elementary	0	227,459
Shasta	Columbia Elementary	0	540,192
Shasta	Cottonwood Union Elementary	0	4,890,630
Shasta	Enterprise Elementary	0	1,036,969
Shasta	Fall River Joint Unified	0	4,144,546
Shasta	French Gulch-Whiskeytown Elementary	0	65,112
Shasta	Grant Elementary	0	2,713
Shasta	Happy Valley Union Elementary	0	678,250
Shasta	Indian Springs Elementary	0	118,635
Shasta	North Cow Creek Elementary	0	474,775
Shasta	Shasta County Office of Education	0	7,081,511
Shasta	Shasta Union High	0	2,343,978
Shasta	Whitmore Union Elementary	0	65,872
Sierra	Sierra-Plumas Joint Unified	0	3,072,871
Siskiyou	Butteville Union Elementary	0	684,070
Siskiyou	Dunsmuir Joint Union High	0	566,854
Siskiyou	Etna Union High	0	1,607,631
Siskiyou	Fort Jones Union Elementary	93,016	0
Siskiyou	Grenada Elementary	0	602,390
Siskiyou	Happy Camp Union Elementary	0	884,222
Siskiyou	Hornbrook Elementary	0	143,508
Siskiyou	McCloud Union Elementary	0	340,820
Siskiyou	Montague Elementary	0	203,475
Siskiyou	Mt. Shasta Union	0	151,928
Siskiyou	Quartz Valley Elementary	0	77,355
Siskiyou	Siskiyou County Office of Education	0	21,102

County	District	Unfunded Amount	Estimated Value of Eligibility Apps
Solano	Benicia Unified	\$ 0	\$ 10,907,984
Solano	Dixon Unified	0	16,631,320
Solano	Fairfield-Suisun Unified	0	70,151,325
Solano	Solano County Office of Education	0	12,724,951
Solano	Travis Unified	0	11,804,932
Solano	Vacaville Unified	0	56,611,593
Solano	Vallejo City Unified	0	24,698,447
Sonoma	Bennett Valley Union Elementary	0	813,900
Sonoma	Cinnabar Elementary	0	382,533
Sonoma	Cotati-Rohnert Park Unified	828,047	11,599,617
Sonoma	Geyserville Unified	0	1,305,172
Sonoma	Gravenstein Union Elementary	0	1,433,993
Sonoma	Kenwood Elementary	0	339,125
Sonoma	Old Adobe Union Elementary	0	2,243,651
Sonoma	Petaluma City Elementary	0	1,703,764
Sonoma	Petaluma Joint Union High	0	8,895,036
Sonoma	Piner-Olivet Union Elementary	0	234,747
Sonoma	Rincon Valley Union Elementary	0	412,376
Sonoma	Roseland Elementary	0	8,504,930
Sonoma	Santa Rosa Elementary	0	37,982
Sonoma	Santa Rosa High	0	4,131,767
Sonoma	Sebastopol Union Elementary	0	746,075
Sonoma	Sonoma County Office of Education	0	8,936,625
Sonoma	Sonoma Valley Unified	0	318,812
Sonoma	Twin Hills Union Elementary	0	756,628
Sonoma	Two Rock Union Elementary	0	0
Sonoma	Waugh Elementary	0	2,664,810
Sonoma	West Sonoma County Union High	0	1,736,280
Sonoma	Windsor Unified	0	10,105,006
Stanislaus	Ceres Unified	0	10,843,015
Stanislaus	Chatom Union Elementary	0	321,284
Stanislaus	Denair Unified	0	7,472,495
Stanislaus	Empire Union Elementary	0	2,535,885
Stanislaus	Gratton Elementary	0	313,163
Stanislaus	Hart-Ransom Union Elementary	0	4,438,805
Stanislaus	Hickman Elementary	0	610,425
Stanislaus	Hughson Unified	0	8,154,765
Stanislaus	Keyes Union Elementary	0	3,366,155
Stanislaus	Knights Ferry Elementary	0	549,255
Stanislaus	Modesto City Elementary	0	17,245,907
Stanislaus	Modesto City High	0	86,026,407
Stanislaus	Newman-Crows Landing Unified	0	19,456,021
Stanislaus	Oakdale Joint Unified	0	14,571,025
Stanislaus	Paradise Elementary	0	414,375
Stanislaus	Patterson Joint Unified	0	32,182,652
Stanislaus	Riverbank Unified	0	7,910,706
Stanislaus	Salida Union Elementary	0	7,406,365
Stanislaus	Shiloh Elementary	0	359,659
Stanislaus	Stanislaus County Office of Education	0	5,535,163
Stanislaus	Stanislaus Union Elementary	0	5,406,112
Stanislaus	Sylvan Union Elementary	0	25,168,281
Stanislaus	Turlock Joint Elementary	0	39,079,199
Stanislaus	Turlock Joint Union High	0	7,905,924
Stanislaus	Waterford Unified	0	9,778,376

County	District	Unfunded Amount	Estimated Value of Eligibility Apps	County	District	Unfunded Amount	Estimated Value of Eligibility Apps
Sutter	Brittan Elementary	\$ 0	\$ 4,429,151	Tulare	Tipton Elementary	\$ 0	\$ 81,680
Sutter	East Nicolaus Joint Union High	0	1,009,826	Tulare	Tulare City Elementary	0	418,410
Sutter	Franklin Elementary	0	730,961	Tulare	Tulare County Office of Education	0	2,098,005
Sutter	Live Oak Unified	0	6,694,342	Tulare	Tulare Joint Union High	0	22,643,985
Sutter	Marcum-Illinois Union	0	1,098,269	Tulare	Visalia Unified	0	51,321,262
Sutter	Meridian Elementary	0	167,925	Tulare	Woodlake Union Elementary	0	656,753
Sutter	Nuestro Elementary	0	213,685	Tulare	Woodlake Union High	0	153,914
Sutter	Pleasant Grove Joint Union Elementary	0	867,412	Tulare	Woodville Elementary	0	1,027,557
Sutter	Sutter County Office of Education	0	602,301	Tuolumne	Big Oak Flat-Groveland Unified	0	4,873,675
Sutter	Yuba City Unified	0	14,404,082	Tuolumne	Chinese Camp Elementary	0	86,816
Tehama	Antelope Elementary	0	2,254,097	Tuolumne	Columbia Union Elementary	0	1,038,669
Tehama	Corning Union Elementary	0	0	Tuolumne	Curtis Creek Elementary	0	621,277
Tehama	Evergreen Union Elementary	0	2,692,110	Tuolumne	Jamestown Elementary	0	3,343,206
Tehama	Flournoy Union Elementary	0	85,015	Tuolumne	Sonora	0	348,183
Tehama	Gerber Union Elementary	0	419,014	Tuolumne	Sonora Union High	0	4,774,082
Tehama	Lassen View Union Elementary	0	1,713,129	Tuolumne	Soulsbyville Elementary	0	5,188,846
Tehama	Los Molinos Unified	0	2,101,467	Tuolumne	Summersville Union High	0	15,016
Tehama	Plum Valley Elementary	0	992,501	Tuolumne	Tuolumne County Office of Education	0	603,523
Tehama	Red Bluff Joint Union High	0	2,763,107	Ventura	Briggs Elementary	0	523,011
Tehama	Red Bluff Union Elementary	0	4,492,241	Ventura	Conejo Valley Unified	0	36,300,898
Tehama	Richfield Elementary	0	0	Ventura	Fillmore Unified	0	14,145,082
Trinity	Burnt Ranch Elementary	0	228,067	Ventura	Hueneme Elementary	0	2,853,540
Trinity	Douglas City Elementary	0	319,536	Ventura	Mesa Union Elementary	0	997,200
Trinity	Lewiston Elementary	0	425,835	Ventura	Moorpark Unified	0	26,490,348
Trinity	Southern Trinity Joint Unified	0	138,898	Ventura	Oak Park Unified	0	13,991,317
Trinity	Trinity Center Elementary	0	82,150	Ventura	Ocean View Elementary	0	1,801,916
Trinity	Trinity Union High	0	1,539,140	Ventura	Ojai Unified	0	13,565
Tulare	Allensworth Elementary	0	804,800	Ventura	Oxnard Elementary	0	17,172,095
Tulare	Alta Vista Elementary	0	377,287	Ventura	Oxnard Union High	0	94,048,500
Tulare	Burton	0	10,660,235	Ventura	Rio Elementary	0	35,066,656
Tulare	Citrus South Tule Elementary	0	316,510	Ventura	Santa Paula Elementary	0	6,004,293
Tulare	Columbine Elementary	0	1,636,944	Ventura	Simi Valley Unified	0	61,413,606
Tulare	Cutler-Orosi Joint Unified	0	16,015,340	Ventura	Ventura Unified	0	4,119,476
Tulare	Dinuba Unified	0	22,369,340	Yolo	Davis Joint Unified	0	19,750,742
Tulare	Ducor Union Elementary	0	290,360	Yolo	Esparto Unified	0	3,726,181
Tulare	Earlimart Elementary	0	4,580,303	Yolo	Washington Unified	0	31,984,115
Tulare	Exeter Union High	0	2,274,924	Yolo	Winters Joint Unified	0	5,037,515
Tulare	Farmersville Unified	0	2,823,606	Yolo	Woodland Joint Unified	0	24,801,235
Tulare	Liberty Elementary	0	344,136	Yolo	Yolo County Office of Education	0	2,358,447
Tulare	Lindsay Unified	0	11,679,945	Yuba	Marysville Joint Unified	0	2,778,533
Tulare	Oak Valley Union Elementary	0	1,007,201	Yuba	Plumas Elementary	0	29,583,243
Tulare	Pixley Union Elementary	0	1,839,184	Yuba	Wheatland Elementary	0	12,086,802
Tulare	Pleasant View Elementary	0	3,104,326	Yuba	Wheatland Union High	0	7,554,693
Tulare	Porterville Unified	0	33,573,951				
Tulare	Rockford Elementary	0	1,670,772		Grand Total	\$ 173,749,199	\$ 16,143,569,065
Tulare	Saucelito Elementary	0	469,660				
Tulare	Sequoia Union Elementary	0	757,265				
Tulare	Springville Union Elementary	0	2,534,530				
Tulare	Strathmore Union Elementary	0	2,756,600				
Tulare	Strathmore Union High	493,432	180,192				
Tulare	Sundale Union Elementary	0	234,830				
Tulare	Sunnyside Union Elementary	0	247,362				
Tulare	Terra Bella Union Elementary	0	749,121				
Tulare	Three Rivers Union Elementary	0	537,243				