

REPORT OF THE EXECUTIVE OFFICER  
State Allocation Board Meeting, May 25, 2011

STATE ALLOCATION BOARD PRIORITIES IN SCHOOL CONSTRUCTION FUNDING/CASH MANAGEMENT

PURPOSE OF REPORT

To present the State Allocation Board (Board) with recommendations from the State Allocation Board Sub-committee on Priorities in School Construction Funding/Cash Management (Committee).

DESCRIPTION

This item is to seek Board direction regarding recommendations from the Committee concerning the Fiscal Crisis Regulations, remaining bond authority and the future process for making apportionments.

AUTHORITY

See Attachment A.

BACKGROUND

The Committee met on February 8, 2011, March 1, 2011, April 12, 2011, and May 17, 2011 to consider the topics of the current Fiscal Crisis Regulations, remaining bond authority and how to make apportionments in the future. Each meeting allowed Staff to present options for discussion and provided a forum for stakeholder input on each issue.

SUBCOMMITTEE RECOMMENDATIONS

Listed below are the Committee recommendations and a brief description of each topic discussed at the May 17, 2011 Committee meeting. Each recommendation was unanimously approved. For more detailed information on all of the options presented see the agenda item for the May 17, 2011 Committee meeting which is included as Attachment B.

**A. FISCAL CRISIS REGULATIONS**

*Recommendations for the Charter School Facilities Program (CSFP):*

1. Reserve approximately \$73.5 million out of the next bond sale to provide advance fund releases for site and design for the remaining inactive charter school preliminary apportionments.
2. Extend the CSFP fiscal crisis regulations.

The original discussions concerning extending the CSFP fiscal crisis regulations stems from the impact of the fiscal crisis on the CSFP, as most charter schools do not have the capital to move forward with projects until receiving advance fund releases from the State. Until recently, charter schools have been unable to access funds for design and site acquisition. Over the course of the Committee meetings, several options were suggested to “level the playing field” between charter schools and districts. To keep things equitable, the Committee recommended a reservation of funds for advance fund releases.

The reservation of funds would be available to charter schools for a six month period after cash becomes available. At the end of the six-month period, any funds not accessed will be made available for the use at the discretion of the Board. The CSFP Fiscal Crisis Regulations must be extended to allow charter schools to maintain their “inactive” status until they receive cash for eligible advance fund release amounts. Staff suggests a one year extension. According to prior Board direction, once a charter school receives cash for advanced design or site approvals, a consent item will be presented to re-activate the statutory application timelines. The statutory timelines will be re-activated at the next available SAB meeting after the warrant is issued by the State Controller’s Office.

## SUBCOMMITTEE RECOMMENDATIONS (cont.)

Attachment C outlines a process for charter schools accessing the reservation of funds. Attachment D provides proposed regulatory changes to extend the date upon which these regulations will become inoperative.

*Recommendation for Critically Overcrowded Schools (COS):* Remove the “inactive” status from the 33 remaining “inactive” COS Preliminary Apportionments (PA) and allow the current fiscal crisis regulations to become inoperative on July 1, 2011.

There are currently 33 COS Inactive PA for five districts totaling approximately \$166 million. If reactivated, these COS PAs would have approximately ten months to convert or rescind their reservation of bond authority.

*Recommendation for Financial Hardship (FH) Re-Reviews:*

1. Allow the current FH Re-Review Regulations to become inactive on July 1, 2011.
2. Approve a process in which FH re-reviews are based only on district information on or after July 1, 2011 for projects added to an unfunded list between February 25, 2009 and June 30, 2011.

It was determined by the Committee that FH re-reviews should resume. In order to lessen any related workload created for Districts or Staff it was determined that re-reviews should be based only on District financial information on or after July 1, 2011 for projects added to the unfunded list between February 25, 2009 and June 30, 2011. In the event that a FH District that was added to an unfunded list prior to July 1, 2011 receives an Apportionment, only the financial information from July 1, 2011 until the Apportionment date would be reviewed. For example, if a FH District added to the unfunded list in January 2011 received an Apportionment on November 1, 2011, the re-review would be based on updated information during the time period beginning July 1, 2011, until November 1, 2011 (4 months).

If the Board approves the Committee’s recommendations, revisions to SFP Regulation Section 1859.81 will be necessary. Staff has provided proposed regulatory amendments on Attachment F.

## **B. TRANSFER OF BOND AUTHORITY**

*Recommendation:* No transfer of bond authority is recommended at this time.

The Committee discussed the possible transfer of bond authority from the Seismic Mitigation Program (SMP), the Overcrowding Relief Grant (ORG) program and the modernization program. The SMP is currently undergoing Subcommittee review to increase participation in the program, and transferring ORG or Modernization bond authority would require legislative action. Based on this information it is the Committee’s recommendation to hold off on suggesting the transfer of any bond authority at this time.

## **C. CASH MANAGEMENT**

*Recommendation:* Approve the continued use of the current priority funding system to distribute the proceeds from future bond sales with the following process amendments:

1. Create two 30 day certification filing periods per year beginning on the second Wednesday of January and the second Wednesday of July each year.
2. Provide ongoing monthly priority funding apportionments from cash returning to the SFP through rescissions, return of savings or sources of cash other than bond sales.

Over the course of the Committee meetings there was strong support by both the Committee and Stakeholders to continue using the current priority funding system. This system has proven to be highly successful during the first two funding rounds.

(Continued on Page Three)

## **CASH MANAGEMENT (cont.)**

The option recommended by the Committee would create two certification filing periods per year. Each period would have a 30 day certification submittal window. The certification would be valid for six months beginning the second Wednesday in January and the second Wednesday in July each year. If a bond sale takes place and cash becomes available, districts that have submitted a certification within the appropriate six-month window would be eligible for priority funding apportionments.

In addition, the Board would be able to provide ongoing monthly priority funding apportionments from cash returning to the SFP through rescissions, return of savings, or sources of cash other than bond sales. The ongoing apportionments would be available to districts that submitted a priority funding certification within the appropriate six-month certification window. Finally, this could help in providing apportionments to facility hardship applications, as soon as cash from the appropriate bond source becomes available.

If the Board approves the Committee's recommendations, revisions to SFP Regulation Section 1859.90.2 will be necessary. Staff has provided proposed regulatory amendments on Attachment E. The proposed regulations also reflect concepts from the previously approved process for priority funding rounds.

## **RECOMMENDATIONS**

1. Seek the Board's direction on how to proceed with the following issues:
  - A. Fiscal Crisis Regulations
    - I. CSFP
    - II. COS
    - III. Financial Hardship Re-Review
  - B. Transfer of Bond Authority
  - C. Cash Management
2. If the Committee recommendations are approved, adopt the corresponding regulations proposed by Staff.
3. Authorize the Acting Executive Officer to file the regulations on Attachments E and F with the Office of Administrative Law (OAL) on an emergency basis.
4. Authorize the Acting Executive Officer to file the regulations on Attachment D with the OAL.

## **BOARD ACTION**

In considering this Item, the State Allocation Board (SAB) took separate actions regarding the Priorities in School Construction/Cash Management Sub-Committee's Recommendations #1, #2, #3, and #4. The SAB approved Recommendation #1, which consisted of the following three parts:

- A. Fiscal Crisis Regulations
  - (1) Charter School Facilities Program (CSFP), which (i) reserved approximately \$73.5 million from the next bond sale to provide advance fund releases for site and design for the remaining inactive charter school preliminary apportionments; and (ii) extended the CSFP Fiscal Crisis Regulations until July 1, 2012 (Attachment D).
  - (2) Critically Overcrowded Schools (COS) Program, which the SAB's approval reactivated 33 remaining "inactive" COS Program preliminary apportionments and allowed the current Fiscal Crisis Regulations to become inoperative on July 1, 2011.

(Continued on Page Four)

BOARD ACTION (cont.)

- (3) Financial Hardship Re-Reviews, which the SAB's approval allows the current Financial Hardship Re-Review regulations to become inoperative on July 1, 2011 and provides a process in which Financial Hardship re-reviews are based only on district information on or after July 1, 2011 for projects added to the Unfunded List between February 25, 2009 and June 30, 2011 (Attachment F). In addition, the Board approved to modify the words "fund activity" on Attachment F, Regulation Section 1859.81(g), to read "financial records." This wording is consistent with existing wording in Regulation Section 1859.81(a).

B. Transfer of Bond Authority

The SAB approved the recommendation which provided for no transfer of bond authority at this time.

C. Cash Management

The SAB approved the continued use of the current priority funding system to distribute the proceeds from future bond sales with the following process amendments: 1) created two 30-day certification filing periods per year beginning on the second Wednesday of January and the second Wednesday of July each year; and 2) provided on-going monthly priority funding apportionments from cash returning to the School Facility Program through rescissions and/or the return of savings or sources of cash other than bond sales (Attachment E).

Recommendation #2 was approved by the SAB, which adopted the corresponding proposed regulatory amendments.

Recommendations #3 and #4 were approved by the SAB, which authorized the Acting Executive Officer to file Attachments E and F with the Office of Administrative Law (OAL) on an emergency basis and Attachment D on a non-emergency basis (regular rulemaking) with the OAL.

## ATTACHMENT A

### AUTHORITY

**Budget Letter 10-09** requires that if there are insufficient bond proceeds, departments and agencies are responsible for prioritizing the projects that will be funded consistent with the prioritization criteria outlined (including job creation). It also indicates that if bond proceeds are not managed efficiently, additional bonds may not be sold for the program.

#### **Government Code Section 15503**

Whenever the board is required to make allocations or apportionments under this part, it shall prescribe rules and regulations for the administration of, and not inconsistent with, the act making the appropriation of funds to be allocated or apportioned. The board shall require the procedure, forms, and the submission of any information it may deem necessary or appropriate. Unless otherwise provided in the appropriation act, the board may require that applications for allocations or apportionments be submitted to it for approval.

#### **Education Code (EC) Section 17070.35**

(a) In addition to all other powers and duties as are granted to the board by this chapter, other statutes, or the California Constitution, the board shall do all of the following:

- (1) Adopt rules and regulations, pursuant to the rulemaking provisions of the Administrative Procedure Act, Chapter 3.5 (commencing with Section 11340) of Part 1 of Division 3 of Title 2 of the Government Code, for the administration of this chapter....
- (2) Establish and publish any procedures and policies in connection with the administration of this chapter as it deems necessary.

#### **EC Section 17075.10(b)(1)**

(B) That the school district is not financially capable of providing the matching funds otherwise required for state participation, that the district has made all reasonable efforts to impose all levels of local debt capacity and development fees, and that the school district is, therefore, unable to participate in the program pursuant to this chapter except as set forth in this article.

#### **EC Section 101012(a)**

(1) The amount of one billion nine hundred million dollars (\$1,900,000,000) for new construction of school facilities of applicant school districts under Chapter 12.5 (commencing with Section 17070.10) of Part 10. Of the amount allocated under this paragraph, up to 10.5 percent shall be available for purposes of seismic repair, reconstruction, or replacement, pursuant to Section 17075.10.

...

(7) The amount of one billion dollars (\$1,000,000,000) shall be available for providing new construction funding to severely overcrowded schoolsites pursuant to Article 14 (commencing with Section 17079) of Chapter 12.5 of Part 10.

#### **School Facility Program (SFP) Regulation Section 1859.81**

(e) If the district meets the financial hardship requirements in this Section, the amount of financial hardship is equal to the district's matching share less funds deemed available in (a).

Once a district has been notified by the OPSC that it meets the requirements of financial hardship in this Section, the district may file Form SAB 50-04 under the provisions of financial hardship anytime within a period of 180 calendar days from the date of the OPSC notification.

## ATTACHMENT A

### AUTHORITY

If the district does not submit Form SAB 50-04 under the provisions of financial hardship within 180 calendar days of the OPSC notification of approval of financial hardship status, the district must re-qualify for financial hardship status under the provisions of this Section by submittal of a new request for financial hardship status.

If the district submits Form SAB 50-04 within 180 calendar days of the OPSC notification of approval of financial hardship and the project(s) has been included on an unfunded list for more than 180 calendar days, a review of the district's funds pursuant to (a) will be made to determine if additional district funds are available to fund the district's matching share of the project(s).

Financial hardship approval status by the OPSC for a separate design and/or site apportionment does not apply to any subsequent funding for the project(s).

(f) If the district submits Form SAB 50-04 within 180 calendar days of the OPSC notification of approval of financial hardship and the project(s) has been included on the "Unfunded List (Lack of AB 55 Loans)" for more than 180 calendar days as a result of the State of California's inability to provide interim financing from the Pooled Money Investment Account (AB 55 loans), the Board may suspend the unfunded review requirement as defined in Regulation Section 1859.81(e). Projects added to any other unfunded list shall be subject to the review detailed in Regulation Section 1859.81(e). Regulation Section 1859.81(f) shall become inoperative July 1, 2011.

**SFP Regulation Section 1859.90.2** "...A priority funding round may be established pursuant to a public notice and announcement by the Board at one of its monthly meetings...."

#### **SFP Regulation Section 1859.129**

(b) If the district received an apportionment for a Type II Joint-Use Project, not part of a qualifying SFP Modernization project, the district:

...

(2) Has 18 months from the date the DSA and CDE approved plans were submitted to the OPSC to submit a completed Form SAB 50-05 or the apportionment will be rescinded without further Board action. If the district is requesting an Apportionment pursuant to Section 1859.90.1 or 1859.90.2, the Board will require that this time limit be reduced to no more than 90 days from the date of the apportionment.

#### **SFP Regulation Section 1859.197**

(b) If Career Technical Education Facilities funds were reserved for the applicant pursuant to Section 1859.193(d) of these Regulations, the applicant:

...

(2) Has 18 months from the date the CDE plan approval and DSA-approved plans and specifications, as needed, are submitted to the OPSC to submit a completed Form SAB 50-05 or the apportionment shall be rescinded without further Board action. If the district is requesting an apportionment pursuant to Section 1859.90.1 or 1859.90.2, the Board will require that this time limit be reduced to no more than 90 days from the date of the apportionment.

## ATTACHMENT A

### AUTHORITY

#### **SFP Regulation Section 1859.153**

Once the provisions in Section 1859.148(a)(1) have been met, a district that meets the following may request an advance release of funds from a Preliminary Apportionment:

- (a) A district that meets the financial hardship criteria in Section 1859.81 is eligible for an amount not to exceed 40 percent of the amount determined in Section 1859.145(a), less any funds pursuant to Section 1859.145(i) and/or (j).
- (b) A district that meets the financial hardship criteria in Section 1859.81 is eligible for an amount, not to exceed the Preliminary Apportionment, for site acquisition pursuant to Section 1859.81.1(a), (b) or (c) after submittal of a Form SAB 50-08 pursuant to Section 1859.141.
- (c) A district is eligible for an amount, not to exceed the Preliminary Apportionment, for environmental hardship site acquisition pursuant to Section 1859.75.1 after submittal of a Form SAB 50-08 pursuant to Section 1859.141.

#### **SFP Regulation Section 1859.164.2**

A Charter School receiving a Preliminary Charter School Apportionment from the Board after July 2, 2003 may request an advance release of funds for either of the following:

- (a) A separate advance release of funds for design equal to 20 percent of the amount determined in Section 1859.163.1(a)(1) through (9) or Section 1859.163.5(a) through (g).
- (b) A separate advance release of funds for site acquisition once the requirements in Section 1859.81.1(a)(2) and (3) are met for an amount not to exceed the Preliminary Charter School Apportionment for site acquisition. The Board shall release to the Charter School an amount up to the Preliminary Charter School Apportionment determined in Section 1859.163.1(b).

Qualified Charter Schools may request a separate advance release of funds for the design and for the site acquisition for the same project. A Charter School seeking an advance release of funds pursuant to (a) and/or (b) must have been deemed and maintained financial soundness status from the Authority. Subject to the availability of financing provided by the Pooled Money Investment Board for bond-funded projects, the OPSC will release State funds included in a Preliminary Charter School Apportionment pursuant to (a) or (b) to the Charter School after submittal of the Form SAB 50-05. The OPSC shall not release funds in excess of the Preliminary Charter School Apportionment. State funds released from a Preliminary Charter School Apportionment pursuant to this Section shall be subject to the provisions in Section 1859.166. Once the Preliminary Charter School Apportionment is converted to a Final Charter School Apportionment pursuant to Section 1859.167, the Charter School may request a release of the remaining funds as prescribed in Section 1859.90. Prior to the release of any funds, the Charter School Agreements must be executed.

STATE ALLOCATION BOARD  
 COMMITTEE ON PRIORITIES IN SCHOOL CONSTRUCTION FUNDING  
 CASH MANAGEMENT, PART IV  
 May 17, 2011

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# ATTACHMENT B

## OVERVIEW

### PURPOSE

To discuss topics related to cash management in the School Facility Program.

### DESCRIPTION

The fourth meeting of the Subcommittee on Priorities in School Construction Funding/Cash Management (Committee) seeks to continue the discussion and obtain stakeholder feedback on the following topics:

1. The fiscal crisis regulations
  - a. CSFP project re-activation and placement on the unfunded list
  - b. COS program project re-activation
  - c. Re-reviews of financial hardship projects on the Unfunded Approvals list.
2. Remaining bond authority
3. Cash management and how to make apportionments moving forward
  - a. 180 day time limit on fund release
  - b. Continuation of Priority Funding rounds
  - c. Combination options to address projects that remain on the unfunded list
  - d. Project viability

### AUTHORITY

See Attachment A.

### BACKGROUND

The Committee met on February 8, 2011, March 1, 2011 and April 12, 2011 to consider the topics listed above. Committee members requested a fourth meeting to continue vetting the cash management topic in addition to discussing the issues of remaining bond authority and fiscal crisis regulations that were held over from the April meeting.

### ITEM FORMAT

This item has been divided by topic. Behind each tab is a discussion item for the individual topic or sub-topic. Prior published Committee items can be found behind Tab 5.

**ATTACHMENT B**  
**FISCAL CRISIS REGULATIONS - Overview**

**PURPOSE**

To discuss existing fiscal crisis regulations.

**DESCRIPTION**

Due to the State's fiscal crisis in early 2009, the Board adopted emergency regulations that would allow the Board to make findings that certain apportionments are "inactive" to relieve school districts from meeting various statutory and/or regulatory requirements.

In May 2010, the Board took action suspending re-reviews for financial hardship applications on the UAL. In December 2010 the Board approved an action to grant a six month extension to the "inactive" CSFP, COS and Financial Hardship Re-Review regulations, while allowing the remaining emergency regulations to sunset on January 1, 2011.

The fiscal crisis regulations in regard to the "inactive" apportionments for the CSFP, COS and re-review of financial hardship applications were discussed at the March 1, 2011 committee meeting. See Attachment C for further details.

**ACTIONS REQUESTED OF THE SUBCOMMITTEE**

Vote on recommendations to determine how to proceed with the existing fiscal crisis regulations.

**OPTIONS**

Broken out by topic.

**CSFP**

1. Confirm that PAs should be re-activated once design and site advance fund releases have been provided. See Attachment E for further details.
2. Place all converted CSFP applications on the UAL based on their Preliminary Apportionment (PA) date.
3. Reserve a specified dollar amount out of the next bond sale for the purpose of funding CSFP projects.
4. Take no action and continue to place CSFP conversion applications on the UAL based on their Unfunded Approval date.

**COS**

1. Take action to activate all COS PAs.
2. Allow the PAs to remain inactive until the fiscal crisis regulations sunset.
3. Extend the fiscal crisis regulations.

**FINANCIAL HARDSHIP RE-REVIEW**

1. Allow the financial hardship re-review regulations to sunset.
2. Extend the financial hardship re-review regulations.

# ATTACHMENT B

## Charter School Facility Program

### DESCRIPTION

As of this meeting, there are 48 “inactive” charter school preliminary apportionments (PA) totaling approximately \$594 million.

At the December 2010 meeting, the Board placed all CSFP PAs for advance fund release that have not received an apportionment on the UAL. The Board also took action to re-activate the project timelines once advance fund releases for design and site acquisition had been granted (See Attachment E). Currently, all PA conversion applications are placed on the UAL in order of their Unfunded Approval date.

The Committee discussion on this topic focused on whether full conversion projects (those ready for construction) should be given priority on the UAL. The Department of Finance (DOF) suggested moving all CSFP conversion applications up on the UAL in direct accord to their PA date because charter schools have been disadvantaged since the priority funding mechanism went into place.

### **OPTIONS:**

#### **Option 1: Place all converted CSFP applications on the UAL based on their PA date.**

The DOF has indicated that these projects have been disadvantaged due to lack of access to priority funding apportionments. One method for remedying this situation is to place all charter PA conversion applications on the UAL based on their PA date. This would place the charter applications toward the front of the UAL and allow them to compete for priority funding.

### **PROGRAM CHANGES NECESSARY**

This can be accomplished through a Board action and no regulatory change would be necessary.

### **ISSUE AND CONCERN**

This could disadvantage other districts as CSFP conversion applications submitted after district applications could be placed higher on the UAL.

#### **Option 2: Reserve a specified dollar amount out of the next bond sale for the purpose of funding CSFP projects for both advance fund releases and full construction applications.**

The Board could choose to reserve enough cash to cover some or all of the CSFP projects (advance fund releases and/or full construction applications) or select a specified amount for use in an additional CSFP advance fund release filing round. This would allow charter schools to move forward and convert their projects as many charter schools need a guarantee of funding in order to acquire bridge financing to get the projects moving forward.

### **PROGRAM CHANGES NECESSARY**

This can be accomplished through a Board action and no regulatory change would be necessary.

### **ISSUES AND CONCERNS**

- This could disadvantage districts as there would be less money available for a future priority funding round or other apportionment method instituted by the Board.
- Reserving funding for the CSFP could set a precedent for similar SFP programs.
- If cash is reserved, what should happen to unused cash? A mechanism may need to be developed to address unused cash.
- How long should the cash be reserved?

## ATTACHMENT B

### **Option 3: Continue to place CSFP conversion application on the UAL based on their Unfunded Approval date.**

Under this option there would be no change to the method currently used for providing Unfunded Approvals and Apportionments to CSFP applications.

### **PROGRAM CHANGES NECESSARY**

No program changes required.

### **ISSUES AND CONCERNS**

- This could disadvantage charter schools as many projects can not move forward without the guarantee of funding.

## ATTACHMENT B

### Critically Overcrowded Schools

#### **DESCRIPTION**

At the October 2004 meeting, Proposition 55 COS PAs were made for 496 projects for a total of \$1.8 Billion. As a result of the fiscal crisis, the Board took action on 344 projects and declared them Inactive PAs as of December 17, 2008. The projects were declared inactive to protect the statutory time limits on the PAs. Since that time, of the 344 projects declared inactive, 311 have met the requirements to convert to a Final Apportionment and have been placed on the Unfunded List. There are currently 33 COS Inactive PAs totaling approximately \$166 million. If reactivated, these COS PAs would have approximately ten months to convert or rescind their reservation of bond authority.

It has been over 5 years since COS applications received PAs. At the December 2010 Board meeting all remaining COS Environmental Hardship advance site acquisition approvals were placed at the top of the UAL just below the Facility Hardship applications (See Attachment E).

#### **HOW IT WORKS**

The Board has the option to remove the “inactive” status from all COS PAs and start their 10 month timeline. If the “inactive” status is not removed from the project the Board must make a determination concerning the fiscal crisis regulations. The regulations can be extended or the Board can allow the regulations to sunset. Prior to the sunset of the regulations, the Board needs to re-activate or they lose the ability to do so in the future.

At the March 1, 2011 committee meeting the members unanimously voted to endorse removing the “inactive” status from all COS PAs. Likewise, the DOF recommends reactivation of all COS PAs.

#### **PROGRAM CHANGES NECESSARY**

- The Board can remove the “inactive” status from all COS PAs through a Board Action and no regulatory change would be necessary.
- Regulation Section 1859.148.2 would need to be updated if the Board chose to extend the COS fiscal crisis regulations.

# ATTACHMENT B

## Financial Hardship Re-Review

### **DESCRIPTION**

At the May 2010 meeting, the Board adopted Regulations to waive the unfunded financial hardship re-review requirement for projects added to the Unfunded List due to the State's inability to provide AB 55 loans. In December of 2010 the Board approved an action to grant a six-month extension to the Financial Hardship Re-Review regulations.

Although several unfunded approvals have been converted to apportionments with the funds made available through the first two priorities in funding rounds, as of this meeting, there are 78 projects with financial hardship status remaining on the unfunded list.

### **HOW IT WORKS**

The Board has the option of extending the fiscal crisis regulations or allowing them to sunset.

Until the Board adopts a different cash management system, projects with financial hardship status will still remain on the UAL (Lack of AB 55 Loans) until bond sale proceeds become available, which may trigger a re-review if this regulation is allowed to sunset. Allowing this to occur may cause school districts to have to go through an additional review before accessing an apportionment. However, if the Board adopts the position that the fiscal "crisis" is in fact over and that methods of making apportionments have now changed, it may be appropriate to allow this regulation to sunset and consider a return to the original process.

There are currently 78 financial hardship applications from 44 districts on the UAL (Lack of AB 55 Loans). As of July 1, 2011, 57 projects from 36 of these districts would be past the 180 day timeline and require a re-review if the regulations are allowed to sunset. The numbers could be reduced if some of these financial hardship districts come in for financial hardship reviews for new SFP projects.

### **FINANCIAL HARDSHIP RE-REVIEWS**

- Districts would retain their Financial Hardship status.
- The re-review would only request updated capital facility financials from the close of the last Financial Hardship review period to the current period.
- The reviews would be done in a timely manner to minimize any funding delays to the district.
- If the priorities in funding rounds were established at certain times of the year, then any districts that would need a re-review would be known ahead of time and could be completed in advance of any apportionments.
- A re-review that results in a district contributing additional funds to their project would mean additional funds becoming available for other districts and their projects currently on the unfunded list.
- A re-review may also result in a district contributing less funds to its project.

### **PROGRAM CHANGES NECESSARY**

- No program changes are necessary if the Board allows the regulations to sunset.
- Regulation Section 1859.81(f) would need to be updated if the Board chose to extend the fiscal crisis regulations.

### **ISSUES AND CONCERNS**

- Are some financial hardship districts receiving a funding advantage by not undergoing a re-review?

# ATTACHMENT B

## BONDING AUTHORITY - Overview

### PURPOSE

To discuss the possible transfer remaining bonding authority.

### DESCRIPTION

The bonding authority discussion was focused on three programs with remaining bonding authority including the Seismic Mitigation Program (SMP), the Overcrowding Relief Grant (ORG) and the modernization program, and the ability to transfer authority to alternate programs.

In the past, the Board and the legislature have considered options for the transfer of bonding authority and funds from programs with remaining bonding authority to programs of need. Some transfers can be made by Board action while others require legislative action with approval of two-thirds of the legislature. Details related to the programs within the SFP that have additional bond authority remaining, along with the action necessary to transfer the authority to new construction are available as part of the Committee item in Attachment C.

### ACTIONS REQUESTED OF THE SUBCOMMITTEE

To vote on a recommendation concerning the transfer remaining bonding authority.

### OPTIONS

1. Recommend the transfer of bonding authority from the SMP to the new construction program by Board action.
2. Recommend the transfer of bonding authority from the ORG to the new construction program by legislative action.
3. Recommend the transfer of bonding authority from the modernization program to the new construction program by legislative action.
4. Do not recommend transfer of any bonding authority at this time.

## ATTACHMENT B

### Transfer of Bonding Authority

The Committee previously discussed the possibility of transferring bonding authority from the SMP, ORG and Modernization to the new construction program.

#### **HOW IT WORKS**

The Board would be able to transfer SMP bonding authority through a policy decision whereas transferring ORG and Modernization bonding authority would require legislative action.

#### **PREVIOUS COMMITTEE DECISIONS**

SMP - Based on the Board's recent decision to create a Seismic Mitigation Committee to further explore avenues to make the SMP a more successful program, the Committee determined that the question of transferring authority should be revisited after the work group has completed its investigation and more information is available.

Modernization - The Committee discussed the viability of the modernization program and determined that the best course of action would be to use the modernization bonding authority for modernization projects and not attempt to transfer bonding authority to the new construction program.

ORG - Multiple Committee members were in favor of taking steps toward seeking a legislative action to transfer ORG bonding authority to the new construction program. No vote was taken at the Committee meeting but it was determined the subject would be addressed at the next Board meeting.

#### **ISSUES AND CONCERNS**

- Many stakeholders oppose the transfer of bonding authority.
- Seeking legislative action could be a long process.
- The viability of the SMP is still being examined.

## ATTACHMENT B

### CASH MANAGEMENT - Overview

#### PURPOSE

To discuss options for making apportionments in a simple and efficient way.

#### DESCRIPTION

Based on conversations at the past three committee meetings, below are some of the objectives and ideas that were raised by the Committee and the stakeholders:

- Keep the process simple
- Find a way to promote activity among applications on the UAL
- Reduce the original 18 month timeline to request funds
- Consider project viability

Several options to address these goals were discussed. At the April 12<sup>th</sup> meeting the Committee determined to eliminate the following two options:

- Discontinue priority funding in favor of a 120 day timeline
- Continue the priority funding process without augmentation

The Committee heard several recommendations from stakeholders. Below are some examples:

1. Multiple stakeholders were in favor of keeping the current system intact.
2. Eliminate priority funding and move to a permanent 180 day timeline.
3. Continue using the priority funding process until the end of the UAL is reached, then determine a method for requiring districts to request apportionments or rescind their projects.
4. Continue the current priority funding process but provide a method for individual districts to request an 18 month Time Limit of Fund Release (TLOFR) for special circumstances.
5. Continue using priority funding until it is no longer effective and at that point move to a system where projects are rescinded if apportionments are waived.

The discussion at the April 12<sup>th</sup> meeting focused on two main topics. The first topic was the process of providing apportionments. The second topic was centered on determining the viability of projects on the UAL.

#### ACTION REQUESTED OF THE COMMITTEE

Vote on a recommendation for full Board consideration to determine a process for making apportionments in the future.

APPORTIONMENT OPTIONS (Strikethrough indicates removal of option at the April 12<sup>th</sup> Committee meeting, or alterations to previous options)

- ~~1. Discontinue priority funding and change the regulations so that all apportionments made in the future are subject to a 120 day TLOFR, including those projects currently on the unfunded list.~~
2. Change the regulations to state that projects submitted to OPSC on or after the effective date of the regulations are subject to a 180 day TLOFR, but clarify that all applications received by OPSC prior to the effective date are subject to the priority funding system until the regulations are effective.
3. Continue to use priority funding, but enhance the system as outlined on page 14.

## ATTACHMENT B

- ~~4. Start an 18-month time limit for projects on the existing unfunded list as outlined on page seven.~~
5. Start an ~~18-month time limit~~ timeline (as outlined on page 16) for projects added to the unfunded list after a date declared by the Board.
- ~~6. Make no changes; continue to use priority funding as it has been established in regulation.~~
7. Create two cash pools for future bond proceeds.
8. Continue using the current priority funding system until it is no longer effective.

### PROJECT VIABILITY

9. Project viability review and discussion.
  - a. Should project viability be determined at this point?
  - b. What are the best indicators of project viability?

# ATTACHMENT B

## Process for Making Apportionments with a 180 Day TLOFR

This option allows the Board to make apportionments as cash becomes available without opening additional priority funding rounds, but keeps the concept of having shorter timelines to submit a fund release request. This would provide the simplest most efficient method for making apportionments by reducing district and Staff workload.

### **HOW IT WORKS**

Once cash is available to apportion the next project on the unfunded list the Board would make an apportionment to the first project in line. If there is not enough cash to fully fund the first project in line, the Board could offer partial funding or pass over the project and provide an apportionment to the next project on the list that can be fully funded. Current practice is to ask the district if they would like partial funding, and if not, move to the next project on the unfunded list. Accepting partial funding starts the TLOFR clock. The TLOFR would be 180 days. All projects on the unfunded list would be considered ready to move forward as soon as cash becomes available for their project, no certifications are necessary. This option could apply to every project on the UAL once the regulations are approved.

### **PROGRAM CHANGES NECESSARY**

Regulation sections 1859.90, 1859.129, and 1859.197 will need to be updated for the appropriate timeline for requesting funds after an apportionment.

### **ADDITIONAL PROCESS CONSIDERATIONS**

This is similar to the 120 day TLOFR option presented at the April 12<sup>th</sup> meeting. In March 2011 Committee members indicated that a safety valve should be put in place for special situations that may cause a district to miss their 120 day deadline for requesting funds. This safety valve could be eliminated by increasing the TLOFR to 180 days which would decrease the possibilities of additional appeals heard by the Board.

### **ISSUES AND CONCERNS**

- Extending the TLOFR to 180 days may show less need for cash from future bond allocations.
- Stakeholders have raised concerns that projects currently on the unfunded list were approved in accordance to the 18-month timeline based upon regulations in effect at the time the applications were submitted.
  - Committee members felt that the expectation of a 90 day timeline has been advertised for almost a year.
  - The 18 month regulations are tied to apportionments and not Unfunded Approval; therefore the Board may have the flexibility to change the regulations.
  - Pursuant to Board action on March 11, 2009, placement on the unfunded list is not a guarantee of State funding. This is reflected on all funding items approved by the Board.
- Although this option was presented by a stakeholder, there seems to be minimal support from other stakeholders for options of this nature.

## ATTACHMENT B

### **Statistics on Priority Funding Participation for Financial Hardship districts**

All priority funding rounds to date have required a 90 day TLOFR.

To date, all financial hardship projects that received apportionments and have submitted the fund release requests have done so prior to the specific deadline for each apportionment period. Some projects have time remaining before the deadline for specific apportionment periods.

No financial hardship districts that has submitted a fund release request has noted impediments to submitting the fund release requests by the required deadline.

Below are the financial hardship statistics by apportionment period.

#### First Priority Funding Round

Of the 115 financial hardship projects on the UAL, certifications were received for 81 projects. Of the 81 projects with certifications, nine received apportionments. All nine projects successfully submitted a fund release request within the required timeframe (100% success rate).

#### Second Priority Funding Round – December Apportionments

Of the 127 financial hardship projects on the UAL, certifications were received from 40 districts for 88 projects. Apportionments were made to 34 districts for 72 projects. Districts successfully submitted a fund release request for all 72 projects within the required timeframe (100% success rate).

#### Second Priority Funding Round – January Apportionments

Two additional financial hardship projects received apportionments, one design apportionment and one construction apportionment. Design applications have an automatic fund release process and do not need to submit a fund release request. The one construction application has submitted a fund release request within the required time frame (100% success rate).

#### Second Priority Funding Round – February Apportionments

Nine additional financial hardship projects received apportionments, four design apportionments, one site apportionment and four construction apportionments. Design applications have an automatic fund release process and do not need to submit a fund release request. Only one fund release request remains outstanding. The remaining District must submit a fund release request prior to the May 24, 2011 deadline.

## ATTACHMENT B

### Options for Streamlining the Priority Funding Process

The Committee previously discussed two methods of streamlining the priority funding process. The option presented below addresses prior concerns related to keeping the process easy to understand.

#### **HOW IT WORKS**

With this system, the Board would continue making apportionments in a manner consistent with the process that has been successful in the first two priority funding rounds.

In order to provide the most effective priority funding rounds the Board would align priority funding rounds with bond sales. Two priority funding rounds could be held each year in winter/summer to coincide with the fall/spring bond sales.

Currently districts are required to submit certification letters indicating that their projects meet the priority funding requirements during 30 day filing periods. In an attempt to streamline the process the Board could establish two certification filing periods each year. The filing periods would begin the 2<sup>nd</sup> Wednesday of January and the 2<sup>nd</sup> Wednesday of July. The filing periods would remain 30 days long. A certification submitted would be valid until the next filing period begins. This would eliminate the need for a Board approved filing period for each funding round and allow Staff to rapidly process the filing rounds as money becomes available.

In the event that a fall/spring bond sale does not take place, the Board must determine if a priority funding round should still be held. To do this the Board should determine a minimum cash threshold for opening a funding round. If the threshold is met, a priority funding round can commence and apportionments can be made at the next available Board meeting.

Another alternative provided by a stakeholder, submitted after the April Committee meeting, would be to provide ongoing monthly apportionments from cash returning to the SFP through rescissions, return of savings, or sources of cash other than bond sales. This would be done in addition to priority funding rounds and would be available to districts that submitted a priority funding certification within the appropriate six month certification window. Bond sales would drive the priority funding rounds and other forms of cash returning to the program would drive the ongoing monthly apportionments. This could help in providing expedited apportionments to facility hardship applications.

#### **PRIORITY FUNDING ROUND WAIVERS**

Through the previous meetings, the Committee has indicated that finding a process for promoting activity on the UAL is an important consideration. At the April 12<sup>th</sup> meeting the idea of instituting a four time waiver allowance was discussed. By instituting this, districts would be able to forgo receiving three priority funding apportionments. If the district elects to forgo a 4<sup>th</sup> priority funding round the application would be rescinded. This would provide districts approximately two years to prepare an application for apportionment.

In the interest of promoting activity on the UAL, another option would be to allow a two time waiver with a possible one time extension. This would allow districts approximately one and a half years to prepare an application for an apportionment. If a district has already passed on receiving a priority funding apportionment, they would be required to submit an extension request or accept an apportionment during the next priority funding round. If a district passes on their 2<sup>nd</sup> apportionment and does not submit an extension request, the project would be rescinded.

## ATTACHMENT B

Allowing two waivers and one time extension serves multiple purposes. It helps to get projects moving forward on the UAL and it would serve as a self notification to districts that preparations need to be made to request an apportionment during the next filing round.

As an alternative to the three time waiver process detailed above, the Board could select any other number of eligible waivers.

### **PROGRAM CHANGES NECESSARY**

Regulation sections 1859.90.2, 1859.129 and 1859.197 will need to be updated, as necessary, to change the procedure for submitting certifications for make priority funding rounds.

### **ISSUES AND CONCERNS**

- Priority funding does not allow the Board to provide apportionments on a continuous/seamless basis (unless the stakeholder alternative allowing both continuing apportionments and priority funding rounds is adopted).

# ATTACHMENT B

## Process for Starting a Timeline for Projects on the UAL

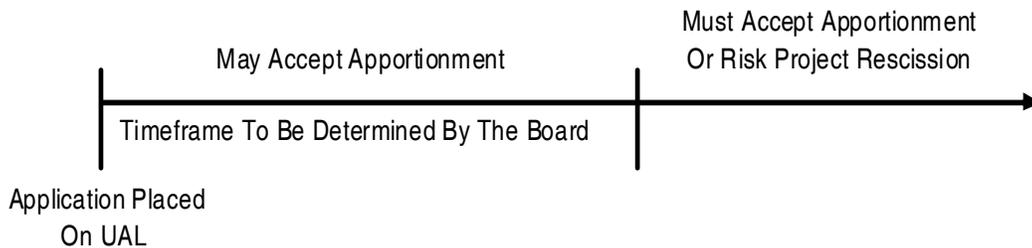
This option could be used with the existing priority funding process or it could be used to assist with the transition to a 180 day TLOFR. This option would promote advancement of projects on the UAL.

### HOW IT WORKS

With this system the Board would implement a timeline for projects on the UAL to request an apportionment. Currently, there is no timeline and projects can remain on the unfunded list indefinitely.

Under this option the Board would select a timeline (for projects on the UAL) in which districts *may* request an apportionment (optional) based on their Unfunded Approval. Once this time period ends districts would be required to request an apportionment or risk project rescission. For applications currently on the list, the timeline could begin based on a particular date established by the Board to address the issue of only making changes prospectively. This option can be applied to priority funding or as part of ongoing monthly apportionments as described on page 14.

Example (assumes a 15 month time limit): A district receiving an Unfunded Approval on February 23, 2011 would be able to accept or decline an apportionment without having to rescind the project until May 23, 2012 (15 months). However if cash became available after May 23, 2012, the district would be required to accept the apportionment or the project will be rescinded.



### PROGRAM CHANGES NECESSARY

Regulations should be created to explain the amount of time a project can remain on the unfunded list, and to specify that a project rescission will occur if the timeline is not met.

### ISSUES AND CONCERNS

- If a timeline is started based on Unfunded Approval date while the State does not have cash available, districts may need to plan without knowing when they can expect funds.
- This may ultimately result in some districts having limited time to start the bid process if they cannot go out to bid without a guarantee of State cash.
- Stakeholders may feel that projects currently on the unfunded list were approved in accordance to the 18-month TLOFR based upon regulations in effect at the time the applications were submitted.
  - The Committee may wish to apply the change prospectively.

# ATTACHMENT B

## Create Two Cash Pools for Future Bond Proceeds

This option would create two separate cash pools for priority funding rounds allowing some districts to request a 90 day TLOFR and other districts to request an 18 month TLOFR.

### **HOW IT WORKS**

Upon completion of a bond sale the Board is allocated a set amount of money for providing apportionments to projects on the UAL. Out of this money, the Board could elect to provide a certain percentage of the bond sales to districts requesting a 90 day TLOFR and a certain percentage to districts requesting an 18 month TLOFR.

Example: The Board received \$1 billion in bond sales. The Board could then make the determination to allocate 80% (\$800 million) to districts requesting a 90 day TLOFR and 20% (\$200 million) to districts requesting an 18 month TLOFR.

During a priority funding certification period a district would have the option of submitting a request for an apportionment with a 90 TLOFR or an 18 month TLOFR.

The intent of this option would be to allow districts that can not meet the 90 day TLOFR due to special circumstances to receive apportionments for their projects. Districts could be required to submit a detailed description indicating why they are not able to meet the standard 90 day priority funding TLOFR requirements. Under direction of the Board, this certification could be approved administratively or at a regularly scheduled Board meeting.

### **PROGRAM CHANGES NECESSARY**

Regulation sections 1859.90.2, 1859.129 and 1859.197 will need to be updated, as necessary, to allow for the two separate TLOFR options.

### **ISSUES AND CONCERNS**

- This would greatly complicate the current priority funding method as staff would be required to create two apportionment lists to track each type of TLOFR request.
- This process could decrease the total number of apportionments made as a large number of districts may request an 18 month TLOFR even though less cash is available.
- Having two funding options could create issues concerning the allocation of specific funding sources from Propositions 47, 55, 1D and 1A.
- Specific standards must be created in order to determine what special circumstances would be required to request an 18 month TLOFR.
- Previously the Board expressed concern with cash remaining for 18 months. The Committee may wish to consider an alternate timeframe for this concept.

# ATTACHMENT B

## Continue Using Priority Funding Until the System is no Longer Effective

Under this option the Board would continue to use the current priority funding system until the current system is no longer effective.

### **HOW IT WORKS**

The Board would continue to provide priority funding rounds based on the method that was used during the 1<sup>st</sup> and 2<sup>nd</sup> priority funding rounds, or streamline the certification process. In each of the prior rounds the demand for apportionments has outweighed the available cash. As a result of this the Board has been able to provide the maximum amount of apportionments available for each given priority funding round. Many stakeholders believe that as long as this is the case, there is no need to change the current system. Also, by continuing the current system, districts could be put on notice of an impending change, thus allowing ample warning time for the future process shift.

The Board could continue using the current system until the one of the following situations arises:

1. The Board receives less priority funding requests than the cash available for priority funding.
2. Bonding authority is exhausted

### **ISSUES AND CONCERNS**

- Using this method would not remove projects that have no intention of moving forward from the UAL.
- This would postpone the discussions currently being held and require further Committee meetings in the future.
- Once the current method becomes ineffective, there could be an extended period of time to before a viable solution surfaces.

# ATTACHMENT B

## Viability of Projects on the UAL

At the April 12<sup>th</sup> Committee meeting the topic of project viability was heavily discussed. Stakeholders and Committee members contributed ideas on how the Board could check the viability of projects on the UAL.

At the April 12<sup>th</sup> meeting, the Committee discussed using Division of the State Architect (DSA) approvals, California Department of Education (CDE) approvals and district eligibility as possible methods for determining project viability. Below are descriptions of how each process works:

### **DSA approvals:**

Construction of any project must begin within one year of DSA plan approval. The DSA may grant renewal of any approved application on a yearly basis not to exceed four years from the date of the original application with the possibility of a one year extension (for a total of 5 years) for projects affected by the freeze on state funds.

Currently districts are not required to submit an extension request prior to the expiration of the original approval. Pursuant to DSA Bulletin 09-02, "construction shall be commenced within one year after the approval of the application; otherwise the application may be voided. DSA may require the plans and specification be revised to meet its current regulations before renewal of a voided approval is granted." The DSA has the right to void projects; however, if the extension request is submitted within the four year limit, the extension is usually approved.

In addition, pursuant to DSA Bulletin 09-02 "if extensions beyond the one additional year are necessary due to a state bond freeze, the DSA will pose to the Building Standards Commission a new Emergency Code Change accordingly, such that approvals are not adversely affected by the continued freeze."

### **CDE approvals:**

The CDE provides plan approvals that are valid for two years, and site approval letters that are valid for five years. The plan approvals are renewable for two year increments and the site approvals are renewable for five year increments.

In order to receive approval extensions districts must certify that all of the project information is still relevant. If new laws or regulations have come into effect, districts may be required to submit additional information.

Districts are not limited in the number of eligible extensions as long as the projects specifics and governing laws remain the same.

### **Updated District Eligibility**

Prior to receiving an apportionment districts could be required to submit a revised new construction update to the OPSC. The reason for this would be to determine the project viability in terms of the districts need to house pupils instead of a district's financial viability.

Currently the Education Code (EC) only requires school districts, after a one-time initial report of existing building capacity, to update their eligibility if the district applies to receive funding for a new construction project.

## ATTACHMENT B

### OPTIONS:

1. Require districts to maintain current approvals while on the UAL or risk rescission.
2. Place a set cap for the amount of time districts can remain on the UAL regardless of approvals.
3. Require districts to submit certifications indicating that the projects will be moving forward.

### ISSUES AND CONCERNS

- There is a possibility that based on the State financial situation, DSA approvals could extend beyond the currently available 5 year approval period.
- CDE approvals can be extended as long as the facts associated with the project and regulations in place are still valid. If new laws or regulations are put into place, districts may need to submit additional information.
- Districts could continue to receive extensions for projects that will not be moving forward.
- Requiring districts to update their eligibility to determine un-housed pupil need would require a legislative solution.
- District certifications could be difficult to enforce as a district's situation may change over time.

## ATTACHMENT C

### **Process for Providing Charter School Facility Program Advanced Fund Releases**

1. At the first available meeting after the reservation of funds becomes available, the Board would declare that for six months cash will be available for the purposes of Charter School Facility Program design and site acquisition advance fund releases. During this time period, charter schools requesting advance fund releases must submit a *Fund Release Authorization* (Form SAB 50-05).
2. Prior to submitting a Form SAB 50-05, a charter school must have executed the Charter School Agreements and have a current financial soundness determination. Both of these processes require coordination with and review by the California School Finance Authority.
3. Once a charter school requesting an advanced fund release has received a financial soundness determination, executed the Charter School Agreements, and submitted the Form SAB 50-05 to the OPSC, Staff will release funds administratively in the same manner as other fund release requests and no item will need to be presented to the Board. If a Form SAB 50-05 is not submitted prior to the deadline, the opportunity to receive an advance fund release for the specific filing period will be exhausted.
4. The Form SAB 50-05 submittal must contain an original signature from a designated charter school representative and must be physically received by the Office of Public School Construction at 707 Third Street, West Sacramento, CA 95605 by the close of business on the last day of the six month advance fund release request period.

## ATTACHMENT D

### Section 1859.166.2. Inactive Preliminary Charter School Apportionments Under a State of California Fiscal Crisis.

In the event the Board determines there is a fiscal emergency or crisis on the part of the State of California, the Board can make a finding that a project has an Inactive Preliminary Charter School Apportionment, as defined in Regulation Section 1859.2, that no longer meets the meaning of Preliminary Charter School Apportionment as defined in Education Code Section 17078.52(c)(3), and that the four-year period with a possible one time one-year extension requirement set forth in Education Code Section 17078.25(a) and (b) is therefore suspended as of December 17, 2008 and until such time as the Board finds that State bond funds are available for the project, the balance of four-year period with a possible one time one-year extension period which existed on December 17, 2008 shall resume. Once the Board finds that State bond funds are available for the project, the four-year period with a possible one time one-year extension requirement set forth in Education Code Section 17078.25(a) and (b) shall resume but in no case shall that period of time exceed a total of four-year period with a possible one time one-year extension while the subject project has a Preliminary Charter School Apportionment. Each project will resume where its originating period of time was suspended, as of December 17, 2008.

This regulation section shall become inoperative July 1, ~~2011~~2012.

Note: Authority cited: Sections 17070.35 and 17078.64, Education Code.

Reference: Sections 17078.52 and 17078.53, Education Code.

## ATTACHMENT E

Section 1859.90.2. Priority Funding ~~Round~~ Process.

~~The A-priority funding round process~~ allows the Board to distribute available funds to districts or charter schools who request an Apportionment or an advance release of funds from a Preliminary Apportionment or Preliminary Charter School Apportionment during a specific 30-calendar day filing periods beginning with July 13, 2011 and continuing with the 2nd Wednesday of January and the 2nd Wednesday of July each calendar year. Certifications are valid until the next filing period begins. ~~A priority funding round may be established pursuant to a public notice and announcement by the Board at one of its monthly meetings. The public notice shall be sent to all school districts and charter schools that have projects on the Unfunded List. At the Board's monthly meeting where the priority funding round is announced, a 30-calendar day filing period will also be established, with the filing period to begin the next business day following the date of the Board's meeting. Requests must be physically received by the OPSC by the 30th calendar day to be considered valid. Any funds not apportioned as part of a specified priority funding round shall remain available for any other applicable School Facilities Program project apportionments by the Board. During any priority funding round process a district or charter school must submit the Form SAB 50-05 within a specified time period of the Apportionment or approved advance release of funds request, pursuant to (a)(2) or (b)(2) of this section. Projects receiving an apportionment as part of the that apply for any specific priority funding round process for which the OPSC does not physically receive an original signature copy of the Form SAB 50-05 within the appropriate time limit shall be rescinded without further Board action. If this regulation is not in effect before July 13, 2011, then the first 30-calendar day filing period will begin on the effective date of the regulation.~~

- (a) In order to be considered for an Apportionment, approved advance release of design funds from a Preliminary Charter School Apportionment, or approved advance release of environmental hardship site acquisition funds from a Preliminary Apportionment, the district or charter school must provide a written statement signed by an authorized representative that includes each of the project application numbers, and the type of apportionment request (Apportionment, separate apportionment for design or site acquisition), within the 30 calendar day filing period that contains all of the following:
- (1) Request to convert the unfunded approval to an Apportionment or to receive an approved advance release of funds; and
  - (2) Concurrence with a 90 calendar day time limit on fund release; and
  - (3) Acknowledgement that a valid, original signature Form SAB 50-05 must be submitted and physically received by the OPSC within the 90 calendar day time limit and failure to do so will result in the rescission of the Apportionment or approved advance release of funds request without further Board action; and
  - (4) For those receiving an Apportionment, acknowledgement that by participating in the priority funding ~~round~~ process, the district or charter school is waiving its right to a standard 18 month timeline for fund release submittal.
- (b) In order to be considered for an approved advance release of site acquisition funds from a Preliminary Charter School Apportionment, the district or charter school must provide a written statement signed by an authorized representative within the 30 calendar day filing period that contains all of the following:
- (1) Request to convert the advance release of funds to an approved advance release of funds request; and,
  - (2) Concurrence with a 180 calendar day time limit on fund release; and
  - (3) Acknowledgement that a valid, original signature Form SAB 50-05 must be submitted and physically received by the OPSC within the 180 calendar day time limit and failure to do so will result in the rescission of the approved advance release of funds request without further Board action; and
  - (4) Acknowledgement that it must provide evidence that it has entered into the Charter School Agreements within 90 calendar days of approval of the advance release of funds request and failure to do so will result in the rescission of the approval without further Board action.

In the event that the amount of requests received during a specific 30-day filing period exceeds the funds available, the Board shall apportion based on the unfunded approval date and the application received date up to the available cash from each bond source. Projects that have requested to participate in the priority funding process for which an Apportionment cannot be provided shall retain their date order position on the Unfunded List. Request letters of projects not converted to apportionments will not be returned to the district or kept by the Office of Public School Construction.

For purposes of this section “rescinded” or “rescission” shall mean that the apportionment or approved advance release of funds request returns to unfunded approval status with a new unfunded approval date. The new unfunded approval date will be ~~determined by the Board at the time each priority funding round is approved~~ 90 calendar days after the apportionment date. The district or charter school will not be required to re-submit the application and no further application review will be required.

Note: Authority cited: Section 17070.35, Education Code.

Reference: Sections 17072.12, 17072.30, 17074.16, 17076.10, 17077.40, 17077.42 and 17077.45, Education Code.

## ATTACHMENT F

### Section 1859.81. Financial Hardship.

Except for Joint-Use Projects and Career Technical Education Facilities Projects, a district is eligible for financial hardship to fund all or a portion of its matching share requirement after demonstrating the requirements of (a), (c), and (d) below:

- (a) The district is financially unable to provide all necessary matching funds for an eligible project. To determine this, an analysis shall be made of the district's financial records by the OPSC including data and records maintained by the CDE and the County Office of Education. The analysis shall consist of a review of the district's latest Independent Audit regarding funds available from all capital facility accounts, including, but not limited to, developer fees, funds generated from capital facility certificates of participation, federal grants, redevelopment funds, sale proceeds from surplus property, the appraised value of facilities approved for replacement pursuant to Section 1859.82, bond funds either encumbered, unencumbered or authorized but unsold, and savings from other SFP projects. All funds thus identified that have not been expended or encumbered by a contractual agreement for a specific capital outlay purpose prior to the initial request for financial hardship status shall be deemed available as a matching contribution.

.....

- (e) If the district meets the financial hardship requirements in this Section, the amount of financial hardship is equal to the district's matching share less funds deemed available in (a).
- (1) Once a district has been notified by the OPSC that it meets the requirements of financial hardship in this Section, the district may file Form SAB 50-04 under the provisions of financial hardship anytime within a period of 180 calendar days from the date of the OPSC notification.
- (2) If the district does not submit Form SAB 50-04 under the provisions of financial hardship within 180 calendar days of the OPSC notification of approval of financial hardship status, the district must re-qualify for financial hardship status under the provisions of this Section by submittal of a new request for financial hardship status.
- (3) If the district submits Form SAB 50-04 within 180 calendar days of the OPSC notification of approval of financial hardship and the project(s) has been included on an unfunded list for more than 180 calendar days, a review of the district's funds pursuant to (a) will be made to determine if additional district funds are available to fund the district's matching share of the project(s).

Financial hardship approval status by the OPSC for a separate design and/or site apportionment does not apply to any subsequent funding for the project(s).

- (f) If the district submits Form SAB 50-04 within 180 calendar days of the OPSC notification of approval of financial hardship and the project(s) have been included on the "Unfunded List (Lack of AB 55 Loans)" for more than 180 calendar days as a result of the State of California's inability to provide interim financing from the Pooled Money Investment Account (AB 55 loans), the Board may suspend the unfunded review requirement as defined in Regulation Section 1859.81(e). Projects added to any other unfunded list shall be subject to the review detailed in Regulation Section 1859.81(e). Regulation Section 1859.81(f) shall become inoperative July 1, 2011.

- (g) A project added to an unfunded list on or after July 1, 2011 will be subject to the review detailed in section (e)(3). For projects added to an unfunded list between February 25, 2009 and June 30, 2011, only the district's financial records on or after July 1, 2011 will be considered in calculating any adjustment to the district's matching share.

Note: Authority cited: Sections 17070.35, 17075.15, 17078.72 and 17592.73, Education Code.

Reference: Sections 17071.75, 17075.10, 17075.15, and 17079.20, Education Code.