

Charter School Facilities Program

2014 FILING PERIOD TECHNICAL WORKSHOPS

Presented by:

Office of Public School Construction
California Department of Education
California School Finance Authority

Office of Public School Construction



University High School – Fresno, CA

Office of Public School Construction

- Administers the School Facility Program (SFP) on behalf of the Director of the Department of General Services
- Serves as staff to the State Allocation Board (SAB)
- Responsibilities include:
 - Process and fund school facility construction grant applications
 - Assist school districts and charter schools throughout the life cycle of a school facility construction project
 - Review school facility construction project expenditures
 - Perform accounting and reconciliation functions
 - Provide administrative support for the SAB
 - Prepare regulations, policies, and procedures to carry out SAB mandates

Charter School Facilities Program (CSFP)

The CSFP is a SFP program

- Established in 2002
- Provides funding for classroom facilities
 - 50% State 50% charter school match
 - Lease option for match
 - New construction
 - Rehabilitation of district owned sites
- Charters apply during specified filing rounds

Charter School Facilities Program (CSFP)

- Previous Filing Rounds
 - Awarded in 2003, for \$100.0 million (Prop 47)
 - Awarded in 2005, for \$300.0 million (Prop 55)
 - Awarded in 2008, for \$500.0 million (Prop 1D)
 - An additional filing round was awarded in 2010 utilizing \$88.0 million from returned or unused bond authority from Props 47 and 1D
- Current Round
 - ~~\$96.4 million~~ **\$87.6 million** in available bond authority
 - *Updated based on the 3/26/14 SAB meeting*
 - SAB to determine amount for 2014 filing Round at future meeting

When Can I Apply?

- The application filing period is April 1 – May 30, 2014.
- Applications will be accepted throughout the entire filing period; however, applying earlier rather than later may be beneficial.
- Applications with an original signature and all supporting documents must be physically received by the OPSC by 5:00 p.m. on May 30, 2014.

Office of Public School Construction
707 Third Street, West Sacramento, CA 95605

Current Application Process

- Charter schools can apply on their own behalf or through the local school district
- Must be in operation for 2 years, or have 2 years administrative experience
- Must be deemed financially sound by the California School Finance Authority (CSFA)
- Applicants receive a Preliminary Apportionment
 - Reservation of bond authority based on “proposed project costs”

Current Application Process, continued

- If applicants exceed the available bond authority, awarded using preference points and a funding matrix
- Advance release of funds for design and/or site acquisition
- Charters have 4 years to obtain plan approvals (CDE, DSA, DTSC) and convert projects to a Final Apportionment
 - Possible one-time, one-year extension

What Makes a Complete Application?

- Funding Application
 - *Application for Charter School Preliminary Apportionment* (Form SAB 50-09)
 - Submit 1 copy
- Financial Soundness Application
 - Form CSFA 03-01
 - Submit 2 copies
- Supporting Documentation



Animo Venice Charter High School
– Venice, CA

Supporting Documentation

Items Required for All Application Types

- Narrative description of the proposed project
- Approved Charter Petition (3 copies)
- Verification of non-profit status (if applicable)
- Verification of notification to the school district (if the charter school is applying independently)

Supporting Documentation

Additional Items for New Construction Applications

- California Department of Education (CDE) Estimated Recommended Site Size letter
- Methodology for determining the number of unhoused students the project will serve
- District certification to the number of unhoused students the project will serve, in the form of a board resolution (only required if the charter school is submitting the application independently)

Supporting Documentation

Additional Items for New Construction

Applications (If requesting funding for Site Acquisition)

- Appraisal or Preliminary Appraisal that is less than six months old; or
- Median cost valuation (in price per acre format),

Supporting Documentation

Additional Items for New Construction Applications

- Relocation and Department of Toxic Substances Control (DTSC) cost documents, if applicable
- Cost estimate for site development reflecting 100% of the proposed work, and approved site development and off-site plans, if requesting more than \$70,000 per proposed useable acre

Supporting Documentation

Additional Items for Rehabilitation Applications

- Drawings showing dimensions (including the total enclosed exterior square footage) of classrooms and subsidiary facilities to be rehabilitated
 - Drawings must also highlight Toilet area
- Agreement between the District and Charter School that authorizes the use of the District's facilities for the CSFP (only required if the charter school is submitting the application independently)

Completing the Funding Application

- Filling out the *Application for Charter School Preliminary Apportionment* (Form SAB 50-09)
- How to Find the Locale Code
- How to Find the Free and Reduced Lunch Percentages



Oscar de la Hoya Animo Charter High School – Los Angeles, CA

Filling Out the Form SAB 50-09

STATE OF CALIFORNIA
APPLICATION FOR CHARTER SCHOOL PRELIMINARY APPORTIONMENT
SCHOOL FACILITY PROGRAM
SAB 50-09 (REV 12/11)

STATE ALLOCATION BOARD
OFFICE OF PUBLIC SCHOOL CONSTRUCTION

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The school district or charter school named below applies to the State Allocation Board via the Office of Public School Construction for a Preliminary Charter School Apportionment under the provisions of Chapter 12.5, Part 10, Division 1, Article 12, commencing with Section 17078.50, et seq, of the Education Code and the Regulations thereto.

<input type="checkbox"/> SCHOOL DISTRICT APPLYING ON BEHALF OF CHARTER SCHOOL	<input type="checkbox"/> CHARTER SCHOOL APPLYING ON ITS BEHALF	PRELIMINARY APPLICATION NUMBER
PROPOSED PROJECT NAME		PROJECT TRACKING NUMBER
COUNTY		HIGH SCHOOL ATTENDANCE AREA (IF APPLICABLE)
SCHOOL BOARD APPROVAL DATE OF CHARTER PETITION OR MATERIAL REVISION		

Filling Out the Form SAB 50-09

1. Type of Application—Check Only One

- New Construction Preliminary Charter School Apportionment
- Site Acquisition Costs [Section 1859.164.2(b)]
- Rehabilitation Preliminary Charter School Apportionment

2. Type of Project

- a. Elementary School
- Middle School
- High School
- b. Name of school district where the charter school project will be physically located: _____

3. Number of Classrooms/Useable Acres

- Number of Classrooms: _____
- Existing Acres (Useable): _____
- Proposed Acres (Useable): _____

Filling Out the Form SAB 50-09

4. Additional Project Information—New Construction Only

- a. Project Capacity
- | | |
|------------|-------|
| K-6 | _____ |
| 7-8 | _____ |
| 9-12 | _____ |
| Non-Severe | _____ |
| Severe | _____ |
- b. School District's Unhoused Pupils to be housed in the Charter School
- | | |
|------------|-------|
| K-6 | _____ |
| 7-8 | _____ |
| 9-12 | _____ |
| Non-Severe | _____ |
| Severe | _____ |
- c. Addition to existing site? Yes No
If yes, enter school name: _____

5. Increase in Preliminary Apportionment—New Construction Only

- a. Multilevel Construction
- b. Site Acquisition:
- (1) 50 percent appraised value or median cost: \$ _____
Enter the nearest street intersection to the Charter School General Location
if determined by median cost:

Filling Out the Form SAB 50-09

(2) Relocation/DTSC Cost:

15 percent

50 percent of specific or historical cost: \$ _____

(3) Hazardous material clean-up: \$ _____

c. Site Development

\$70,000 per proposed useable acre

50 percent of specific or historical cost: \$ _____

General Site

d. Geographic Percent Factor: _____ %

e. Small Size Project

f. Urban Allowance

6. Additional Project Information—Rehabilitation Only

Square Footage of Project:

Non-Toilets Facilities (sq. ft.): _____

Toilet Facilities (sq. ft.): _____

Filling Out the Form SAB 50-09

7. Increase in Preliminary Apportionment—Rehabilitation Only

- a. Geographic Percent Factor: _____ %
- b. Small Size Project
- c. Urban/Security/Impacted Site
- d. Number of 2-Stop Elevators: _____
- e. Number of Additional Stops: _____

8. Project Progress Dates

- a. Construction Contract(s) awarded on: _____
(If the space provided is not sufficient for all applicable contract dates, please list all dates on a separate attachment to this form.)
- b. Notice to Proceed issued on: _____
- c. If the Construction Contract was awarded prior to January 1, 2012, have you initiated and enforced an LCP approved by the DIR pursuant to Labor Code Section 1771.7 for this project? Yes No

9. Prevailing Wage Monitoring and Enforcement Costs:

If the Construction Contract(s) was or will be awarded on or after January 1, 2012, please indicate which method will be used to meet the prevailing wage monitoring requirements, pursuant to LC Section 1771.3:

- DIR CMU Administered
- DIR Approved District LCP
- Collective bargaining agreement, pursuant to Labor Code Section 1771.3(b)(3)

Filling Out the Form SAB 50-09

Prevailing Wage and Compliance Monitoring Requirements

- Districts/charters must have Department of Industrial Relations approved compliance monitoring for all public works projects with a construction contract awarded after January 1, 2012.
- Limited exceptions:
 - District/charter elects to continue to use a previously DIR approved in-house Labor Compliance Program.
 - District/charter has entered in to a collective bargaining or project labor agreement that meets certain conditions detailed in Labor Code.

Filling Out the Form SAB 50-09

Prevailing Wage and Compliance Monitoring Requirements (continued)

- Additional information from DIR is available at:
<http://www.dir.ca.gov/dlse/cmu/cmu.html>

Failure to comply with the DIR's Compliance Monitoring Unit requirements could jeopardize the project's State funding

Filling Out the Form SAB 50-09

STATE OF CALIFORNIA

APPLICATION FOR CHARTER SCHOOL PRELIMINARY SCHOOL FACILITY PROGRAM

SAB 50-09 (REV 12/11)

10. Priority Order

11. Charter School Information

a. Current charter school enrollment:

b. Is charter school not for profit?

Yes No

c. Enter locale code of charter school:

d. Free/Reduced Lunch:

_____ %

e. Additional Application Number:

How to Find the Locale Code

1. Go to <http://nces.ed.gov/ccd/schoolsearch/>

Search for Public Schools CCD Common Core of Data

School Information [District Search](#) [New Schools](#) [Data Notes/Grant IDs](#) [Help](#)

School Name: **NCES School ID:**

Street Address: **City:** [Browse](#)

State: **Zip Code:** ~ **Distance:** Miles from Zip

County of District: [Browse](#) **Phone #:** -

District Name: **NCES District ID:**

SEARCH TIP: Searches are conducted based on all information you enter. You **do not need** to enter information for all fields. More specificity yields fewer results.

After specifying your search criteria, click the **Search** button.

Additional Characteristics

School Description
Regular Special Education Vocational Other/Alternative

Specific School Type
All Charter School Magnet School

Grade-Span All PK KG 1 2 3 4 5 6 7 8 9 10 11 12

Includes Grade

Low Grade

High Grade

SEARCH TIP: Use the additional characteristics fields in conjunction with any of the School Information.

Additional Characteristics **should not** be used if you have already entered the name of a school.

Source: CCD Public school data 2006-2007 school year

How to Find the Locale Code

2. Select the school

 **CCD** Common Core of Data

Search Results (records: 66) [Modify Search](#) [Data Notes/Grant IDs](#) [Help](#)

	School Name	Phone	County*	Students*	Grades*
1.	CARVER (GEORGE WASHINGTON) ELEMENTARY 1360 Oakdale AVE., San Francisco, CA 94124	(415) 330-1540	San Francisco County	280	KG-5
2.	FORT WASHINGTON ELEMENTARY 960 East Teague AVE., Fresno, CA 93720	(559) 327-6600	Fresno County	574	KG-6
3.	GEORGE WASHINGTON BATTLES ELEMENTARY 605 East Battles RD., Santa Maria, CA 93454	(805) 361-6880	Santa Barbara County	851	KG-6
4.	GEORGE WASHINGTON CARVER ELEMENTARY 1401 West Santa Ana BLVD., Santa Ana, CA 92703	(714) 564-2000	Orange County	564	KG-3
5.	GEORGE WASHINGTON CARVER MIDDLE 4410 Mckinley AVE., Los Angeles, CA 90011	(323) 846-2900	Los Angeles County	1,590	5-8
6.	GEORGE WASHINGTON CARVER SCHOOL OF ARTS AND SCIENC 10101 Systems PKWY., Sacramento, CA 95827	(916) 228-5751	Sacramento County	245	9-12
7.	GEORGE WASHINGTON CHARTER 45-768 Portola AVE., Palm Desert, CA 92260	(760) 862-4350	Riverside County	766	KG-5
8.	GEORGE WASHINGTON ELEMENTARY 251 Whittier ST., Daly City, CA 94014	(650) 991-1236	San Mateo County	366	KG-5
9.	GEORGE WASHINGTON ELEMENTARY 831 West Lockeford ST., Lodi, CA 95240	(209) 331-7451	San Joaquin County	437	KG-6
10.	GEORGE WASHINGTON ELEMENTARY Po Box 1067, Hanford, CA 93232	(559) 585-3805	Kings County	562	KG-6
11.	GEORGE WASHINGTON ELEMENTARY 1220 West Parkridge AVE., Norco, CA 92860	(951) 736-3326	Riverside County	983	KG-7
12.	GEORGE WASHINGTON ELEMENTARY 2322 North Lincoln ST., Burbank, CA 91504	(818) 558-5550	Los Angeles County	490	KG-5

How to Find the Locale Code

 Search for Public Schools
CCD Common Core of Data

School Directory Information [Search Results](#) [Modify Search](#) [Data Notes/Grant IDs](#) [Help](#)

(2011-2012 school year)

School Name: Fort Washington Elementary	NCES School ID: 060903000909	State School ID: 6005862
District Name: Clovis Unified district information	NCES District ID: 0609030	State District ID: 1062117
Mailing Address: 960 East Teague AVE. Fresno, CA 93720-1704	Physical Address: 960 East Teague Ave Fresno, CA 93720-1704	Phone: (559) 327-6600
Type: Regular school	Status: Currently operational	Charter: No

School Details (2010-2011 school year)

County: Fresno County [schools in county](#)

Grade Span: (grades KG - 6)	Total Students: 574											
<table border="1" style="display: inline-table; border-collapse: collapse; text-align: center;"> <tr><td style="background-color: #003366; color: white;">KG</td><td style="background-color: #ffff00;">1</td><td style="background-color: #ffff00;">2</td><td style="background-color: #ffff00;">3</td><td style="background-color: #ffff00;">4</td><td style="background-color: #ffff00;">5</td><td style="background-color: #ffff00;">6</td><td style="background-color: #003366; color: white;"> </td><td style="background-color: #003366; color: white;"> </td><td style="background-color: #003366; color: white;"> </td><td style="background-color: #003366; color: white;"> </td></tr> </table>	KG	1	2	3	4	5	6					Classroom Teachers (FTE): -
KG	1	2	3	4	5	6						
Locale: City: Large (11)	Student/Teacher Ratio: -											
Magnet: No	Title I School: No											
	Title I School-Wide Program: †											

Enrollment Characteristics (2010-2011 school year)

Enrollment by Grade:

	KG	1	2	3	4	5	6
Students	73	98	71	74	96	85	77

Enrollment by Race/Ethnicity:

	Amer Ind/ Alaskan	Asian/ Pacific Islander *	Black	Hispanic	White	Two or More Races
Students	4	64	21	163	302	20

* combined Asian and Native Hawaiian / Pacific Islander categories

Enrollment by Gender:

	Male	Female
Students	297	277

Free lunch eligible: 90
Reduced-price lunch eligible: 38



How to find the Free and Reduced Lunch Percentages

1. Go to <http://dq.cde.ca.gov/dataquest/>

The screenshot shows the DataQuest website interface. At the top right, there is a "Change Text Size" option with three "A" icons. The header features the California Department of Education logo and the "DataQuest" title. Below the header is a navigation menu with links: CDE Home, Enrollment and Staffing Data Files, API Home, AYP Home, CAHSEE Home, CELDT Home, STAR Home, and Testing Home. The main content area includes a description of DataQuest, instructions on how to create a report, a list of helpful links, and a three-step report generation process. Step 1 is "Select Level:" with a dropdown menu showing "School". Step 2 is "Select Subject:" with a dropdown menu showing "Create your own report". Step 3 is "Click Submit:" with "Submit" and "Reset" buttons.

Change Text Size: A A A

 **California** Department of
EDUCATION

DataQuest

[CDE Home](#) | [Enrollment and Staffing Data Files](#) | [API Home](#) | [AYP Home](#) | [CAHSEE Home](#) | [CELDT Home](#) | [STAR Home](#) | [Testing Home](#)

DataQuest helps you find facts about California schools and districts.

To create a report: (1) select a Level, (2) select a Subject, and (3) click on the "Submit" button.

- [What's NEW?](#) DataQuest Change Log
- [What's in DataQuest?](#)
- [QuickQuest](#) lets you find answers fast!
- [Our Parents Page](#) is another way to find data.
- [Contact information for program related questions](#)
- [California School Directory](#)
- [Help on using DataQuest](#)
- [DataQuest Reporting Levels](#)

1. Select Level:

Level:

2. Select Subject:

Subject:

3. Click Submit:

Questions: [DataQuest](#) | [DataQuest Management Team](#) | (916) 327-0193

How to find the Free and Reduced Lunch Percentages

2. Enter the school name or district information

Change Text Size: [A](#) [A](#) [A](#)



[CDE Home](#) » [DataQuest](#) » Select Criteria

Select Year of Data and Enter a Portion of the School Name

1) Determine a time frame.

Single year -- select year:

2) Type a portion of the name then press the "Submit" button.

Questions: [DataQuest](#) | [Data Reporting Office](#) | (916) 327-0193

How to find the Free and Reduced Lunch Percentages

3. Select the “Free or Reduced Price Meals” box.

School data

<input type="checkbox"/> Type of School/District	<input type="checkbox"/> Grade Span	<input type="checkbox"/> Number of Schools	<input type="checkbox"/> Pupil Teacher Ratio
<input type="checkbox"/> Avg class size			

Socio-economic Indicators

<input checked="" type="checkbox"/> Free or Reduced Price Meals	
---	--

Student Data

<input type="checkbox"/> Enrollment	<input type="checkbox"/> English Learners (EL)	<input type="checkbox"/> Fluent-English-Proficient (FEP) students	<input type="checkbox"/> Students Redesignated FEP
---	--	---	--

Students by Ethnic Designation - Number and Percent

<input type="checkbox"/> Hispanic or Latino of Any Race	<input type="checkbox"/> African American, Not Hispanic	<input type="checkbox"/> American Indian or Alaska Native, Not Hispanic
<input type="checkbox"/> Asian, Not Hispanic	<input type="checkbox"/> Filipino, Not Hispanic	<input type="checkbox"/> Pacific Islander, Not Hispanic
<input type="checkbox"/> White, Not Hispanic	<input type="checkbox"/> Two or More Races, Not Hispanic	<input type="checkbox"/> None Reported

Graduates Prior Year

<input type="checkbox"/> Graduates	<input type="checkbox"/> Grads Completing UC/CSU Classes
--	--

Dropouts (Grade 9-12) Prior Year

<input type="checkbox"/> Number of Dropouts (9-12)	<input type="checkbox"/> 1 yr dropout rate (9-12)	
--	---	--

Staffing

<input type="checkbox"/> FTE Administrators	<input type="checkbox"/> FTE Pupil Services	<input type="checkbox"/> FTE Teachers	<input type="checkbox"/> # Classified staff
---	---	---	---

Technology Data

<input type="checkbox"/> # Computers less than 48 months old	<input type="checkbox"/> # Students Per Computer Less Than 48 months old	<input type="checkbox"/> # Classrooms with High Speed Internet Connection
--	--	---

Select an Agency

SUNSET HILLS ELEMENT -- POWAY UNIFIED -- 3768296-6093231 ▼
--

Internet | Protected Mod

How to find the Free and Reduced Lunch Percentages

Selected School Level Data
SUNSET HILLS ELEMENT--POWAY UNIFIED --3768296-6093231
for the year 2012-13

- Click on the school name to run other reports for the same school.
- Click on "District Total", "County Total" or "State Total" to view reports at that level.

School	Free & Reduced Price Meals	Unofficial Enrollment Used for Meals
Sunset Hills Elementary	71 (16.6%)	429
District Total:	4,771 (13.9%)	34,417
County Total:	240,503 (49.6%)	485,006
State Total:	3,509,407 (58.0%)	6,054,192



Completing the Form SAB 50-09

Y APPORTIONMENT

STATE ALLOCATION BOARD
OFFICE OF PUBLIC SCHOOL CONSTRUCTION

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12. Certification

I certify that the information reported on this form is true and correct and that:

- I am an authorized representative of the charter school designated by the governing board or equivalent authority of the charter school and have notified both the Superintendent and the governing board of the school district in writing, at least 30 days prior to the date of this application, of our intent to submit a preliminary application (complete Part A below); or
- I am an authorized school district representative submitting this application on behalf of a charter school pursuant to Education Code Section 17078.53 (c)(1) (complete Part B below). If this box is checked the following certifications shall apply to the school district.

- A resolution or other appropriate documentation supporting this application under Article 12, Chapter 12.5, Part 10, Division 1, Title 2, commencing with Section 17078.50, et. seq., of the Education Code was adopted by the School District's Governing Board or the governing board or other equivalent authority of the charter school on, _____; and,
- Prior to submitting this application the charter school and school district have con-

Completing the Form SAB 50-09

Part A. Charter School Filing on its Own Behalf

NAME OF REPRESENTATIVE		TITLE
ADDRESS		
TELEPHONE	FAX NUMBER	E-MAIL
SIGNATURE OF AUTHORIZED CHARTER SCHOOL REPRESENTATIVE		DATE

Part B. School District Filing on Behalf of Charter School

SIGNATURE OF AUTHORIZED DISTRICT REPRESENTATIVE	DATE
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OPSC Website



www.dgs.ca.gov/opsc/Programs/charterschoolfacilitiesprogram.aspx

The website contains forms, regulations, grant calculators, FAQs and more!

CSFP Contacts

Janna Shaffer, Supervisor

- (916) 376-1822
- janna.shaffer@dgs.ca.gov

Erin Cunneen, Project Manager

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- erin.cunneen@dgs.ca.gov

Jason Casillas, Project Manager

- (916) 375-4229
- jason.casillas@dgs.ca.gov

Questions?
