

Frequently Asked Questions

Emergency Repair Program: 2014/2015 State Budget

Q. How much was allocated for [Emergency Repair Program \(ERP\)](#) from the 2014/2015 State Budget?

The 2014/2015 State Budget allocated \$188. million to the ERP.

Q. Which districts received money and how much?

Pursuant to ERP Regulations, cash proceeds have been distributed to school districts that had applications on the [ERP Unfunded List](#) for the amount already approved by the SAB in the order of OPSC date received.

Q. How do school districts request funding and how soon until they receive it?

The ERP fund release is automatic and **does not** require the submittal of the *Fund Release Authorization* (Form SAB 50-05) normally required for School Facility Program. The OPSC requested the State Controller's Office (SCO) to release funds to all school district receiving an Apportionment by the SAB. The SCO releases funding to school districts based on their workload (typically 4-5 weeks).

Q. How long will the school district have to finish the project(s) and submit an [Expenditure Report \(Form SAB 61-04\)](#) to OPSC?

If the funded application is a Reimbursement, and the *Expenditure Report* has been already submitted, no further action is needed. If the application is a Grant, the district has 15 months from the date of SAB Apportionment (or 21 months if approval is required from the Division of the State Architect on any of the projects) to complete the project and submit the Form SAB 61-04. School districts may refer to the ERP Unfunded List to determine the type of funding the school district applied and was approved for.

Q. What happens if the school district exceeds this time limit?

If the projects are not completed and the Form SAB 61-04 is not submitted within the time limit, the entire Apportionment will be rescinded. The funds associated with the project must be immediately returned by the school district to OPSC, together

with the corresponding interest, calculated from the time of Apportionment.

See amended ERP Regulation Section 1859.330 for reference.

Q. If the work cannot be finished on time, is there a further extension that could be granted by OPSC?

No, the Regulations do not provide for extensions to the Time Limit on Apportionment.

Q. What happens if the school district is not able to use all the funding apportioned to an approved application?

The regulations provide ERP Grant funds, as well as interest, shall either be: applied to eligible costs for the project, as approved by the SAB; or returned to the State at the same time that the school district submits the Form SAB 61-04 to the OPSC.

See ERP Regulation Section 1859.324.2 for reference.

Q. If there are project savings, how is the money returned to the State?

A check must be issued to the "State of California". Write the ERP application number on the check. Mail the amount of savings and interest earned, shown in Part F of the Form SAB 61-04, together with the completed Form SAB 61-04 to:

Office of Public School Construction
Attention: Accounting
707 3rd Street
West Sacramento, CA 95605

Q. Where do I find the Regulations and forms?

Online resources include the [complete text of the amended ERP Regulations](#).

The following forms, checklists, and other resource documents are available online:

- [ERP Grant Request \(Form SAB 61-03\)\(PDF\)](#)
- [ERP Expenditure Report \(Form SAB 61-04\)\(PDF\)](#)
- [Application Submittal Requirements Checklist \(PDF\)](#)
- [Emergency Repair Program Detailed Listing of Warrants Worksheet \(PDF\)](#)
- [Force Labor Account Worksheet \(xls\)](#)