

CAREER TECHNICAL EDUCATION REPORT

PURPOSE OF REPORT

To present an update regarding compliance with vocational and career technical education (CTE) requirements.

DESCRIPTION

At the May 2005 State Allocation Board (SAB) meeting, testimony was provided regarding school district compliance with CTE requirements. The law requires that, for certain School Facility Program new construction and modernization projects, school districts consult with the local career technical education advisory committee (CTEAC) and consider the need for vocational and career technical facilities to adequately meet its program needs as specified in various sections of the Education Code (EC). The Board requested Staff to report back with suggestions for a process that will promote adherence to this requirement.

STAFF COMMENTS

School districts currently certify that they have met the requirements for CTE when signing an *Application for Funding* form. In an effort to ensure compliance with the law, a letter was recently mailed to all school districts and county offices of education and an article was published in the *Advisory Action Newsletter* to advise school districts of this requirement. Further, Staff will implement the following steps:

1. Require proof of compliance with CTE requirements (EC Section 17070.95) at the time the application is accepted by the Office of Public School Construction (OPSC).
2. For applications received prior to the implementation of this process, request proof of compliance during the audit of the project.
3. Audit staff will verify at close of the project that planned CTE facilities, as indicated in the Division of the State Architect-approved plans for the SAB-approved project, have been completed.

Proof of compliance may include any of the following:

- Minutes from a public meeting by the school district's governing board documenting the discussion with the local CTEAC regarding the local CTE facility needs assessment.
- Minutes from the meeting with the local CTEAC regarding the local CTE facility needs assessment.
- Letter from the local CTEAC to the school district that identifies the local CTE facility needs assessment and the subject of the discussion.

Additionally, the California Department of Education (CDE) reviews new construction and modernization plans for educational and safety components. The CDE's review during the planning process allows school districts to be advised of the requirements of EC Section 17070.95 well before a funding request is submitted. The CDE is changing its plan submission forms to require districts to certify compliance with EC Section 17070.95 and to provide the date of consultation with the CTEAC. Vocational and career technical facilities, if provided in the project, are indicated in the CDE plan approval letter. The CDE staff will be available to provide guidance to school districts on this requirement and notification of the new procedure will be included in the monthly newsletters published by the CDE and the OPSC.

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## RECOMMENDATION

Accept this report.

## BOARD ACTION

In considering this Item, the State Allocation Board on August 24, 2005 accepted the report with a request that minutes used as evidence of compliance with Education Code Section 17070.95 must also specify the recommendation by the career technical education advisory committee and the action agreed to by the school district.