

REPORT OF THE EXECUTIVE OFFICER  
State Allocation Board Meeting, March 11, 2009

STATE ALLOCATION BOARD MEETING LOCATIONS

PURPOSE OF REPORT

To present a report concerning meeting locations accessible to the State Allocation Board (SAB).

BACKGROUND

At the January 28, 2009 SAB meeting, the Board requested that Staff report back concerning alternative hearing rooms available for SAB meetings.

DESCRIPTION

The SAB meets on the fourth Wednesday of the month in different rooms within the State Capitol at 4:00 p.m. when the State Legislature is in session, and at 2:00 p.m. when the State Legislature is out on recess. Four weeks in advance, Staff requests the largest available hearing room in the State Capitol through the Senate or Assembly Sergeant-at-Arms Offices. These are Rooms 4203 and 4202, respectively. There are eight other smaller hearing rooms in the State Capitol. Staff has been informed by both the Senate and Assembly Sergeant-at-Arms Offices that they schedule Legislative Committee hearings on Tuesdays and Wednesdays and that could mean all hearing rooms would be utilized. They state that the SAB: 1) will seldom be scheduled for a large State Capitol hearing room; 2) the SAB can be "bumped" by a Legislative hearing need because the SAB is not a legislative committee; and 3) must hope for final day Legislative Committee vacancies or early adjournments in order to schedule a hearing room. Additionally, hearing rooms cannot be scheduled months in advance.

The following hearing rooms and auditoriums are within two and a half blocks of the State Capitol, and can be scheduled in advance. Because these buildings close at 5:00 p.m. or 6:00 p.m., security scheduling arrangements must be made in advance at possible additional cost. The Department of Education hearing room is already scheduled as the back-up meeting room for most of the remaining 2009 SAB meetings.

Dept. of Education Building. Dais for 12 with microphones. Seats 95.  
1430 N Street (corner of 15<sup>th</sup> and N), Room 1101. No cost.

Water Resources Building. Dais for 14 with microphones. Seats 150.  
1416 Ninth Street (between N and O Streets). No cost.

Food and Agriculture Department. Dais for 13 with microphones. Seats 162.  
1220 N Street. \$250 for half day use; security costs unknown if meeting runs past 6:00 p.m.

State Personnel Board Auditorium. Dais for five and front table for six with microphones. Seats 120.  
801 Capitol Mall, Room 150. No cost.

AUTHORITY

The Bagley-Keene Open Meeting Act, Government Code (GC) Sections 11120 – 11132, states that actions of state agencies must be taken openly and their deliberations conducted openly. GC Section 11123(a) states "All meetings of a state body shall be open and public and all persons shall be permitted to attend . . ."

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STAFF COMMENTS

Legislative members of the SAB have expressed the desire to continue meeting in the State Capitol in order to be close to their legislative committee hearings, meetings, and voting requirements.

RECOMMENDATION

Continue to schedule SAB meetings for the largest available hearing room in the State Capitol, with a nearby back-up hearing room also scheduled in the event there is no hearing room available in the State Capitol.