

REPORT OF THE EXECUTIVE OFFICER
State Allocation Board Meeting, May 27, 2009

IMPLEMENTATION OF SENATE BILL 1556

PURPOSE OF REPORT

To request adoption of proposed regulatory amendments in order to implement Senate Bill (SB) 1556, Chapter 723, Statute of 2008 (Ducheny), authorizing elementary school districts that meet certain criteria to establish eligibility on a High School Attendance Area (HSAA) basis.

BACKGROUND

Existing law allows unified and high school districts to establish eligibility for new construction funding on a HSAA or Super HSAA basis. Districts may attain greater new construction eligibility if the applications are filed on an HSAA or Super HSAA basis using one or several attendance areas, than they would be eligible for filing on a district wide basis. Districts may file on a HSAA or Super HSAA basis if all of the following conditions are met:

- At least one of the district's HSAA or Super HSAA results in negative eligibility at any grade level
- The eligibility determination is based on the existing boundaries of the HSAA or Super HSAA, and the capacity and projected enrollment of the HSAA or Super HSAA;
- The HSAA currently operates a high school serving any combination of grades 9-12 and the high school is not a continuation high school or community school.

Chapter 723, Statutes of 2008, (SB 1556-Ducheny) authorizes the State Allocation Board (SAB), to permit an elementary school district with at least 37 elementary schools that is located within a high school district with at least 12 high schools, that has an average daily attendance of 20,000 pupils, and that has geographical boundaries encompassing more than 100 square miles to calculate its eligibility for new construction funding using high school attendance areas provisions.

AUTHORITY

Education Code (EC) Sections 17071.76 (a) and (b) allow unified and high school districts to establish eligibility for funding on a HSAA or Super HSAA basis.

EC Section 17071.76 (c) states:

The board may permit an elementary school district that is located within a high school district to utilize this section to determine eligibility for funding if all the following conditions apply:

- (1) The elementary school district average daily attendance is greater than 20,000 pupils
- (2) The elementary school district maintains at least 37 elementary schools, and the high school district maintains at least 12 high schools.
- (3) The elementary school district has geographical boundaries encompassing more than 100 square miles.

STAFF COMMENTS

The limited scope of SB 1556 calls for very few modifications to the School Facility Program. In order to implement this law, Regulation Section 1859.41 for HSAA reporting will be altered. All other regulation sections pertaining to HSAA's would remain the same because the elementary school districts will be reporting enrollment on a HSAA basis. Minor changes to both the *Enrollment Certification/Projection* (Form SAB 50-01) and the *Existing School Building Capacity* (Form SAB 50-02) are also necessary to include references to elementary school districts reporting enrollment on a HSAA basis.

(Continued on Page Two)

RECOMMENDATIONS

1. Adopt the proposed amendments to the SFP Regulations and SFP Forms as shown on Attachments A through C and begin the regulatory process.
2. Authorize Staff to file the proposed SFP Regulations and SFP Forms with the Office of Administrative Law.

ATTACHMENT A
Implementation of Senate Bill 1556
State Allocation Board Meeting, May 27, 2009

Amend Regulation Section 1859.41

Section 1859.41. High School Attendance Area Reporting.

- (a) A district may request that its eligibility determination for a New Construction Grant be based on a HSAA or Super HSAA basis if it meets all the following criteria:
 - (1) The district demonstrates that the eligibility determination for a New Construction Grant in at least one of the district's HSAA or Super HSAA results in negative eligibility for maximum funding at any grade level within the HSAA or Super HSAA.
 - (2) The New Construction Grant eligibility determination for the HSAA or Super HSAA is based on the existing boundaries of the HSAA or Super HSAA and the capacity and projected enrollment of the HSAA or Super HSAA as shown on the Form SAB 50-03.
 - (3) The eligibility determination for the HSAA or Super HSAA includes a currently operated high school that serves any combination of grades nine through twelve and that high school is not a continuation high school or a community school.
- (b) An elementary school district may request that its eligibility determination for a new construction grant be based on this section if the district meets the criteria in subsection (a) and meets all of the conditions set forth in Education Code Section 17071.76(c).
- ~~(b)~~ (c) If a district meets the criteria in subsection (a) or (b) and requests its eligibility determination to be based on an HSAA or Super HSAA, eligibility for a future New Construction Grant, with the exception of community school pupil grants for a county superintendent, in that HSAA or Super HSAA must be filed on the same basis for a period of five years from the date the district received an apportionment that was justified by eligibility under that HSAA or Super HSAA. A county superintendent reporting on the basis of one or more HSAA basis may file applications by utilizing HSAA or Super HSAA boundaries of any district within the county. A county superintendent may report enrollment and file eligibility for a future New Construction Grant separately for special education pupils or for community school pupils.

If a district requests to re-file its eligibility determination from HSAA or Super HSAA to district-wide after the five year time period has elapsed, the existing school building capacity in the district will be determined based on classrooms available in the HSAA or Super HSAA at the time of initial request for eligibility determination and the current classrooms in the remaining portion of the district. Once the baseline eligibility has been determined for the district, it will be adjusted for classrooms constructed, funded or acquired in that HSAA or Super HSAA as provided by Section 1859.51.

Existing boundaries of a HSAA or Super HSAA may only be changed as a result of Section 1859.51(f).

Note: Authority cited: Section 17070.35, Education Code.

Reference: Sections 17070.35, 17071.75 and 17071.76, Education Code.

ATTACHMENT B

GENERAL INFORMATION

To determine a district's initial eligibility for new construction funding under the School Facility Program (SFP), the district must provide enrollment information for the current and previous three or seven years, as appropriate, on this form. After the initial submittal, this form need only be resubmitted when the district requests additional new construction funding in a new enrollment year, as a result of a reorganization election that affects either the district's enrollment or existing school building capacity, or as a result of a special education program transfer.

Pupil Enrollment Projection Options

Districts may submit either a fifth-year or a tenth-year enrollment projection. If utilizing the fifth-year enrollment projection, a district must provide the current and three previous years' enrollment information. If utilizing the tenth-year enrollment projection, a district must provide the current and seven previous years' enrollment information. Districts must utilize either the fifth-year or the tenth-year projection for all grade groupings and High School Attendance Areas (HSAA) or Super HSAs in the district.

A high school district, unified school district, [elementary school district](#), or county superintendent of schools may file on a HSAA basis or Super HSAs as provided under Education Code Section 17071.76 and Section 1859.41. In that case, the enrollment used on this form is the current and three or seven previous years' pupil enrollment or residence in the HSAA or Super HSAA.

Districts filing on a HSAA or Super HSAA basis may report pupil enrollment by either the HSAA in which the pupils attend school or by the HSAA in which pupils reside. Districts reporting enrollment using residency data must submit additional documentation outlined below.

The following options are available to project enrollment:

For Districtwide or HSAA Attendance Reporting:

- **Fifth-Year Projection**
 - Districts must report the current and three previous years' enrollment data.
 - The fifth-year enrollment projection may be augmented with any of the following: modified weighting mechanisms, birth-attendance rates, dwelling units, and a district Student Yield Factor.
- **Tenth-Year Projection:** Districts must report the current and seven previous years' enrollment data.

For HSAA Residency Reporting (New 06/08):

- **Fifth-Year Projection:** Districts must report the current and three previous years' enrollment data.
- **Tenth-Year Projection:** Districts must report the current and seven previous years' enrollment data.

For HSAA Residency Reporting [For Critically Overcrowded Schools (COS) HSAA districts filing pursuant to Section 1859.147 (e)(2)]:

- **Fifth-Year Projection:** Districts must report the current and three previous years' enrollment data.

Augmentations to the Fifth-Year Enrollment Projection

A district that is requesting a fifth-year enrollment projection and reporting on a districtwide or HSAA pupil attendance basis may utilize the following augmentations to the enrollment projection:

- **Modified Weighting Mechanisms**

If the district is requesting to utilize modified or alternate weighting mechanisms pursuant to Section 1859.42.1(c), the district must submit additional K-12 and continuation high school enrollment information for the 14 years prior to the four years of data reported on this form, for a total of 18 years of enrollment data.

If the district is requesting to utilize a district-specific alternate weighting method, it must show that the proposed alternate weighting mechanism provides a more accurate projection based on historical data as outlined in Section 1859.42.1(c).

- **Birth-Attendance Rate Adjustment**

If the district is requesting to use the birth-attendance rate based on county birth data, enter the county births by residence as reported by the Department of Health Services (DHS) for the current and eight previous years in Part F of this form.

If the district is requesting a birth-attendance rate adjustment based on birth data for ZIP codes served by the district, the district must report the births by residence as reported by the DHS for ZIP Codes served by the district for the current and eight previous years. When submitting this form, the district must provide all ZIP Codes served by the district and indicate the ZIP Codes, if any, for which the district is not reporting birth data pursuant to Section 1859.42.1(b)(2)(B).

- **Dwelling Unit Augmentation**

Districts requesting a dwelling unit augmentation must provide all of the following:

- The approval dates of the maps by the local planning commission or approval authority and
- The number of dwelling units to be built within each subdivision excluding all dwelling units that have either 1) been occupied; or, 2) had construction permits pulled that are twelve months or older from the date the permit was pulled. (Note: A district must select only one option—the Date of Occupancy or permits pulled, plus twelve months—as the point in time to stop reporting dwelling units for all tracts being submitted. A district may select the alternate option the following submittal year if desired.); and,
- One of the following:
 1. An approved and valid tentative or final subdivision map with the local planning commission or approval authority stamp located on the map, or
 2. An approved and valid tentative or final subdivision map with supporting documentation, or
 3. A spreadsheet or the Office of Public School Construction(OPSC) dwelling unit worksheet listing all of the subdivisions reported on the Form SAB 50-01 with supporting documentation. If the district wishes to utilize this option, please note that when the district representative signs the Form SAB 50-01, he/she is certifying that the tract maps are on file at the district office and available for OPSC review if requested.

Supporting documentation is defined as one of the following:

- Local planning commission or approval authority meeting minutes detailing the approval of the map. If the approval was given an extension, please provide the most current meeting minutes indicating the approval of the extension request. Dwelling units contained in expired maps may not be reported on the Form SAB 50-01, or

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- A letter from the local planning commission or approval authority indicating that the tract map is approved and valid as of the signature date of the Form SAB 50-01, or
 - Any other reasonable documentation from the local planning commission or approval authority that indicates the tract map is approved and currently valid.
- Student Yield Factor
 - If the district is requesting an augmentation of its enrollment projection due to pupils residing in new dwelling units and it is not using the State yield factors (refer to Part H), the district must provide a copy of the study supporting the Student Yield Factor. The district's study should determine the elementary, middle and high school pupils generated by new residential units, in each grade category of pupils enrolled in the district. This study should be based on the historical student generation rates of new residential units constructed during the previous five years that are of a similar type of unit to those anticipated to be constructed in which the school district is located.

HSAA Residency Reporting

- If the district is currently, or anticipates for the future, reporting residency data pursuant to Section 1859.41.1(b) or 1859.147(e)(2) (refer to Part A), it must submit a copy of the governing board-approved attendance map and High School Attendance Area Residency Reporting Worksheet. By signing this form, the district certifies that the pupil enrollment and residency data used to support the submitted map and worksheet is available at the district for OPSC verification.
- To determine the new construction eligibility for a district filing on a HSAA basis and seeking COS project justification pursuant to Section 1859.147(e)(2), one Form SAB 50-01 based on enrollment as reported to the California Department of Education (CDE) and one based on the residence of the pupils must be filed for each HSAA which includes a Preliminary Apportionment for a COS project.

Additional Documentation

The following documentation must be submitted with this form (as appropriate):

- Specific enrollment data for districts with current enrollment that is less than 300 if the district is requesting an enrollment projection based on five-year average enrollment data (refer to Part A instructions).
- Upon transfer of any Special Education Local Plan Area (SELPA) facilities, the school districts are required to submit a letter to the OPSC, signed by each school district involved, including the following:
 - Grant deed or other legal documentation indicating the facilities have been transferred,
 - Name of school,
 - Building square footage and number of classrooms being transferred,
 - The initial occupancy date of the facility,
 - Date of transfer,
 - Acknowledgement that the grantee may owe the State funds,
 - Financial hardship status of each school district at time of initial application and at time of transfer,
 - OPSC application number(s) of Application for Funding (Form SAB 50-04),
 - Acknowledgment that the certifications made, pursuant to Education Code Sections 17070.77, 17070.755, 17070.75 and 17070.80, by the grantor on the Form SAB 50-04 will be assumed by the grantee, and
 - Request for a payment plan, if needed.

This form is not used for modernization funding applications.

SPECIFIC INSTRUCTIONS

Check the box for either the fifth-year enrollment projection or the tenth-year enrollment projection.

If the district is reporting on an HSAA basis, check the appropriate box to indicate if the district is reporting HSAA attendance data, HSAA residency data, or HSAA residency data for a COS project justification pursuant to Section 1859.147(e)(2).

If the district is requesting modified or alternate weighting mechanisms, check the appropriate box. If requesting an alternate weighting mechanism, enter the alternate weights in the box to the right.

Part A. K-12 Pupil Data – Enrollment/Residency

As an option, school districts with less than 300 current enrollment may report the previous five year average for any grade level for any year when the enrollment for that grade level has decreased by more than 50 percent from the previous year. If this option is used, the district must identify each grade level where this option is used on Form SAB 50-01 and attach the appropriate enrollment documentation to support this request.

Enrollment Data (To be completed by school districts or the county superintendent of schools.)

The information needed to complete this form is based on the latest California Basic Education Data Systems (CBEDS) that is available approximately October 15th of each year. Applications filed on or after November 1st must include the current school year enrollment. Report the current year and the three or seven prior years' K-12 enrollment, as appropriate. High school districts report the unduplicated enrollment data for grades served by the district and all feeder elementary school grades for the current year and the previous three or seven years, as appropriate.

County superintendents report the enrollment for community school students as reported in April prior to the latest CBEDS report.

The enrollment data must include all of the following, if applicable:

- Off-track and on-track students attending multi-track year round schools
- Students living outside the district's boundaries but attending schools in the district
- Students receiving Classroom-Based Instruction in Charter Schools located within the district boundaries and are enrolled in the same grade levels or type served by the district regardless if the district chartered the school
- Students attending magnet schools
- Community school students
- Students attending independent study

Do not include any of the following:

- Students living in the district's boundaries but attending other districts
- Students attending regional occupational programs
- Students attending preschool programs
- Other students not generally considered K-12 students including adult education students
- Students receiving Classroom-Based Instruction in Charter Schools located within the district boundaries but are enrolled in grade levels or type not served by the district
- Students living inside district boundaries but are receiving Classroom-Based Instruction in Charter Schools located outside the district boundaries
- Students receiving Nonclassroom-Based Instruction
- Juvenile court/court school students
- Special Day Class pupils or
- Continuation high school pupils

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Residency Data [To be completed by a HSAA district establishing or updating eligibility pursuant to Section 1859.41.1 (b).]

The information needed to complete this section is based on the pupil residence within the HSAA or Super HSAA boundaries for the pupils reported in the latest CBEDS that is available approximately October 15th of each year. Applications filed on or after November 1st must include the current school year enrollment by pupil residence in the HSAA or Super HSAA. Report the current year and the three or seven prior years' K–12 pupils, as appropriate, that are enrolled and reside within the HSAA or Super HSAA boundaries. High school districts report the unduplicated pupil residency data for grades served by the HSAA and all feeder elementary school grades in the HSAA for the current year and the previous three or seven years, as appropriate.

County superintendents report the pupil residence for community school students as reported in April prior to the latest CBEDS report.

The pupil residency data must include all of the following, if any:

- Off -track and on-track students attending multi-track year round schools
- Students receiving Classroom-Based Instruction in Charter Schools located within the district boundaries and appearing on the district's current CBEDS report and who are enrolled in the same grade levels or type served by the district regardless if the district chartered the school
- Students attending magnet schools
- Community school students and
- Students attending independent study

Do not include any of the following:

- Students living outside the district's boundaries but attending schools in the district
- Students living in the district's boundaries but attending schools in other districts
- Students attending regional occupational programs
- Students attending preschool programs
- Other students not generally considered K–12 students including adult education students
- Students receiving Classroom-Based Instruction in Charter Schools located within the district boundaries and who are enrolled in the same grade levels or type served by the district regardless if the district chartered the school but the Charter School does not appear on the district's current CBEDS report
- Students receiving Classroom-Based Instruction in Charter Schools located within the district boundaries but are enrolled in grade levels or type not served by the district
- Students living inside district boundaries but are receiving Classroom-Based Instruction in Charter Schools located outside the district boundaries
- Students receiving Nonclassroom-Based Instruction
- Juvenile court/court school students
- Special Day Class pupils or
- Continuation high school pupils

Residency Data [For COS HSAA districts seeking justification for the conversion of a Preliminary Apportionment to a Final Apportionment pursuant to Section 1859.147(e)(2).]

The information used to complete this form is based on the latest enrollment as reported on the CBEDS that is available October of each year, and pupil residency within the HSAA boundaries. Report the current year and the three prior years' K–12 pupils that are both enrolled and reside within the HSAA boundaries. For HSAA districts filing pursuant to Section 1859.147(e)(2)(A), only the current year K–12 pupils must be reported.

Do not include any of the following:

- Students living outside the district's boundaries but attending school in the district
- Students living in the district's boundaries but attending other districts
- Students attending regional occupational programs
- Students attending preschool programs
- Other students not generally considered K–12 students including adult education
- Students receiving Classroom-Based Instruction in Charter Schools located within the district boundaries but are enrolled in grade levels or type not served by the district
- Students living inside district boundaries but are receiving Classroom-Based Instruction in Charter Schools located outside the district boundaries
- Students receiving Nonclassroom-Based Instruction
- Juvenile court/court school students
- Special Day Class pupils
- Continuation high school pupils

Part B. Pupils Attending Schools Chartered by Another District

Of the data reported in Part A of this form, indicate the aggregate pupil enrollment attending schools chartered by another district which are located within your district boundaries for the current year and the three or seven prior years, as appropriate. If the district is reporting pupils attending schools chartered by another district for the current year, then the district must submit a separate letter with the following information:

- The total Charter School enrollment listed by each of the K–12 grade levels reported for the current year.
- A list of the other school district(s) that chartered school(s) within your boundaries. Include the Charter School name(s) and total school enrollment. For the previous years, report the total enrollment for pupils attending schools chartered by another district, if known. If the information is not available, enter N/A. In this case, the OPSC will adjust the previous years' enrollment data based on a prorated basis of the rate of growth or decline of the previous years' enrollment.

Enter 0 if there are no pupils attending schools chartered by another district within your district boundaries for the current or previous years.

Districts reporting enrollment by HSAA residency should not report any pupils in this section.

Part C. Continuation High School (To be completed by school districts only.)

If reporting pupil enrollment data, report continuation high school pupils attending schools in the district or HSAA or Super HSAA for the current year and the three or seven prior years, as appropriate. If reporting HSAA pupil residency data, report continuation high school pupils residing in the HSAA or Super HSAA for the current year and the three or seven prior years, as appropriate. For purposes of projecting the enrollment, these pupils will be added to the enrollment data in Part A.

Part D. Special Day Class Pupils (To be completed by school districts or the county superintendent of schools.)

Report the pupils three to twenty-two years old enrolled or residing, as appropriate, within the district or HSAA or Super HSAA boundaries, attending the special day classes as shown and reported within the California Special Education Management Information System to the CDE in December prior to the latest CBEDS report. Report pupils as provided in Section 1859.2 for Non-Severely Disabled Individual with Exceptional Needs and Severely Disabled Individual with Exceptional Needs.

Part E. Special Day Class Enrollment (To be completed by county superintendent of schools only.)

Report the total Special Day Class pupils for the three or seven previous years, as appropriate, adjusted by the total pupils lost or gained due to a title transfer of a Special Education Program for each year.

Part F. Birth Data

If requesting an adjustment to the enrollment projections based on changes in the birth-attendance rate, check the appropriate box to indicate county birth data or birth data by ZIP Codes served by the district. Enter county births by residence or district ZIP code births by residence as reported by the DHS for the current and eight previous years. If birth data is not available, check the "Estimate" box for the applicable year(s) and report the birth number as determined per Section 1859.42.1(b)(4). When submitting this form, if reporting district births by ZIP Code, provide a separate letter reporting all ZIP Codes served by the district and indicate the ZIP Codes, if any, for which the district is not reporting birth data pursuant to Section 1859.42.1(b)(2)(B).

Part G. New Dwelling Units (To be completed by school districts only.)

The district may augment the enrollment projection based on the number of pupils that are anticipated as a result of proposed dwelling units included in approved and valid tentative or final subdivision maps. The district must submit the dwelling unit information and documentation outlined in the General Information section of this form.

Report the determined number of dwelling units in Part G.

Part H. District Student Yield Factor (To be completed by school districts only.)

Report the district's Student Yield Factor as defined in Section 1859.2, if different than the statewide average Student Yield Factors. The statewide average Student Yield Factors are as follows:

- Elementary School District 0.5 students per dwelling unit
- High School District 0.2 students per dwelling unit
- Unified School District 0.7 students per dwelling unit

Should the district wish to use its own Student Yield Factor, a copy of the district's study that justifies the Student Yield Factor must be submitted with this form. Please see the General Information section for additional instructions.

Part I. Projected Enrollment

The methodology for calculating the district's projected enrollment is outlined in Sections 1859.42, 1859.42.1 and 1859.43.



STATE OF CALIFORNIA
ENROLLMENT CERTIFICATION/PROJECTION
SCHOOL FACILITY PROGRAM
 SAB 50-01 (REV 06/08/04/09)

STATE ALLOCATION BOARD
 OFFICE OF PUBLIC SCHOOL CONSTRUCTION

SCHOOL DISTRICT	FIVE DIGIT DISTRICT CODE NUMBER (see California Public School Directory)
COUNTY	HIGH SCHOOL ATTENDANCE AREA (HSAA) OR SUPER HSAA (if applicable)

Check one: Fifth-Year Enrollment Projection Tenth-Year Enrollment Projection

HSAA Districts Only - Check one: Attendance Residency
 Residency - COS Districts Only - (Fifth Year Projection Only)

<input type="checkbox"/> Modified Weighting (Fifth-Year Projection Only)	3rd Prev. to 2nd Prev.	2nd Prev. to Prev.	Previous to Current
<input type="checkbox"/> Alternate Weighting - (Fill in boxes to the right):			

Part G. Number of New Dwelling Units
 (Fifth-Year Projection Only)

Part H. District Student Yield Factor
 (Fifth-Year Projection Only)

Part A. K-12 Pupil Data

Grade	7th Prev.	6th Prev.	5th Prev.	4th Prev.	3rd Prev.	2nd Prev.	Previous	Current
	/	/	/	/	/	/	/	/
K								
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
TOTAL								

Part B. Pupils Attending Schools Chartered By Another District

7th Prev.	6th Prev.	5th Prev.	4th Prev.	3rd Prev.	2nd Prev.	Previous	Current

Part C. Continuation High School Pupils - (Districts Only)

Grade	7th Prev.	6th Prev.	5th Prev.	4th Prev.	3rd Prev.	2nd Prev.	Previous	Current
9								
10								
11								
12								
TOTAL								

Part D. Special Day Class Pupils - (Districts or County Superintendent of Schools)

	Elementary	Secondary	TOTAL
Non-Severe			
Severe			
TOTAL			

Part E. Special Day Class Pupils - (County Superintendent of Schools Only)

7th Prev.	6th Prev.	5th Prev.	4th Prev.	3rd Prev.	2nd Prev.	Previous	Current
/	/	/	/	/	/	/	/

Part F. Birth Data - (Fifth-Year Projection Only)

County Birth Data Birth Data by District ZIP Codes Estimate Estimate Estimate

8th Prev.	7th Prev.	6th Prev.	5th Prev.	4th Prev.	3rd Prev.	2nd Prev.	Previous	Current

Part I. Projected Enrollment

1. Fifth-Year Projection

Enrollment/Residency - (except Special Day Class pupils)

K-6	7-8	9-12	TOTAL

Special Day Class pupils only - Enrollment/Residency

	Elementary	Secondary	TOTAL
Non-Severe			
Severe			
TOTAL			

2. Tenth-Year Projection

Enrollment/Residency - (except Special Day Class pupils)

K-6	7-8	9-12	TOTAL

Special Day Class pupils only - Enrollment/Residency

	Elementary	Secondary	TOTAL
Non-Severe			
Severe			
TOTAL			

I certify, as the District Representative, that the information reported on this form and, when applicable, the High School Attendance Area Residency Reporting Worksheet attached, is true and correct and that:

- I am designated as an authorized district representative by the governing board of the district.
- If the district is requesting an augmentation in the enrollment projection pursuant to Regulation Section 1859.42.1 (a), the local planning commission or approval authority has approved the tentative subdivision map used for augmentation of the enrollment and the district has identified dwelling units in that map to be contracted. All subdivision maps used for augmentation of enrollment are available at the district for review by the Office of Public School Construction (OPSC).
- This form is an exact duplicate (verbatim) of the form provided by the Office of Public School Construction. In the event a conflict should exist, then the language in the OPSC form will prevail.

NAME OF DISTRICT REPRESENTATIVE (PRINT OR TYPE) _____

SIGNATURE OF DISTRICT REPRESENTATIVE _____

DATE _____ TELEPHONE NUMBER _____

E-MAIL ADDRESS _____

ATTACHMENT C

STATE OF CALIFORNIA

EXISTING SCHOOL BUILDING CAPACITY SCHOOL FACILITY PROGRAM

SAB 50-02 (REV 09/02/04/09)

STATE ALLOCATION BOARD
OFFICE OF PUBLIC SCHOOL CONSTRUCTION

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GENERAL INFORMATION

As part of the district's request for new construction funding under the School Facility Program (SFP), a determination of the district's existing school building capacity must be made. This one time report and the Form SAB 50-01 are used to calculate the district's eligibility for SFP new construction funding. Once the district's existing school building capacity has been determined on this form, a determination of the district's baseline eligibility may be made, by completion of the Form SAB 50-03.

The following documentation is necessary and must be submitted with this form:

- A drawing of each school site within the boundaries of the district or the high school attendance area (HSAA) or Super HSAA that identifies all permanent and portable classrooms on the site that are included in the gross classroom inventory pursuant to Section 1859.31.
- A summary of each school site that identifies each classroom that qualifies for exclusion pursuant to Section 1859.32.
- A summary of all classrooms and exclusions for all sites within the district, the HSAA or Super HSAA (as appropriate).

A high school district, unified school district, [elementary school district](#), or county superintendents of schools may file on a HSAA or Super HSAA basis as provided under Education Code Section 17071.76 and Section 1859.41. In that case, the facilities in that HSAA or Super HSAA shall be reported on this form.

After the Board has determined the initial baseline eligibility, this form is used to adjust that baseline eligibility pursuant to Section 1859.51 for the following:

- A change in the classroom inventory that was reported at the time the district requested its initial determination of existing school building capacity as a result of special day class loading.
- Errors and/or omissions of the classroom inventory that was reported at the time the district requested its initial determination of existing school building capacity.
- A change in the classroom inventory of the district as a result of a reorganization election. This form is not used for modernization eligibility or funding applications.

For a list of the documents that must be submitted in order for the Office of Public School Construction (OPSC) to deem an eligibility request for new construction complete and ready for OPSC processing, consult the OPSC Web site at www.opsc.dgs.ca.gov.

SPECIFIC INSTRUCTIONS**PART I - Classroom Inventory**

Indicate if this request is for a new or adjusted Existing School Building Capacity determination. The district must first prepare a gross classroom inventory and make adjustment to the inventory pursuant to Sections 1859.31 and 1859.32. Contact the OPSC Web site at www.opsc.dgs.ca.gov for an EXCEL worksheet for preparation of this inventory. To assure timely processing of your application, districts must provide drawing(s) of each school site within the district, the HSAA or Super HSAA with the eligibility request to the OPSC (if not previously submitted to the OPSC). The drawing(s) must identify all permanent and portable classrooms and the specific reason why any classroom was excluded from the inventory pursuant to Section 1859.32.

Once the classroom inventory has been prepared, identify the classrooms in that inventory as follows:

Lines 1-6, report those classrooms included in the inventory that meet the definition of portable as provided by subdivision (k) of Education Code Section 17070.15 as follows:

1. Leased under the provisions of the State Relocatable Program. This includes portables approved for purchase, but with outstanding payments.*
2. Leased or lease-purchased for less than five years. Include interim housing portables lease-purchased for less than five years.
3. Leased for interim housing purposes for less than five years.**
4. Leased for interim housing for five years or more.**
5. Leased or lease-purchased for five years or more. Include interim housing portables lease-purchased for five years or more.
6. Owned, including those acquired under the State Relocatable Program (i.e. no outstanding payments). Include interim housing portables owned.
7. Report the remaining classrooms in the inventory that do not meet the "Portable" definition that were reported on lines 1-6.

* State Relocatable Classrooms approved for purchase by the Board shall be deemed owned by the district when the final lease payment is made to the Board, otherwise it is deemed to be leased, not lease-purchased.

**Interim housing is defined as temporary classrooms used for modernization, therefore only portables leased may be considered interim. Lease-purchase agreements are not acceptable.

When reporting classrooms, identify each classroom based on its most typical use for grades K-6, 7-8, 9-12 or non-severely disabled individuals with exceptional needs (non-severe) and severely disabled individuals with exceptional needs (severe). If this request is to adjust the inventory for non-severe or severe pupil loading, the total classrooms reported must be equal to the classrooms reported at the time of the district request for initial determination of existing school building capacity. In no event may the number of classrooms reported for non-severe or severe pupils exceed the number of classrooms needed to house the projected number of non-severe and severe pupils shown on the Form SAB 50-01 using loading standards of 13 pupils for non-severe and 9 pupils for severe classrooms.

Continuation high classrooms must be counted as 9-12 teaching stations.

PART II - Available Classrooms

Once all classrooms have been identified and reported as either permanent or portable in Part I, the district may use one of two options for determining the final count of available classrooms which will be used to calculate the "existing school building capacity" of the district, the HSAA or Super HSAA.

OPTION A

Report the classrooms in Part I as reported on lines 4, 5, 6 and 7. Enter the totals on line e for grades K-6, 7-8, 9-12, non-severe or severe.

OPTION B

- a. Enter the totals of all classrooms reported in Part I, line 8 as either K-6, 7-8, 9-12, non-severe or severe.
- b. Enter the total number of all portable classrooms reported in Part I, lines 1, 2, 5 and 6.
- c. In the total column, report 25 percent of the total permanent classrooms reported in Part I, line 7. Round up.
- d. Subtract the total of line c from the total of line b and assign the total portables as either K-6, 7-8, or 9-12, non-severe or severe. Assignment of classrooms must be proportionate to the portable classrooms reported on lines 1, 2, 5, and 6 of Part I for each grade group. Classrooms assigned at a grade group cannot exceed the classrooms reported for that grade group on line a.
- e. Subtract line d from line a for grades K-6, 7-8, 9-12, non-severe or severe.

Unless specifically requested by the district, the OPSC will use the "total" of Option A or Option B that minimizes the existing school building capacity of the district, the HSAA or Super HSAA.

Part III - Determination of Existing School Building Capacity

1. Classroom capacity - After determining the lesser of the totals on line e of Option A or Option B in Part II, multiply the K-6 classroom total by 25, the 7-8 and 9-12 classroom totals by 27, the non-severe classrooms by 13 and the severe classrooms by 9, for the option selected.

2. Enter one of the following:

- 6 percent of the K-6 pupil capacity as reported on line 1, and 6 percent of the K-6 non-severe and severe classroom capacity for elementary and unified districts or elementary and unified districts filing on a HSAA or Super HSAA. The K-6 non-severe and severe classroom capacity shall be determined by applying a ratio of the K-6 classroom capacity reported on line 1 to the K-12 classroom capacity reported on line 1 multiplied by the non-severe and severe classroom capacity reported on line 1. Unified districts may allocate the 6 percent amount at any grade group.
- Indicate zero (0) if the elementary or unified district meets the substantial enrollment requirement (SER) or the district qualifies for waiver of the SER authorized by Education Code Sections 17017.6 and 17017.7 (c).
- Indicate zero (0) if applicant is a high school district.

~~3. *Operational Grants (OG) – Enter the number of students in grade groups K-6, 7-8, 9-12, non-severe or severe that were included in the latest report by the California Department of Education (CDE) pursuant to Education Code Section 42268 for that district, less the number of pupils at a school on multi-track year round enrollment (MTYRE) calendar that has a density of at least 200 pupils per acre when the district has at least 40 percent of its enrollment on MTYRE as of the date of determination of the existing school building capacity of the district.*~~

~~4. *Total Line 1 and Line 2 – Report the greater of the totals of grade groups K-6, 7-8, 9-12, non-severe and severe for on line 2 or 3. This represents the “existing school building capacity” of the district, the HSAA or Super HSAA.*~~

~~5. *Total – Enter the total of lines 1 and 4. This represents the “existing school building capacity” of the district, the HSAA or Super HSAA. PART III – Determination of Existing School Building Capacity HSAA or Super HSAA.*~~

NOTE: Italicized strike-through/underlined language was approved by the State Allocation Board at its March 25, 2009 meeting.

EXISTING SCHOOL BUILDING CAPACITY

SCHOOL FACILITY PROGRAM

SAB 50-02 (REV 09/02/04/09)

SCHOOL DISTRICT	FIVE DIGIT DISTRICT CODE NUMBER (see California Public School Directory)
COUNTY	HIGH SCHOOL ATTENDANCE AREA (HSAA) OR SUPER HSAA (if applicable)

PART I - Classroom Inventory <input type="checkbox"/> NEW <input type="checkbox"/> ADJUSTED	K-6	7-8	9-12	Non-Severe	Severe	Total
Line 1. Leased State Relocatable Classrooms						
Line 2. Portable Classrooms leased less than 5 years						
Line 3. Interim Housing Portables leased less than 5 years						
Line 4. Interim Housing Portables leased at least 5 years						
Line 5. Portable Classrooms leased at least 5 years						
Line 6. Portable Classrooms owned by district						
Line 7. Permanent Classrooms						
Line 8. Total (Lines 1 through 7)						

PART II - Available Classrooms	K-6	7-8	9-12	Non-Severe	Severe	Total
Option A.						
a. Part I, line 4						
b. Part I, line 5						
c. Part I, line 6						
d. Part I, line 7						
e. Total (a, b, c, & d)						

Option B.	K-6	7-8	9-12	Non-Severe	Severe	Total
a. Part I, line 8						
b. Part I, lines 1, 2, 5 and 6 (total only)						
c. 25 percent of Part I, line 7 (total only)						
d. Subtract c from b (enter 0 if negative)						
e. Total (a minus d)						

PART III - Determination of Existing School Building Capacity	K-6	7-8	9-12	Non-Severe	Severe
Line 1. Classroom capacity					
Line 2. SER adjustment					
Line 3. Operational Grants					
Line 4. Greater of line 2 or 3					
Line 5. Total of lines 1 and 4					

I certify, as the District Representative, that the information reported on this form is true and correct and that:

- I am designated as an authorized district representative by the governing board of the district; and,
- This form is an exact duplicate (verbatim) of the form provided by the Office of Public School Construction (OPSC). In the event a conflict should exist, then the language in the OPSC form will prevail.

SIGNATURE OF DISTRICT REPRESENTATIVE	DATE
NAME OF DISTRICT REPRESENTATIVE (PRINT OR TYPE)	E-MAIL ADDRESS
	TELEPHONE