

MANAGEMENT MEMO

NUMBER:
DATE ISSUED:
EXPIRES: RESCINDED 12/19/16 NO EXPIRATION
ISSUING AGENCY: DEPARTMENT OF GENERAL SERVICES

SUBJECT:
PROCURING PRINTING SERVICES

REFERENCES:
SUPERCEDES MANAGEMENT MEMO 01-20

AB 3000 (Chapter 1124 of the Statutes of 2002) was effective on September 30, 2002. Among other things, AB 3000 provided that for state printing procurement purposes, printing is not considered a "personal service contract" as that term is defined in Section 19130 of the Government Code. Therefore, this Management Memo supersedes Management Memo 01-20 (dated October 23, 2001).

In light of the provision of AB 3000 discussed in the preceding paragraph, Government Code Section 19130 does not have the effect of requiring state agencies to use the Office of State Publishing (OSP) for their printing needs. However, state departments need to be aware that AB 3000 also includes a requirement that state agencies solicit a bid from the OSP when a printing project is anticipated to cost more than \$5,000.

Solicitations for bids from OSP should be directed to the OSP Customer Service Representative (CSR) assigned to serve your office. If you do not know who your CSR is or how to contact your CSR, this information can be found on the Internet at www.osp.dgs.ca.gov or by calling (916) 445-5386 or toll free (800) 963-7860.

State agencies that seek to contract out for printing must continue to comply with Management Memo 02-19, Revision 1 (and successor documents), and also with all other applicable provisions of law and policy.

Questions regarding this management memo may be addressed to Guy Blair, OSP Administration Manager, at (916) 323-0309.



Clothilde V. Hewlett, Interim Director
Department of General Services

CVH:GB:dmb