

1. SCOPE

This document establishes the requirements and specifications for implementation of Environmentally Preferable Purchasing (EPP) as mandated by the California Public Contract Code (PCC), Chapter 6, Sections 12400-12404.

The law requires, “the procurement or acquisition of goods and services that have a lesser or reduced effect on human health and the environment when compared with competing goods and services that serve the same purpose.” Comparison requires evaluating for associated impacts from the product’s raw materials acquisition, production, manufacturing, packaging, distribution, reuse, operation, maintenance, disposal, energy efficiency, product performance, durability, safety, the needs of the purchaser, and cost. As part of this solicitation bidders must be compliant with mandatory requirements and may receive preference when compliant with non-mandatory environmental specifications

2. APPLICABLE SPECIFICATIONS / STANDARDS

- 2.1 Specifications and standards referenced in this document in effect on the opening of the request for proposal form a part of this specification.
- 2.2 Bidder shall comply with requirements of following standards and codes as they apply:
 - 2.2.1 California Public Contract Code, Sections 12200-12217
 - 2.2.2 California Health and Safety Code, Sections 25214.11- 25214.26
 - 2.2.3 California Code of Regulations, Title 8, Section 5194
 - 2.2.4 AWPA Standard P18-07 Non Pressure Preservatives (IPBC-SB-1)

3. CERTIFICATIONS

- 3.1 Bidder may offer Forest Stewardship Council certifications for wood products.

4. REQUIREMENTS

- 4.1 Post Consumer Recycle Content Certification
 - 4.1.1 PCRC Percentages Worksheet
Contractor(s) shall complete the PCRC Percentages Worksheet listing the percentage of post consumer recycled content material for each product offered.
 - 4.1.2 Letter of Certification
Contractor(s) shall print and sign the Letter of Certification certifying that the minimum percentage, if not exact percentage, listed in the PCRC Percentages Worksheet is accurate. The Letter of Certification shall be furnished under penalty of perjury. The Letter of Certification shall be provided regardless of content, even if the product(s) contain no post consumer recycled material.
 - 4.1.3 Reportable Product Categories Table
This table identifies the 11 reportable SABRC product categories and associated codes used in reporting PCRC. SABRC Complaint products shall meet the Minimum

Postconsumer Content Requirements as outlined within the table.

Reportable Product Categories Table

Code	Product Categories	Minimum Postconsumer Content Requirement
1	Paper Products	30 percent by fiber weight postconsumer fiber.
2	Printing and Writing Papers	30 percent by fiber weight postconsumer fiber.
3	Mulch, Compost, and Co-compost Products	80 percent recovered material that would otherwise be normally disposed of in a landfill.
4	Glass Products	10 percent postconsumer, by weight.
5	Lubricating Oils	70 percent re-refined base oil.
6a	Plastic Products	10 percent postconsumer, by weight.
6b	Printer or Duplication Cartridges	a. Have 10 percent postconsumer material, or b. Are purchased as remanufactured, or c. Are backed by a vendor-offered program that will take back the printer cartridge after their useful life and ensure that the cartridge is recycled and comply with the definition of recycled as set forth in section Public Contract Code 12156.
7	Paint	50 percent postconsumer paint (exceptions when 50 percent postconsumer content is not available or is restricted by a local air quality management district, then 10 percent postconsumer content may be substituted).
8	Antifreeze	70 percent postconsumer material.
9	Tires	Retreaded: Must use an existing casing that has undergone retreading or recapping process in accordance with Public Resource Code (commencing with section 42400).
10	Tire- Derived Products	50 percent recycled used tires.
11	Metal	10 percent postconsumer material, by weight.

4.1.4 Within 30 calendar days from contract award, the Contractor will be required to provide a signed Letter of Certification and completed PCRC Percentages Worksheet to the State Contract Administrator. The PCRC Percentages Worksheet shall be provided in hard copy and electronic copy (on a CD-ROM in Microsoft Excel format). Letter of Certification is found at <http://www.calrecycle.ca.gov/BuyREcycled/StateAgency/Forms/CIWMB074.doc>

4.1.5 During the life of the contract, the Contractor(s) will be required to submit revised PCRC Certification Workbook information if percentages are adjusted or if substitute line items are approved by the State Contract Administrator.

4.2 Packaging, Packing and Marking

No Polyvinylchloride (PVC) plastic bags or films are permitted for packaging. Containers and corrugated boxes are to be readily recyclable, without coating or other treated substances such as wax prohibiting or limiting repulpability. Markings to be made of ink manufactured in USA or bidder to declare in writing inks are free of heavy metals.

4.3 Packaging Materials

The Department of General Services promotes environmental stewardship; encouraging and/or requiring bidders to participate by offering packaging materials that conserve natural resources and reduce environmental impacts.

4.3.1 Bidder may agree to offer paper and wood products (i.e. labeling, packaging, catalogs or wood pallets) that are produced from a company participating in a forest stewardship program where the forest is managed to conserve biological diversity, natural resources and maintain a thriving ecosystem. Bidder to identify the forest stewardship program and any associated certifications pertinent to the products offered (for example: Forest Stewardship Council certified).

4.4 Toxics in Packaging

All packages, packaging components, and packaged retail-ready products offered during the life of the contract must be in full compliance with all requirements of the Toxics in Packaging Prevention Act (Health and Safety Code (HSC) sections 25214.11-25214.26.) "Package" and "packaging components" are defined in HSC section 25214.12. Provisions for exemption from this Act are contained in HSC section 25214.14.

Upon request by the State, the awarded supplier shall provide a Certificate of Compliance that covers each type of package, packaging component, or packaged retail-ready product supplied, distributed, or sold under this specification. The certification shall be based either on direct written correspondence from the packaging product manufacturer or from any written advertisement issued by the product manufacturer including, but not limited to, the products label, the manufacturers catalog, or the manufacturers or suppliers Internet Web site.

More information can be found at: <http://www.dtsc.ca.gov/ToxicsInPackaging/index.cfm>

4.5 Hazardous Substance Declaration

Products, that contain hazardous substances, as defined by California Code of Regulations, Title 8, section 5194, Hazard Communication, shall comply with the requirements of Title 8 of the California Code of Regulations including section 5194(g), Material Safety Data Sheets (MSDS).

The Contractor must provide a Material Safety Data Sheet (MSDS), via facsimile or email, to the ordering agency upon written request.

4.6 Fungicidal Preservatives

EPA-Registered fungicidal preservatives used to treat any wood edges or saw cuts shall be compliant with AWPA Standard P18-07 Non Pressure Preservatives (IPBC-SB-1) and registered as a pesticide by the California Department of Pesticide Regulations.