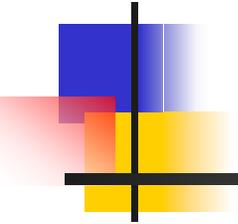
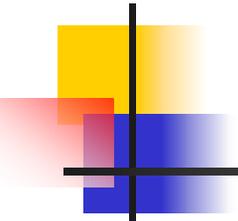


DEVELOPMENT OF UNIFORM CONTRACTING AND PROCUREMENT POLICIES

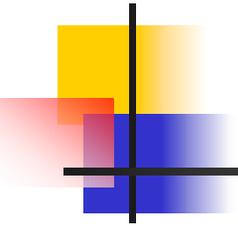


- **Procurement Reform Task Force Recommendation #7**
- **Approach**
- **Key Initiatives**
- **“Go Forward” plan**
- **Success Factors**
- **Ultimate Vision**
- **Contact Information**



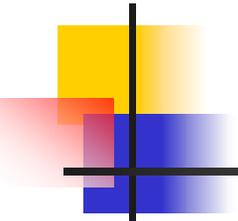
Procurement Reform Recommendation #7

- “DGS shall develop a uniform set of policies, procedures and processes for contracting and procurement activities. As part of this effort, DGS should undertake an initiative to align the laws governing contracting and procurement of goods, services, and IT, including the award protest processes. Additionally, DGS should consider whether the separation of the procurement policy and oversight from the operational procurement function should be pursued...”



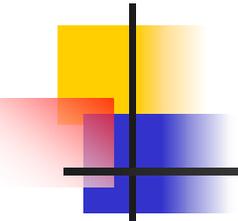
Approach

- Use the considerable expertise in DGS and other State departments
 - DGS Project Team provides input
 - Clients and Stakeholders participate in interviews and focus group sessions
- Contract support from private sector
 - Research and analysis
 - Independent recommendations



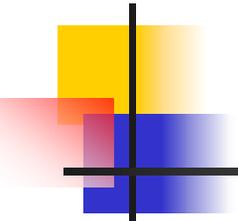
Contract Requirements

- Recommendations on the development of uniform contracting and procurement policies & procedures
- Analysis and recommendations on organizational roles and responsibilities
- Preparation of implementation plans for initiatives



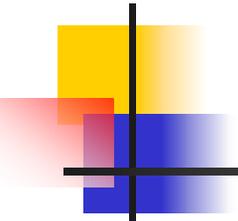
Key Initiatives

- Dedicated Policy Development and Maintenance Organization
- Governance System for Policy Development and Implementation
- Single Source for Procurement Policies
- Standard procurement methods, models, procedures, and templates



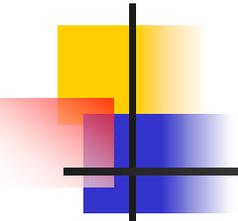
“Go Forward” Plan

- Report Due August 8, 2003
- Implementation Phase 1 – Develop Structure
 - Establish Policy Unit
 - Develop Governance System
 - Design Single Policy Document
- Implementation Phase 2 – Develop Policy
 - Develop and Implement Uniform Policy
 - Develop Procedures



Phase I – Develop Structure

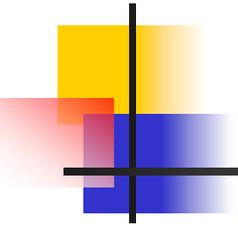
- Dedicated Policy Unit
 - A small staff organization that reports directly to the Procurement Division's (PD) Deputy Director and Acting Assistant Deputy Director.
 - The organization will have a clearly defined mission statement indicating their sole responsibility will be development of statewide procurement policy.
 - The new organization will develop procurement policy in consultation and coordination with affected stakeholders, and facilitate the development of implementation procedures.
- Governance Model – identify stakeholders and processes for each phase of the policy lifecycle
- Single policy document – design policy document structure



Phase II – Develop Policy

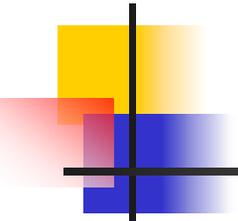
- Develop and Implement Uniform Policy
 - Analyze existing procurement policy
 - Craft updated policy utilizing the new policy document structure

- Develop Procedures
 - Develop high-level procedures in support of new policies
 - Coordinate future iterations of procedure development with policy changes incorporating stakeholder feedback

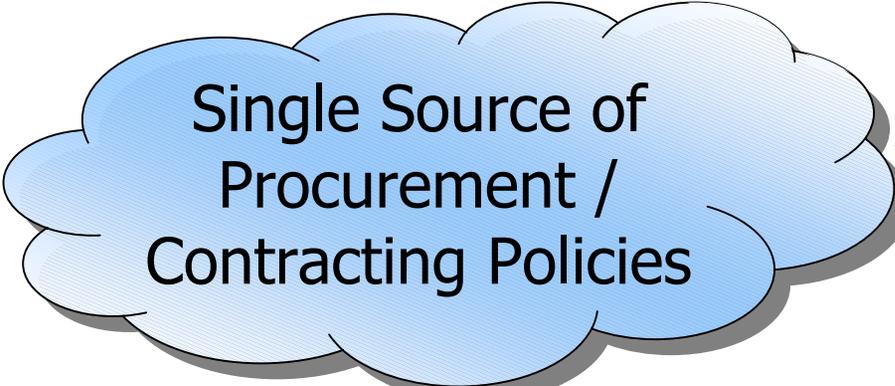


Success Factors

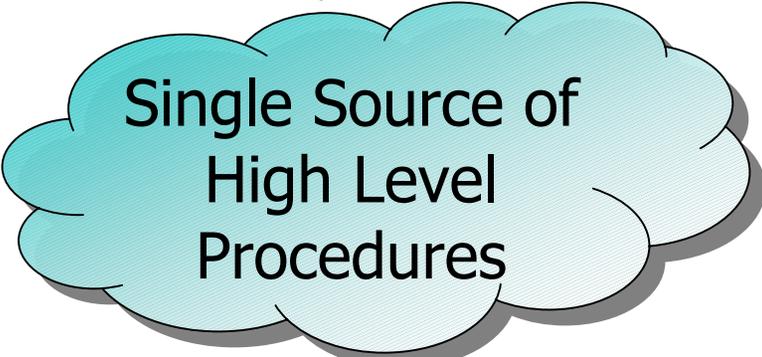
- Stakeholder Participation
 - DGS
 - Departments
 - Public and Industry
- Management Support
- Experienced Procurement Professionals



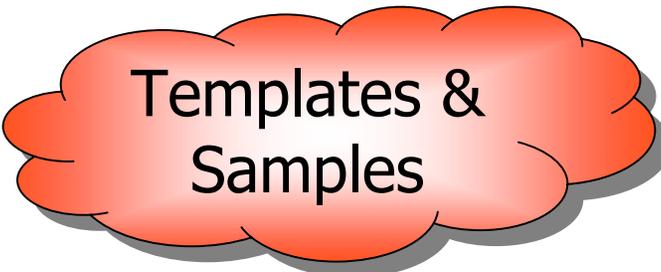
Ultimate Vision



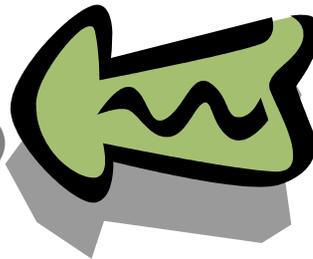
Single Source of
Procurement /
Contracting Policies

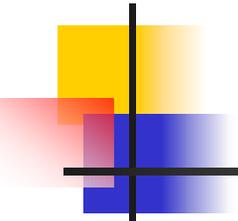


Single Source of
High Level
Procedures



Templates &
Samples





Contact information

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 - Email - William.Fackenthall@dgs.ca.gov