

SECTION 3 – EXHIBITS

Exhibit E – Contractor Information Change

Address or Contact Person Change Complete this form and submit to the CMAS Unit if your company's information has changed.

Contractor Distributes Change For changes to a Contractor's contact person, address, phone number, email, etc., a supplement will be issued by the CMAS Unit and the CMAS Unit will update the CMAS database. This information will be published at the CMAS and the Cal eProcure websites. This information will be used for distribution of all CMAS correspondence.

Where to Send Form Department of General Services
Procurement Division – CMAS Unit
Attention: Application Processing
PO Box 989052, MS #2-202
West Sacramento, CA 95798-9052

Email: cmas@dgs.ca.gov

CHANGE CMAS CONTACT INFORMATION AS SHOWN BELOW

Contractor (Company) Name: _____

CMAS Number(s): _____

CMAS Contact Person: _____

Address: _____

City, State, Zip Code: _____

Phone: _____ Ext. _____ Fax: _____

Email: _____

Person Requesting Change (print): _____

Signature: _____ Date: _____

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EXHIBIT F – COMPANY NAME CHANGE

Use this Exhibit F as your document to request a company name change on your CMAS. Provide the information requested, check the applicable boxes, and sign the document where requested.

Explain Nature of Name Change

This company's name has changed for the following reason:

Present Company Name

This company's CMAS(s) are currently in the following company name:

CMAS Number(s)

This company has the following, active, CMAS(s):

New Company Name & Address

This company's new name and address where orders must be sent are:

Company Name: _____

Street Address: _____

City, State, Zip Code: _____

Fax Number: _____

Attention: _____

CMAS Contact Person

This company's CMAS contact person and contact information is shown below:

Contact Name: _____

Phone Number: _____

Fax Number: _____

Email Address: _____

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Exhibit F – Company Name Change, Continued

Contractor Liabilities By checking this box the new company named above accepts the current CMAS Terms and Conditions, the base Federal GSA schedule or non-GSA multiple award contract terms and conditions, and all liability and responsibility under the CMAS(s) listed above from the date the CMAS(s) was issued to the initial contractor through the CMAS expiration.

Payee Data Record This company has enclosed a signed Payee Data Record (Std. 204) in the new company name. The Payee Data Record is available in a fill and print format at: www.dgs.ca.gov/ofam/Forms.aspx.

Secretary of State Registration Check one of the following boxes:

This company is a Corporation, Limited Liability Company (LLC), Limited Liability Partnership (LLP), or Limited Partnership (LP), and a screen print or Certificate of Status is enclosed from the California Secretary of State's website showing we are registered and currently active under our new company name.

This company is a sole proprietor or a simple partnership, and registration with the California Secretary of State is not required.

Fictitious Business Name Statement Check one of the following boxes:

This company requests to be shown as a different name (dba) on our CMAS than as registered with the California Secretary of State. *(Attach a copy of your valid Fictitious Business Name Statement filed with a California County Clerk).*

This issue is not applicable to our offer.

Seller's Permit Check one of the following boxes:

This company is offering personal tangible property to the State of California, and our California Seller's Permit Number is: _____

This company is offering consulting or personal services only to the State of California; therefore, a California Seller's Permit is not required.

California Contractor's License Check one of the following boxes:

This company's offer includes some ancillary Public Works installation, and our valid California Contractor's License Number is: _____

This company is not offering any installation services considered Public Works.

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SECTION 3 – EXHIBITS

Exhibit F – Company Name Change, Continued

Business Status

This company is a (*check applicable boxes*):

- California certified Small Business – Certification No. _____
- California certified Disabled Veteran Business Enterprise (DVBE) – Certification No. _____
- Uncertified Small Business (*will be shown as a large business*)
- Large Business

Authorizing Resellers to Use Your CMAS

Check one of the following boxes:

- This company is a manufacturer or publisher, and is requesting the dealer(s) shown on the attached list to be included in this CMAS as authorized resellers. (*See Section 3 of the “CMAS Application” for the information you are required to provide if you are requesting the inclusion of approved resellers on this CMAS.*)
- This company is not requesting authorized resellers on this CMAS.

Signature Binding Offer

Upon receipt, the CMAS Unit will review this Exhibit F. The CMAS Unit will then send a Novation Agreement, which will require signatures, acknowledging the company name change.

The Novation Agreement will be emailed to the following email address:

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Exhibit M - Internet Hot Link

Introduction

To assist with the marketing of your CMAS, we can establish a hot link from the CMAS listing at our website to your company's website. This marketing tool can only be provided to companies with an awarded CMAS. To request this hot link, complete and return this form to the CMAS Unit.

Required Information at Your Website

In order to qualify, the Contractor's website must contain CMAS specific content such as:

- CMAS Number(s)
 - Term of CMAS
 - Contact Person & Phone Number
 - Description Identifying CMAS Products and/or Services
 - Full copy of CMAS
-

Where to Send Form

California Department of General Services
Procurement Division – CMAS Unit
Attention: Application Processing
P.O. Box 989052, MS #2-202
West Sacramento, CA 95798-9052

Email: cmas@dgs.ca.gov

HOT LINK INFORMATION

Contractor (Company) Name: _____

CMAS Number(s): _____

CMAS Contact Person: _____

Phone: _____ Ext: _____

Contractor Website Address: _____

SECTION 3 – EXHIBITS

Exhibit N - Darfur Contracting Act Certification Form

Pursuant to Public Contract Code section 10478, if a bidder or proposer currently or within the previous three years has had business activities or other operations outside of the United States, it must certify that it is not a “scrutinized” company as defined in Public Contract Code section 10476. (See back for instructions.)

Therefore, to be eligible to submit a bid, proposal, or CMAS application, please insert your company name and Federal ID Number and complete only one of the following three paragraphs (via initials for Paragraph #1 or Paragraph #2, or via initials and certification for Paragraph #3):

Company/Vendor Name (Printed)

Federal ID Number

Printed Name and Title of Person Initialing (for Options 1 or 2)

1. _____
Initials

We do not currently have, or we have not had within the previous three years, business activities or other operations outside of the United States.

OR

2. _____
Initials

We are a scrutinized company as defined in Public Contract Code section 10476, but we have received written permission from the Department of General Services (DGS) to submit a bid or proposal pursuant to Public Contract Code section 10477(b). A copy of the written permission from DGS is included with our bid or

OR

3. _____
Initials &
Certification
Below

We currently have, or we have had within the previous three years, business activities or other operations outside of the United States, but we certify below that we are not a scrutinized company as defined in Public Contract Code section

CERTIFICATION FOR #3

I, the official named below, CERTIFY UNDER PENALTY OF PERJURY that I am duly authorized to legally bind the prospective proposer/bidder/applicant to the clause listed above in #3. This certification is made under the laws of the State of California.

By (Authorized Signature)

Printed Name and Title of Person Signing

Date Executed

Executed in the County and State of

Note Regarding Change of Status – If your company has a change of status, with regard to this certification, during the term of your CMAS(s) then it is incumbent on your company to submit an updated Certification. For questions regarding a change of status, please contact the agreement’s designated State Contract Administrator.