

# California Multiple Award Schedules (CMAS)

## CMAS Requirements for GSA Schedules

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**Introduction** This document provides potential CMAS contractors with tools to search for an appropriate Federal GSA schedule that meets the requirements for a CMAS contract application. Not all GSA schedules are acceptable to be offered as the base for a CMAS contract application.

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**GSA eLibrary Requirements** For a GSA schedule to be used as the base for a CMAS contract application, it must be active and posted at the GSA eLibrary. The eLibrary posting must include:

- The current pricing for the products and/or services offered
- The current terms & conditions for the products and/or services offered

The GSA eLibrary can be accessed at: [www.gsaelibrary.gsa.gov](http://www.gsaelibrary.gsa.gov).

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**Base GSA Schedule Considerations** Things to consider when selecting an appropriate GSA schedule upon which to base your CMAS contract application:

- All the products and/or services on a GSA schedule do not have to be offered.
  - Services such as installation, maintenance, and repair must be priced in the base GSA schedule to be included on a CMAS contract.
  - The base GSA schedule pricing is the maximum pricing allowed on a CMAS contract.
  - The CMAS contract term is based on the expiration date of the GSA schedule offered.
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**Components of a Complete GSA Schedule** A complete GSA schedule consists of the following components:

- Cover Page
  - Ordering Instructions
  - Terms & Conditions
  - Product Descriptions
  - Service Descriptions
  - Pricing
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**Training Requirements** For training course offers, each GSA course outline must contain the following information:

1. The course title and a brief description of the course content, to include the course format (e.g. lecture, discussion, hands-on training, etc.)
2. The length of the course
3. Mandatory and desirable prerequisites for student enrollment
4. The minimum and maximum number of students per class
5. The locations where the course is offered
6. Price (per student or per class)

If the CMAS applicant company is not the base GSA schedule holder, they must also provide the same information shown above for each of their courses offered to verify that their courses are substantially the same as the GSA courses.

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## CMAS Requirements for GSA Schedules, Continued

### Consulting Services

GSA schedules for consulting services must have labor categories with:

- Well defined functional requirements that identify the tasks to be performed. (Functional responsibilities described only as “ability to” or “experience with” are not acceptable.)
- Minimum experience requirements
- Minimum education requirements

Only one IT consulting GSA schedule may be offered as the base for a CMAS IT consulting contract, and it must encompass all the labor categories desired. This same requirement applies for non-IT consulting contracts.

### GSA Schedules for Telecom Services

GSA schedules for telecommunication services under SIN 132-52 can only be considered if the offer is from the holder of the GSA schedule. These telecommunication services include, but are not limited to, web hosting, internet access, and satellite services.

### GSA Schedules for Cloud Computing

GSA schedules for cloud computing software and/or related services are available on the CMAS Program.

### Types of GSA Schedules that Cannot Be Offered

GSA schedules under the following Special Item Numbers (SIN) cannot be offered:

SIN Number	SIN Description
132 60F	Identity & Access Management Professional Services
132 62	Homeland Security Product & Service Components
520	Financial & Business Solutions
599	Travel Services Solutions
621	Professional & Allied Healthcare Staffing Services
736	Temporary Administrative & Professional Staffing (Only court reporting services can be offered under this GSA schedule.)
738 X	Human Resources & EEO Services
871	Professional Engineering Services (with the exception of LEED Consulting Services)
874 V	Logistics Worldwide (LogWorld)
899	Environmental Services
03FAC	Facilities Maintenance & Management

Also, GSA contracts awarded under the Governmentwide Acquisition Contracts (GWAC) Program cannot be offered as the base for a CMAS contract application.

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### CMAS Requirements for GSA Schedules, Continued

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**Specific GSA Schedules that Cannot Be Offered**

There are some GSA schedules the CMAS Unit does not accept as the basis for a CMAS contract application because they do not meet the requirements of the CMAS Program. The list below is not inclusive of all GSA schedules the CMAS Program does not accept, and it may be modified from time to time.

<b>GSA Number</b>	<b>GSA Holder</b>
GS-35F-0158J	Black Box Corporation of Pennsylvania
GS-10F-0083L	Deloitte Consulting LLP
GS-10F-0579N	Cognosante, LLC
GS-35F-4984H	IBM (consulting services not permitted)
GS-35F-4953G	NTT Data Federal Services, Inc.
GS-21F-0095U	KPaul Properties, LLC
GS-10F-0351L	KPMG LLP
GS-35F-0095W	KPMG LLP
GS-35F-4194D	World Wide Technology, Inc. (consulting services not permitted)

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