



Department of General Services  
Procurement Division  
707 Third Street, 2<sup>nd</sup> Floor  
West Sacramento, CA 95605-2811

State of California  
**CONTRACT NOTIFICATION**  
\*\*\*\*MANDATORY\*\*\*\*

CONTRACT NUMBER:	1-07-84-03
DESCRIPTION:	Rainwear
CONTRACTOR(S):	Stay Safe Store
CONTRACT TERM:	9/12/2007 through 9/11/2009
DISTRIBUTION LIST:	C-84-03 Posted Electronically on <a href="http://www.pd.dgs.ca.gov/contracts/84-03.htm">http://www.pd.dgs.ca.gov/contracts/84-03.htm</a>
STATE CONTRACT ADMINISTRATOR:	Julie Matthews (916) 375-5918 <a href="mailto:julie.matthews@dgs.ca.gov">julie.matthews@dgs.ca.gov</a>

Original Signed

\_\_\_\_\_  
Rita Hamilton, Deputy Director

Effective Date: **09/12/2007**

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**1. SCOPE**

The State's contract with Stay Safe Store (contractor) provides rainwear at contracted pricing to the State of California Department of Transportation in accordance with the requirements of Contract # 1-07-84-03. The contractors shall supply the entire portfolio of products as identified in the contract and will be the primary point of contact for data collection, reporting, and distribution of rainwear to the State.

The contract term is for two (2) years, and the State has the unilateral right to exercise options to extend the contract for two (2) additional one (1) year periods or portion thereof. Terms and conditions shall remain the same for the entire contract period including any extensions.

**2. CONTRACT PRICING STRUCTURE**

All pricing is listed on Attachment A, Contract Pricing. The contract pricing is categorized under four (4) categories:

Category	Product
1	Women's Jacket w/ Hood
2	Women's Pants
3	Men's Jacket w/ Hood
4	Men's Pants

All contract items are mandatory, there will be no exceptions.

**3. CONTRACT USAGE/RULES**

- A. The use of this contract is mandatory for all State agencies. Other branches of government, constitutional officers, other State agencies such as California State Universities and local governments are not eligible to utilize the contract.
- B. Ordering State departments must adhere to all applicable State laws, regulations, policies, best practices, and purchasing authority requirements, e.g. California Codes, Code of Regulations, State Administrative Manual, Management Memos, and State Contract Manual Volume 2 and 3, as applicable.
- C. Prior to placing orders against this contract, State departments must have been granted purchasing authority by the Department of General Services, Procurement division (DGS/PD) for the use of the State's statewide contracts. The department's current purchasing authority number must be entered in the appropriate location on each purchase document. Departments that have not been granted purchasing authority by DGS/PD for the use of the State's statewide contracts may access the Purchasing Authority Application at <http://www.pd.dgs.ca.gov/deleg/pamanual.htm> or may contact DGS/PD's Purchasing Authority Management Section by e-mail at [pams@dgs.ca.gov](mailto:pams@dgs.ca.gov).
- D. State departments and local agencies are required to have a Department of General Services (DGS) agency billing code prior to using this contract. DGS agency billing codes may be obtained by contacting the DGS billing code contact and providing the following:
  - State Department
  - Contact name
  - Telephone number
  - Mailing address
  - Facsimile number and e-mail address

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Email the required information to the following DGS billing code contacts:

- [Marilyn.ebert@dgs.ca.gov](mailto:Marilyn.ebert@dgs.ca.gov) and
- [Wilson.lee@dgs.ca.gov](mailto:Wilson.lee@dgs.ca.gov)

#### 4. DGS ADMINISTRATIVE FEES

The DGS will bill each State department an administrative fee for use of this statewide contract. The administrative fee should NOT be included in the order total, nor remitted before an invoice is received from DGS. (You may click on "DGS Price Book" at: <http://www.ofs.dgs.ca.gov/Price+Book/P/Purchasing.htm> for current fees.)

#### 5. CONTRACT ADMINISTRATION

Both the State and the contractor(s) have assigned contract administrators as the single points of contact for problem resolution and related contract issues.

State Contract Administrator:	Julie Matthews
Address:	DGS/Procurement Division 707 Third Street, 2 <sup>nd</sup> Floor West Sacramento, CA 95605
Telephone:	(916) 375-5918
Facsimile:	(916) 375-4613
E-Mail:	<a href="mailto:julie.matthews@dgs.ca.gov">julie.matthews@dgs.ca.gov</a>

Stay Safe Store Contract Administrator:	Ken Shoemake
Address:	Stay Safe Store 3941 Park Drive Suite 20 #297 El Dorado Hills, CA 95762
Telephone:	(888) 782-7233 ext 3
Facsimile:	(866) 676-8873
E-Mail:	<a href="mailto:staysafestore@comcast.net">staysafestore@comcast.net</a>

#### 6. PROBLEM RESOLUTION

Ordering departments and/or contractors shall inform the State's contract administrator of any technical or contractual difficulties encountered during contract performance in a timely manner. This includes and is not limited to informal disputes, supplier performance, outstanding deliveries, etc.

#### 7. PURCHASE EXECUTION

- A. State departments must use the Purchasing Authority Purchase Order (Std. 65). An electronic version of the Std. 65 is available at the Office of State Publishing web site: <http://www.dgs.ca.gov/osp> (select Standard Forms). All Purchasing Authority Purchase Orders (Std. 65) must contain the following:

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1. Agency Order Number (Purchase Order Number)
2. Ordering Agency Name
3. Agency Billing Code
4. Purchasing Authority Number
5. Leveraged Procurement Number (Contract Number)
6. Supplier Information (Contact Name, Address, Phone Number, Fax Number, E-mail)
7. Line Item number
8. Quantity
9. Unit of Measure
10. Commodity Code Number
11. Product Description
12. Unit Price
13. Extension Price

B. All State departments will submit a copy of executed purchase documents to:

DGS - Procurement Division (IMS# Z-1)  
Attn: Data Entry Unit  
707 Third Street, 2<sup>nd</sup> Floor North  
West Sacramento, CA 95605-2811

#### 8. ORDERING PROCEDURE:

State departments must submit a Purchasing Authority Purchase Order (Std. 65) directly to the contractor.

There are three ordering methods available on this contract:

- U.S. Mail
- Facsimile
- Email

When using any of the three ordering methods, all State departments must conform to proper State procedures.

The ordering information for the contractor is listed below:

Company Name: Stay Safe Store  
Address: 3941 Park Drive  
Suite 20 #297  
El Dorado Hills, CA 95762  
Facsimile: (866) 676-8873  
Email: [staysafestore@comcast.net](mailto:staysafestore@comcast.net)

#### 9. ORDER LIMITS

There is no minimum order for this contract.

#### 10. ORDER ACKNOWLEDGEMENT

The contractor will provide the ordering agencies with an order receipt acknowledgement containing a unique order number either via e-mail or facsimile within 48 hours of receipt of order.

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The acknowledgement will include:

- Ordering Agency Name
- Agency Order Number (Purchase Order Number)
- Purchase Order Total Cost
- Delivery Completion Date

#### 11. DELIVERY SCHEDULES

Delivery shall be made to any Department of Transportation facility within California. Delivery locations will be specified on individual orders. Delivery is to be completed in full as follows:

Order Quantity	Delivery Completed (Calendar Days ARO)
Under 100	45 Days ARO
101 – 500	90 Days ARO
Over 501	150 Days ARO

For Sacramento Distribution Warehouse deliveries, the contractor shall contact the warehouse by telephone at (916) 324-1190 or by fax at (916) 322-7016 at least two (2) working days in advance to schedule a delivery time. Unscheduled deliveries are subject to rejection. The warehouse accepts deliveries from 7:00 AM to 12:00 PM and from 12:30 PM to 3:00 PM Monday - Friday, except for State holidays. The Sacramento Warehouse address is as follows:

Department of Transportation  
Sacramento Distribution Warehouse  
2001 Evergreen Street  
Sacramento, CA 95815

#### 12. FREIGHT ON BOARD (F.O.B.) DESTINATION

All prices are F.O.B. destination; freight prepaid by the contractor, to the ordering organization's receiving point. Responsibility and liability for loss or damage for all orders will remain with the contractor until final inspection and acceptance, when all responsibility will pass to the ordering organization, except the responsibility for latent defects, fraud, and the warranty obligations.

#### 13. EMERGENCY/EXPEDITED ORDERS

Not applicable.

#### 14. SHIPPED ORDERS

The rainwear items shall be individually wrapped in plastic. Each individually wrapped package shall have a label permanently affixed to the top portion, front exterior of the package. Each label shall indicate the following information: garment type, (pants or jacket), gender (male or female), size (small, medium, large, etc.) and CalTrans number (CT#).

All packaging and shipping cartons shall conform to applicable Federal and State Regulations and conform to standards of the industry. Exterior of the carton shall indicate product, quantity, and size.

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Delivery will be made in cartons durable enough to withstand shipping. Shipments that require palletizing shall be in accordance with the attached State of California wooden pallet specification 3990-01A-01. The size of the pallets shall be 42" x 42". Palletized cartons shall be shrink-wrapped and be placed such that the pallet load can be identified from any of the four sides.

Each carton shall be labeled with the commodity description, CalTrans number (CT#), quantity, size, and manufacturer's name.

**15. SPECIFICATIONS**

All products offered must conform to the attached State of California Bid Specification Number 8405-07BS-001R2 dated 7/19/07 (Attachment B).

**16. INVOICING**

Ordering agencies may require separate invoicing, as specified by each ordering organization. Invoices will contain the following information:

- Contractor's name, address and telephone number
- Leveraged Procurement Number (Contract Number)
- Agency Order Number (Purchase Order Number)
- Item and commodity code number
- Quantity purchased
- Contract price and extension
- State sales and/or use tax
- Prompt payment discounts/cash discounts, if applicable
- Totals for each order

**17. PAYMENT**

Payment terms for this contract are net forty-five (45) days. Payment will be made in accordance with the provisions of the California Prompt Payment Act, Government Code Section 927 etc. seq. Unless expressly exempted by statute, the Act requires State departments to pay properly submitted, undisputed invoices not more than forty- five (45) days after the date of acceptance of goods, performance of services, or receipt of an undisputed invoice, whichever is later.

**18. PAYEE DATA RECORD**

Each State accounting office must have a copy of the Payee Data Record (Std. 204) in order to process payments. Agencies should forward a copy of the Std. 204 to their accounting office(s). Without the Std. 204, payment may be unnecessarily delayed. Ordering agencies should contact the contractor for copies of the Payee Data Record.

**19. CALIFORNIA SELLER'S PERMIT**

The California seller permit numbers for each of the contractors is listed below. Agencies can verify that the permits are currently valid at the following website: [www.boe.ca.gov](http://www.boe.ca.gov). State departments must adhere to the file documentation required identified in the State Contract Manual Volume 2 and Volume 3, as applicable.

Contractor Name	Seller Permit #
Stay Safe Store	100-172432

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**20. RECYCLED CONTENT**

There is no recycled content for this contract.

**21. SMALL BUSINESS/DISABLED VETERAN BUSINESS ENTERPRISE PARTICIPATION**

The small business (SB) and disabled veteran business enterprise (DVBE) certifications and percentages for the contractor are listed below. Agencies can verify that the certifications are currently valid at the following website: <http://www.pd.dgs.ca.gov/smbus/default.htm>.

<b>Contractor Name</b>	<b>OSDS Certification #</b>	<b>SB Percent (%)</b>	<b>DVBE Percent (%)</b>
Stay Safe Store	32168	100%	100%

**ATTACHMENTS**

- Attachment A – Contract Pricing
- Attachment B – Specification 8405-07BS-001R2

**CONTRACT PRICING**

**Manufacturer:** National Safety Wear  
**Fabric Type:** Series 30 NatVIZ Interstate  
**Lining Type:** Black 86 Pic Nylon Taffetta

Line Item	Unit	Commodity #	Descriptions	CalTrans (CT) Number	Stock #	Unit Price
<b>Women's Jacket w/ Hood</b>						
1	EA	8405-000-0035-3	Rainwear, Jacket, Women, with Hood, Breathable (As Described) (CalTrans Only), Size - Small	8405-0379-9	30-CTJ-WS	\$31.8400
2	EA	8405-000-0035-3	Rainwear, Jacket, Women, with Hood, Breathable (As Described) (CalTrans Only), Size - Medium	8405-0380-1	30-CTJ-WM	\$31.8400
3	EA	8405-000-0035-3	Rainwear, Jacket, Women, with Hood, Breathable (As Described) (CalTrans Only), Size - Large	8405-0381-3	30-CTJ-WL	\$31.8400
4	EA	8405-000-0035-3	Rainwear, Jacket, Women, with Hood, Breathable (As Described) (CalTrans Only), Size - X Large	8405-0382-5	30-CTJ-WXL	\$31.8400
<b>Women's Pants</b>						
5	EA	1096-000-0845-4	Rainwear, Pants, Women, Breathable (As Described) (CalTrans Only), Size - Small	8405-0375-1	30-CTP-WS	\$21.1000
6	EA	1096-000-0845-4	Rainwear, Pants, Women, Breathable (As Described) (CalTrans Only), Size - Medium	8405-0376-3	30-CTP-Wm	\$21.1000
7	EA	1096-000-0845-4	Rainwear, Pants, Women, Breathable (As Described) (CalTrans Only), Size - Large	8405-0377-5	30-CTP-WL	\$21.1000
8	EA	1096-000-0845-4	Rainwear, Pants, Women, Breathable (As Described) (CalTrans Only), Size - X Large	8405-0378-7	30-CTP-WXL	\$21.1000
<b>Men's Jacket w/ Hood</b>						
9	EA	8405-000-0037-7	Rainwear, Jacket, Men, with Hood, Breathable (As Described) (CalTrans Only), Size - Small	8405-0360-9	30-CTJ-S	\$32.9100
10	EA	8405-000-0037-7	Rainwear, Jacket, Men, with Hood, Breathable (As Described) (CalTrans Only), Size - Medium	8405-0361-1	30-CTJ-M	\$32.9100
11	EA	8405-000-0037-7	Rainwear, Jacket, Men, with Hood, Breathable (As Described) (CalTrans Only), Size - Large	8405-0362-3	30-CTJ-L	\$32.9100
12	EA	8405-000-0037-7	Rainwear, Jacket, Men, with Hood, Breathable (As Described) (CalTrans Only), Size - X Large	8405-0363-5	30-CTJ-XL	\$32.9100
13	EA	8405-000-0037-7	Rainwear, Jacket, Men, with Hood, Breathable (As Described) (CalTrans Only), Size - 2X Large	8405-0364-7	30-CTJ-2XL	\$32.9100
14	EA	8405-000-0037-7	Rainwear, Jacket, Men, with Hood, Breathable (As Described) (CalTrans Only), Size - 3X Large	8405-8405-0365-0	30-CTJ-3XL	\$33.9700
15	EA	8405-000-0037-7	Rainwear, Jacket, Men, with Hood, Breathable (As Described) (CalTrans Only), Size - 4X Large	8405-0366-2	30-CTJ-4XL	\$33.9700
16	EA	8405-000-0037-7	Rainwear, Jacket, Men, with Hood, Breathable (As Described) (CalTrans Only), Size - 5X Large	8405-0367-4	30-CTJ-5XL	\$33.9700
17	EA	8405-000-0037-7	Rainwear, Jacket, Men, with Hood, Breathable (As Described) (CalTrans Only), Size - 6X Large	8405-0368-6	30-CTJ-6XL	\$33.9700

Line Item	Unit	Commodity #	Descriptions	CalTrans (CT) Number	Stock #	Unit Price
<b>Men's Pants</b>						
18	EA	8405-478-0106-6	Rainwear, Pants, Men, Breathable (As Described) (CalTrans Only), Size - Small	8405-0350-8	30-CTP-S	\$21.1000
19	EA	8405-478-0106-6	Rainwear, Pants, Men, Breathable (As Described) (CalTrans Only), Size - Medium	8405-0351-0	30-CTP-M	\$21.1000
20	EA	8405-478-0106-6	Rainwear, Pants, Men, Breathable (As Described) (CalTrans Only), Size - Large	8405-0352-2	30-CTP-L	\$21.1000
21	EA	8405-478-0106-6	Rainwear, Pants, Men, Breathable (As Described) (CalTrans Only), Size - X Large	8405-0353-4	30-CTP-XL	\$21.1000
22	EA	8405-478-0106-6	Rainwear, Pants, Men, Breathable (As Described) (CalTrans Only), Size - 2X Large	8405-0354-6	30-CTP-2XL	\$21.1000
23	EA	8405-478-0106-6	Rainwear, Pants, Men, Breathable (As Described) (CalTrans Only), Size - 3X Large	8405-0355-9	30-CTP-3XL	\$22.1700
24	EA	8405-478-0106-6	Rainwear, Pants, Men, Breathable (As Described) (CalTrans Only), Size - 4X Large	8405-0356-1	30-CTP-4XL	\$22.1700
25	EA	8405-478-0106-6	Rainwear, Pants, Men, Breathable (As Described) (CalTrans Only), Size - 5X Large	8405-0357-3	30-CTP-5XL	\$22.1700
26	EA	8405-478-0106-6	Rainwear, Pants, Men, Breathable (As Described) (CalTrans Only), Size - 6X Large	8405-0358-5	30-CTP-6XL	\$22.1700

**STATE OF CALIFORNIA****Bid Specification  
Rainwear**

Department of Transportation

8405-07BS-001R2

**1.0 SCOPE**

This specification sets forth the requirements for safety reflective type breathable rainwear intended for use in inclement weather by CalTrans' Maintenance personnel. The rainwear shall enhance the visibility of the wearer under less than ideal conditions.

**2.0 SPECIFICATIONS AND STANDARDS:**

Specifications and standards referenced in this document in effect on the opening of the Invitation for Bid form a part of this specification where referenced.

**3.0 GENERAL REQUIREMENTS**

The overall classification for the rainwear apparel (jacket and pants) supplied under this contract shall be classified as a performance class 3 ensemble according to ANSI/ISEA 107-2004.

The rainwear shall be waterproof and breathable by design and shall be guaranteed to keep the wearer dry. The construction shall be full cut to provide freedom of movement when worn over normal clothing.

The jacket shall be provided in accordance with the colors and reflective tape and tape pattern as stipulated by this specification. In addition, the safety jacket shall comply with the State of California, Title 8, Construction Safety Orders Section 1598 Traffic Control for Public Streets and Highways, and 1599 Flaggers.

**3.1 CONFIGURATION:**

- 3.1.1 The rainwear apparel (Jackets with full length sleeves and pants) shall be designed as specified in ANSI/ISEA 107-2004, section 6, for Performance Class 3
- 3.1.2 All jackets shall have square (set-in) or raglan shoulders, storm flap front, and double thickness facings. Over edge sticking on the edge of the collar is not acceptable. Jackets shall have a nylon lining, and a sewn on tuck-away hood with nylon lining and a 42"  $\pm$  1/2" textured polypropylene basket weave tipped draw cord. The jacket length shall be consistent with the established US garment industry.
- 3.1.3 All pants shall be waist high, elastic waistband type, with overlap safety fly and front snap closure on both male and female pants. The top of the pants fly shall be closed with one snap fastener on the waistband and one snap fastener centered on the fly, holding the fly closed. A tunnel waistband shall be made to hold the 1-1/2" wide elastic. The elastic band

shall be of sufficient quantity to adjust the finished size of the pants by four (4) inches. The elastic is to be sewn with two (2) rows of stitches running the length of the elastic. The stitching type shall allow the elastic to stretch.

- 3.1.4 Snaps for all rainwear shall be heavy-duty ball and socket type made of non-conductive material and shall be guaranteed not to tear, split or separate from the garment under normal use.
- 3.1.5 All major seams shall be two (2) needle full felled construction. Other seams shall be single needle lock stitched. All seams shall be sealed on the inside with translucent tape to ensure that they are 100 percent waterproof.

3.2 MATERIAL SPECIFICATIONS

- 3.2.1 Jacket and Pant Material: Polyester w/ hydrophilic Polyurethane or ePTFE coating. The Jacket and Pants shall be Fluorescent yellow-green and shall be compliant to the requirements of ANSI/ISEA 107, section 7.1.1
- 3.2.2 Lining for jacket and hood: Shall be Black 86 pick Nylon Taffeta or equivalent
- 3.2.3 Retro-reflective Tape: Retro reflective two-inch wide tape shall be provided as shown on the drawing, **Exhibit #1**. The reflective tape shall be silver 3M Scotchlite #8710 or equivalent. The tape shall also be compliant to ANSI/ISEA 107-2004, Level 2 retroreflective performance. Application of the tape shall be heat-sealed applied to minimize opportunity for leakage.

3.3 Standard/Regular Size Chart:

Ordering Size (Men's)	Women's Reference Sizes	Jacket			Pants		
		Fits Chest Size	Actual Jacket Chest	Sleeve Length	Fits Waist Size	Actual Pant Waist	Inseam Length
X-Small	Small	32"-34"	42"	32.5"	28"-30"	40"	30"
Small	Medium	36"-38"	46"	33"	32"-34"	44"	30"
Medium	Large	40"-42"	50"	33.5"	36"-38"	48"	30"
Large	X-Large	44"-46"	54"	34"	40"-42"	52"	30"
X-Large	XX-Large	48"-50"	58"	34.5"	44"-46"	56"	30"
XX-Large	XXX-Large	52"-54"	62"	35'	48"-50"	60"	31"
XXX-Large	XXXX-Large	56"-58"	66"	35.5"	52"-54"	64"	32"
XXXX-Large	XXXXX-Large	60-62"	70"	36"	56"-58"	68"	32"
XXXXX-	XXXXXX-	64"-66"	74"	36.5"	60"-62"	72"	32"

Large	Large						
Short Sizes: 2" less in sleeve length, body length, and inseam length versus standard sizes.							
Long Sizes: 2" added to sleeve length, body length, and inseam length versus standard sizes.							
Tall Sizes: 4" added to sleeve length, body length, and inseam length versus standard sizes.							

3.4 PERFORMANCE:

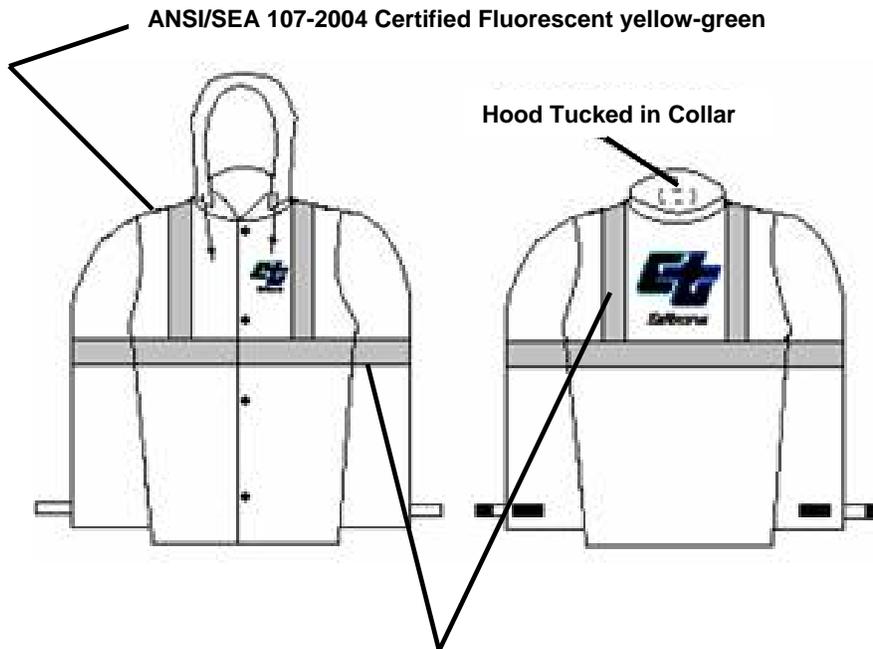
The offered rainwear apparel shall meet all the mechanical and performance requirements as stated in ANSI/ISEA 107-2004, section 7&8.

3.5 LABELING

3.5.1 Each Apparel (jacket and pants), shall be labeled in accordance with ANSI/ISEA 107-2004.

3.5.2 CalTrans logo and lettering shall be provided as shown on drawing (Exhibit #1). Method of application shall be by silk screening.

**Exhibit #1  
Reflective Tape Placement**



Reflective Tape, 2" Wide ANSI/SEA 107-2004 (Length of the vertical and position of the horizontal tape shall be decided by the manufacturer.)

Logo Size and Ink Color  
Front 3" x 2-1/2"  
Back 7" x 6-1/4"

Positioning of Logos:  
Front shall be 2" from second button down from the top.  
Back shall be centered and be approximately 1-1/4" up from the stripe.

Black Silkscreen

