

PURCHASING AUTHORITY IS GRANTED FOR PROCUREMENT ACTIVITIES CONDUCTED BY:

Agency/Department:	Agricultural Labor Relations Board
Purchasing for Secondary Department:	N/A
Purchasing Authority Effective Date:	February 2, 2016
Revised Effective Date:	June 30, 2016

**Purchasing Authority Number:
ALRB-7300**

Procurement and Contracting Officer:	Nickolas Saldivar III nsaldivar@alrb.ca.gov	(916) 651-7603
Non-IT Purchasing Authority Contact:	Nickolas Saldivar III nsaldivar@alrb.ca.gov	(916) 651-7603
IT Purchasing Authority Contact:	Nickolas Saldivar III nsaldivar@alrb.ca.gov	(916) 651-7603

Dollar Thresholds Noted Below Shall Be Applied Per Transaction.

ACQUISITION METHOD		IT	NON-IT GOODS	NON-IT SERVICES
COMPETITIVE				
1	Fair and Reasonable	By statute - \$4,999.99		Refer to SCM Vol. 1
2	Formal	\$ 0	\$ 0	Refer to SCM Vol. 1
3	Informal	\$ 4,999.99	\$ 4,999.99	N/A
4	SB Option	\$ 10,000.00	\$ 10,000.00	Refer to SCM Vol. 1
5	DVBE Option	\$ 10,000.00	\$ 10,000.00	Refer to SCM Vol. 1
NON-COMPETITIVELY BID (NCB) (Contracts as a result of an approved NCB/Special Category Request (SCR) Justification or exempt from competition by law or policy)				
6	NCB Contract (as a result of an approved NCB or SCR Justification)	\$ 4,999.99	\$ 4,999.99	Refer to SCM Vol. 1
Exempt by Law:				
7	Community Based Rehabilitation Program	Unlimited	Unlimited	Refer to SCM Vol. 1
8	Emergency Contracts	Unlimited	Unlimited	Refer to SCM Vol. 1
9	Interagency Agreement (IAA)	\$ 4,999.99	N/A	Refer to SCM Vol. 1
10	IT IAA with Department of Technology (Data Center Services)	Unlimited	N/A	N/A
11	Prison Industry Authority (PIA)	N/A	Unlimited	Refer to SCM Vol. 1
Exempt by Policy:				
12	Emergency Contract (non-natural disaster)	\$ 25,000.00	\$ 25,000.00	N/A
13	New/Existing Proprietary Software, Proprietary Maintenance, Proprietary Subscriptions/Publications	\$ 4,999.99	\$ 4,999.99	Refer to SCM Vol. 1
LEVERAGED PROCUREMENT AGREEMENTS (requiring further competition within the category (i.e. obtaining offers, etc.) – refer to individual LPA user instructions)				
14	1122 Procurement Program (GSA Component)	N/A	\$ 0.00	N/A
15	CMAS	\$ 4,999.99	\$ 4,999.99	\$ 4,999.99*
16	Cooperative Agreements	\$ 4,999.99	\$ 4,999.99	\$ 4,999.99
17	Master Agreements	\$ 4,999.99	\$ 4,999.99	\$ 4,999.99
18	Software Licensing Program	\$ 0	N/A	N/A
19	State Price Schedules	\$ 4,999.99	\$ 4,999.99	N/A
LEVERAGED PROCUREMENT AGREEMENTS (no further competition required – refer to individual LPA user instructions)				
20	Cooperative Agreements	\$ 4,999.99	\$ 4,999.99	\$ 4,999.99
21	Master Agreements	\$ 4,999.99	\$ 4,999.99	\$ 4,999.99
22	Statewide Contract Orders	Unlimited	Unlimited	N/A

* CMAS Non-IT Services orders above \$50,000 must be approved by the Department of General Services, Procurement Division prior to award (State Contract Manual (SCM) Vol. 2, Chapter 6)

PRE-PROCUREMENT REQUIREMENT		IT	NON-IT GOODS	NON-IT SERVICES
Justifications				
23	Non-Competitively Bid (NCB) Justification	4,999.99	4,999.99	Refer to SCM Vol. 1
24	Limited To Brand (LTB) Justification	4,999.99	4,999.99	N/A

Transactions Exempt from Purchasing Authority (list the applicable law or Executive Order and a brief description):

9/18/14: The purchasing authority threshold for Item #17 and #21, Master Agreements is \$4,999.99 for all contracts and categories with the exception of Certified Shorthand Reporters, Transcription, and Other Associated Services only. The threshold for these types of contracts is **\$25,000**.

The department has requested and been granted the following Transaction-Based Purchasing Authority Increases. This is not a general expansion of authority and is limited as follows:

6/30/16: (PACR-16-007) The ALRB has been granted a one-time transaction increase to their Purchasing Authority, Master Agreement Category. ALRB may purchase from LexisNexis access to the LexisNexis database through the Master Service Agreement Number 5-11-99-03 (ALRB Contract No. 16-HQ-007). ALRB has estimated the total contract value (including amendments) shall not exceed the amount of \$36,842.40. The term of the contract will be July 1, 2016 through June 30, 2017. Electronic on file.

6/30/16 (PACR-16-008): The ALRB has been granted a one-time increase to their Delegated Purchasing Authority, SB Option Category. ALRB may purchase IT support to provide software/hardware maintenance, network support from Capital Datacorp – ALRB Contract No. 16-HQ-008. ALRB has estimated the total contract value (including amendments) shall not exceed \$205,800.00. The term of the contract will be from July 1, 2016 through June 30, 2018. Electronic on file.

Approved:  6/30/2016
 Adrian Carranza, Purchasing Authority Specialist Date
 adrian.carranza@dgs.ca.gov (916) 375-4383