Purchasing Authority Approval Letter

PURCHASING AUTHORITY IS GRANTED FOR PROCUREMENT ACTIVITIES CONDUCTED BY:		
Agency/Department:	Governor's Office of Business and Economic Development (GO-BIZ)	
Purchasing for Secondary Department:	N/A	
Purchasing Authority Effective Date:	February 23, 2016	**Purchasing Authority Number:** **GOBZ-0509**
Revised Effective Date:	February 23, 2016	

Procurement and Contracting Officer (PCO):	Jenifer Henneke, jenifer.henneke@gov.ca.gov	(916)319-9953
Non-IT Purchasing Authority Contact (NON-IT PAC):	Jenifer Henneke, jenifer.henneke@gov.ca.gov	(916)319-9953
IT Purchasing Authority Contact (IT PAC):	Jenifer Henneke, jenifer.henneke@gov.ca.gov	(916)319-9953

Dollar Thresholds Noted Below Shall Be Applied Per Transaction.

	ACQUISITION METHOD	IT	NON-IT GOODS	NON-IT SERVICES
COMPETITIVE				
1	Fair and Reasonable	By statute - $4,999.99		*Refer to SCM Vol. 1*
2	Formal	$ 0.00	$ 0.00	*Refer to SCM Vol. 1*
3	Informal	$ 4,999.99	$ 50,000.00	*N/A*
4	SB Option	By statute – may not exceed $249,999.99		*Refer to SCM Vol. 1*
5	DVBE Option			*Refer to SCM Vol. 1*
NON-COMPETITIVELY BID (NCB) (Contracts as a result of an approved NCB/Special Category Request (SCR) Justification or exempt from competition by law or policy)				
6	NCB Contract (as a result of an approved NCB or SCR Justification)	$ 4,999.99	$ 50,000.00	*Refer to SCM Vol. 1*
Exempt by Law:				
7	Community Based Rehabilitation Program	Unlimited	Unlimited	*Refer to SCM Vol. 1*
8	Emergency Contracts	Unlimited	Unlimited	*Refer to SCM Vol. 1*
9	Interagency Agreement (IAA)	$ 4,999.99	*N/A*	*Refer to SCM Vol. 1*
10	IT IAA with Department of Technology (Data Center Services)	Unlimited	*N/A*	*N/A*
11	Prison Industry Authority (PIA)	*N/A*	Unlimited	*Refer to SCM Vol. 1*
Exempt by Policy:				
12	Emergency Contract (non-natural disaster)	$ 25,000.00	$ 25,000.00	*N/A*
13	New/Existing Proprietary Software, Proprietary Maintenance, Proprietary Subscriptions/Publications	$ 4,999.99	$ 50,000.00	*Refer to SCM Vol. 1*
LEVERAGED PROCUREMENT AGREEMENTS (requiring further competition within the category (i.e. obtaining offers, etc.) – refer to individual LPA user instructions)				
14	1122 Procurement Program (GSA Component)	*N/A*	$ 0.00	*N/A*
15	CMAS	$ 50,000.00	$ 50,000.00	$ 50,000.00*
16	Cooperative Agreements	as noted in user instructions	as noted in user instructions	as noted in user instructions
17	Master Agreements	$ 50,000.00	$ 50,000.00	$ 50,000.00
18	Software Licensing Program	$ 50,000.00	*N/A*	*N/A*
19	State Price Schedules	$ 25,000.00	$ 25,000.00	*N/A*
LEVERAGED PROCUREMENT AGREEMENTS (no further competition required – refer to individual LPA user instructions)				
20	Cooperative Agreements	as noted in user instructions	as noted in user instructions	as noted in user instructions
21	Master Agreements	as noted in user instructions	as noted in user instructions	as noted in user instructions
22	Statewide Contract Orders	Unlimited	Unlimited	*N/A*

PRE-PROCUREMENT REQUIREMENT	IT	NON-IT GOODS	NON-IT SERVICES
Justifications			
Non-Competitively Bid (NCB) Justification	Current policy – may not exceed $25,000.00		*Refer to SCM Vol. 1*
Limited To Brand (LTB) Justification			*N/A*

* CMAS Non-IT Services orders above $50,000 must be approved by the Department of General Services, Procurement Division prior to award (State Contract Manual (SCM) Vol. 2, Chapter 6)

☐ Transactions Exempt from Purchasing Authority (list the applicable law or Executive Order and a brief description):

☐ Additional Comments:

Approved:

Myra Gervais, *Purchasing Authority Specialist*
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2/23/16
Date