

PURCHASING AUTHORITY IS GRANTED FOR PROCUREMENT ACTIVITIES CONDUCTED BY:			
Agency/Department:	Department of Developmental Services		
Purchasing for Secondary Department:	N/A		
Purchasing Authority Effective Date:	February 18, 2016 – No expiration Term.	Purchasing Authority Number: DDS-4310	
Revised Effective Date:	February 18, 2016, to issue new PAAL and Purchasing Authority number.		

Procurement and Contracting Officer (PCO):	Patti Samuel, patti.samuel@dds.ca.gov	(916) 322-9248
Non-IT Purchasing Authority Contact (PAC):	Pamela Robison, pam.robison@dds.ca.gov	(916) 654-3465
IT Purchasing Authority Contact (IT-PAC):	Pamela Robison, pam.robison@dds.ca.gov	(916) 654-3465

Dollar Thresholds Noted Below Shall Be Applied Per Transaction.				
ACQUISITION METHOD		IT	NON-IT GOODS	NON-IT SERVICES
COMPETITIVE				
1	Fair and Reasonable	\$ 4,999.99	\$ 4,999.99	Refer to SCM Vol. 1
2	Formal	\$ 0.00	\$ 0.00	Refer to SCM Vol. 1
3	Informal	\$ 500,000.00	\$ 50,000.00	N/A
4	SB Option	\$ 249,999.99	\$ 249,999.99	Refer to SCM Vol. 1
5	DVBE Option			Refer to SCM Vol. 1
NON-COMPETITIVELY BID (NCB) (Contracts as a result of an approved NCB/Special Category Request (SCR) Justification or exempt from competition by law or policy)				
6	NCB Contract (as a result of an approved NCB or SCR Justification)	\$ 500,000.00	\$ 50,000.00	Refer to SCM Vol. 1
Exempt by Law:				
7	Community Based Rehabilitation Program	Unlimited	Unlimited	Refer to SCM Vol. 1
8	Emergency Contracts	Unlimited	Unlimited	Refer to SCM Vol. 1
9	Interagency Agreement (IAA)	\$ 500,000.00	N/A	Refer to SCM Vol. 1
10	IT IAA with Department of Technology (Data Center Services)	Unlimited	N/A	N/A
11	Prison Industry Authority (PIA)	N/A	Unlimited	Refer to SCM Vol. 1
Exempt by Policy:				
12	Emergency Contract (non-natural disaster)	\$ 25,000.00	\$ 25,000.00	N/A
13	New/Existing Proprietary Software, Proprietary Maintenance, Proprietary Subscriptions/Publications	\$ 1,000,000.00	\$ 100,000.00	Refer to SCM Vol. 1
LEVERAGED PROCUREMENT AGREEMENTS (requiring further competition within the category (i.e. obtaining offers, etc.) – refer to individual LPA user instructions)				
14	1122 Procurement Program (GSA Component)	N/A	\$ 0.00	N/A
15	CMAS	\$ 500,000.00	\$ 100,000.00	\$ 250,000.00*
16	Cooperative Agreements	as noted in user instructions	as noted in user instructions	as noted in user instructions
17	Master Agreements	\$ 1,500,000.00	\$ 500,000.00	\$ 500,000.00
18	Software Licensing Program	\$ 2,000,000.00	N/A	N/A
19	State Price Schedules	\$ 25,000.00	\$ 25,000.00	N/A
LEVERAGED PROCUREMENT AGREEMENTS (no further competition required – refer to individual LPA user instructions)				
20	Cooperative Agreements	as noted in user instructions	as noted in user instructions	as noted in user instructions

21	Master Agreements	<i>as noted in user instructions</i>	<i>as noted in user instructions</i>	<i>as noted in user instructions</i>
22	Statewide Contract Orders	<i>Unlimited</i>	<i>Unlimited</i>	<i>N/A</i>

PRE-PROCUREMENT REQUIREMENT	IT	NON-IT GOODS	NON-IT SERVICES
Justifications			
Non-Competitively Bid (NCB) Justification	<i>Current Policy – may not exceed \$25,000.00</i>		<i>Refer to SCM Vol. 1</i>
Limited To Brand (LTB) Justification			<i>N/A</i>

* CMAS Non-IT Services orders above \$50,000 must be approved by the Department of General Services, Procurement Division prior to award (State Contract Manual (SCM) Vol. 2, Chapter 6)

Transactions Exempt from Purchasing Authority (list the applicable law or Executive Order and a brief description):

\$150,000.00 DGS OLS Exemption for Non-IT Services per SB 71 and PCC 10351 effective July 1, 2013

Additional Comments:

Approved:



Nick DeAngelis, Purchasing Authority Specialist
nick.deangelis@dgs.ca.gov (916) 375-4631

2/18/16

Date