



**Department of General Services
Procurement Division**

707 Third Street, Second Floor, West Sacramento, CA
95605 (916) 375-4400 (800) 559-5529

Broadcast Date: March 2, 2015

Bulletin #: K-13-15

**TO: Purchasing Authority Contact (PAC) (All Departments)
Purchasing and Contracting Officers (PCO) (All Departments)
Department of General Services Office Chiefs**

**RE: Fiscal Year 2014/15 Deadline Dates for Receipt of Purchase Estimates and
Other Requests**

This notification is a reminder alerting all state departments of the Fiscal Year 2014/15 deadline dates for receipt of Purchase Estimates (PE), Non-Competitively Bids (NCB) Contract Justifications, and Limit to Brand or Trade Name (LTB) Statements. (Refer to Broadcast Bulletin K-57-14):

- http://www.documents.dgs.ca.gov/pd/delegations/broadcastbulletins/2014/pac101314_k-57-14.pdf

Due to FI\$Cal conversion demands, The Department of General Services, Procurement Division (DGS/PD) is seeking your assistance to help us prepare for future procurements we may be conducting based on your submittals. Timely submittal of your requests is imperative as DGS/PD intends to strictly uphold deadline requirements.

If you have any questions regarding this notification, please contact:

Haydee Giusti, Supervisor, One-Time Acquisitions (OTA) Unit

haydee.giusti@dgs.ca.gov

(916) 375-4491