



Department of General Services

Procurement Division

707 Third Street, Second Floor, West Sacramento, CA 95605

(916) 375-4400 (800) 559-5529

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**TO: Agency Secretaries
Department Directors
Board and Commission Heads
Certified Small Businesses
Certified Disabled Veteran Business Enterprises (DVBEs)
Procurement and Contracting Officers (PCOs)
Purchasing Authority Contacts (PACs)
Small Business and DVBE Advocates
State Contracting Advisory Network (SCAN) Members
DVBE Advisory Council Members
Small Business Advisory Council Members**

RE: Update of the DVBE Incentive Exemption List Fiscal Year 15/16

Disabled Veteran Business Enterprise (DVBE) incentive is required in solicitations that include the DVBE program requirement unless they are exempt in accordance with California Code of Regulations section 1896.99.100(a):

For departments having met or exceeded the DVBE three percent goal for two out of the three previous years, their highest ranking executive officer or his/her designee may elect to exempt a solicitation from the DVBE incentive.

The three most current published Department of General Services (DGS) Consolidated Annual Reports are used to document a department's DVBE participation. Annual reports for prior years are located at:

- <http://www.dgs.ca.gov/pd/Programs/OSDS/ContractReporting.aspx>

The DGS maintains and updates lists of those departments eligible to exempt a solicitation from the DVBE incentive per regulations. The DGS supports the use of DVBEs whenever possible.

The updated DVBE Incentive Exemption List for the Fiscal Year 15/16 is available at DGS' website:

- <http://www.documents.dgs.ca.gov/pd/smallbus/DVBEIncentiveExemptionList.pdf>

This current list is to be used for solicitations released or posted until a subsequent list is posted. All lists will be maintained on this website. As subsequent annual reports are published by the DGS, a new list will be created for solicitations released or posted after the published date of the latest annual report.

For questions or additional information, please contact:

DGS' Office of Small Business and DVBE Services
OSDS Reports Coordinator
(916) 375-4937
OSDSReports@dgs.ca.gov