TO: Purchasing Authority Contacts (PACs)
Procurement and Contracting Officers (PCOs)
SB/DVBE Advocates

RE: Consolidated Annual Report (CAR) Training
Reports are due August 1, 2018

Consolidated Annual Report (CAR) Report covering fiscal year (FY) 2017-18 is due on Aug., 1, 2018. The Department of General Services (DGS), Procurement Division (PD), Office of Small Business and Disabled Veteran Business Enterprise Services (OSDS) is offering a CAR Report Training on:

May 22, 2018, 9 a.m. – 12 p.m.


Where will it be held: DGS (Auditorium), 707 Third Street, West Sacramento, CA 95605.

A live webinar broadcast will be provided for those who cannot attend in person. The auditorium is wheelchair accessible.

What will be covered: The training session will cover all aspects of FY 2017-18 report, mainly:

- Background, Statutes and Regulations
- CAR Reporting Requirements
- CAR Reporting Forms and Instructions
- Improvement Plan Requirements
- Fi$Cal Updates

How to RSVP: Registration is open until May 21, 2018. To attend this training session, please click the link below to register (one registration per email address):
- Registration

How to Join: By telephone at (408) 638-0968, (646) 876-9923 or (669) 900-6833 From your PC, Mac, Linux, iOS, or Android:
- https://zoom.us/j/539976374
  Meeting ID: 539 976 374
If you have additional questions or need further information regarding this training, please contact OSDS Reports Coordinator at (916) 375-4937 or by email at: OSDSReports@dgs.ca.gov

**Americans with Disabilities Act (ADA):** It is the policy of the State to make every effort to ensure that its programs, activities and services are available to all persons, including persons with disabilities. Persons with disabilities requiring reasonable modification to participate in this event, please contact:

Dickson Owino
OSDSReports@dgs.ca.gov
(916) 375-4937

Additional ADA information regarding reasonable accommodation is available at:

- [http://www.dgs.ca.gov/access_detail.html](http://www.dgs.ca.gov/access_detail.html)