

PURCHASING AUTHORITY IS GRANTED FOR PROCUREMENT ACTIVITIES CONDUCTED BY:

Department:	DEPARTMENT OF JUSTICE		
Purchasing for Secondary Department:	N/A		
Purchasing Authority Effective Date:	February 16, 2016	Purchasing Authority Number: DOJ-0820	
Revised Effective Date:	February 8, 2017 –PACR #017-005 to change IT PAC and SCR #418, are both being approved, details on page 2.		

Procurement and Contracting Officer (PCO):	Ellie Luna; Ellie.Luna@doj.ca.gov	(916) 322-5596
Non-IT Purchasing Authority Contact (Non-IT PAC):	Linda Fenner; Linda.Fenner@doj.ca.gov	(916) 327-4154
IT Purchasing Authority Contact (IT-PAC):	Christina Cervantes; Christina.Cervantes@doj.ca.gov	(916) 210-5291

Dollar Thresholds Noted Below Shall Be Applied Per Transaction.

ACQUISITION METHOD		IT	NON-IT GOODS	NON-IT SERVICES
COMPETITIVE				
1	Fair and Reasonable	By statute - \$4,999.99		Refer to SCM Vol. 1
2	Formal	\$ 0.00	\$ 0.00	Refer to SCM Vol. 1
3	Informal	\$ 1,000,000.00	\$ 100,000.00	N/A
4	SB Option	By statute – may not exceed		Refer to SCM Vol. 1
5	DVBE Option	\$249,999.99		Refer to SCM Vol. 1
NON-COMPETITIVELY BID (NCB) (Contracts as a result of an approved NCB/Special Category Request (SCR) Justification or exempt from competition by law or policy)				
6	NCB Contract (as a result of an approved NCB or SCR Justification)	\$ 1,000,000.00	\$ 100,000.00	Refer to SCM Vol. 1
Exempt by Law:				
7	Community Based Rehabilitation Program	Unlimited	Unlimited	Refer to SCM Vol. 1
8	Emergency Contracts	Unlimited	Unlimited	Refer to SCM Vol. 1
9	Interagency Agreement (IAA)	\$ 1,000,000.00	N/A	Refer to SCM Vol. 1
10	IT IAA with Department of Technology (Data Center Services)	Unlimited	N/A	N/A
11	Prison Industry Authority (PIA)	N/A	Unlimited	Refer to SCM Vol. 1
Exempt by Policy:				
12	Emergency Contract (non-natural disaster)	\$ 25,000.00	\$ 25,000.00	N/A
13	New/Existing Proprietary Software, Proprietary Maintenance, Proprietary Subscriptions/ Publications	\$ 1,000,000.00	\$ 100,000.00	Refer to SCM Vol. 1
LEVERAGED PROCUREMENT AGREEMENTS (requiring further competition within the category (i.e. obtaining offers, etc.) – refer to individual LPA user instructions)				
14	1122 Procurement Program (GSA Component)	N/A	\$ 0.00	N/A
15	CMAS	\$ 500,000.00	\$ 100,000.00	\$ 250,000.00*
16	Cooperative Agreements	Refer to user instructions	Refer to user instructions	Refer to user instructions
17	Master Agreements	\$ 1,500,000.00	\$ 500,000.00	\$ 500,000.00
18	Software Licensing Program	\$ 2,000,000.00	N/A	N/A
19	State Price Schedules	\$ 100,000.00	\$ 100,000.00	N/A
LEVERAGED PROCUREMENT AGREEMENTS (no further competition required – refer to individual LPA user instructions)				
20	Cooperative Agreements	Refer to user instructions	Refer to user instructions	Refer to user instructions
21	Master Agreements	Refer to user instructions	Refer to user instructions	Refer to user instructions
22	Statewide Contract Orders	Unlimited	Unlimited	N/A

PRE-PROCUREMENT REQUIREMENT	IT	NON-IT GOODS	NON-IT SERVICES
Justifications			
Non-Competitively Bid (NCB) Justification	Current policy – may not exceed \$25,000.00		Refer to SCM Vol. 1
Limited To Brand (LTB) Justification			N/A

* CMAS Non-IT Services orders above \$50,000 must be approved by the Department of General Services, Procurement Division prior to award (State Contract Manual (SCM) Vol. 2, Chapter 6)

Transactions Exempt from Purchasing Authority (list the applicable law or Executive Order and a brief description):

The department has requested and been granted the following Transaction-Based Purchasing Authority Approval(s). This is not a general expansion of authority and is limited as follows:

2/8/17: SCR #418 has been approved, effective February 3, 2017 through February 2, 2020, not to exceed \$1,124,880.00 for up to 3-years, for the purchase of Thomas Reuters, legal publications, textbooks, and quarterly updates, per attached supporting documentation, electronic on file.

5/4/16: SLP Exemption Request #019, dated March 24, 2016, for SLP 14-70-0116C to purchase renewal VMware Enterprise License Agreement and related support services not to exceed \$4,981,359.97, from Enterprise Networking Solutions, Inc., per attached details, electronic on file. *Note: This approved request excludes GS Smart financing charges.*

2/16/16: DGS is granting renewal, effective February 16, 2016 through January 31, 2017, of an expanded purchasing authority delegation for NCB acquisitions, specifically for Lab equipment and supplies up to \$750,000.00 per transaction(s). Based on the condition that DOJ must provide a justification/documentation on an annual basis (*due into the PAU Office by 12/31/2016*) requesting continuation of NCB purchases up to \$750,000.00 per transaction for lab equipment and supplies for DOJ's Bureau of Forensic Services (BFS). DOJ must continue to submit all NCB justification(s) pursuant to this approved expanded delegation for each transaction for review & approval to the DGS/PD **Disputes Resolution Unit, NCB Program**, per DGS/Broadcast Bulletin: http://www.documents.dgs.ca.gov/pd/delegations/broadcastbulletins/2015/pac100115_P-12-15.pdf

5/7/15: Per the attached, approved MAER #071 (not to exceed - \$5,000,000.00), the DOJ is being granted the authority to exceed the Western States Contracting Alliance (WSCA) dollar threshold limit for the procurement of a 5-year Cisco SmartNet maintenance renewal contract. This request is being approved due to the necessity to continue essential State business operations and maintaining existing equipment and because it has been determined there is sufficient competition within WSCA Contract #7-14-70-14 supplier pool. The DOJ must solicit offers under the conditions detailed in the Approval Memorandum, dated, 5/7/15, electronic on file. *Note: DOJ withdrew their request MAER #071 on July 1, 2015, email –electronic on file.*

1/5/15: SLP Exemption Request #013, dated December 4, 2014, for SLP 13-70-0063J to purchase renewal Oracle Unlimited License Agreement and related support services not to exceed \$6,063,439.00, from Tabora Solutions, Inc., per attached details, electronic on file.

11/17/14: Per the approved SCR#359 (not to exceed - \$1,400,000.00), effective November 14, 2014 through November 13, 2017, the DOJ has the authority to exceed on a per transaction basis Non-IT Goods dollar threshold (\$100,000.00) for the acquisition of law books for DOJ offices statewide, per the attached SCR#359 documents, electronic on file.

Approved:


 William Rodriguez, Purchasing Authority Specialist
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2/8/2017

 Date