



**Department of General Services
Procurement Division**

707 Third Street, Second Floor, West Sacramento, CA 95605
(916) 375-4400 (800) 559-5529

Broadcast Date: September 9, 2016

Bulletin #: E-14-16

**TO: Agency Secretaries
Board and Commission Heads
Department Directors
Purchasing Authority Contacts (PACs)
Procurement and Contracting Officers (PCOs)
State Contracting Advisory Network (SCAN) Members
Small Business/DVBE Advocates
Small Business Advisory Council Members
DVBE Advisory Council Members**

**RE: STATE AGENCY RECOGNITION AWARDS
CALL FOR NOMINATIONS - REGISTER TODAY**

The Department of General Services, Procurement Division (DGS-PD) cordially invites you to attend the presentation of the 17th annual State Agency Recognition Awards (SARA). Join us in recognizing those state agencies and departments whose exceptional work and dedication helped accomplish the Governor's commitment to meet or exceed Small Business and Disabled Veteran Business Enterprise (SB/DVBE) contracting goals for fiscal year 2015-16.

The SARA ceremony will be held on Wednesday, Jan. 25, 2017, at the Citrus Heights Community Center, located at 6300 Fountain Square Drive, Citrus Heights, CA 95621, from 9 a.m. to 11:30 a.m.

To register for this year's SARA and to access the nomination instructions and forms go to:

- <http://www.dgs.ca.gov/pd/Home/SARA2016.aspx>

Additionally, the DGS-PD, Business Development Program seeks nominations for its second Collaboration Award for Contracting Excellence (CACE). CACE honors the commitment and partnership between prime contractors, subcontractors, and awarding departments for their collective accomplishments in meeting or exceeding the Governor's commitment to the SB/DVBE contracting achievements for 2015-16.

Americans with Disabilities Act (ADA): It is the policy of the State to make every effort to ensure that its programs, activities and services are available to all persons, including persons with disabilities. Persons with disabilities requiring reasonable modification to participate in the meeting/training should provide their request to Michael Aguilio at michael.aguilio@dgs.ca.gov or 916-375-4328. You may also contact the Procurement Division main office at (916) 375-4400 or the Procurement Division TTY (West Sacramento) at (916) 376-1891, California Relay Service at 1-800-735-2922 or 1-888-877-5379; TTY at 1-900-735-2929 or 1-888-877-5378, Speech to speech at 1-800-854-7784. It is recommended that DGS receives the request at least six working days prior to the event.

For more information regarding the CACE nomination process and forms, access the CACE tab at:

- <http://www.dgs.ca.gov/pd/Resources/BusinessDevelopment.aspx>

If you have any questions or need assistance regarding the 2016 SARA, please contact:

DGSSara@dgs.ca.gov

If you have any questions regarding the 2016 CACE nominations, please contact:

BusinessDevelopment@dgs.ca.gov

START EARLY! SUBMIT YOUR NOMINATIONS AND REGISTER TODAY!
All Nominations will be taken until COB Monday, Nov. 14, 2016

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