



**Department of General Services
Procurement Division**

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Broadcast Date: January 3, 2011

**TO: Purchasing Authority Contacts (PACs)
Procurement and Contracting Officers (PCOs)
Local Government Agencies**

**RE: Small Package Delivery Services Contract – Dangerous Goods Shipping
Changes for FedEx Corporate Services, Inc. (5-06-99-04)**

FedEx Express and FedEx Ground are implementing new shipping requirements for dangerous goods and hazardous materials. The changes and procedures to meet the new requirements are outlined in Attachment A:

Attachment A

FedEx Ground Hazardous Materials Shippers

Beginning Jan. 1, 2011, FedEx Ground hazardous materials shippers must use typed or computer-generated Shipper's Hazardous Materials Certification forms (OP-950) and hazardous materials shipping papers (OP-900, OP-900LL, OP-900 LG). FedEx encourages you to use one of its electronic shipping solutions for document completion and generation, which include FedEx Ship Manager® at fedex.com, FedEx Ship Manager® Software, FedEx Ship Manager® Server and FedEx Web Services.

Effective Aug. 1, 2011, FedEx Ground will require *all* hazardous materials paperwork to be completed and submitted electronically using a FedEx® electronic shipping solution or a FedEx® Compatible Solutions Program application that has the ability to transmit shipping information electronically.

FedEx Express Dangerous Goods Shippers

Beginning Jan. 10, 2011, Shipper's Declaration for Dangerous Goods forms for all FedEx Express dangerous goods shipments originating in the U.S. must be prepared using software with dangerous goods compliance edit checks.

These software options include:

- Certain FedEx electronic shipping solutions.
- Recognized shipper proprietary software.
- FedEx recognized dangerous goods vendor software.

FedEx is implementing this change through a new FedEx Express International Air Transport Association (IATA) Operator Variation (FX-18). The goal of the change is to help prevent errors

and reduce the number of returned dangerous goods shipments not in compliance with the regulations.

FedEx Electronic Shipping Solutions

You can use certain FedEx electronic shipping solutions to prepare compliant Shipper's Declaration for Dangerous Goods forms. The current solutions that provide this capability include FedEx Ship Manager Server and FedEx Ship Manager Software.³ If you currently use one of these solutions to prepare your dangerous goods shipment documentation, you are already in compliance and are not required to do anything further.

If you use FedEx Ship Manager at fedex.com, or airbills and/or air waybills, for processing your FedEx Express dangerous goods shipments, you can continue to do so. However, the Shipper's Declaration for Dangerous Goods form templates on **fedex.com** will no longer be permitted and will be removed from the site on Jan. 10, 2011.

Key Contacts/supplies

Dangerous Goods Hotline: 1.800.463.3339, ext 81 say "dangerous goods"

Elaine.heath@fedex.com

FREE Declaration Labels with red border hatching to print Shipper's Declaration for Dangerous Goods:

Call 800.463.3339 and say "supplies"

Laser Printer Express DG Labels: FedEx LZR DG DEC: part No. 157295

Dot Matrix Express DG Labels: FedEx 1421C Part No. 146491

If you have any questions regarding this notification, please contact:

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