



**Department of General Services  
Procurement Division**

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**TO: Procurement and Contracting Officers (PCOs)  
Purchasing Authority Contacts (PACs)**

**RE: General Purpose/Specialty Tire Purchases**

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The Department of General Services, Procurement Division is currently developing a statewide contract for general purpose and specialty tires. It is anticipated contract award will occur late August or early September 2013.

Departments with approved non-IT purchasing authority in need of tires are encouraged to use one of the following procurement approaches during this interim period:

Fair and Reasonable – allows department to acquire non-IT products valued less than \$5,000.00 if fair and reasonable pricing can be established. Refer to the State Contracting Manual, Volume 2, Chapter 4, and Topic 2 for the five (5) techniques a buyer may use to establish fair and reasonable pricing. The SCM, Volume 2 is located at:

<http://www.dgs.ca.gov/pd/Resources/publications/SCM2.aspx>

SB/DVBE Option – allows departments to solicit California certified SB or DVBE suppliers and award purchase documents valued from \$5000.01 to \$249,999.99, assisting department in meeting their annual SB/DVBE participation goals.

Please address any questions or concerns regarding this notification, please contact:

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