



**Department of General Services (DGS)**

**Procurement Division (PD)**

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**Broadcast Date: June 26, 2013**

**Bulletin #: K-28-13**

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**TO: Purchasing Authority Contacts (PACs)**

**RE: Non-Mandatory Master Service Agreements (MSA) for Office Moving Services**

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On May 22, 2013, DGS released on BidSync the solicitation to establish a new MSA for Office Moving Services with an anticipated Notice of Intent to Award in July 2013.

On July 14, 2013 and July 31, 2013, the current Office Moving Services MSAs 5-09-99-14 through 5-09-99-27 and 5-08-99-15 through 5-08-99-27 respectively, will expire. Ordering agencies are advised to consider continuity of business services in the event the current MSAs expire prior to the execution of the new MSA. Ordering agencies may, in accordance with the User Instructions and provisions of their current contract, amend or enter into a new contract prior to the MSA expiration date for up to an additional twelve (12) months.

Please refer to the user instructions which are available on the DGS PD eProcurement website at:

<http://www.dgs.ca.gov/pd/Programs/Leveraged/masteragreements/officemovingservices.aspx>

For questions regarding this notification, please contact:

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