



**Department of General Services
Procurement Division**

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Broadcast Date: July 21, 2011

TO: Purchasing Authority Contacts (PACs)

RE: Mandatory Statewide Contract for Maintenance Repair, and Operating (MRO) Supplies Contract Expiring July 31, 2011

This Broadcast reminds departments that the following Mandatory Statewide MRO Supplies Contracts will expire on July 31, 2011:

- 1S-06-51-02 – Industrial Supplies; Tools; Heating, Venting, and Air Conditioning
- 1S-06-79-55 – Janitorial Supplies; Electrical Supplies
- 1S-06-84-01 – Safety Supplies
- 1S-06-85-34 – Toilet Tissue

A competitive solicitation to establish new statewide contracts for MRO supplies is currently under way. Until a new contract is awarded for MRO supplies, departments may use their approved non-IT purchasing authority to continue purchasing MRO supplies. Departments are encouraged to use one of the following procurement approaches for purchasing MRO supplies:

- SB/DVBE Option - allows departments to solicit CA certified SB and DVBE suppliers and award purchase documents valued from \$5,000.01 to \$249,999.99 which assist departments in meeting their SB/DVBE participation goals.
- Fair and Reasonable – departments may acquire non-IT goods valued less than \$5,000.00 if fair and reasonable pricing can be established.
- Leverage Procurement Agreements – contracts that are pre-established for departments to use such as WSCA or CMAS.

For more information on how to use these procurement approaches, please use the following link to the State Contracting Manual, Volume II.

<http://www.dgs.ca.gov/pd/Resources/publications/SCM2.aspx>

If you have any questions regarding this notification, please contact:

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