



**Department of General Services  
Procurement Division**

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**TO: Small Businesses & Disabled Veteran Business Enterprises (DVBEs)  
Small Business and DVBE Advocates  
Procurement and Contracting Officers (PCOs)  
Purchasing Authority Contracts (PACs)**

**CC: Small Business Advisory Council  
DVBE Advisory Council**

**RE: The Office of Small Business & DVBE Services' Web Pages, Paper  
Applications, and DVBE Equipment Ownership Requirements Revisions**

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The Department of General Services, Procurement Division (DGS/PD), Office of Small Business and Disabled Veteran Business Enterprise Services (OSDS) has revised its web pages. We hope you welcome the new look and find its functionality easy to use.

Familiarize yourself at [www.pd.dgs.ca.gov/smbus](http://www.pd.dgs.ca.gov/smbus) with the:

- Small Business (SB) and DVBE Eligibility Requirements link. It includes a new Certification Application Requirements link to a list of certification application support documents;
- Affidavit of Income revision;
- DVBE Equipment Ownership Requirements (Rev. 12.15.09);
- Supplier/Vendor User Manual (for online applicants); and,
- United Nations Standard Products and Services Code (UNSPSC) Information;

Direct certification questions to: [OSDCHelp@dgs.ca.gov](mailto:OSDCHelp@dgs.ca.gov) or 916-375-4940.

If you have any questions regarding this notification, please contact:

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