



**Department of General Services
Procurement Division**

707 Third Street, Second Floor, West Sacramento, CA 95605
(916) 375-4400 (800) 559-5529

Broadcast Date: January 30, 2017

TO: Small Business and DVBE Advocates

RE: SB/DVBE Advocate Workshop January 30, 2017.

This invitation is for California State Employees only.

The Department of General Services, Procurement Division (DGS-PD) invites you to attend the SB/DVBE Advocate Workshop on January 30, 2017. Your attendance is crucial to the success of your SB/DVBE outreach program.

Location: California Department of Veterans Affairs, 1227 O Street, Sacramento, CA 95814

Time: 1:00 pm - 4:00 pm

The agenda for the Advocate Workshop is available on the Communication and Outreach web page, under Outreach Events:

<http://www.dgs.ca.gov/pd/Programs/OSDS/advocate.aspx>

Please register using the link below if you plan to attend in person:

<https://www.dgsapps2.dgs.ca.gov/pd/cssibid/RegisterIntro.asp?EventID=420>

If you plan to attend via conference call:

Toll Free Call in number: 877-601-6817

Participant Passcode: 1327288

If you have any questions regarding this notification, please contact:

Ivor Newman
916-503-8375
ivor.newman@calvet.ca.gov

Americans with Disabilities Act (ADA): It is the policy of the State to make every effort to ensure that its programs, activities and services are available to all persons, including persons with disabilities. Persons with disabilities requiring reasonable accommodation to participate in the meeting/training should provide their email request to Michael.aguillio@dgs.ca.gov or call (916) 375-4328. You can also contact the Procurement Division main office at (916) 375-4400 or the Procurement Division TTY (West Sacramento) at (916) 376-1891, California Relay Service at 1-800-735-2922 or 1-888-877-5379; TTY at 1-800-735-2929 or 1-888-877-5378, Speech to speech at 1-800-854-7784. It is recommended that DGS receives the request at least five working days prior to the event.
Parking: Should you park in the parking structure next to the Ziggurat, please refrain from parking in the reserved parking spaces on the 3rd Floor.