Department of General Services
Procurement Division
707 Third Street, Second Floor, West Sacramento, CA 95605
(916) 375-4400 (800) 559-5529

Broadcast Date: June 27, 2013

TO: Purchasing Authority Contacts (PACs)
Procurement and Contracting Officers (PCOs)
Small Business and DVBE Advocates

RE: Invitation to July 25, 2013, State Agency Customer Forum

The Department of General Services, Procurement Division (DGS/PD) invites you to the upcoming Procurement Division State Agency Customer Forum on Thursday, July 25, 2013 from 9:00 AM to 11:30 AM in the DGS Auditorium at 707 3rd Street, West Sacramento. The Customer Forum will also be available via Webcast.

This invitation is for State Department Employees Only.

The agenda for the Customer Forum is available under Outreach Events at:

http://www.dgs.ca.gov/pd/Programs/OSDS/CommunicationsOutreach.aspx

Seating in the auditorium is limited; please click the link below to register.

Registration will be open until July 24, 2013, **or** until we reach capacity:
Please Note:

- You can only submit one registration per email address.
- Register here only if you plan on attending in person.

http://www.applications.dgs.ca.gov/pd/cssibid/RegisterIntro.asp?EventID=340

If you would like to join us online, please see the webcast information below.

If you have any questions regarding this notification, please contact:

Judith Burnett
(916) 375-4578
judith.burnett@dgs.ca.gov

Americans with Disabilities Act (ADA): It is the policy of the State to make every effort to ensure that its programs, activities and services are available to all persons, including persons with disabilities. Persons with disabilities requiring reasonable modification to participate in the meeting/training should **provide their request to Judith Burnett at judith.burnett@dgs.ca.gov or 916-375-4578.** You may also contact the Procurement Division main office at (916) 375-4400 or the **Procurement Division TTY** (West Sacramento) at (916) 376-1891, **California Relay Service** at 1-800-735-2922 or 1-888-877-5379; TTY at 1-900735-2929 or 1-888-877-5378, Speech to speech at 1-800-854-7784. It is recommended that DGS receives the request **at least six working days prior to the event.**

There is no preregistration required to join us via the webcast.
The webcast link will be active 15 minutes prior to the start of the Customer Forum.
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To join us online, please use the following instructions provided by Stella Garin at Office of State Publishing.

http://mfile.akamai.com/31949/live/reflector:54299.asx?

The viewer must be able to view a Windows Media file. Mac & iPad users will need to install an app such as Flip 4 Mac to view.

During the webcast, should there be any connectivity problem, “Refresh” your browser to resume the webcast.
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If you have questions for the speakers during the meeting, please send them to:

PDCustomerForum@dgs.ca.gov