

State Agency Recognition Awards 2014–15

Nomination Form

Type of Award: *State Agency Recognition Award*



Nominator's Information

Name:

Address:

Phone:

Email:

Agency Information

Name of Agency:

Address:

Contact Person:

Phone:

Email:

Dept. Advocate:

Advocate's Phone:

Department Head:

Areas of Impact

- Executive/Department Support (What type and how did you receive support?)
- Customer Service (What improved and how was it effective?)
- Contract Simplification (What caused the change and how was it implemented?)
- Electronic Commerce (How did this benefit SB/DVBE businesses?)
- Education/Outreach (What was developed and implemented?)
- Public/Private Partnerships (What new partnerships were formed?)
- Other (please specify) _____

BEFORE COMPLETING THE NOMINATION FORM, PLEASE READ THESE INSTRUCTIONS.

Please address the questions and comments below when completing the form fields.

1) Justification for Nomination

- What efforts contributed to the increase in SB/DVBE contracting participation for the department/agency?
- Has the department met one or both SB/DVBE contracting goals? If so, explain why these efforts deserve recognition.

2) Outreach Efforts

- How has this department/agency increased their visibility to the SB/DVBE community?
- Has this department/agency participated in any SB/DVBE events/panels/business matchmaking events in the 2014-15 fiscal year? If so, how many? Tell us about the department's supplier engagement with SB/DVBEs (e.g. mentoring, counseling, one-on-one meetings).
- Does this department/agency work with other departments and/or resource partners to education SB/DVBE suppliers on how to do business with this department? If so, which ones?

3) Performance Measurements

- Has SB/DVBE participation increase in the department's competitive bid solicitations? If so, how much did it increase?
- Identify the percentage increase in SB/DVBE contract participation for the last two fiscal years.
- How many contracts were awarded to SBs? DVBEs? Please include total dollar figures for each.
- Does this department/agency have a SB/DVBE First Policy in place?

4) Notable Improvements

- Has the department tracked the number of new SB/DVBE suppliers awarded contracts for the 2014-15 fiscal year? If so, what is that number?
- What changes impacted the department's increase in SB/DVBE contracting participation?
- How will the department continue to improve their SB/DVBE participation?

In the fields below, please explain why the specified agency deserves this nomination.

1) Justification for Nomination *(Please use less than 1,900 characters including spaces)*

2) Outreach Efforts *(Please use less than 1,900 characters including spaces)*

Performance measurements:

3) Performance Measurements *(Please use less than 1,900 characters including spaces)*

4) Notable Improvements *(Please use less than 1,900 characters including spaces)*

After completing the nomination form, please save it as a pdf file with the following title: "2015 SARA—Name of Agency" (e.g., 2015 SARA—DGS). Then, email the form to: dgssara@dgs.ca.gov. Nomination forms received after November 6 will not be considered.

Agency nomination #_____ *(DGS use only)*