



STATE OF CALIFORNIA
Department of General Services - Office of Procurement

PURCHASE ORDER

Purchase Order No. Rev. Date
61971 3/14/2008

Form GSOP 1-PIN (04/98)

Supplier No. 809308	Solicitation No. 56737	Delivery Date As Specified	FOB Point Destination	Invoice Terms N45
S DEPT OF FISH AND GAME h T 1416 NINTH STREET, #1260 i o SACRAMENTO, CA 95814 p Attn: BETTY PEREZ		C FISH & GAME A-43 h a T (SAME AS SHIP TO ADDRESS) r o IXCOPY 501 S ST, STE 3 g e SACRAMENTO, CA 95811		
Agency Billing 28166		Agency Purchase Estimate PE770007		Purchase Estimate 67069
Revision 0				
Agency Contact BETTY PEREZ		Phone 916-651-1279		Date Received

CENTER FOR NATURAL LANDS MGMT
215 W ASH STREET
FALLBROOK, CA 92028
Attn: SHERRY TERESA

Phone: 760-731-7790

Item No.	Quantity	Unit	Commodity Code	Description	Unit Price	Extension
<p>TERMS AND CONDITIONS:</p> <p>THE ATTACHED STATEMENT OF WORK CONSISTING OF THREE (3) PAGES IS PART OF THIS AGREEMENT.</p> <p>THE FOLLOWING DOCUMENTS ARE INCORPORATED INTO THIS AGREEMENT AND MAY BE VIEWED AT THE WEBSITE LISTED.</p> <ol style="list-style-type: none"> IT General Provisions, GSPD-401IT Revised and Effective 4/12/2007 http://www.pd.dgs.ca.gov/modellang/genprovit.htm IT Purchase Special Provisions (Effective 01/21/03) http://www.pd.dgs.ca.gov/modellang/purchasespecial012103.htm IT Software License Special Provisions (Effective 01/21/2003) http://www.pd.dgs.ca.gov/modellang/Software%20Special%20Provisions%2001-21-03.htm 						
1	6	EA	7090-000-0003-7	SOFTWARE LICENSE PAR 3 SOFTWARE USER LICENSE	1,093.7500	6,562.50
Total Value:						6,562.50
<p>FOB DESTINATION:</p> <p>For the purpose of this award, only FOB Destination will be accepted.</p> <p>CHANGE ORDERS:</p> <p>This Purchase Order may be amended, modified, or terminated at any time by mutual agreement of the parties in writing. Change orders amending, modifying or terminating the Purchase Order, including any modifications of the compensation payable, may be issued only by the State Procurement Officer. All such change orders shall be in writing and issued only upon written concurrence of the supplier. Termination, as that term is used in this section, does not include termination for default of the supplier.</p>						

Sales and/or use tax to be extra unless noted above

Buyer <i>Diana Mercado</i> DIANA MERCADO	Phone 916-375-4430	BOC Number
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Don Chiswick

STATE OF CALIFORNIA

Department of General Services - Office of Procurement

PURCHASE ORDER CONTINUATION

Form GSOP 2-PIN (04/98)

<i>Purchase Order No.</i> 61971	<i>Revision</i>	<i>Date</i> 3/14/2008	<i>Supplier No.</i> 809308	<i>Supplier Name</i> CENTER FOR NATURAL LANDS MGMT
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<i>Item No.</i>	<i>Quantity</i>	<i>Unit</i>	<i>Commodity Code</i>	<i>Description</i>	<i>Unit Price</i>	<i>Extension</i>
<p><u>STATE CONTRACTS AND PROCUREMENT REGISTRATION:</u></p> <p>This Purchase Order has been registered into the State Contracts and Procurement Registration System (https://www.scprs.dgs.ca.gov). The Registration Number is: 36000308293191</p>						

**DEPARTMENT OF FISH AND GAME
INFORMATION TECHNOLOGY BRANCH**

STATEMENT OF WORK

Planning Sustainable Conservation Programs: PAR Seminar

This Statement of Work ("Agreement") reflects the services to be provided by Center for Natural Lands Management (CNLM), hereinafter referred to as the "Contractor," for the Department of Fish and Game, hereinafter referred to as the "DFG".

BACKGROUND

Every parcel preserved for the benefit of biological resources requires management involving some level of expense and expertise. If not planned in advance, management in perpetuity can escalate into a tremendous capital requirement. The ideal, of course, is to establish a funding source that provides enough income to cover annual stewardship costs and includes a buffer to offset inflation.

This workshop offers the methods and software used by public agencies, land trusts, biological consultants, and conservation groups around the country to develop programs to support biological resources on the ground in the long term. The Property Analysis Record© software or PAR provides the following utilities:

- A stand-alone software program to unite the skills from multiple fields including property management, biology, and financial analysis to identify all the habitat management and administrative requirements of a conservation property.
- Methodology to develop the management requirements of a property based on the property conditions, permit requirements, goals for the property, habitat and species types found onsite and many other considerations.
- A program to ease budget preparation for initial and perpetual management plans and budgets.
- A mechanism for converting such budgets to funding formats such as endowments and cash flows.
- Many easy to use analyses and reporting functions.

The Planning Sustainable Conservation Programs: PAR will provide a mechanism to answer the questions: How do we need to be prepared to protect and manage these resources? And to do so, how much money is enough? This tool is particularly valuable for organizations that own land in fee, seek restoration or stewardship funding, want to build a stewardship endowment, want to participate in Habitat Conservation Planning proposals, or are working with wetland or endangered species mitigation in any form. The workshop is 10 hours over 2 days. Participants will need to bring laptop computers.

SCOPE

The Contractor will provide PAR Training and PAR software for DFG. The PAR software and training will include the following services:

- One 1.5 day training session in the use and application of the PAR software.
- Seven (7) single user PAR software licenses will be provided.
- Included with each license is 30 minutes of free support services available via phone, email or web and are.
- Support services will be available to DFG during the hours of 8:00 a.m. to 5 p.m. Pacific Time, Monday through Friday (excluding published holidays)
- Updates of the most current PAR releases and versions of PAR software including any fixes, patches, or workaround solutions for 1 year (from date of purchase) will be emailed or mailed to DFG within 15 business days of release. DFG will be responsible for the installs.
- DFG to provide the training location and computer equipment for training.
- DFG to will coordinate the seminar and provide notice to trainees.

PERIOD OF PERFORMANCE

The work under this Agreement is to be performed over a two (2) day period. No work shall begin until the contract is approved.

CONTRACTOR REQUIREMENTS

- The Contractor will provide a seminar instructor and assistant.
- The Contractor will provide training manual, MS PowerPoint© presentation and other training tools to assist participants become familiar with the software and conservation planning methodologies.
- The Contractor will provide the software that will run on PC computers from Windows 98-Vista operating systems. The PAR does not currently run on MACs.

BILLING INFORMATION

The Contractor shall submit invoices (including the purchase order number) to the following address:

Department of Fish and Game
Habitat Conservation Branch
1416 Ninth Street, Suite 1260
Sacramento, CA 95814
Attn: Betty Perez

POINTS OF CONTACT

Contractor Primary Contact:

Contact Name: Sherry Teresa
Title: Executive Director
Vendor: Center for Natural Lands Management
215 West Ash Street
Fallbrook, CA 92028-2904
Phone: 760-731-7790
Cell: 760-784-1426
Fax: 760-731-7791
steresa@cnlm.org

DFG Primary Contacts:

Contact Name: Beatriz Perez
Branch: Habitat Conservation Branch
1416 Ninth St., Suite 1260
Sacramento, CA. 95814
Ph: (916)651-1279
E-mail: bperez@dfg.ca.gov

TERMINATION

The DFG shall have the right to terminate maintenance upon delivery of written notice at least thirty (30) calendar days prior to any scheduled renewal date.